**Kiwanis Club of Suwanee, Ga**



**Don Lee Memorial Scholarship Application Packet**

**Eligibility:**

The Kiwanis Club of Suwanee will award scholarship funds in $500 increments each to seniors at any of our sponsored Key Clubs which include Collins Hill High School, Peachtree Ridge High School, Sugar Hill Christian School, Seckinger High School. Seniors from other Georgia High school may also be considered. The seniors must be enrolled at an accredited college, university, or trade school.

The following minimum criteria must be met:

* Student must be a US Citizen or permanent resident
* Student must be a graduate from a Georgia high school

If awarded a scholarship, students must be enrolled full-time. Proof of enrollment at post-secondary institution required to release award funds.

**Scholarship Rules:**

The scholarship checks will be mailed directly to the institution financial aid offices within 30 days of receipt of proof of student’s full-time enrollment at the school. When the institution requires the student to pay fees first before they certify registration, the school will be authorized to reimburse the student.

If a recipient is unable to begin school in the fall and plans to enter school in a future semester, the recipient **must** notify the Kiwanis Club of Suwanee Giving Committee in writing by August 31, 2025 for an extension. An extension will be granted only in the event of extenuating circumstances and at the approval of the giving committee. The scholarship will be forfeited if an extension is not requested by August 31, 2025

3.0 cumulative GPA, ability, and motivation to compete on a collegiate level is required.

Preference will be given to candidates who demonstrate strong educational motivation and group leadership skills through their activities in school, church, youth groups, community volunteer effort and/ or work experience.

Financial need, work experience, and letters of recommendation are additional criteria in the selection process.



The Kiwanis Club of Suwanee does not and shall not discriminate based on race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or military status in any of its activities or operations.

Standard no self-dealing rules will apply. These rules prohibit the trustees themselves, certain family members, managers, and other “disqualified persons” from benefiting from the philanthropic activities of the foundation.

**Please circle one of the following:**

I am a Key Club Member

I am not a Key Club Member



**Application Instructions:**

***READ THESE INSRTUCTIONS CAREFULLY AND FOLLOW THEM THOUROUGHLY!***

**Application Form**

Please read all questions carefully and answer them as completely as you can. Use pen and PRINT your answers or use the attached fillable form. Remember that your completed application will represent you to the Scholarship Committee. The Scholarship Committee may choose to interview finalists. Mail your completed application form, high school transcript, student personal statement, letters of recommendation and financial need forms to:

Kiwanis Club of Suwanee, Scholarship Committee

P.O. Box 1202

Suwanee, Ga 30024

**Applications must be received by April 18st, 2025.** Final selection will be made by May 1, 2025.

* **Email Cathy Cason at** **cathyacason@gmail.com** **to confirm your application has been sent**

***Letters of Recommendation***

Choose two (2) people to write letters of recommendation for you. It is strongly recommended that one letter be from a community leader such as coach, clergy, or civic leader who knows you through work or volunteer activities. Please enclose the letter with this application.

***Transcripts of Grades***

Your application must include high school transcripts and SAT scores. If you have taken any college courses, include a transcript of your work thus far.

***Student Personal Statement***

Write a statement explaining the reasons you are applying for a scholarship, your future, and your short- and long-term goals. You should also include any other information about yourself, your family and background, your educational achievement, etc. which will help the Scholarship Committee to evaluate your potential. **Key Club Members**- Include specific information on all Key Club activities. **Please state whether** **you are presently a Key Club Member.**

***Financial Need***

As this is part of the criteria, we use in the selection process; it may be a factor in the final selection. You must fill out the financial need section of the application.



**What is Kiwanis?**

Kiwanis is a worldwide service organization of men and women dedicated to improving the quality of life for mankind in their communities. Together, these men and women achieve what individuals cannot do alone. Voluntarily, Kiwanis share the challenge of responsibility for humanitarian and civic projects that our government agencies are financially unable to perform. These projects are predominantly local in nature. The common desire to successfully serve their communities is the motivating goal of Kiwanis.

The scholarship has been renamed in memory of one of our long-time members, Don Lee, who always dedicated himself to go above and beyond to help the children of our area.

***Some Specifics:***

* KIWANIS is a service organization - not a social club – although enduring friendships are created through the Kiwanis sprit of fellowship that comes from mutual effort devoted to useful ends.
* KIWANIS is often a public forum – but never a political circle. Meeting programs frequently provide platforms for the balanced and impartial presentation of public issues of interest to the members and the community.
* KIWANIS makes its activities known. It is not a secret society. There are no private rituals. Public awareness of Kiwanis is sought because it increases support for Kiwanis service.
* KIWANIS fosters principles of good citizenship and human values. It does not prescribe a way of life for others.



Don Lee Memorial Scholarship Application Form

Instructions:

* Please answer all questions carefully.
* Please answer questions completely.
* Use pen and PRINT your answers or use this fillable form.
* Remember that your completed application will represent you to the Scholarship Committee.

**Personal Information**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address:

City, State Zip:

Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email Address**:

Parent/Guardian Name(s):

Parent/Guardian Occupation:

Parent Phone#:

Social Security: NOT NEEDED

Are you as U.S. Citizen? ☐Y☐ N

If not, are you a permanent resident? ☐Y☐ N

Mail your completed application, transcript, student personal statement, letters of recommendation, and financial aid forms to Kiwanis Club of Suwanee, Scholarship Committee, P.O. Box 1202, Suwanee, Ga 30024.

* Applications must be received by April 18th, 2025
* Selections made by May 1, 2025. You will be notified by email.
* We ask that you attend our club meeting for Giving Day in July 2025 to be recognized
* Email Cathy Cason at cathyacason@gmail.com to confirm application was sent.

**Educational Information**

Current High School:

Date of Graduation:

GPA through first semester of Senior Year:

Colleges applied to:

Accepted? ☐Y☐ N

Accepted? ☐Y☐ N

Accepted? ☐Y☐ N

What is your intended major?

What is your intended career?



**Financial Information**

List estimated educational expenses for an academic year at preferred school (also referred to as Cost Attendance):

Tuition & Fees:

Books:

Room & Board:

**Total Expenses**:

**Total Remaining Need: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

List anticipated or known sources of support and estimated amounts to meet expenses listed:

Part-time work: ☐Y☐ N

Loans: ☐Y☐ N

Grants and Scholarships: ☐Y☐ N

Parent Contribution: ☐Y☐ N

Your savings: ☐Y☐ N

**Total Resources**:



Kiwanis Club of Suwanee Don Lee Memorial Scholarship Application

Activities, Interests, Awards, etc.

1. List organizations, clubs, extracurricular, and community activities in which you have been active (including any school offices held):
	1. What are your hobbies or areas of special interest?

Work experience:

Are you currently employed? ☐Y☐ N

If so, list employer(s), type of job, and hours per week you work:

What types of past employment have you had?



In Submitting this application for review, I agree:

* That the information contained in it is true, to the best of my knowledge.
* If I am granted an award, barring any unforeseen circumstances, I will continue my plans for study as indicated in this application.
* I have enclosed these required portions of the application:

\_ Completed Application Form

\_ Transcripts

\_ Student’s personal statement

\_ Letters of recommendation

\_ Financial need forms (optional)

\_ SAT Test scores

Name Signature Date