



# Kiwaniis®

## NEBRASKA-IOWA DISTRICT

### MINUTES District Board Meeting Aug. 2, 2024 West Des Moines Sheraton, West Des Moines, Iowa

#### 8:15 a.m. Roll Call and Establishment of Quorum

Governor Dale Doudna; Governor Elect John Boltz; Vice Governor Brian Wells; Immediate Past Governor Lynda Henningsen; Administrator Lisa Brichacek; Treasurer Curt Reis; and Trustees Keith Prettyman (R1), Linda Placzek (R2), Barb Hames (R3), Gary Lindgren (R4), Andy Webb (R5) and Barrie Tritle (R6)

All board members present, quorum established.

Guests: KI Trustee Dennis Baugh, CKI Administrator Travis Grafe-Cline, CKI District Governor Baylor Winters, Key Club Administrator Tracey Scissors-Domgard, Children's Fund Chair Jody Melcher, Joe Melcher, Connie Reis

#### Minutes of Meetings - April 26, 2024

Motion by Webb, second by Prettyman to approve the minutes of the April 26, 2024 District Board meeting. Motion carried unanimously.

#### Governor's Report – Dale Doudna

Governor reported District did not meet his goals for the year in membership growth but there were multiple other successes achieved. There are still two months to go until end of year and still work to be done.

#### Administrator's Report – Lisa Brichacek

- a. Annual Equipment and Technology Report: New laptop and docking station purchased in July; keeping an eye on aging printers; district cell phone reaching five years in use, recommendation to watch for sales to replace.
- b. Updates to written report: two clubs' charters pending revocation, leaving about \$5,000 of unpaid international and district dues; 76 of 137 active clubs have reported officers for 2024-2025

#### Compliance Report – Written report Gary Muckel

Five clubs in district are listed with inactive non-profit status with secretary of state offices in Nebraska or Iowa.

#### Kiwaniis International/Comments – Trustee Dennis Baugh

Dennis extended an invitation to all board members, as well as SLP administrators, to contact him with questions or comments. He is excited to be counselor for the district where he first joined Kiwanis.

### Finance

#### 1. Treasurer's Report & Review of Financials – Curt Reis

Financials for District, Key Club and Circle K were reviewed. There are assets listed in each budget that relate to former bank accounts and uncashed checks. These will be restored to cash on hand at end of the year. Decrease in actual dues collected to budgeted revenue proportionate to decrease in membership.

Motion by Lindgren, second by Webb to approve the financial reports for the District, Key Club and Circle K International. Motion carried unanimously.

#### 2. Finance Committee Report – Gary Lindgren

- a. Committee meetings: committee continues to meet quarterly to review financials; next meeting will be to work on the budget for 2024-2025

b. Investments: with gains in the market recently, investment portfolio has recovered from some of the initial losses

**3. Audit/Compilation Status for District & Foundation – Curt Reis**

All data has been submitted to McFarland, Brokke for the District. Work has been reportedly completed to the review phase of the compilation. The completed compilation is expected within the month and KI has been notified of the issues getting it completed by the March 31 ask.

The status of the Foundation's compilation was unknown but it was reported to be on their agenda for afternoon meeting.

Both will be submitted as soon as possible to keep the district in good standing with KI.

**District Foundation & Kiwanis Children's Fund**

**1. District Foundation – Jody Melcher**

There were no submissions for grants on June 1. Next deadline is Sept. 1. Total awarded this year so far is \$19, 478. There are division trustee vacancies on the board.

**2. Kiwanis Children's Fund – Jody Melcher**

The Possibility Campaign has been announced and the goal is to raise \$25 million over the next five years. The campaign is to raise money so that clubs can request more grants for their own communities.

**Service Leadership Programs Reports**

**1. Reviewed written reports from K-Kids, Builders Club and Aktion Club administrators**

**2. Key Leader – John Boltz**

This year's event will be in Ogden, Iowa Nov. 1-3. Cost is \$300 per student and van transportation from Lincoln for an additional cost has been arranged. It was still unknown how schools will be contacted directly, as the board had requested be done in April.

**3. Key Club – Tracey Domgard**

Three new clubs are in the process of forming. Information presented on tour lined up in coordination with International Key Club Convention. The tour has become a fundraiser for Nebraska-Iowa Key Club as other Key Club districts are also involved pay fees higher than actual costs. The District Key Club is also having problems managing its credit card limit and spending at certain times during the year. The ask was to increase the card limit from \$7,500 to \$25,000.

*Motion by Webb, second by Prettyman to support the Key Club International Convention Fundraiser Tour, subject to a review and approval from the Finance Committee.*

**4. Circle K International – Travis Grafe-Cline and Baylor Winters**

Grafe-Cline announced he will continue to serve as CKI administrator until the end of the current CKI governor's term(s). He thanked the board for the opportunity to serve in this capacity the last four years, especially after serving as CKI governor for the previous two years and then a member prior to that.

Winters reported work continues on starting two new clubs in Iowa and re-starting the charter for one in Nebraska. He is working to connect with all Kiwanis clubs and offer information about CKI. He has also built a new website.

**Membership Reports**

**1. Membership & Growth – Brian Wells**

Two club builds in progress: Orange City in August and Oskaloosa in September. Club boosts are still available but time is running short to complete many prior to the end of the year. Next year's membership co-chairs, Tom and Michelle Musgrave, have started training.

**2. Club Closures – Dale Doudna**

Kearney Golden K has notified their division It. governor they will be disbanding.

**3. Growing Kiwanis In Your Community – Dale Doudna**

An updated QR code has been added to the PSAs produced by OnMedia. District and clubs may continue to use these.

**4. Membership Contest – Dale Dounda**

Forty-nine new members were reported during the contest period of May and June. There were no divisions eligible to receive service project dollars. The Roland and Spirit Lake clubs each will receive \$1,000 for a service project as winners in their tiers.

### Other Business

#### 1. **2024-2025 Preparations** – John Boltz

- a. Lt. Governor Elect appointments since April 26 meeting: Rod Bortz, division 15  
Motion by Prettyman, second by Webb to appoint Rod Bortz of Chariton Kiwanis Club as Division 15 lieutenant governor for the 2024-2025 Kiwanis year. Motion carried unanimously.
- b. 2024-2025 leadership team appointments  
Not all positions have been filled and there are a few more positions that are mid-term that still need to be confirmed. Leadership roster will get turned into KI as soon as possible and will be presented to board for acceptance at first meeting in October.
- c. First Board Meeting, Oct. 11-12, 2024, Wahoo, Nebraska

#### 2. **Policy & Procedures Updates** – Lisa Brichacek

Anticipated policy work on financial sections that was presented at April meeting is not ready yet. This will now advance to October meeting.

#### 3. **House of Delegates** – Lisa Brichacek

- a. Credentialing report: Based upon delegate certification received by July 26 (37 clubs) and the at large delegates registered, a quorum of at least 46 clubs is expected.
- b. Bylaw Modernization: There has been no questions or comments received since proposed bylaws was published. Bylaw Chair Jan Burch will make the motion for these to be approved during the House meeting. Gary Lindgren volunteered to do the second.
- c. Amendment 1: Bylaw Chair Jan Burch will make the motion at the House of Delegates to add the committees of Awards and Scholarships and Past Lieutenant Governors as Standing Committees. Keith Prettyman volunteered to do the second.
- d. Other Announcements: It will be reported to all delegates that Keith Prettyman was re-elected trustee at the May 21 election in Region 1. There are still no candidates in Region 4.

#### 4. **LaRue Fund Committee** – Lynda Henningsen

There were six applications for the five, \$500 LaRue Fund fellowships to the 2024 International Convention in Denver. All were submitted by the April 30 deadline and were vetted as first-time attendees. The Executive Committee met May 1 and approved increasing the \$2,500 expenditure approved by the District Board in December to \$3,000. All six applicants received \$500 and did attend convention. There is still \$2,000 remaining in the LaRue Fund.

Motion by Webb, second by Tritle to ratify the Executive Committee's decision to grant a sixth, \$500 fellowship from the LaRue Fund for the 2024 International Convention. Motion carried unanimously.

#### 5. **Awards and Scholarships** – Lynda Henningsen

The committee wrapped up its work for the year by reviewing the submissions for the annual District Convention Awards. Convention award submissions/entries were down slightly this year.

#### 6. **Club Leadership Education** – Lisa Brichacek

The virtual CLEs in June and July for all offices were well attended. Divisions 17, 19 and 20 also held an in-person CLE in June. There is one remaining district-sponsored CLE for presidents. Club officers reported the Club Leadership Chats that were scheduled in past years were beneficial and asked for those to continue. To date, \$2,040 has been collected in annual CLE club fees. That continues to be \$20 per club.

#### 7. **International Convention Recap** – Dale & Lisa

The district surpassed its attendance goal of 46. The District social with other districts on July 5 was well attended. The \$25 KI dues increase did receive a super majority vote.

#### 8. **District Convention** – Dale & Lisa

There are 175 Kiwanians, guests and SLP members registered for Friday, Saturday or both days. That is down from last year on Saturday-only registrations. Sponsors and donations totaled \$4,045, plus some donations of products for the service project. Of that dollar amount, only \$100 has to be invoiced for collection.

9. **Board Thank You** – Dale Doudna

**Adjournment – 11:35 a.m.**

*Submitted by Lisa Brichacek, district administrator*