Kiwanis
Florida District

www.flkiwanis.org

Lieutenant Governor's Report of Official Board Visits

Report to be completed and filed by May 31

Florida District of Kiwanis International

District

Division *Date Submitted*

Lieutenant Governor

Key #	Club Name	Date of board meeting visit (Month / Day)	President's Leadership (Satisfactory / Unsatisfactory)	Secretary's records and knowledge of duties (Satisfactory / Unsatisfactory)	Club finances and budget (Satisfactory / Unsatisfactory) Membership	Development plans (Satisfactory / Unsatisfactory)	Committee organization and functioning (Satisfactory / Unsatisfactory)	Are bylaws up to date? (Yes / No)	Is there an annual audit of club's books? (Yes / No)	Is the club incorporated? (Yes / No)	Does the board review all reports? (Yes / No)	Does the club have a charitable foundation? (Yes / No)	Frequency of club publication / bulletin (Weekly / Bimonthly / Monthly / None) How do you rate the service activities of this club? (Good / Fair / Poor)

REMARKS AND OBSERVATIONS: Report here any information which needs the attention of the division or district.

Email to the Florida Kiwanis District Office: flkiwanis.districtsecy@gmail.com **Due date is: May 31**