



# Kiwaniis Florida District

www.flkiwanis.org

## Lieutenant Governor's Report of Official Board Visits

Report to be completed and filed by May 31

Please answer the following for each club

Florida District of Kiwanis International

*District*

*Division*

*Date Submitted*

*Lieutenant Governor*

Date of board meeting visit (Month / Day )	President's Leadership ( Satisfactory / Unsatisfactory )	Secretary's records and knowledge of duties ( Satisfactory / Unsatisfactory )	Club finances and budget ( Satisfactory / Unsatisfactory )	Membership ( Satisfactory / Unsatisfactory )	Development plans ( Satisfactory / Unsatisfactory )	Committee organization and functioning ( Satisfactory / Unsatisfactory )	Are bylaws up to date? ( Yes / No )	Is there an annual audit of club's books? ( Yes / No )	Is the club incorporated? ( Yes / No )	Does the board review all reports? ( Yes / No )	Does the club have a charitable foundation? ( Yes / No )	Frequency of club publication / bulletin (Weekly / Bimonthly / Monthly / None )	How do you rate the service activities of this club? ( Good / Fair / Poor )

REMARKS AND OBSERVATIONS: Report here any information which needs the attention of the division or district.