

[Test]:An incentive for CKI club updates!

From Circle K International <circlek@marketing.kiwanis.org>

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To Sarah Moreland <smoreland@kiwanis.org>



The 2025-26 Circle K International year has arrived, so it's time to update your club membership information and pay members' dues. In fact, we have an incentive: **Clubs that have updated their rosters and paid member dues by November 1, 2025, will receive special recognition** — including banner patches, social media and newsletter shout-outs, and entry into a prize drawing for a pizza party paid for by CKI. (Checks must be postmarked by November 1.)

To be eligible, CKI clubs must be in good standing: Clubs at schools with student enrollment of 5,000 or more must have at least 15 members, and clubs at schools with fewer than 5,000 students must have at least 10 members.

Kiwanis has launched a new membership platform and invoice process this year. To help you get started, we've created a [step-by-step video tutorial](#). We recommend watching the video so you'll feel confident navigating the new system.

To ensure your club remains in good standing, follow the steps below **by December 1, 2025:**

1. **Gather updated information** from each new member, including email addresses and expected year of graduation. *Email addresses allow members to receive monthly newsletters and other important information about scholarships and training. They are also key to accessing online training such as the Global Leadership Certificate.*

2. **Update club officers** by logging into [Kiwanis Engage](#) and visiting the “Leadership Roles” tab. Current CKI presidents, secretaries and treasurers — as well as Kiwanis or faculty advisors — should work together to ensure the correct officers are listed for the new year.

3. **Update club membership** on the “Member Admin” tab by:

- Removing members from previous years who are not continuing with the club.
- Adding new members.
- Editing details for returning members if necessary.

Remember: CKI clubs must have either 10 or 15 members, based on student enrollment (see above), to remain in good standing.

4. **Your club invoice** will be generated within 24 hours of when you update your club membership.

5. **Log back into Kiwanis Engage** to submit payment online or to print an invoice and pay by check from the “Finances” tab. On our website, you can learn more about [CKI member dues](#).

If you have any questions, please contact our Member Services team at memberservices@kiwanis.org or call 1-317-875-8755 or 1-800-549-2647 (U.S. and Canada).

Other notes

Make sure that all advisors are receiving the CKI newsletter and have joined our [Advisor Facebook group](#). We have increased our training opportunities for advisors, and we don’t want anyone to miss critical news and updates.

Need club meeting resources? [Check out our website](#) for more information on club meetings, service initiatives and CKI partners.

Thank you for continuing to support CKI and your club’s members. CKI is one of the world’s largest student-led service organizations for college students, and your club’s participation helps us continue to give young adults a place to develop leadership through service. If you have any questions, email memberservices@kiwanis.org.

Yours in service,
Kiwanis Service Leadership Programs

Connect with us!

#ChooseCKI



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