



Kiwaniis®

Rocky Mountain District

Rocky Mountain Round Up Submission Worksheet

SUBMITTER INFORMATION

Full Name		Club Name	
Email Address		Phone	

STORY DETAILS

Story Subject			
Event / Activity		Event Date	
Location / City		# Volunteers	
Category (check one)	<input type="checkbox"/> Community Service <input type="checkbox"/> Youth Programs <input type="checkbox"/> Fundraiser <input type="checkbox"/> Awards / Recognition <input type="checkbox"/> Club Milestone <input type="checkbox"/> Other: _____		

Details of event:

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Key Highlights / Bullet Points

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Impact / Results (funds raised, people served, etc.)

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PHOTO SUBMISSION REQUIREMENTS (Mandatory)

⚠ Stories submitted WITHOUT photos may NOT be published. Please read all requirements carefully.

Minimum photos required: 1 photo per story | **Recommended:** 3–5 photos

File format: JPG or PDF

Submission method: Attach files to the same email as this form OR include a shared Google Drive / Dropbox link below.

Rights confirmation: By submitting, you confirm you have permission to publish all photos and that identifiable children have given consent by their parent/guardian. If not, consent form below

PHOTO SUBMISSION

Drive / Dropbox Link	<i>Paste shared folder URL here...</i>
Total Photos Attached	<i>Enter number of photo files attached to this email</i>

CERTIFICATION & RELEASE

This submission certifies that: (1) the content submitted is accurate and factual; (2) you have obtained written permission from all identifiable individuals depicted in submitted photos; (3) the photos are original works or Kiwanis Rocky Mountain Region holds the rights to publish them; and (4) the content is appropriate for a family-friendly regional publication.

Questions? Contact Holli Arnett at KiwanisRMDKMarketing@gmail.com /

PUBLICITY WAIVER AND RELEASE

FOR USE OF PHOTOGRAPHS AND IMAGES

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Printed Name: _____

Signature: _____ Date: _____

For persons under 18 years of age, or for individuals who have power of attorney for persons over 18 years of age:

I am the parent or legal guardian of the minor or individual named above. I have the legal right to consent to and, by signing below, I hereby do consent to the terms and conditions of this Publicity Waiver and Release.

Printed Name: _____

Signature: _____ Date: _____

