

## Donation Request Form

Dear Organization:

Thank you for applying to the Kiwanis Club of Tweed for a donation to help your organization deliver on its mandate. Please note the following prior to completion of the attached application.

- 1. Kiwanis is a global organization of volunteers dedicated to improving the world one child and one community at a time
- 2. In particular, the Kiwanis Club of Tweed is a community-based organization of men and women volunteers dedicated to supporting youth in our Municipality.
- 3. Organizations requesting funding must show how the funds will be used to support youth locally.
- 4. All organizations requesting a donation must complete the attached application.
- 5. It may take between 30 to 60 days to process an application.
- 6. Emergency funding requests due to unforeseen circumstances may be considered and processed within two weeks.
- 7. All successful applicants will be required to:
  7.1. Agree to a photo-op which may be used by local media, on our club website and Facebook. (There may be certain exceptions depending upon the circumstances.)
  - 7.2. Acknowledge the Kiwanis Club of Tweed donation to their membership.
  - 7.3. Send a note of thank you to Kiwanis Club of Tweed which can be used by the Club in support of their own funding applications and for reporting back to Kiwanis International from time to time.
- 8. In addition to providing grants to local community groups, the Kiwanis Club of Tweed supports their own Terrific Kids, BUG (Bring up Grades) and Builder's Club programs.
- 9. Regionally we financially support: Heart of Hastings Hospice, Prince Edward Hastings Learning Foundation's Quinte Regional Science Fair, Belleville & Kingston Hospital Foundations and Roger Neilson House; and nationally, the Canadian Poppy Fund.
- 10. Internationally we financially support: Kiwanis Foundation of Canada (kfcdn.org) and the Kiwanis International Eliminate Project (an initiative that provides vaccines and education to prevent maternal and neonatal tetanus).
- 11. Please mail your completed application by mail or e-mail to:

Kiwanis Club of Tweed PO Box 167 Tweed, ON, KOK 3J0 tweedkiwanis@gmail.com

If you have any questions and/or need assistance to complete this request please reach out to us. We are here to help support you.



## Donation

## **Request Form**

<b>Organization Information</b>			
Organization Name			
Contact Name			
Contact Position			
Telephone Number			
Email			
Website			
Mailing Address			
Mandate	Briefly describe what your organization does.		
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Have you applied for a donation in the past?		Yes	No
If Yes, did you receive a donation?			
		Yes	No
How much are you requesting with this		\$	
application?			
By when do you require this funding?			
Please describe how you			
intend to use these funds			
Additional comments if			
necessary			
necessary			
Signature of authorized			
contact			
Date of signature			