

**MINUTES OF THE FIRST OFFICIAL MEETING OF THE 2015-2016 BOARD
OF TRUSTEES OF THE FLORIDA DISTRICT OF KIWANIS INTERNATIONAL
SANDESTIN GOLF & BEACH RESORT
9300 EMERALD COAST PARKWAY, MIRAMAR BEACH, FL
10:15 A.M., SUNDAY, AUGUST 16, 2015**

Call to Order

Governor Celia Earle called the meeting to order at 10:15 a.m.

Pledge of Allegiance

Governor-elect Gary Frechette led the Pledge of Allegiance.

Invocation

The invocation was given by District Treasurer Todd Smith.

Roll Call

Executive Director Melanie Winternheimer's roll call confirmed that the following 2015-16 District Board Members were present for the meeting:

2015-16 Trustees Present

Governor Celia Earle
Governor-elect Gary Frechette
Immediate Past Governor Chuck Gugliuzza
Past Governor Matthew Cantrall
Past Governor Allen Whetsell
Executive Director Melanie Winternheimer
District Treasurer Todd Smith
Division 1 Lt. Governor Marv McKinley
Division 2 Lt. Governor Todd Brister
Division 3 Lt. Governor Jerome Wyche
Division 4 Lt. Governor Joyce Taylor
Division 5 Lt. Governor Karl Price
Division 7 Lt. Governor Kayleen Hernandez-Garay
Division 8 Lt. Governor Dana Cutlip
Division 9 Lt. Governor Skip Babb
Division 10 Lt. Governor Sharlene Dewitz
Division 11 Lt. Governor Janet Cathy
Division 12 Lt. Governor Claire Cousins
Division 13 Lt. Governor Larry Sousa
Division 14 Lt. Governor Bill Merchant
Division 15 Lt. Governor David White
Division 16 Lt. Governor Jim Vensel
Division 17 Lt. Governor Sam Watkins
Division 18S Lt. Governor Larry Taylor
Division 19 Lt. Governor Harris Segel
Division 20 Lt. Governor Malcolm McCampbell

**MINUTES OF THE FIRST OFFICIAL MEETING OF THE 2014-2015 BOARD
OF TRUSTEES OF THE FLORIDA DISTRICT OF KIWANIS INTERNATIONAL
(Continued)**

Division 21 Lt. Governor Tom Thayer
Division 22 Lt. Governor Bill Ricigliano
Division 23 Lt. Governor Roxanna Brown
Division 24 Lt. Governor Rhea Taie-Tehrani
Division 25 Lt. Governor Will Reich
Division 26 Lt. Governor Aquiles Solano, Jr.

Absent

Division 18N Lt. Governor Richard Crawford

Also Attending

Florida Kiwanis Foundation President Alan Paoli
Florida CKI District Governor Jessica Cook
Florida Key Club Governor Shane Meagher
Parliamentarian David McCampbell

Quorum

Executive Director Winternheimer confirmed the presence of a quorum for the conduct of business.

Caring Corner

Governor-elect Frechette provided an update on the early results of the “new” Caring Corner. Being the first time the new format was tried, over \$21,000 was raised and more will be added in the days to come. Out of 44 baskets, all but 3 were claimed by the end of the New Beginnings breakfast. Division 15’s basket had over 329 tickets purchased.

International Representation at the Convention:

The Kiwanis International Board was well represented at the convention. Kiwanis International Trustee and Florida Kiwanis Board Counselor Dewey and Cookie Smith spent the weekend with us. Kiwanis International was also represented at the convention by Ashley Meruani, USA Region 2 Area Director, The Eliminate Project, and Joan Wilson, Member Services Manager, Michael Frailey, The Formula, Director for The Americas, and Rhonda Vrell, Regional Development Strategist.

Approval of 2015-16 Schedule:

Lt. Governor Larry Taylor made a motion to approve the dates and locations of the 2015-16 meetings and conferences. The motion was seconded by Lt. Governor Roxanna Brown and carried. The scheduled events can be found on the Florida District website at www.floridakiwanis.com and will be continually updated throughout the year.

Approval of Authorized Signers on Kiwanis Family Accounts:

Lt. Governor Jerome Wyche made a motion to designate and approve the signers for the

**MINUTES OF THE FIRST OFFICIAL MEETING OF THE 2014-2015 BOARD
OF TRUSTEES OF THE FLORIDA DISTRICT OF KIWANIS INTERNATIONAL
(Continued)**

Kiwanis Family Accounts. The motion was seconded by Lt. Governor Janet Cathy and carried.

The designated signers are:

Kiwanis Accounts:

Governor, Executive Director/District Secretary or Treasurer

SLP Foundation Accounts:

Kiwanis Executive Director, FL Foundation Treasurer as Emergency Signer

Key Club, CKI & Aktion Club Accounts:

Kiwanis Executive Director, Kiwanis Treasurer as Emergency Signer

Approval of District Committee Chair Appointments:

Lt. Governor Dana Cutlip made a motion to approve Governor Earle's 2015-16 Appointment of Committee Chairs. The motion was seconded by Lt. Governor Hernandez-Garay and carried. The 2015-16 Committee Chairs can be found at www.floridakiwanis.com.

Approval of Appointments to Long Range Finance Committee:

Lt. Governor Malcolm McCampbell made a motion to approve Governor Earle's appointments to the Long Range Finance Committee. The motion was seconded by Lt. Governor Wyche and carried.

The appointees are:

Lieutenant Governor Sharlene Dewitz, Division 10

Lieutenant Governor Bill Merchant, Division 14

Appointment of Bylaws & Policies & Procedures Review Committee:

Lt. Governor Larry Taylor made a motion to approve Governor Earle's appointments to the committee. The motion was seconded by Lt. Governor Bill Merchant and carried.

Governor Earle's appointees are:

Lieutenant Governor Kayleen Hernandez-Garay, Division 7

Lieutenant Governor Larry Sousa, Division 13

Lieutenant Governor Roxanna Brown, Division 23

Mark Taylor, Past Governor

Larry Krasulak, Chair

Adoption of 2015-16 Florida Kiwanis Family Operational Budgets:

Lt. Governor Jim Vensel made a motion to ratify the approval by the 2014-15 board of the organizational budgets of Kiwanis, Key Club, CKI, and Aktion Club for 2015-16. The motion was seconded by Lt. Governor Rhea Taie-Tehrani and carried.

Report of Investment Counselor:

Investment Counselor Terry Carr explained the duties of the investment counselor, the policies of the investment committee, and gave a report of the investments as of the end of June 2015. The Florida District investment account and the HLT investment account continue to grow.

**MINUTES OF THE FIRST OFFICIAL MEETING OF THE 2014-2015 BOARD
OF TRUSTEES OF THE FLORIDA DISTRICT OF KIWANIS INTERNATIONAL
(Continued)**

Creation of 2015-16 Executive Committee:

Lt. Governor Skip Babb made a motion to authorize the creation of a 2015-16 Executive Committee. The motion was seconded by Lt. Governor Bill Ricigliano and carried.

Nominations and Election to the Executive Committee:

The following lieutenant governors accepted nominations to the Executive Committee:

Babb (D7), Merchant (D14), Vensel (D16), Taylor [Larry] (D18S), and Thayer (D21).

Lt. Governors Taylor [Larry], Merchant, and Babb were elected by ballot.

Past Governor Whetsell made a motion to confirm the election of Lt. Governors Taylor, Merchant, and Babb. The motion was seconded by Lt. Governor Reich and carried.

Nominations and Election to the Personnel Committee:

The following lieutenant governors accepted nominations to the Personnel Committee:

Cutlip (D8), Kathy (D11)

Lt. Governor [Larry] Taylor made a motion to confirm Lt. Governors Cutlip and Kathy as the 2015-16 representatives of the Personnel Committee. The motion was seconded by Lt. Governor Reich and carried.

Lt. Governor Report Deadlines:

Governor Earle reminded the Board Members that to qualify for eligible reimbursement of the 2016 International Convention, board members must attend the district caucus and the business session in Toronto. There will not be a board meeting at the International convention.

She also reminded them that they must complete three visits to each club.

- a. Lt. Governor's Monthly Report of Activities. Please complete it as requested.
- b. Report of Training and Contact Visits and Reimbursement Request due December 1, 2015. Reimbursement request must be submitted with report.
- c. Report of Official Club Visit & Reimbursement Request is due March 31, 2016. Reimbursement request must be submitted with report.
- d. Report of Official Board Visit & Reimbursement Request due May 31, 2016. Reimbursement request must be submitted with report.
- e. Verification of Division Election Reports of 2016-17 & 2017-18 Lt. Governors, and election of Foundation Trustee in odd numbered divisions. Final Due Date: March 30, 2016. Preferred Due Date: February 15, 2016.
- f. Report of Club Elections Report due from clubs by June 1, 2015. Elections are to be held between March 15th and April 30th.

**MINUTES OF THE FIRST OFFICIAL MEETING OF THE 2014-2015 BOARD
OF TRUSTEES OF THE FLORIDA DISTRICT OF KIWANIS INTERNATIONAL
(Continued)**

Executive Director's Report:

Executive Director provided a written report in the board packet.

Additionally, Executive Director Winternheimer reminded everyone that we operate on a modified-cash basis meaning that no reimbursements will be approved after the close of the fiscal year on September 30, 2015.

Executive Director Winternheimer again reminded the Lt. Governors of their required reporting obligations and pointed out that the Official Board Visit can be quite challenging to schedule because there are less opportunities. Don't start thinking about these in April and expect to complete them all in May.

She briefly highlighted the weekend's convention activities and thanked everyone for ensuring that our members and guests had the best possible convention experience. She added that the District Office had requested assistance with Credentials and Registration and she thanked everyone for their support in signing up and showing up.

Update on The Formula:

Formula Coordinator Dave Schmitt provided an update on the 2014-15 year. The numbers look very good and we currently have 23 of 27 divisions with positive membership growth. The top three are Division 9 (+35), Division 10 (+75), and Division 23 (+114). We are plus nine clubs in the first two years of the Formula program. Schmitt stressed the need for all divisions to not only put a Formula team in place but to use that Formula team. The Formula Team will have an important training in September or October. Details will be forthcoming.

Update of The Eliminate Project :

Immediate Past Governor Gugliuzza made reference to Dr. Wil Blechman's keynote speech at the Sunday morning breakfast and reminded us that, "if you heard it, you heard it all!"

Remarks by Florida Kiwanis Foundation President Alan Paoli:

President Alan Paoli assured the board that they were going to hit the ground running on October 1. He provided a Foundation update and pledged the Florida Kiwanis Foundation's continued support to our Service Leadership Programs and to Kiwanis.

He reminded everyone that the trustees should be visiting each club and that they had responsibilities and duties that should be fulfilled. If they are not responsive, call or email President Paoli. He emphasized that they should also be attending DCMs.

He closed by saying that the Foundation would be holding a golf tournament again in 2016 and urged everyone to participate by either playing or offering sponsorships.

**MINUTES OF THE FIRST OFFICIAL MEETING OF THE 2014-2015 BOARD
OF TRUSTEES OF THE FLORIDA DISTRICT OF KIWANIS INTERNATIONAL
(Continued)**

Remarks by CKI Governor Jessica Cook:

CKI Governor Jessica Cook said she was impressed by the overwhelming support from the board and their divisions. She is looking forward to their help in reactivating and building new clubs. She is looking forward to working with the “best board of lieutenant governors ever”.

Remarks by Key Club Governor Shane Meagher:

Shane thanked everyone for their support and for the experience of the weekend. He looks forward to having the “best class of Key Club lieutenant governors working side by side with the best class of Kiwanis lieutenant governors”. The Key Club lieutenant governors are anxious to get to know their Kiwanis counterparts. Please reach out to them and become involved in what they do.

Remarks by International Trustee/Florida District Board Counselor Dewey Smith:

Dewey thanked the Florida District for all they do for Kiwanis and all they do for their communities. He gave a report about his duties on the Finance Committee and complimented the Florida District on their efforts for both The Eliminate Project and The Formula. He closed by reminding us that he is here to help in any way he can and to be the direct liaison between the district and Kiwanis International.

NEW BUSINESS:

New Reporting Guidelines:

Executive Director Winterheimer advised the board that, as a result of Kiwanis International President Sue Petrisin’s decision not to have a distinguished program, District Chair Carroll Neita was in the process of working with her committee and the district office to expand the way the information on the monthly report is used. By using keywords, the information already being collected can be formatted into reports that will be used not only for a possible district distinguished program but also to replace the current district committee reports on floridakiwanis.com. Details will be forthcoming.

Mandatory Review of Division Composition:

As mandated by the Florida District Policies and Procedures this committee must be formed every four years corresponding to the years of the United States presidential election. This policy calls for the appointment of three committee members.

Governor Earle’s appointees are:

Lieutenant Governor David White, Division 15
Lieutenant Governor Harris Segel, Division 19
Lieutenant Governor Will Reich, Division 25

Policies and Procedures:

As a result of the approval of the revised district bylaws, some sections were moved to the Florida District Policies and Procedures.

**MINUTES OF THE FIRST OFFICIAL MEETING OF THE 2014-2015 BOARD
OF TRUSTEES OF THE FLORIDA DISTRICT OF KIWANIS INTERNATIONAL
(Continued)**

Lieutenant Governor Todd Brister made a motion that these items be voted on as a block. Lt. Governor Wyche seconded and the motion carried.

Article III, Section 5; Article VI, Section 8; and Article VII, Section 3(3); and Article IV, Section 6 were moved from the Florida District Bylaws to the Florida District Policies and Procedures.

After a lengthy discussion Past Governor Cantrall made a motion to postpone the approval of Article IV, Section 6 until the next board meeting. The motion was seconded by Lt. Governor Sharlene Dewitz and carried. The article has been moved to the policies as is until this meeting.

Goals for Conferences and Conventions:

800 registered for the Florida District Convention in Orlando, FL
700 at the Zone Conferences

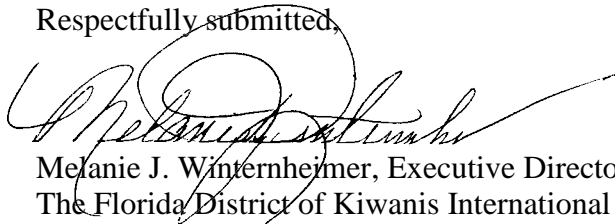
Governor's Closing Comments:

Governor Earle thanked everyone and wished them safe travels home.

Adjournment:

There being no further business, Governor Earle adjourned the meeting at 11:39 a.m.

Respectfully submitted,



Melanie J. Winternheimer, Executive Director/District Secretary
The Florida District of Kiwanis International

Certification:

Copies of these Minutes have been forwarded to Kiwanis International Executive Director Stan Soderstrom; Kiwanis International Governance Specialist, Diana Rader O'Brien; Thomas Tschopp, Schafer, Tschopp, Whitcomb, Mitchell & Sheridan, LLP., Kiwanis' officially designated Auditor; and permanently filed in the Official Records of the Florida District of Kiwanis International, Inc., at its headquarters at 5545 Benchmark Lane, Sanford, FL 32773-8116.