



Kiwanis®

NEBRASKA-IOWA DISTRICT

District Board Meeting Minutes April. 28, 2023 Carrollton Inn, Carroll, Iowa

Call to Order, Welcome and Introductions at 8:27 a.m. – Governor Lynda Henningsen

Roll Call - Quorum Established

Present: Governor Lynda Henningsen; Governor Elect Dale Doudna; Vice Governor John Boltz; Immediate Past Governor Don Fritz; Administrator Lisa Brichacek; Treasurer Larry Ziska; and Trustees Brian Wells (R2), Curt Reis (R3), Gary Lindgren (R4), Andy Webb (R5) and Jim Dane (R6). Excused Absence: Trustee Keith Prettyman (R1). Guest: Jane Erickson, international past president.

Minutes of Meetings

Motion by Webb, second by Lindgren to approval minutes of Jan. 28, 2023 virtual board meeting. Motion carried unanimously.

Governor's Report – Lynda Henningsen

Shared newspaper article from Lincoln Journal Star about activities for all Lincoln area clubs; engagement seems to be issue across the district

Service Leadership Reports

SLP administrators provided written reports in advance of meeting.

Key Leader scheduled for Oct. 27-29 and Jane Erickson will be facilitator this year. Planning for 40-60 students.

Compliance Chair Report – no report this meeting

Administrator's Report – Lisa Brichacek

In addition to written report, it was noted that the number of clubs on charter suspension notice (CSN) were dwindling. Oskaloosa is still on the district's roster of clubs and under CSN, although they verbally reported last year they would be closing. The club should be reminded of official closure procedures, including having the Lt. governor pick up the bell and any other Kiwanis branded items.

Finance (Discussion and Action as Necessary)

1. Treasurer's Report & Budget Review – Larry Ziska

Budgets and fiscal year to date numbers were reviewed for the district, Key Club and Circle K.

Motion by Webb, second by Boltz to approve the financial reports. Motion carried unanimously.

2. Treasurer's Transition Goals & Implementation – Larry Ziska & Curt Reis

Appointment being made to have Reis a signer on bank accounts by June. Quickbook transition plans also being discussed.

3. Finance Committee – Gary Lindgren

A. Dues adjustment proposal: More virtual meetings are planned to explain need for \$15 dues increase and how the district uses the money from member dues. Per historical data, 77 percent of the budget is utilized, on average.

- B. Financial compilation completion & KI requirement change: International no longer requires a formal financial compilation to be filed to remain a district in good standing. A written statement, however, about the financial status of the district, district foundation, Key Club District and CKI district must still be filed.
- C. Circle K and Key Club budgets: It was noted that the CKI and Key club fiscal years end March 30, but approval of these budgets by the board has been taking place mid-year when the district budget is approved. The recommendation is to move budget approval of the SLP districts to match their fiscal year.
- D. Edward Jones Investments Report: Market recovery continues to be slow.

Membership (Discussion and Action as Necessary)

1. **Membership & Growth** – Lynda Henningsen

As of April 18, membership was again at 4,000. Several clubs are discussing or having reported votes to close. These clubs are Kearney Golden K, Urbandale and Des Moines. Work with these clubs and offers of support will continue.

2. **Grinnell Club Building** – Lynda Henningsen

Marshalltown is sponsoring this club and the drive to get members for this club takes place next week.

3. **Growing Kiwanis In Your Committee** – Lynda Henningsen & Don Fritz

Initial response to the public service announcements has been good. Member information, including club resources, has been posted on the district website.

4. **Redivision Study** – Don

The plan is to proceed with a needs study. A task force of current board members, past governors and past/current lt. governors will be formed.

Other Business (Discussion and Action as Necessary)

1. **Club Leadership Education** – Dale Doudna & Lisa Brichacek

Lt. governors have been encouraged to try to set up in person CLEs in their region. There are again two virtual CLEs scheduled by the district, and International will offer courses in August.

2. **LaRue Committee Report & Recommendation** – Don Fritz

Grants and other dollars awarded so far this year and the past two years were reviewed. After the money from the James LaRue estate was received in 2020, the stated goal was to utilize the \$12,700 funding within three to four years. Even if all budgeted grants for this year are awarded, there should still be over \$4,000 to disburse. The committee should meet to make recommendation for grants or other projects this coming year.

3. **District Website** – Lisa Brichacek

International's latest expectation from transitioning from Kiwanis Connect to Kiwanis Engage is during the 2023-2024 year. At that time, the current ties with Portalbuzz will be severed. The district needs to prepare to either pay to stay with Portalbuzz as its website provider, begin the transition to WordPress websites provided by International or decide upon another option.

Motion by Webb, second by Doudna to authorize district administrator to purchase a portable drive and enlist assistance as needed to backup documents and other material from the district website in preparation for possible changes for website.

4. **Bylaw Amendments** – Lisa Brichacek

A. Amendment: Article III Section 2 & Article VIII Section 4

KI Governance Specialist Diana O'Brien has given preliminary approval to Amendment 1 approved by the board resolution in January. She has suggested a few wording changes and simplification of the board approval and member notification process.

Motion by Webb, second by Dane to approve Amendment 1 as restated, authorize publication and offer to the House of Delegates for approval at its meeting Aug. 5. Motion carried unanimously.

B. Bylaw Modernization Revision is still in the works and will need to be sent to the House of Delegates next year.

5. **Leadership Retreat Recap** – Lynda Henningsen

March 18 Leadership Retreat at Lake Wanahoo near Wahoo was good and the Get Hooked On Kiwanis theme was well received. Registration was full and there were about 85 Kiwanians in attendance.

6. 2023-2024 Preparations – Dale Doudna

- A. Lieutenant governor elect training: all Lt. governor elect positions are filled. There are some who can not attend training, but will be provided one-on-one training later this spring and summer. Some divisions held Lt. governor elections. However, some Lt. governors will require appointment by the district board.

Motion by Boltz, second by Reis to accept the slate of lieutenant governors for 2023-2024 as presented. Motion carried unanimously.

- B. Update on governor's appointments: most key positions and committee chairs are in place. The Aktion Club administrator spot still has not been filled.

7. Regional Meetings & Elections – Andy Webb & Jim Dane

Virtual regional meetings are being held to elect new trustees in Regions 5 and 6. Webb ran unopposed for Region 6's election. Two candidates, Barrie Tritle and Tim McGee are on the ballot for Region 6 in May.

8. Polices and Procedures Revision Update – Don Fritz

The process to make updates is continuing. The next step is to consult with Policy Chair Jan Burch on the recommendations from the board. The goal is to be able to approve at October meeting.

9. International Convention June 21-24 – Lisa

There are currently about 40 registered for Minneapolis. Registration price goes up May 15. The Hilton Garden Inn is running low on rooms left to book, reserve now if you want to be at the district's assigned hotel. Sign up for the Friday evening social is also going well, with more than 25 registered. Registration deadline for the social is May 28. The Friday morning caucus is at 8:30 a.m. at the hotel.

10. District Convention Aug. 4-5 – Lynda

Plans are moving along for convention. Registration should be open by early to mid May. Sponsor donations have been secured to help offset costs.

Adjournment – 11:37 a.m.

Submitted by Lisa Brichacek, district administrator