



# Kiwanis Florida District

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**MINUTES OF THE SECOND OFFICIAL MEETING OF THE 2017-2018 BOARD  
OF TRUSTEES OF THE FLORIDA DISTRICT OF KIWANIS INTERNATIONAL**  
**Florida Kiwanis District Office**  
**5545 Benchmark Lane, Sanford FL 32773**  
**1:00 P.M., Saturday, March 24, 2018**

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## **CALL TO ORDER**

Governor Todd Smith called the meeting to order at 1:00 p.m.

## **INVOCATION**

The invocation was provided by Vice-Governor Allen Yergovich.

## **PLEDGE OF ALLEGIANCE**

Governor-elect Steve LeBlanc led the Pledge of Allegiance.

## **ROLL CALL**

Executive Director Melanie Winternheimer's roll call confirmed that the following 2017-18 District Board Members were present for the meeting:

## **2017-18 DISTRICT BOARD**

Governor Todd Smith  
Governor-elect Steve LeBlanc  
Vice-Governor Allen Yergovich  
Executive Director Melanie Winternheimer  
Immediate Past Governor Gary Frechette  
Past Governor Celia Earle  
Past Governor Chuck Gugliuzza  
Division 3 Lt. Governor Tully Sparkman  
Division 4 Lt. Governor Joe Flanagan  
Division 5 Lt. Governor Richard Hedges  
Division 8 Lt. Governor Margaret Williams  
Division 9 Lt. Governor Alan Garcia  
Division 10 Lt. Governor Shawn Casey  
Division 11 Lt. Governor Teddy Hartsell  
Division 12 Lt. Governor Ele Fox

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Division 14 Lt. Governor Ray Bibisi  
Division 15 Lt. Governor Craig Clevenger  
Division 17 Lt. Governor Mike Lubrano  
Division 18S Lt. Governor Bob Koch  
Division 20 Lt. Governor Jay McCampbell  
Division 21 Lt. Governor John Sullivan  
Division 22 Lt. Governor Daniel Washington  
Division 23 Lt. Governor Jan Muenzenmaier  
Division 24 Lt. Governor Angie Font  
Division 26 Lt. Governor Diana Morrell

**ABSENT**

Division 1 Lt. Governor Bob Kincaid  
Division 2 Lt. Governor David Steere  
Division 7 Lt. Governor Dan Tappan  
Division 13 Lt. Governor Biff Baker  
Division 16 Lt. Governor Suzy Hutcheson  
Division 25 Lt. Governor Geraldine Villoch Toledo

**ALSO IN ATTENDANCE**

Florida Kiwanis Foundation President Bill Ricigliano  
Florida Kiwanis Foundation President-elect Jim Wylie  
Florida Kiwanis Foundation Vice President Winnie Holland  
Florida CKI District Secretary-Designate Josephine Di Russo  
Florida District Key Club Governor Felante Charlemagne  
Parliamentarian Elizabeth Wulff  
Investment Counselor Terry Carr  
Formula Chair Stewart Ross

**QUORUM**

Executive Director Winternheimer confirmed the presence of a quorum for the conduct of business.

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**CONSENT AGENDA**

The board voted by unanimous consent to approve the items included in the consent agenda without objection.

- **AUGUST 24, 2017 BOARD MEETING MINUTES**
- **RATIFICATION OF 12/12/17 EXECUTIVE CONFERENCE CALL MINUTES**
- **FINANCIAL REPORTS THROUGH 12/31/17**
- **CKI BYLAW AND POLICY AMENDMENTS**

**LTG'S. FILING DATES, DEADLINES & REQUIREMENTS**

Governor Smith reminded the lieutenant governors about the importance of completing their reports. He knows they are doing the work so he requested that they take that next step and submit the necessary reports.

**INTERNATIONAL CONVENTION – June 27-30, 2018**

- Convention Goal – 300 attendees
- No Board Meeting
- Caucus – Las Vegas Ballroom 1 (Bally's), Friday June 29th at 8:00 am
- Board Reimbursement of \$400.00 per board member. Must attend the Florida District Caucus and the Business Session to be eligible for reimbursement
- We will have at least one get-together at some point during the convention. The date, time, and location will be announced.
- Governor Smith passed around a sign-up sheet for manning the Go To Orlando booth in Las Vegas

**DISTRICT CONVENTION - August 23-26, 2018**

- Convention Goal – 800 attendees
- Final Board Meeting Thursday, 1:30 pm (possibly 2:00 subject to agenda)
- Registration Only \$125.00 / Individual Registration \$200.00 / Couple's Registration \$385.00  
– LTG REGISTRATION IS COMPLIMENTARY
- VIP Dinner – Thursday for Board, Chairs, Past Governors, and FKF Executive Officers
- Formal Retirement Saturday night
- Credentials/Registration Assistance – Minimum 2-hour shift requested
- Sunday Memorial Program – submit names of Kiwanians deceased since July 1, 2017
- Program Book Advertising – Budgeted for 3 paid pages per division.

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**CARING CORNER UPDATE**

Vice-Governor Allen Yergovich provided an update on the 2018 Caring Corner and the Duck Race fundraiser.

**NEW BUSINESS**

- **Hurricane Irma Funds** – as a result of the generosity of several districts, as well as individual Kiwanians, the Florida District received a total of \$20,390 in donations to assist those affected by the recent hurricanes. Since the Florida District does not routinely hold money over to aid in disaster relief, as does the Florida Kiwanis Foundation, a motion was made by Lieutenant Governor John Sullivan to transfer the funds received by the Florida District to the Florida Kiwanis Foundation Emergency Grant Fund. Lieutenant Governor Jay McCampbell seconded the motion and it carried.
- **Florida Kiwanis Foundation** request for voting privileges on the Kiwanis Board - Governor Smith explained that the governor, governor-elect, vice-governor, executive director, immediate past governor and the two subsequent past governors all serve on the Florida Kiwanis Foundation board of trustees with full voting rights. The FKF has requested reciprocal participation with full voting rights on the Kiwanis board. Past Governor Chuck Gugliuzza made a motion to present an amendment to our Florida District Bylaws giving the Florida Kiwanis Foundation president, president-elect, and vice-president full participatory rights on the Florida District board. Past Governor Celia Earle seconded the motion and it carried. This will require a 2/3 vote of the delegates at the business session in August.
- **Kiwanis International Formula Grant** – A club opening event has tentatively been scheduled in Division 5 in September and the district Formula team would like the board to approve a request for a matching grant available through Kiwanis International. This grant would be used for housing, meals, and expenses. Alan Garcia made a motion to approve the request. It was seconded by Teddy Hartselle and the motion carried.
- **Waiving of District Dues for New Clubs** – Lieutenant Governor Daniel Washington made a motion to add the proviso currently in the Kiwanis International Policies & Procedures 305 (305.1, A) to the Florida District Policies and Procedures as this is what is happening today. Lieutenant Governor Angie Font seconded the motion and it carried. This proviso expires September 30, 2018.
- **Potential Sale of District Office** – based on a recommendation from the Long Range Finance Committee regarding the increasing expenses and decreasing usage of the district office, Governor Smith entertained a motion to form a committee to review the various options concerning our ownership of the building at 5545 Benchmark Lane, Sanford. Lieutenant Governor Craig

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Clevenger made a motion to refer the discussion to committee. The motion was seconded by Lieutenant Governor Ray Bibisi and it carried unanimously. Past Governor Gary Frechette was named the Chair of the committee.

**UNFINISHED BUSINESS**

There was no unfinished business to discuss at this meeting.

**REMARKS OF THE INVESTMENT COMMITTEE**

Investment Counselor Terry Carr explained the position of the investment committee and outlined the performance of the investments as of the end of 02/28/2018. The Florida District investment account and the Honorary Lifetime Trustee (HLT) investment account both continue to grow.

**GROWTH PROGRESS REPORT**

Formula Chair Stewart Ross provided the Board with reports on new club openings and membership growth. Work is continuing for promoting growth for the remainder of the year in addition to reviewing options for building new clubs. Ross reminded everyone that membership must remain in the forefront for all clubs.

**REMARKS OF CKI DISTRICT SECRETARY-DESIGNATE**

CKI District Secretary-Designate Josephine Di Russo thanked everyone for their support of CKI; scholarships and financial support being just a small piece. The personal support has a far greater Meaning and it is appreciated.

**REMARKS OF KEY CLUB GOVERNOR**

Key Club Governor Felanté Charlemagne began by expressing his thanks to the board for their continuous support. He provided an update on the upcoming Key Club District Convention and informed the group about the newly created Marjorie Stoneman Douglas Memorial Scholarship.

**REMARKS OF THE FLORIDA KIWANIS FOUNDATION**

President Bill Ricigliano thanked everyone for their support of the proposed bylaw amendment to add the FKF officers to the board. He provided an update on new programs and informed the group about the partnership with Snazzy Traveler. He and Key Club Financial Advisor Bob Parton expounded on the Marjorie Stoneman Douglas Memorial Scholarship and how the Florida Kiwanis Foundation and the Key Club Endowment Fund came together to perpetuate the scholarship. Ricigliano reminded everyone that great things happen when we work together.

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**GOVERNOR'S CLOSING COMMENTS**

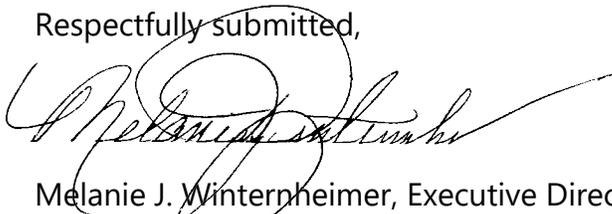
Governor Smith wished everyone safe travels home and reminded everyone to check their GPS before they leave.

No matter what we do in our personal or our Kiwanis lives, no matter what work we do – the reason we keep doing it is because the children in our communities need us to support them, love them and to protect them. Kiwanis is about more than service, we are about hope and caring more about others than we do ourselves. That is why it is so important that we all continue to grow Kiwanis. The more Kiwanians we have, the more light we can shine on the dark places in our state and in the world.

**ADJOURNMENT**

There being no further business to conduct on behalf of the Florida District of Kiwanis, Governor Smith adjourned the meeting at 2:58 pm.

Respectfully submitted,



Melanie J. Winternheimer, Executive Director  
The Florida District of Kiwanis International

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Certification:

Copies of these Minutes have been forwarded to Kiwanis International Executive Director Stan Soderstrom; Kiwanis International Governance Specialist, Diana Rader O'Brien; Thomas Tschopp, Schafer, Tschopp, Whitcomb, Mitchell & Sheridan, LLP., Kiwanis' officially designated Auditor; and permanently filed in the Official Records of the Florida District of Kiwanis International, Inc., at its headquarters at 5545 Benchmark Lane, Sanford, FL 32773-8116.