



Kiwaniis®

NEBRASKA-IOWA DISTRICT

Minutes District Board Meeting Lincoln, Nebraska, Aug. 5, 2022

Roll call and introductions – 8:32 a.m. Quorum Established

Present: Gov. Don Fritz; Gov. Elect Lynda Henningsen; Vice Gov. Dale Doudna; Immediate Past Gov. Curt Reis; Administrator Lisa Brichacek; Treasurer Larry Ziska; R1 Trustee John Boltz; R2 Trustee Barb O'Donnell; R3 Trustee Norma Beaver; R4 Trustee Gary Lindgren; R5 Trustee Andy Webb; R6 Trustee Jim Dane.

Guests: KI Trustee/Counsel Designate Jackie Sue McFarlin; R2 Trustee Designate Brian Wells; District Foundation Treasurer Lonnie Shumate; Key Club Administrator Tracey Scissors-Domgard; Circle K Administrator Travis Graf-Cline; Julie Weaver; Karen Buchholz.

Additional Agenda Items – None

Approval of the Agenda

Motion by Webb, second by Beaver to approve the agenda as presented. Motion carried unanimously.

Approval of Minutes

Motion by Dane, second by Webb to approve the minutes of the April 29, 2022 District Board meeting. Motion carried unanimously.

Motion by Dane, second by Lindgren to approve the minutes of the June 22, 2022 District Board special meeting and the worksession for policies and procedures update. Motion carried unanimously.

Discussion Items

Strategic planning update - Don

The governor reviewed priority themes and indicators for the five strategic questions developed over past year and suggested the next step be to complete the action steps by Sept. 15. He would like to finalize at the October board meeting. A Zoom meeting will be scheduled to work on this document.

Governor's report – Don

An inappropriate behavior incident involving a Kiwanian at a service project involving kids was reported to the District in May. The governor has been working with the club as well as Kiwanis International legal counsel and other staff members on appropriate response and any necessary action. Discussion by board was that the District continue to offer support to the club and also ensure any follow-up actions by the club be taken. The club has been asked to respond and action is pending.

Finance Committee report – Gary

Monitoring of the district's investments started this year continues. Due to the markets, a 6.15 percent decline has occurred. The setup of the investments is not high risk, and the decline is less than the overall market average of 11 percent. The decision to take cash sitting in reserve and put it into investments was not a short-term proposition. Growth is expected when the market rebounds. No contract has yet been finalized for a financial bookkeeper and the prospect approved by the board in January is no longer an option. The CPA firm that is currently doing the district's annual financial compilation will be contacted about the possibility of bookkeeping duties. The committee's quarterly meeting is in August, and a meeting for next year's budget review will be scheduled in September.

Treasurer's report – Larry

Financials through the end of July were reported. The projection is that bottom line year-end will be about break even or a slight loss. A discussion may need to start during the next year about raising district dues. Discussion by board was that the average district dues in this region is \$31. Current district dues are \$25 per member.

District administrator's report – Lisa

Regular written report and year-end report on office equipment and storage unit were submitted in advance.

International Convention update: There were about 40 that attended in person in Indianapolis. There were 20 that rode the bus chartered by the district. The district's delegates did meet and caucus at the convention, and many also attended the combined district dinner on Friday evening. More than 35 attended virtually. There are extra copies of the KI annual report available for board members who were not able to attend.

Trustee elections: Region 2 held a virtual regional meeting in April and elected Brian Wells to be 2022-2025 trustee.

Region 3 held a virtual regional meeting in May and elected Curt Reis to be 2022-2025 trustee. Both will assume office Oct. 1. Pending the outcome of the House of Delegates elections, Region 1 may have a vacancy Oct. 1 and that declaration would be made at the end of the meeting. If John Boltz is elected vice governor, a trustee will need to be elected to fill the remaining two years of his term. He and the lieutenant governors have started a discussion about a special election. It is anticipated that a virtual regional meeting will take place between Sept. 19 and Oct. 8.

Risk Management Fee: KI has instituted a \$5 per member risk management fee beginning Oct. 1. This will be assessed on renewing members and also new members. This new fee will be designated for youth protection and cybersecurity. Clubs may pay for this fee from the administrative account or the community service account. Information on the Risk Management Fee is being provided to clubs and has also been included in the district information portion of Club Leadership Education.

CLE training update: There are two remaining virtual CLE sessions scheduled by the district. Participation this year in the virtual CLEs is lower than anticipated. No divisions or regions scheduled in person CLEs. There needs to be more promotion of this next year. Collection of the per club CLE fee is going well, but there are still clubs that have not paid. Only a little more than half of the clubs have reported officers for 2022-2023. Support will be needed from the district's leadership to promote these activities.

DCON update: There are 130 registered for dinner on Friday evening and 140 registered for Saturday's convention.

There are 21 SLP representatives from Key Club, Circle K and Aktion Club signed up for Friday evening activities with the Kiwanians. Special recognition was given to Committee Chair Sue Waldren and the committee for putting together a good convention schedule.

Policies and procedures revision – Don

Work on the update to the policies and procedures will continue. If the board finished the revisions and Jan Burch has adequate time to review, this document could possibly be ready for board action in October.

Region and Division study committee – Don

This agenda item will also be discussed at the Past Governors Committee meeting in the afternoon. The current proposal is to form a special committee – with representation from the board, past governors and past lieutenant governors – to look at the needs and offer a recommendation.

LaRue Fund update – Lynda

This year, \$800 of the \$3,000 allocated for SLP grants has been awarded. Grant requests came from one Aktion Club, three Builders Clubs and four K-Kids. Additionally, there was \$1,000 spent on two \$500 Key Club scholarships. Circle K was also given \$1,000 to assist members wanting to attend Circle K District Convention. Any unused monies from the grant program will roll into next year.

Key Leader update – Lynda and Don

Nebraska-Iowa Key Leader is scheduled for Oct. 28, 29 and 30 at Camp Joy Holling near Ashland, Nebraska.

Registration is expected to open Aug. 15 and promotion needs to start now to get students signed up.

Governor-elect report – Lynda

Twenty-three of the 25 divisions have lieutenant governors for the coming year. The three additional lieutenant governor elects since the board's April meeting are Julie Weaver, Division 3; Larry Buss, Division 12; and Thomas Shafer, Division 15. A membership team will be formed next year to assist the district committee chair with recruitment, retention and club building. KI has set the district's goal for new clubs next year at seven. It has been proposed that the Circle K and Key Club district governors be asked to attend District board meeting. This is done in other districts as a way to assist communication and leadership development.

Reports to the Board

Kiwanis Kids and Builders Clubs – Jim Dane

There are 22 Builders Clubs listed as active and 21 are paid. All 28 K-Kids clubs are active and paid. This year, one new Builders Club was chartered at West Branch Middle School. Three K-Kids Clubs are new this year, including Missouri Valley Elementary K-Kids, Grundy Center Elementary K-Kids and Randolph Elementary K-Kids in Lincoln. The Randolph Elementary K-Kids will be chartering in September. A new Builders Club in Ogallala is expected this coming school year.

Key Club – Tracey Scissors-Domgard

This year is off to a great start and increased communication is the goal. There was also increased participation at International Convention in Washington D.C. A tour of western Nebraska was completed, with both the goal and outcome to better communication with those clubs. Columbus will be the site for the next Key Club District Convention.

Circle K – Travis Grafe-Cline

Two Circle K members and the Circle K administrator attended International Convention in Texas. The expectation is that Circle K will be gaining three new clubs this fall, all three in Iowa. The change in dues structure was discussed. KI is changing from a flat fee for Circle K clubs to a per member fee. This could cause a financial hardship to several Kiwanis clubs who are sponsoring a Circle K with a large member roster. Circle K and the District will need to work together on this issue.

Membership – Gary Wattnem

Written report submitted to board in advance.

District Foundation – Lonnie Shumate

A financial report for the District Foundation was provided. Grant applications are now being accepted four times a year, with the next due date approaching on Sept. 1. President Jody Melcher has given notice that this will be her last year as president. There are several divisions who are still seeking representation on the board.

Kiwanis Children's Fund – Jody Melcher

Written report submitted to board in advance.

Action Items

Finance Committee Recommendations - None

Approve additional Lt. Governor appointments

Motion by Webb, second by Reis to appoint Julie Weaver in Division 3, Larry Buss in Division 12 and Thomas Shafer in Division 15 as lieutenant governors for 2022-2023. Motion carried unanimously.

Meeting adjourned by Gov. Don Fritz at 11:51 a.m.

Submitted by District Administrator Lisa Brichacek