



Pennsylvania District of Circle K International Code of Conduct

The Pennsylvania District Board hopes that every participant and guest will fully enjoy the event. The following Code of Conduct will be in effect during the event listed on the reverse side. **Please complete this form prior to District Convention and email to administrator@pacirclek.org. Or you can print this form and bring it signed to DCON.**

- A. No drugs of any nature, with the exception of prescribed medication, will be permitted in the possession of anyone in attendance.
- B. The Circle K International Sponsored Conventions and Events Alcohol Policy, prohibiting the possession, sale, and/or consumption of alcoholic beverages during any event or situation sponsored or promoted by Circle K, will be enforced at all times during the event.
- C. Sexual harassment is defined as behavior marked by aggressive or harassing remarks, unwanted physical contact or sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature which is unsolicited and offensive to the individual or otherwise creates an intimidating, hostile or offensive environment. Circle K International will not tolerate sexual harassment.
- D. There is no curfew hour; however, in consideration of others, Circle K members must be in rooms, with closed doors, by 1:30 AM and gatherings must be contained within the room. Loud noises and disruptive behavior will not be tolerated.
- E. No materials will be allowed to be posted on any walls, windows, or doors in the facility unless permission has been granted by the Pennsylvania District Co-Administrators. The participant will be responsible for restoring all surfaces to their original state should this occur.
- F. Smoking is prohibited at all events and activities. Additionally, attendees must adhere to the smoking guidelines of the camp.
- G. Do not to deface or destroy any property. Any damages will be paid for by the responsible individual.
- H. All Circle K members are expected to conduct themselves as responsible, professional men and women and are required to attend all sessions and activities.
- I. Please see program for dress code. Appropriate clothing must be worn at all times.
- J. Every attendee will respect the authority of the Administrator of the Pennsylvania District of Circle K International and the Pennsylvania District Board.
- K. Infractions of the code of conduct will be reported to the Pennsylvania District Board or the Pennsylvania District Administrator. Appropriate action will be taken for any infraction, including the dismissal of any attendee from the event at the expense of the individual.
- L. By attending the conference, attendees agree that the Pennsylvania Circle K board may photograph or record your likeness, image, name, voice, and/or words, and may publish, display, reproduce, copy, and distribute your likeness, image, name, voice, and/or words for promotional, educational, or membership activities in all forms of media now known or later developed, including but not limited to advertising, training, websites, presentations, and marketing materials.
- M. The code of conduct is in effect from the moment an attendee arrives at the event until the moment he or she departs.

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