



Kiwaniis Florida District

**MINUTES OF THE SCOND OFFICIAL MEETING OF THE 2022-2023 BOARD
OF THE FLORIDA DISTRICT OF KIWANIS INTERNATIONAL
VIA ZOOM
SATURDAY, APRIL 8, 2023**

Call to Order:

2022-23 Governor Sharon Moody called the meeting to order at 9:30 a.m.

Invocation:

2022-23 Vice-Governor Jeremy Riehl gave the invocation.

Pledge of Allegiance:

2022-23 Governor-elect Prairy Riehl led the Pledge of Allegiance.

Roll Call:

Executive Director Winternheimer's roll call recorded the 2022-23 District Board Members' attendance:

2022-23 Board Members Present:

2022-23 Governor Sharon Moody
2022-23 Governor-Elect Prairy Riehl
2022-23 Vice-Governor Jeremy Riehl
2022-23 Immediate Past Governor Harvey White
Executive Director Melanie Winternheimer
Division 3 Lt. Governor Kim Mills
Division 4 Lt. Governor Patricia Hatch
Division 7 Lt. Governor Dillon Kalkhurst
Division 8 Lt. Governor Steve Wilson
Division 9 Lt. Governor Christine Vogl
Division 10 Lt. Governor Timothy Wolfinger
Division 11 Lt. Governor Ted Hartselle
Division 13 Lt. Governor Tom Hession

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Division 14 Lt. Governor Shawn Robinson
Division 15 Lt. Governor Brian Dockery
Division 17 Lt. Governor Krystal Laudicina
Division 18 Lt. Governor Diana Uebelacker
Division 20 Lt. Governor Kris Boodram
Division 21 Lt. Governor Tom Thayer
Division 24 Lt. Governor Rae Levenson
Division 26 Lt. Governor Winsome Radcliffe
2022-23 Florida Kiwanis Foundation President Tommy Mills
2022-23 Florida Kiwanis Foundation President-Elect Arlene Lewis-Marr
2022-23 Florida Kiwanis Foundation Vice-President Jim Wylie

Also at the Board Table:

Florida CKI Governor Madison Burt
Florida Key Club Governor Gabriel Villar
Kiwanis International Trustee & Florida Board Counselor Chuck Fletcher (KT District)
Parliamentarian Denise McDaniel

2022-23 Trustees Absent:

Division 1 Lt. Governor Terrence Brotherton
Division 2 Lt. Governor Brian Hinton
Division 6 Lt. Governor Marlene Hatch
Division 16 Lt. Governor Al Sammartino
Division 19 Lt. Governor Denny Sharma
Division 22 Lt. Governor Jackie Fritsch
Division 23 Lt. Governor Opal Spence

Division 5 VACANT
Division 25 VACANT
Division 27 VACANT

Quorum:

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Executive Director Winternheimer confirmed the presence of a quorum for the conduct of business.

Acknowledgement of Guests and Opening Comments:

Governor Moody acknowledged the guests on the call including International Trustee and Florida District Board Counselor Chuck Fletcher, Past Governor Gary Frechette, Past Governor Mary-Lynn Desjarlais, Past Governor/KIF President Bob Parton, Past Governor Todd Smith, and Past Governor Matthew Cantrall. She took a moment to thank the board for what they are doing and what they are going to do for our district. We are up in membership at this moment, and we are still building clubs. We have so much work to do in our communities, we need to continue to encourage people to join us.

International Representation:

The Kiwanis International Board was represented by the Board Counselor assigned to the Florida District, Chuck Fletcher from the Kentucky-Tennessee District. Fletcher thanked Governor Moody and Executive Director Winternheimer for allowing him the opportunity to address the board. He urged the board to keep pushing on and inviting people to be a part of our Kiwanis family.

Call for approval of the Consent Agenda:

A motion to approve the consent agenda was made by Florida Kiwanis Foundation Vice-President Jim Wylie. Lieutenant Governor Shawn Robinson seconded the motion, and it carried without a request for discussion.

Items included in the Consent Agenda:

- Approval of the August 4, 2022 Meeting Minutes
- Approval of the January 18, 2023 Executive Committee Minutes
- Approval of the Florida Kiwanis Foundation Bylaw Amendments
- Approval of revised list of District Chairs

Items concludes the items in the Consent Agenda

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Year-to-Date Financials

Executive Director Winternheimer presented the district financials for the period ending March 30, 2023. While things may appear that we are on track for this time of year, the report of the financials may be a little premature. As you will hear from the Chair of the Emergency Finance Advisory Committee, Bob Parton, you will see a clearer picture of where we stand.

Report from the Emergency Finance Advisory Committee:

In early Fall of 2022 Executive Director Winternheimer approached Past Governor Bob Parton with some concerns about the finances of the district. As a result of this conversation a joint meeting of the 2021-22 and 2022-23 Executive Committees was held and in October 2022 Governor Moody appointed an Emergency Finance Task Force. Following a number of meetings, the emergency task force (or the Finance Advisory Committee, as it is now known), requested a subsequent meeting of the Executive Committee to present their recommendations for immediate implementation. These recommendations were approved by the Executive Committee January 18, 2023. The committee is now seeking ratification of those recommendations by the full board. Those recommendations were to:

- Provide notice to the landlord that we are terminating the lease in accordance with our lease agreement
- Close the district office located at 1205 W. Airport Blvd, Sanford FL 32773 on or before the end of the lease
- Take all appropriate cost-cutting measures associated with shutting the office, such as stopping equipment leases, starting immediately
- Have Executive Director Melanie Winternheimer work remotely
- Reduce the part-time hours of the administrative assistant and have her work remotely

An additional motion was passed by the Executive Committee to authorize further work of this Advisory Committee going forward. This committee, with its current members, will continue their work to:

- Recommend additional cost cutting measures and make budget cuts where possible
- Recommend using Kiwanis volunteer labor where possible
- Study the potential for a future dues increase

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- Analyze future DCON look and needs
- Seek alternative fundraising sources
- Stress the necessity of increasing membership to the district leaders

Following an extensive discussion, Vice-Governor Jeremy Riehl made a motion to ratify the recommendations as presented by the Advisory Committee and approved by the Executive Committee. The motion was seconded by Lieutenant Governor Timothy Wolfinger and carried.

Report of the District Convention Task Force:

The District Convention Task Force was created as a subset of the Finance Advisory Committee utilizing the same group of individuals but Chaired by Past Governor Matthew Cantrall. The DCON Task Force was charged with proposing ways to minimize our convention losses, finding ways to promote convention attendance, and to analyze ways to recreate future DCONs. The group has been meeting for several months to determine where we are and where we are going to be in the next couple of years. We are under contact for the next two years so we are limited as to the changes that can be accomplished immediately. In an effort to at least bring us to at least a break-even point, the task force proposed the following recommendations:

- **Increase the convention registration fee to \$295 per person beginning with the 2023 convention.** Vice-Governor Jeremy Riehl made a motion to accept this recommendation. It was seconded by Lieutenant Governor Kris Boodram and carried.
- **Lieutenant Governors, Board Members, and Executive Officers will have complimentary registration, all others will pay the full registration fee.** Vice-Governor Jeremy Riehl made a motion to accept this recommendation. It was seconded by Lieutenant Governor Shawn Robinson and carried.
- **Lieutenant Governors, Board Members, Executive Officers, and District Chairs will attend the Thursday night Appreciation Dinner at no charge. Their spouse/partner/guest will be charged \$25. Past Governors and their spouse/partner/guest will be charged \$25 each.** Lieutenant Governor Chris Vogl made a motion to accept the recommendation. It was seconded by Lieutenant Governor Winsome Radcliffe and carried.

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Report of the Florida District Investment Committee:

Committee Chair Terry Carr presented the performance analysis reports for the three Kiwanis investment accounts. While the market for all three accounts has been challenging, at best, for the last two years if you ignore the short-term performance and focus on the long-term performance, the probability of it going higher is much greater. By implementing the changes we discussed this morning, reducing our expenses, and not relying on our investments as income to pay daily expenses, we should substantially increase our ability to grow these accounts going forward.

Report of the Florida District Bylaws Committee:

- Florida District Bylaws – Amendment #1
 - Bylaws & Resolutions Chair Amanda Saguil presented the mandatory revision to the district bylaws as approved by Kiwanis International on January 23, 2023. This is primarily a housekeeping amendment for the district because it has already been implemented by Kiwanis International. It will go to the Florida House of Delegates in August for official approval. Lieutenant Governor Wolfinger made a motion to accept the bylaws as presented. Lieutenant Governor Krystal Weaver seconded the motion and it passed.
- Florida District Bylaws – Amendment #2
 - Chair Saguil presented a proposed amendment to the district bylaws which would prevent any combination of governor, governor-elect, and vice-governor from being in the same Kiwanis club, the same division, or the same family. This proposal would not include any current officers. Lieutenant Governor Wolfinger made a motion which was seconded by Lieutenant Governor Robinson for discussion purposes. Following a lengthy discussion, the motion failed.
- Proposed Resolution from the Kiwanis Club of North Manatee
 - This item was pulled from the agenda due to the lack of notice given to the Bylaws & Resolutions Committee for their review and consideration.

LTG Filing Dates, Deadlines & Requirements

- Education & Contact Visits were due 12/1/2022
- Official Club Visits are due 03/15/2023

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- Official Board Visits are due 05/1/2023

International Convention, Minneapolis MN - June 21-24, 2023

- Convention Goal of 120
- Florida Host Hotel: Hyatt Regency Minneapolis (\$190)
- No Board Meeting
- Caucus – to be announced
- Board Reimbursement up to \$300 per board member (must attend Caucus & House of Delegates)

Report of the Steering Committee

Steering Committee Chair Gary Frechette opened his remarks by addressing the dues adjustment being proposed by Kiwanis International. The Steering Committee is not making any recommendations at this time but will be prepared to discuss this during the Caucus in Minneapolis.

He urged everyone to make their hotel reservations while rooms are still available and to plan to attend the House of Delegates to support our own candidate, Matthew Cantrall, for International Trustee. While we know that Matthew is the best candidate, we need to be there to support him by voting for him. Frechette also requested that attendees sign up for a time-slot to hand out campaign literature for Matthew in his booth.

District Convention, Omni Orlando Resort at ChampionsGate August 17-20, 2023

- Convention Goal of 500
- Location: Omni Orlando Resort at ChampionsGate (\$136)
- Board meeting - Thursday 8/17 1:30 PM
- Registration is complimentary for board members, but you must still register
- Board members are responsible for travel, hotel, and meals not specifically included in the convention registration
- Appreciation dinner 8/17/2023 for board members, district chairs and partners
- Credentials/Registration assistance will be needed on Thursday – Saturday
- Caring Corner update – Jeremy Riehl

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Membership Update

Membership Chair Tommy Mills provided a membership update and outlined our positive outlook for the remainder of 2022-23. After hearing all the talk about membership this morning, he wants the Florida District to be awesome and we become awesome when we communicate. For some time there have been red flags out there. We have divisions that need to catch up, we have clubs that are struggling, but we can turn that around. We need to start the process of waving the red flags and start waving the green ones. We need to show our excitement and our passion for Kiwanis, and we need to make the ask. None of us in this meeting would be here right now if someone hadn't asked us to be a part of this great organization. We need to take our district off cruise control and start taking the responsibility to drive this district to success. Membership not only means more hands and more service, but it means more fun. In this third and fourth quarter let's all get together to share our passion and put some pop into our service, pop in your programs, and pop in your attitudes. Your attitude is contagious.

Remarks by 2022-23 Florida CKI Governor

Circle K Governor Madison Burt thanked the board for their unwavering support of all the Service Leadership Programs, but especially CKI. Last week Florida CKI was able to hold their 64th annual district convention where they had roughly 66 CKI members in attendance. They participated in a murder mystery, attended workshops, elected their new board, and enjoyed a great lunch sponsored by the Florida CKI Alumni Association and the South Orlando Kiwanis Club. They also packed over 600 duffle bags with toiletries, letters of encouragement, and comfort items which were donated to foster children in need with the help of the Florida Kiwanis Service Chair Linda Martin and donations from many Kiwanis clubs. During the banquet on Saturday night, they recognized all of the incredible accomplishments that CKI has had over the past year. They also celebrated that they held the first Leadership Training Conference since 2019 and that they doubled their DCON attendance. Their proudest accomplishment of the past year is that they chartered three new CKI clubs within the Florida District; Florida Gulf Coast University, Bethune Cookman University, and Embry Riddle Aeronautic University. They are in the process of chartering and re-chartering several other clubs. At DCON they also looked forward to the many plans for the 2023-24 service year including. Madison's Governor's Project is "Rebuilding Heroes" which aims to help clubs across

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the district rebuild and grow their membership, recruitment, and engagement as well as supporting clubs in having meaningful and impactful service projects that support CKI International's service initiatives so that Florida CKI members can have the opportunity to build strong communities and make a positive change. Through this project CKI hopes to build the number of CKI clubs and increase membership. On behalf of all the CKI board Governor Burt thanked the board for the continued support CKI receives from Kiwanis.

Remarks by 2022-23 Florida Key Club Governor

Key Club Governor Gabriel Villar opened by thanking the board for inviting him to the meeting. He stated that the 2022-23 Kiwanis board has motivated and inspired him to lead. He proudly announced that the Florida Key Club, as of yesterday, has a total of 372 clubs, and 21,932 members. Every year they plan to increase their Key Club membership with the support of their Kiwanis counterparts. In terms of district goals, the Florida Key Clubbers have worked hard to reach a total of 180,000 total service hours with 50,000 of those dedicated to Governor Villar's Governor's Project, "Nature and Nurture". They also surpassed their goal of chartering eight new clubs with fifteen new clubs, submitting 75% of dues on time, and continuing to promote leadership in their projects and promotions. One of their biggest goals this year has been strengthening Kiwanis-family relations and he hopes that both district boards can continue working hand-in-hand. Villar closed his remarks by thanking the Kiwanis district board and said he looks forward to seeing many of the board members at their upcoming DCON.

Remarks by Florida Kiwanis Foundation President

Foundation President-Designate Tommy Mills started by saying that this year the Foundation has kicked off with a bang. So far, the Florida Kiwanis Foundation has participated in six state conventions and one large scale project which was Children's Week in joint sponsorship with the Florida District. He thanked his wife, Lieutenant Governor Kim Mills, Jim Wylie, Governor Moody, Jim Ledbetter, and the Division 3 leaders for their support in this project. Your voices are being heard.

In the first six months the Foundation has reached another milestone. The Foundation has approved more grants in the first six months of this year than they have in any other year and

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it's all thanks to your commitment that the Florida Kiwanis Foundation is able to meet the needs of the children. He thanked the Service Leadership Administrators for all their hard work. The Foundation is proud to know that the grants that they provide are being put to good use. Mills has one thing he would like to see the Kiwanis Foundation and the Florida District improve on. Last year scholarships in the amount of \$21,000 were available to Key Clubbers. Only a portion of that was issued and the rest was rolled back into the budget. The Foundation wants to see those scholarships go out. We need to work together to get the word out that these are available.

Hurricane Ian visited Florida and Division 19 was hit very hard. The Foundation was able to rally and find funds to help them. It was their time then, but it could be any of ours. On behalf of the Florida Kiwanis Foundation, Mills thanked everyone who helped, including other districts that came to the aid of those with so much devastation. Indiana, Cal-Nev-Ha, LaMissTn, New York, Wisconsin, Kentucky-Tennessee, and Mississippi all contributed funds to go toward aiding those who were affected by Hurricane Ian, as did a number of Service Leadership Programs.

Remarks by Kiwanis Children's Fund District Chair

Kiwanis Children's Fund District Chair Mary-Lynn Desjarlais let the group know that the Chief Philanthropic Officer, Pam Norman, resigned as of February 10, 2023. As of this meeting they had not named her successor.

With the help of Executive Director Winternheimer, Desjarlais was able to complete the district grant application early in the year, so we were able to offer scholarships to be awarded at the Key Club and CKI District Conventions.

We currently have 206 clubs. Of those 206; 71 clubs have donated to the Children's Fund through the annual gift program. Desjarlais asked the lieutenant governors to remind all of their clubs to donate. She has sent thank-you emails to all the clubs who have donated. She has also sent thank-you emails to all the trustees of the Florida Kiwanis Foundation who have collected donations from the clubs. The Florida District has donated almost \$30,000 which is a

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little less than last year. Desjarlais feels that Florida is a little slow in donating every year so things should pick up.

When Matthew Cantrall was on the Children's Fund board, he was instrumental in introducing the KCF Microgrant program. No club from Florida has yet applied for one of these so please spread the word that these are available.

Past Lieutenant Governors Association

PLGA President Caroll Neita thanked Governor Moody for the invitation to speak to the board. She reminded everyone that, as lieutenant governors, she wants us all to understand our organization is the single, largest networking organization in the Florida District. This puts us in a unique position to play an active role in strengthening and growing our district. We need our district to remain solid. Not just in membership and not just in service but in leadership succession paths. Neita's mantra, which she announced at the annual breakfast, is to support, mentor, and encourage all our new Kiwanians that we are bringing on board, our old Kiwanians, the not-so-old Kiwanians, and our SLP, young people, and their leadership to go beyond the normal. To surpass the basic levels of service to our children and our communities and become leaders in their home clubs, the division, the district, and going beyond, like Past Governor Matthew is doing at the next international convention. With that said, a lot of our past focus was raising money to give our SLP governors a scholarship every year. She hopes the focus will become more on encouraging members to become leaders. The PLGA is setting the example. Their incoming Treasurer for 2023-24 is Mike Holmes and they already have someone lined up to follow him. The PLGA is looking at 3-4 years of succession already in place. That is what needs to happen in your own divisions.

She also wanted to let the group know that two years ago, Larry Taylor's family set up a fellowship with the Florida Kiwanis Foundation to raise funds to give the scholarships to the SLP governors and to take the pressure off in terms of how much the PLGA could give every year. Larry was a beloved Kiwanian and was in line to run for Governor. The fellowship now has approximately 35 lifetime members who have donated a one-time donation of \$500. The PLGA can now guarantee a scholarship for each of our governors in a minimum amount of \$1,000.

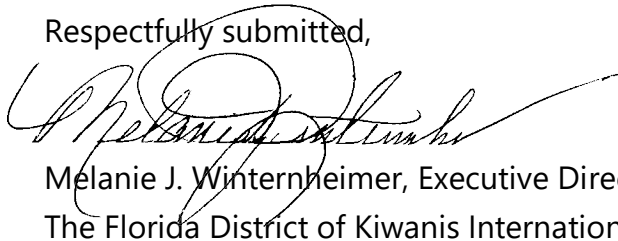
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Neita encouraged everyone to attend the annual breakfast meeting at the district convention and to join the PLGA.

Adjournment:

There being no further business, Governor-Designate Moody adjourned the meeting at 11:17 A.M.

Respectfully submitted,



Melanie J. Winterheimer, Executive Director
The Florida District of Kiwanis International

Certification:

A copy of these Minutes will be provided to the Florida Kiwanis District Board of Trustees at their next official meeting for approval. Once approved, copies of these Minutes will be forwarded to Kiwanis International Executive Director Stan Soderstrom; Kiwanis International Governance Specialist, Diana Rader O'Brien; Thomas Tschopp, Schafer, Tschopp, Whitcomb, Mitchell & Sheridan, LLP., Kiwanis' officially designated Auditor; and permanently filed in the Official Records of the Florida District of Kiwanis International, Inc., at its headquarters.