

**CONSTITUTION OF SECOND DIVISION COUNCIL  
OHIO KIWANIS DISTRICT**

**ARTICLE I – Name**

This organization shall be known as the Second Division Council, Ohio District of Kiwanis International.

**ARTICLE II – Objectives**

The objectives of this organization shall be to promote the objectives of Kiwanis International, to foster and promote Inter-Club relations among Kiwanis Clubs in Division Two, and to provide counsel and advice to officers of Second Division Clubs.

**ARTICLE III – Membership**

The Council shall be composed of the following: The Lieutenant Governor, the Lieutenant Governor Elect, all club presidents and secretaries in Division Two, and all the past and present Division and District Officers of Division Two who are members in good standing in Division Two.

**ARTICLE IV – Voting**

Each member club shall be entitled to one vote. There shall be no voting by proxy.

**ARTICLE V – Officers**

The presiding officer shall be the current Lieutenant Governor. The other officers shall consist of the Lieutenant Governor Elect and the Secretary-Treasurer. The Secretary-Treasurer shall act as the Secretary-Treasurer of all committees handling funds. All funds held for the benefit of the Second Division shall be held in a separate account for that purpose and subject to audit. At the discretion of the Lieutenant Governor, the Lieutenant Governor Elect may serve as the Secretary-Treasurer. The officers' terms shall be for the Kiwanis year, October to October, or until their successors are elected and qualified.

**ARTICLE VI – Election**

The Lieutenant Governor, the Lieutenant Governor Elect, and the Secretary-Treasurer of the Second Division Council, Ohio Kiwanis District, shall be nominated and elected at the regular meeting in the second quarter of the year and be installed at the regular meeting in the third or fourth quarter of the year depending on the scheduling for that year.

**ARTICLE VII – Committees**

The officers of the Council as designated in Article V, as well as the Immediate Past Lieutenant Governor, shall constitute the Executive Committee. All other Committees will be ad hoc and appointed by the Lieutenant Governor.

**ARTICLE VIII – Public Affairs**

Matters pertaining to community interest shall be open for discussion, but NO action shall be taken which will bind the organization to any activity or agreement as to public affairs. That right is reserved for each individual club.

**ARTICLE IX – Amendments**

The Constitution may be amended by two-thirds vote of any regular or special meeting where at least two-thirds of the clubs are represented. To amend, each club will have one vote. Notice to amend shall be sent to all club Secretaries no fewer than thirty (30) days prior to the meeting scheduled for said proposed amendment.

**ARTICLE X – Meetings**

Regular meetings will be held quarterly each year upon a date and at a place fixed by the Executive Committee. Special meetings may be called by the Lieutenant Governor or a majority of the Executive Committee. Notification of each regular and special meeting shall be given to each club President and Secretary by written notice or electronic means.

**ARTICLE XI – Expenses**

The expenses of this Council shall be paid out of the fund which shall consist of the contributions from each club in Division Two in the sum of three dollars (\$3.00) per member per year based on the club membership as of October 1 of that year, due November 1 of that year.

**ARTICLE XII – Selection of Lieutenant Governor**

The Past Lieutenant Governors' Association for Division Two of the Ohio Kiwanis District shall recommend, by the end of the second quarter of the Kiwanis year, a member in good standing of a club within the Division, to serve as Lieutenant Governor Elect for the following year. The recommendation shall then be considered nominated and submitted, along with any other nominations submitted from the clubs assembled, and voted on at the division meeting.

**ARTICLE XIII**

Two-thirds of the member clubs of the Council shall constitute a quorum for the purpose of conducting any business of the Council.

Reviewed, revised, and approved: \_\_\_\_\_