

**MINUTES OF THE FIRST OFFICIAL MEETING OF THE 2016-2017 BOARD
OF TRUSTEES OF THE FLORIDA DISTRICT OF KIWANIS INTERNATIONAL
ROSEN CENTRE HOTEL
9840 INTERNATIONAL DR., ORLANDO FL
9:50 A.M., SUNDAY, AUGUST 7, 2016**

Call to Order

Governor Gary Frechette called the meeting to order at 9:50 a.m.

Pledge of Allegiance

Governor-elect Todd Smith led the Pledge of Allegiance.

Invocation

The invocation was provided by Vice-Governor Steve LeBlanc.

Roll Call

Executive Director Melanie Winternheimer's roll call confirmed that the following 2016-17 District Board Members were present for the meeting:

2015-16 Trustees Present

Governor Gary Frechette
Governor-elect Todd Smith
Vice-Governor Steve LeBlanc
Immediate Past Governor Celia Earle
Past Governor Chuck Gugliuzza
Past Governor Matthew Cantrall
Executive Director Melanie Winternheimer
Division 2 Lt. Governor Dan Gall
Division 3 Lt. Governor Woody Price
Division 4 Lt. Governor Joe Flanagan
Division 5 Lt. Governor Richard Hedges
Division 6 Lt. Governor Kingsley Plimpton
Division 7 Lt. Governor Maria Barbosa
Division 8 Lt. Governor Richard St. Clair
Division 9 Lt. Governor Cleve Tinsley
Division 10 Lt. Governor Gene Leonard
Division 11 Lt. Governor Jason Bollinger
Division 12 Lt. Governor Claire Cousins
Division 13 Lt. Governor Larry Sousa
Division 14 Lt. Governor Tony Petree
Division 15 Lt. Governor Rick Stradtman
Division 16 Lt. Governor Jim Vensel
Division 17 Lt. Governor Paul Davis
Division 18N Lt. Governor Carolyn Kofler
Division 18S Lt. Governor Andrew Sias
Division 19 Lt. Governor Stewart Ross
Division 20 Lt. Governor Lee Hooks

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Division 21 Lt. Governor Tom Thayer
Division 22 Lt. Governor Gary Wilson
Division 23 Lt. Governor Marie Goodrum-Johnson
Division 24 Lt. Governor David Roth
Division 25 Lt. Governor Maggie Cruz-Ledon
Division 26 Lt. Governor Sherell Simmonds

Absent

Division 1 Lt. Governor Don David

Also Attending

Kiwanis International Trustee & FL District Board Counselor Lance Incitti
Florida Kiwanis Foundation President Jim Meyer
Florida Kiwanis Foundation President-elect Bill Ricigliano
Florida CKI District Governor Jackie Aranibar
Florida Key Club Governor Martha Grace Hagan
Parliamentarian Theresa LePore

Quorum

Executive Director Winternheimer confirmed the presence of a quorum for the conduct of business.

Caring Corner

Governor-elect Smith provided an update on the early results of the Caring Corner. Many new things were tried, including the sale of holiday greeting cards created & designed by the Florida District Service Leadership members.

Governor-elect Smith preliminary figure appears to be over \$21,000 with more to be added in the days to come. Out of 44 baskets, all but 3 were claimed by the end of the New Beginnings breakfast. Division 15's basket had over 329 tickets purchased.

International Representation at the Convention:

The Kiwanis International Board was well represented at the convention. Kiwanis International Trustee and Florida Kiwanis Board Counselor Lance and Ruth Incitti spent the weekend with us. Ashley Meruani, USA Region 2 Area Director, The Eliminate Project, and Tom Currier, USA2 Regional Formula Chair, and Dick Peterson, Key Leader Program Manager were also in attendance.

Approval of 2016-17 Schedule:

Lt. Governor Jim Vensel made a motion to approve the revised dates and locations of the 2016-17 meetings and conferences. The motion was seconded by Lt. Governor Larry Sousa and carried. The revised schedule of events can be found on the Florida District website at flkiwanis.com and will be continually updated throughout the year.

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Approval of Authorized Signers on Kiwanis Family Accounts:

Lt. Governor Lee Hooks made a motion to designate and approve the signers for the Kiwanis Family Accounts. The motion was seconded by Lt. Governor Richard Hedges and carried.

The designated signers are:

Kiwanis Accounts:

Governor, Executive Director

SLP Foundation Accounts:

Kiwanis Executive Director with FL Foundation Treasurer as Emergency Signer

Key Club, CKI & Aktion Club Accounts:

Kiwanis Executive Director with FL Foundation Treasurer as Emergency Signer

Approval of District Committee Chair Appointments:

Lt. Governor Gene Leonard made a motion to approve Governor Frechette's 2016-17 Appointment of Committee Chairs. The motion was seconded by Lt. Governor Tony Petree and carried. The 2016-17 Committee Chairs can be found at flkiwanis.org.

Approval of Appointments to Long Range Finance Committee:

Lt. Governor Lee Hooks made a motion to approve Governor Frechette's appointments to the Long Range Finance Committee. The motion was seconded by Lt. Governor Dan Gall and carried.

The appointees are:

Lieutenant Governor Woody Price, Division 3

Lieutenant Governor Cleve Tinsley, Division 9

Appointment of Bylaws & Policies & Procedures Review Committee:

Lt. Governor Lee Hooks made a motion to approve Governor Frechette's appointments to the committee. The motion was seconded by Lt. Governor Sherell Simmonds and carried.

Governor Frechette's appointees are:

Lieutenant Governor Larry Sousa, Division 13

Lieutenant Governor Stewart Ross, Division 19

Lieutenant Governor Maria Goodrum-Johnson, Division 23

Randy Johnson, Chair

Adoption of 2015-16 Florida Kiwanis Family Operational Budgets:

Lt. Governor Tom Thayer made a motion to ratify the approval of the organizational budgets by the 2015-16 board for Kiwanis, CKI, and Aktion Club for the 2016-17 administrative year. The motion was seconded by Lt. Governor David Roth and carried. Because the Key Club board does not meet until after the Kiwanis board meeting, Key Club presented a draft operating and endowment budget to be approved by the Executive Committee once finalized by the Key Club district board. Lt. Governor Woody Price made a motion to approve the draft budgets with that caveat. The motion was seconded by Lt. Governor Cleve Tinsley and carried.

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Report of Investment Counselor:

Investment Counselor Terry Carr explained the duties of the investment counselor, the policies of the investment committee, and gave a report of the investments as of the end of June 2016. The Florida District investment account and the HLT investment account continue to grow.

Nominations and Election to the Executive Committee:

The following lieutenant governors accepted nominations to the Executive Committee:

Jason Bollinger (D11), Tony Petree (D14), Paul Davis (D17), Maggie Cruz-Ledon (D25), Simmonds (D26).

Lt. Governors Simmonds, Davis, and Bollinger were elected by ballot.

Lt. Governor Cousins made a motion to confirm the election of Lt. Governors Simmonds, Davis, and Bollinger. The motion was seconded by Lt. Governor Hooks and carried.

Nominations and Election to the Personnel Committee:

The following lieutenant governors accepted nominations to the Personnel Committee:

Leonard (D10), Cousins (D12), Johnson-Goodrum (D23), Roth (D24)

Lt. Governor Price made a motion to confirm Lt. Governors Johnson-Goodrum and Roth as the 2016-17 representatives of the Personnel Committee. The motion was seconded by Lt. Governor Leonard and carried.

Lt. Governor Report Deadlines:

Governor Frechette reminded the Board Members that to qualify for eligible reimbursement of the 2017 International Convention, board members must attend the district caucus and the business session in Paris. There will not be a board meeting at the International convention.

He also reminded them that they must complete three visits to each club.

- a. Lt. Governor's Monthly Report of Activities. Please complete it as requested.
- b. Report of Training and Contact Visits and Reimbursement Request due December 1, 2016. Reimbursement request must be submitted with report.
- c. Report of Official Club Visit & Reimbursement Request is due March 31, 2017. Reimbursement request must be submitted with report.
- d. Report of Official Board Visit & Reimbursement Request due May 15, 2017. Reimbursement request must be submitted with report.
- e. Verification of Division Election Reports of 2017-18 & 2018-19 Lt. Governors, and election of Foundation Trustee in even numbered divisions. Report of Club Elections Report due from clubs by June 1, 2015. Elections are to be held between March 15th and April 30th.

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Executive Director's Report:

Executive Director provided a written report in the board packet.

Additionally, Executive Director Winternheimer reminded everyone that we operate on a modified-cash basis meaning that no reimbursements will be approved after the close of the fiscal year on September 30, 2017.

Executive Director Winternheimer again reminded the Lt. Governors of their required reporting obligations and pointed out that the Official Board Visit can be quite challenging to schedule because there are less opportunities. Don't start thinking about these in April and expect to complete them all in May.

She briefly highlighted the weekend's convention activities and thanked everyone for ensuring that our members and guests had the best possible convention experience. She added that the support of our Service Leadership Program board members was extraordinary and gave special thanks to CKI Governor Jackie Aranibar and Key Club Governor Martha Grace Hagan.

Update on The Formula:

Formula Coordinator Dave Schmitt provided an update on the 2015-16 year. The numbers look very good and we currently have 23 of 27 divisions with positive membership growth. The top three are Division 9 (+35), Division 10 (+75), and Division 23 (+114). We are plus nine clubs in the first two years of the Formula program. Schmitt stressed the need for all divisions to not only put a Formula team in place but to use that Formula team. The Formula Team will have an important training in September or October. Details will be forthcoming.

NEW BUSINESS:

New Reporting Guidelines:

District Chair for Reporting, Carol Neita, advised the board that, as a result of Kiwanis International President Sue Petrisin's decision not to have a distinguished program, she, Past Governor Celia, and the district office are working to expand the way the information on the monthly report is used. By using keywords, the information already being collected can be formatted into reports that will be used not only for a possible district distinguished program but also to replace the current district committee reports on flkiwanis.org. Details will be forthcoming.

Key Leader:

The Key Leader program for 2017 is being held May 5-7. There will be a minimum of 60 students participating. They do not have to be a member of Key Club or any other SLP. The cost is \$250 per person. This is an intensive 3-day session and they are looking for 5-6 per division. International President Jane Erickson will be one of the facilitators.

Remarks by Florida Kiwanis Foundation President Jim Meyer:

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President Jim Meyer provided a Foundation update and pledged the Florida Kiwanis Foundation's continued support to our Service Leadership Programs and to Kiwanis. He thanked the lieutenant governors for working so well with the division trustees to raise awareness of the Foundation and its work for the children. He provided an update on the success of the mini-grant program and advised that they have introduced a new program where they accept funds from a club or club foundation and they invest the funds as a separate line item under their own investment account offering a higher rate of return than a club might find on a small investment. The information can be found on their website. They have also implemented a new e-newsletter which will go out quarterly. He reminded everyone that the funds from Sustaining Members goes into the grants fund so they can provide more money back to the clubs.

Remarks by Kiwanis International Foundation District Chair Saied Taie-Tehrani:

District Chair Saied Taie-Tehrani distributed the 2015-16 report of club giving. Saied reminded the lieutenant governors to tell their clubs to make sure that not only their club name is on their check but also their club number due to the similarities in some club's names. Checks should be sent to him to ensure that a proper record is made and that they get to the proper place. Saied closed by explaining the award program the "President's Challenge"

Remarks by Florida CKI Governor Jackie Aranibar:

CKI Governor Jackie Aranibar thanked Kiwanis for their overwhelming support and for allowing the CKI members to attend the convention. They have 12 members in attendance and had to turn away others who wanted to attend. There are currently 24 clubs in the district with 17 being active. There are eight clubs at some stage of the chartering process. Governor Jackie will send Governor Frechette contact information to share with the board. She would encourage everyone to check the list and then reach out the CKIs in their areas. She encouraged all board members to participate in CKI projects and their board meetings.

Some of their other goals this year are to highlight international and regional relations by partnering with other regions to support their Governor's projects; putting more emphasis on Young Children: Priority One; Governor Jackie's Governor's Project, the Welcome Home initiative working with the homeless with emphasis on children and bettering those with mental challenges.

She closed by thanking the lieutenant governors for working so well with CKI, for the financial support from their clubs, and for their participation in their projects.

Remarks by Key Club Governor Martha Grace Hagan:

Key Club Governor Martha Grace Hagan thanked everyone for their support, especially Governors Celia and Jackie. Her Governor's Project is Feeding the Future providing clothes, meals, love, and resources to the hungry and homeless. She thanked the lieutenant governors for working alongside their Key Club counterparts and for helping with their projects. It is truly amazing what our organization can accomplish when we work together as a larger,

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stronger family. This past year the Florida District of Key Club has grown over 22,000 members with over 400 clubs. They performed 296,000 service hours.

Remarks by International Board Counselor Lance Incitti:

International Board Counselor Lance Incitti thanked the Florida District for the warm welcome and for all they do for Kiwanis and for their communities. He provided some words of inspiration to the lieutenant governors and encouraged them to set the bar high and work hard to achieve their goals. He stressed support of the I-Plan because it works. In closing, he took questions and assured the group that he was open to discussion at any time.

Goals for Conferences and Conventions:

800 registered for the Florida District Convention in Marco Island, FL
600 at the Regional Conferences/Governor's Visits

Lieutenant Governor Stewart Ross made a motion to accept these goals. Lieutenant Governor Lee Hooks seconded the motion and it carried.

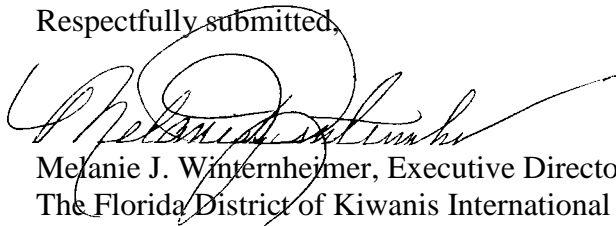
Governor's Closing Comments:

Governor Frechette reminded everyone that we hope to have a good turnout of delegates in Paris. He closed by thanking everyone and wishing them safe travels home. Oh Ya!!

Adjournment:

There being no further business, Governor Frechette adjourned the meeting at 11:39 a.m.

Respectfully submitted,



Melanie J. Winterheimer, Executive Director/District Secretary
The Florida District of Kiwanis International

Certification:

A copy of these Minutes will be reported to the Florida Kiwanis District Board of Trustees at their Official Meeting on April 8, 2017 for ratification. Copies of these Minutes have been forwarded to Kiwanis International Executive Director Stan Soderstrom; Kiwanis International Governance Specialist, Diana Rader O'Brien; Thomas Tschopp, Schafer, Tschopp, Whitcomb, Mitchell & Sheridan, LLP., Kiwanis' officially designated Auditor; and permanently filed in the Official Records of the Florida District of Kiwanis International, Inc., at its headquarters at 5545 Benchmark Lane, Sanford, FL 32773-8116.