



MINUTES
District Board Meeting
Aug. 6, 2021 • 8:30 a.m.

Welcome - Curt

Roll Call: **P** – Present, **V** – attending virtually

Gov. Curt Reis **P**; Gov. Elect Don Fritz **P**; Vice Gov. Lynda Henningsen **P**; Past Gov. Lenora Hanna **V**; District Administrator Lisa Brichacek **P**; District Treasurer Larry Ziska **P**; Trustees: Reg. 1 Gary Muckel **P**, Reg. 2 Barb O'Donnell **P**, Reg. 3 Norma Beaver **V**, Reg. 4 Gary Lindgren **P**, Reg. 5 Andy Webb **P** and Reg. 6 Jim Dane **P**

Guests: Kiwanis Children's Fund Advocate/District Foundation President Jody Melcher **V**; District Foundation Treasurer Lonnie Shumate **P**; Vice Governor Candidate Dale Doudna **P**; Past Governor Don Glenn **P**

1. Approval of Board Minutes of June 4, 2021 – Curt

Motion by Fritz, second by Webb to approve minutes of previous board meeting. Motion carried unanimously.

2. Administrative Reports

a. SLP administrators -

Written reports submitted in advance: Kiwanis Kids Administrator Kathie Uhrmacher; Builders Club Administrator Jim Dane; Key Club Administrator Tracey Domgard; Aktion Club Administrator James Brewer. No report: Circle K Administrator Travis Grafe-Cline

b. District administrator – Lisa

Written report on recent activity, membership inquires and district virtual activity submitted in advance. Additional near year-end report submitted and discussed for office computers, printers, cell phone and Bellevue storage unit. Equipment assessment: recommendation to budget for replacement of the desktop computer and the laptop, with the desktop receiving priority this coming year. Storage unit assessment: Purging of no longer needed items should be a priority for the district this year. It was also requested that the storage unit be moved to West Omaha to reduce travel time to and from the district office.

Motion by Dane, second by O'Donnell to accept the administrators' reports. Motion carried unanimously.

3. District Foundation Report – Lonnie/Jody

The Foundation will be awarding grants to Lincoln Sunrise, District Key Club and Lincoln Cornhusker from the grant applications this summer. Because of a change in suppliers, the Foundation will no longer be involved in the backpack program. Plans for Camp OK in 2022 are in

the works. More help from clubs and Kiwanians is essential to make this camp continue to happen. The Crossman Fellowships are still available through Sept. 30.

4. **Kiwanis Children's Fund Report** – Jody

As of June 30, 48 percent of the clubs in the District have made a contribution. There will be some changes made to the KCF stated focuses. Priorities will be 1) health and nutrition, 2) education and literacy and 3) youth leadership. It is expected the "rebate" program to the districts will return next year, with 15 percent of total clubs' donations coming back in the form of grants.

5. **Membership Report and Membership Initiative** – Curt

Clubs continue to discuss mergers and closures. Marengo and Newton Golden K are looking at dissolution. Clubs in Algona and Fort Dodge are talking mergers of the two clubs in each community. Story City and Roland are also talking of merging. Membership net loss is approximately 58. Some clubs have been making gains in membership, and there are plans to start a new club in Iowa Falls. Jim Dane and Gary Wattnem have both been asked by International to serve on membership positions.

6. **Update on Secretary of State Filings** – Gary M.

The number of clubs remaining on the non-compliance list is about 20. More than 10 have been returned to active status, but there is still more work to do. Two clubs were recently added that did not file the necessary forms with the Secretary of State this year. All clubs will be contacted again. Information will also be included during the Club Leadership Education. A special thanks was given to Gary Muckel for his work compiling the non-compliance lists and keeping it a priority.

7. **Finance Committee reports** – Larry/Gary L.

Ziska handed out copies of the budgets for the District, Circle K and Key Club. Bottom lines continue to look strong as expenses have been less than budgeted due to COVID. More payments from KI for dues are still expected this year.

8. **District treasurer update** – Gary L.

No action has yet been proposed for a district treasurer starting Oct. 1. There has been initial discussion about contracting a company to serve as "bookkeeper" for the district, instead of having one person serve as treasurer. The Finance Committee will be meeting to discuss all possibilities.

REQUESTED ADDITIONAL AGENDA ACTION ITEM

Several members of the board asked at this point in the meeting to discuss policy and procedures regarding the Finance Committee. The request was that the vice governor be immediately made an ex-officio member of the Finance Committee and be invited to attend meetings.

Motion by Webb, second by Lindgren to add into policy and procedure that the vice governor is an ex officio member of the Finance Committee. Motion carried unanimously.

9. **Key Leader** – Lynda

Key Leader is Oct. 29 through 31 at Camp Carol Joy Holling near Ashland, Nebraska. The goal is for 70 students. This should bring the budget to the breakeven point. COVID policies and procedures will be in place. Registration will be ready by mid-August. A bus from Iowa is being planned.

10. Convention Committee Report – Curt/Lisa

- A. Registration Nos. & Budget: Registration is about 135 in person, including Key Club, and 13 virtual. Budget expenses are being watched, but due to lower-than-normal numbers the final budget number might be in the red. The committee felt it was important not to raise registration fees too high or it would deter attendance. Initial estimate on total convention costs is \$17,500, but that conservative number could come down when final costs are plugged in.
- B. House of Delegates & Regional Meetings: Based on the number of clubs that have members registered for convention, there should be a quorum at the House of Delegates. Region 1 also has enough registered for a quorum. Region 4 will be using virtual attendees to reach its quorum.
- C. Installation & Retirement: This will be done immediately following election on Saturday. Jane Erickson will be conducting this portion of the meeting.

11. District Bylaws Amendment No. 7 & Post Oct. 1 Impacts – Lisa/Larry

The proposed bylaw amendment will be introduced at the House of Delegates by Trustee Gary Muckel and explained by Policies and Procedures Chair Jan Burch. The amendment remains as it was passed by resolution at the board's June meeting.

The numbers for KI's portion of the new member proration are now known. The District's portion each month is expected to be confirmed soon. The annual dues of \$25 has been reported. This will impact the budget as the full \$25 will now only be collected in October. The structure change also impacts new clubs started. Information sheets prepared by KI were distributed. Club Leadership Chats will be scheduled to help clubs understand the changes.

12. 2021 Amplify Wrap & Friday Session – Lisa/Don

Of the 27 from the District enrolled, 19 have completed the course. Participants have until Sept. 30 to complete and receive their certificates. A celebration and get together exercise are planned Friday afternoon for the Amplifiers coming to convention.

40 minute break for lunch

13. 2021-2022 Division Leadership and Lt. Gov. Elect Training – Don

Virtual training has been ongoing since June. Six divisions are still without a lieutenant governor for the coming year. Prospects are still being contacted.

14. Club Leadership Education & Continuing Club Leadership Chats – Lisa

Club officer reporting is once again off to a slow start. Only about half of the clubs have reported. The District started virtual CLE in June and there are sessions scheduled through September. KI also has a week of virtual CLE in August. So far, only 36 clubs have paid the per club CLE fee. Invoices will be sent again by the administrator to club treasurers and then the list will be turned over to the treasurer for past due collection.

15. Promoting Leadership across District – Curt/Don/Lynda

The goal is to make this a grassroots approach at the club level and let it build. It will continue to be a part of the strategic plan. There was no discussion about a plan for helping clubs in divisions without lieutenant governors as the hope is that these spots can still be filled in the coming weeks.

16. Strategic Plan Review – Don

Work on a new strategic plan will begin at the board retreat in October. The plan that was approved in January 2021 was targeted to be replaced in 2022.

17. Division restructuring committee – Don/Lynda

Work on re-divisioning was put on hold this year, but will come to the forefront in 2021-2022. A committee will be established. One division currently has no clubs. The split of 22N and 22S also continues to be in discussion, as does various divisions that continually do not have lieutenant governors. A recent discussion with KI could help bring some options to the table for restructuring.

18. LaRue Committee update & recommendations for 2022 – Lynda

The committee has not formally met, but there has been discussion ongoing with Circle K and Aktion Club. A recommendation is expected for the October board meeting.

19. Policy & Procedures Update/Status – Curt

Jan Burch has agreed to work on the update. Several areas of the bylaws may also need to be revised. Several areas were pointed out that should draw immediate attention as contradiction occurs with the way the district has been doing business since the last re-statement of policies and procedures. Reis volunteered to oversee this process this coming year.

20. Other

The first board meeting of 2021-2022 will be Oct. 1 and 2 at Mahoney Lodge near Ashland, Nebraska.

21. Adjourn

Motion by Fritz, second by Lindgren to adjourn at 1:07 p.m.

Submitted by District Administrator Lisa Brichacek