

**MINUTES OF THE FINAL OFFICIAL MEETING OF THE 2015-2016 BOARD  
OF THE FLORIDA DISTRICT OF KIWANIS INTERNATIONAL  
ROSEN CENTRE HOTEL  
9840 INTERNATIONAL DR., ORLANDO FL  
1:30 PM THURSDAY, AUGUST 4, 2016**

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**Call to Order**

Governor Celia Earle called the meeting to order at 1:30 p.m.

**Pledge of Allegiance**

Governor-elect Gary Frechette led the Pledge of Allegiance.

**Invocation**

The invocation was given by District Treasurer Todd Smith.

**Roll Call**

Executive Director Melanie Winternheimer's roll call confirmed that the following 2015-16 District Board Members were present for the meeting:

**2015-16 Trustees Present**

Governor Celia Earle  
Governor-elect Gary Frechette  
Executive Director Melanie Winternheimer  
District Treasurer Todd Smith  
Immediate Past Governor Chuck Gugliuzza  
Past Governor Allen Whetsell  
Division 1 Lt. Governor Marv McKinley  
Division 2 Lt. Governor Todd Brister  
Division 3 Lt. Governor Jerome Wyche  
Division 5 Lt. Governor Karl Price  
Division 6 Lt. Governor Tajaro Dixon  
Division 7 Lt. Governor Kayleen Hernandez-Garay  
Division 8 Lt. Governor Dana Cutlip  
Division 9 Lt. Governor Skip Babb  
Division 11 Lt. Governor Janet Cathy  
Division 12 Lt. Governor Claire Cousins  
Division 13 Lt. Governor Larry Sousa  
Division 14 Lt. Governor Bill Merchant  
Division 15 Lt. Governor David White  
Division 16 Lt. Governor Jim Vensel  
Division 17 Lt. Governor Sam Watkins  
Division 18S Lt. Governor Larry Taylor  
Division 19 Lt. Governor Harris Segel  
Division 20 Lt. Governor Malcolm McCampbell  
Division 21 Lt. Governor Tom Thayer  
Division 22 Lt. Governor Bill Ricigliano

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Division 23 Lt. Governor Roxanna Brown  
Division 24 Lt. Governor Rhea Taie-Tehrani  
Division 25 Lt. Governor Will Reich

**Absent**

Past Governor Matthew Cantrall  
Division 4 Lt. Governor Joyce Taylor  
Division 10 Lt. Governor Sharlene Dewitz  
Division 18N Lt. Governor Richard Crawford  
Division 19 Lt. Governor Harris Segel  
Division 26 Lt. Governor Aquiles Solano, Jr.

**Also Seated at the Board Table**

Kiwanis International Trustee & FL District Board Counselor Lance Incitti  
Florida Kiwanis Foundation President Alan Paoli  
Florida Kiwanis Foundation President-elect Jim Meyer  
Florida CKI District Governor Jackie Aranibar  
Florida Key Club Governor Martha Grace Hagan  
Parliamentarian David McCampbell

**Quorum**

Executive Director Winternheimer confirmed the presence of a quorum for the conduct of business.

**Acknowledgement of Guests and Opening Comments**

Governor Earle thanked everyone for being present. She then acknowledged the guests seated at the back of the room and asked them to introduce themselves.

**Approval of August 16, 2015 Minutes:**

The minutes were amended by Executive Director Winternheimer to reflect that Division 6 Lt. Governor Tajaro Dixon was present at the meeting. Lt. Governor Skip Babb made a motion to approve the corrected minutes of the August 16, 2015 board meeting. The motion was seconded by Lt. Governor Larry Taylor and carried.

**Report of District Financial Reports:**

Executive Director Winternheimer presented the year-to-date financials ending 06/30/16. She indicated that the district was on track and was expected to be in good financial condition at the end of the administrative year.

Winternheimer then presented the 2016-17 Florida Kiwanis proposed budget as recommended by the Long Range Finance Committee. Executive Director Winternheimer moved to accept the budget as presented. The motion carried.

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The 2016-17 Florida CKI budget was presented by District Administrator Amanda Saguil and CKI Governor Jackie Aranibar. Lieutenant Governor Larry Taylor moved to approve the budget as presented. The motion was seconded by Lt. Governor Larry Sousa and carried.  
The 2016-17 Florida Key Club

Florida Key Club Finance Administrator Bob Parton and Governor Martha Grace Hagan presented the 2016-17 Florida Key Club operating and endowment budgets in draft form. These budgets are very close to where they will be finalized but they need to be voted on by the Key Club Board at their summer board meeting on August 14, 2016. Once the budgets are finalized and the vote has taken place the Kiwanis Executive Committee will hold a conference call to follow-up. Lt. Governor [Larry] Taylor made a motion to conditionally approve the Key Club budget and empower the Executive Committee to make the final decision. The motion was seconded by Lt. Governor Jim Vensel and carried.

The Aktion Club budget for 2016-17 was presented by District Administrator Rob Crowder. Lt. Governor Vensel made a motion to approve as presented which was seconded by Lt. Governor Todd Brister. The motion carried.

Lt. Governor [Larry] Taylor made a motion to have our auditing firm conduct a financial review in lieu of a full audit at year's end. The motion was seconded by Lt. Governor David White and carried.

In closing, Executive Director Winternheimer reminded everyone that the fiscal year closes on 09/30/16. Because we operate on a modified cash basis there will be no reimbursements made after that date, no exceptions.

**Executive Director's Report:**

Executive Director Winternheimer provided a written report which was not discussed in detail. She did emphasize, however, that the convention numbers were not where we expected them to be and that some we would be doing some in-depth analysis after the convention to see if we can determine the trends in our convention attendance. We will also be looking at some alternate packages to attract more of our new members.

**Old Business:**

There was no old business to report.

**New Business:**

**Bylaw amendments approved at the International Convention (Toronto):**

Governor Earle called on International Trustee Lance Incitti to give a report to the board about the action taken by the delegates in Toronto. IT Incitti described the changes to the Service Leadership Program (SLP) background checks and what would be required as of October 1, 2016.

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**Request regarding Re-Divisioning**

The mandatory re-divisioning policy and the board's approved restructuring proposal from April, 2016 was reviewed by Governor Earle. After some discussion, Lt. Governor [Larry] Taylor made a motion to retract the restructuring proposed by the board and to return the divisional structure to the original state. Lt. Governor Skip Babb seconded the motion and it carried.

**Key Club Bylaws**

Zone Administrator Sam Kerce presented four proposed amendments to the Florida Key Club Bylaws as approved by the Florida Key Club Board in April 2016, pending approval by the Florida Kiwanis board. Lt. Governor Malcolm McCampbell made a motion to accept the four amendments as proposed. The motion was seconded by Lt. Governor Todd Brister and carried.

**Update on The Formula:**

Formula Coordinator Dave Schmitt provided an update on the 2015-16 year to date. He advised that, as of this morning, the Florida District is +219. This is below where we were at this time last year but we are still hopeful to charter the seven new clubs that are in process. The Formula Team has also been proactive with getting clubs to report their adds and deletes as they occur so we do not see a massive change on September 30<sup>th</sup>. The key is to continue to counsel and strengthen our existing clubs. Twenty of the twenty-seven divisions have positive membership growth in their clubs.

**Report of Kiwanis International Foundation District Chair:**

District Chair Saied Taie-Tehrani reported that six divisions are currently at 100% for their annual gift and reminded the other 21 that there is still time since the cut-off is not until September 30<sup>th</sup>. He explained the "President's Challenge" award and encouraged all lieutenant governors to reach for that goal. This year, out of all districts in the world, the Florida District is #2 in raising money for the Foundation. If we stay at this level of giving we will be entitled to not only the 5% grant at the end of the year to be used to increase awareness about the KIF throughout the district but we will also receive four scholarships which can be awarded to CKI and Key Club.

**Report of Investment Counselor:**

Investment Counselor Terry Carr presented the report of the Investment Committee. Carr explained the investment process and offered encouraging words that through a prudent and diligent investment strategy, the Florida District investment account and the HLT investment account will both continue to grow.

**Remarks by CKI Immediate Governor Jackie Aranibar:**

CKI Governor Jackie Aranibar thanked Kiwanis for their overwhelming support and for allowing the CKI members to attend the convention. They have 12 members in attendance and had to turn away others who wanted to attend. There are currently 24 clubs in the district

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with 17 being active. There are eight clubs at some stage of the chartering process. They hope to reach 550 members during this administrative year.

Some of their other goals this year are to highlight international and regional relations by partnering with other regions to support their Governor's projects; putting more emphasis on Young Children: Priority One; Governor Jackie's Governor's Project, the Welcome Home initiative working with the homeless with emphasis on children and bettering those with mental challenges.

She closed by thanking the lieutenant governors for working so well with CKI, for the financial support from their clubs, and for their participation in their projects.

**Remarks by Key Club Governor Martha Grace Hagan:**

Key Club Governor Martha Grace Hagan thanked everyone for their support, especially Governors Celia and Jackie. Her Governor's Project is Feeding the Future providing clothes, meals, love, and resources to the hungry and homeless. She thanked the lieutenant governors for working alongside their Key Club counterparts and for helping with their projects. It is truly amazing what our organization can accomplish when we work together as a larger, stronger family. This past year the Florida District of Key Club has grown over 22,000 members with over 400 clubs. They performed 296,000 service hours.

**Remarks by Florida Kiwanis Foundation President Alan Paoli:**

President Alan Paoli provided a Foundation update and pledged the Florida Kiwanis Foundation's continued support to our Service Leadership Programs and to Kiwanis. He thanked the lieutenant governors for working so well with the division trustees to raise awareness of the Foundation and its work for the children. He provided an update on the success of the mini-grant program and advised that they have introduced a new program where they accept funds from a club or club foundation and they invest the funds as a separate line item under their own investment account offering a higher rate of return than a club might find on a small investment. The information can be found on their website. They have also implemented a new e-newsletter which will go out quarterly. He reminded everyone that the funds from Sustaining Members goes into the grants fund so they can provide more money back to the clubs. The funds from the Annual Gift go into the operating account.

**Remarks by International Board Counselor Lance Incitti:**

International Board Counselor Lance Incitti thanked the Florida District for the warm welcome and for all they do for Kiwanis and for their communities. He let the board know that he and Ruth would be in attendance at the entire convention, FOR the entire convention and that they would both like to help in any way possible be it a handshake, a greeting, or a presentation. He encouraged everyone to introduce themselves and provide them with their feedback about what is going on in their communities and clubs. He took questions and assured the group that he was open to discussion at any time.

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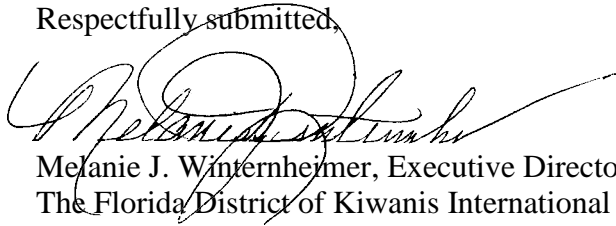
**Governor's Closing Comments:**

Governor Earle thanked everyone for having a "Passion for Others, Passion for Service" and reminded everyone that their work is not done. We have until September 30<sup>th</sup> to finish strong!

**Adjournment:**

There being no further business, Governor Earle adjourned the final meeting of the 2015-16 Florida Kiwanis District Board at 3:33 p.m.

Respectfully submitted,



Melanie J. Winterheimer, Executive Director/District Secretary  
The Florida District of Kiwanis International

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**Certification:**

Copies of these Minutes have been forwarded to Kiwanis International Executive Director Stan Soderstrom; Kiwanis International Governance Specialist, Diana Rader O'Brien; Thomas Tschopp, Schafer, Tschopp, Whitcomb, Mitchell & Sheridan, LLP., Kiwanis' officially designated Auditor; and permanently filed in the Official Records of the Florida District of Kiwanis International, Inc., at its headquarters at 5545 Benchmark Lane, Sanford, FL 32773-8116.