

DISTRICT BOARD OF TRUSTEES MEETING
Sunday August 24, 2025

Minutes

Board of Trustees Meeting

Call to Order

A quorum of the 2025-2026 Board of Directors meeting of the Wisconsin-Upper Michigan Kiwanis District was called to order on August 24, 2025, at 10:18am held at the Oneida Hotel in Green Bay, WI. Governor-designate Paul Shrode was in the Chair and Executive Director Justin Hahn was present. The Pledge of Allegiance was recited.

The following were in attendance:

Governor-designate Paul Shrode, Executive Director Justin Hahn, Governor-Elect Becky Mattson, Immediate Past Governor Kathy Durner, Past Governor Trustee Jean Long Manteufel, Lt. Governor(s); Paul Holley (Div. 1), Bill Martens (Div. 2), Kathy Strong Langolf (Div. 4), Shirley Eells (Div. 5), Lori Bents (Div. 6), Glenda Lee (Div. 7), Fitz Fitzpatrick (Div. 8), Peter Duesterbeck (Div. 9), Ben Gunderson (Div. 10), Lori Bents (Div. 11), La Vone Sneen (Div. 12), Steve Halsey (Div. 14), Finance Chair Bruce Hoehne, Membership and Engagement Chair Joanne Horner, Public Relations Coordinator Ron Horner, Human and Spiritual Values Jim Kieso, Past Governor Jim Buskel, Appleton club member Todd Liebergen, Marquette club member Teresa Rajala Halsey, International Trustee Dennis Baugh, Area Director Emily Saalfrank, Key Club Governor Carter Kuenzi, Key Club International Trustee Grace Nelson, Key Club Secretary/Treasurer Maricela Loomans, Key Club Operations Coordinator Kalea Biddick

Members Absent: Past Lt. Governor Chair Carl Gordon, Lt. Governor(s); Wally Smith (Div. 3), Key Club Circle K Administrator Lena Scheibengraber, Circle K Circle K Governor Vacant

Approval of Agenda:

Halsey moved and Lee seconded at 10:19am to approve the [agenda](#). Motion passed.

Remarks by International Trustee Dennis Baugh:

Baugh shared that he primarily works with the Governor but is available to anyone. Baugh believes in transparency and will report out within two weeks of International board meetings.

Remarks by Area Director Emily Saalfrank:

Saalfrank believes in membership and encouraged everyone to do everything that can be done to grow clubs and wants to know how she can assist.

Selection of Lt. Governor to the Executive Committee:

Halsey self-nominated at 10:31am. Gunderson self-nominated at 10:31am. Both presented why they are interested, and a ballot vote was conducted. Gunderson was elected as the LTG to the Executive Committee.

Aims and Goals of Governor-designate:

Shrode reviewed his [2025-26 goals](#) for his year as Governor.

Approval of Interim Budget:

Hahn presented the proposed [2025-26 District Budget](#) and recommended after discussions throughout the weekend to approve spending funds until the November board meeting to cover office expenses such as payroll, software, etc. rather than approving the budget which would allow for one approval after we have final membership numbers. Bents moved and Gunderson seconded at 11:03am to approve spending on office expenses as necessary until the November board meeting. Motion passed.

Appointment of Committees:

Shrode reported he has ideas but will wait until next meeting to appoint any committees.

Remarks by Governor-designate:

Mattson walks and talks Kiwanis and wants to align with Paul's goals. Service Leadership Programs are important. Wants to be an example and passion for service. Matteson encouraged everyone to get out and talk about Kiwanis and get pumped up for Kiwanis.

Remarks by Key Club Governor or Representative

Kuenzi reported raising \$1162 during the Miracle Minute. Promoted their membership incentive Bessie's Bingo to hype clubs on recruiting members. District Convention will be March 6-8, 2026 in Sheboygan, WI. Encouraged Kiwanis to reach out to Key Clubs to help sponsor service leadership programs.

Circle K District and Club Status

Shrode reported that Circle K needs our help. Suggested working with local student services to build CKI, but need students on campus interested. Reported that there is a task force on the future of CKI at International.

2026 Midyear Conferences

Hahn reported that March will be in Wisconsin Dells, date will be confirmed at a later date. April 25 will be in Escanaba, MI. This will be a time to elect LTGs as well.

2027 District Convention Site selection

Hahn review the [convention site rotation policy](#) and shared that the Madison, Wisconsin Dells, La Crosse area is next up in rotation for convention. Strong Langolf moved and Mattson seconded at 11:37am to host 2027 convention in Wisconsin Dells. Motion passed.

2025-26 New Club Building Plan

Shrode reported that there is a goal to have a new club opening effort in November, in April and another in June, July or August. Lee reported that Fennimore is currently on hold.

Dates and Locations of 2025-2026 Board of Directors Meetings

The Board discussed and dates for board meetings for the year as follows and Hahn updated the [Board calendar](#) with the chosen dates.

November 1, 2025 in person

January 17, 2026 via Zoom

May 9, 2026 in person

August 14, 2026 in person at Convention

Governor's Official Visits:

Shrode reported to send invitations and shared that he would prefer to attend events.

Club Coaching:

Baugh provided information and resources on club coaching. Saalfrank and Baugh offered to help grow clubs if they are identified and shared.

Board Reports and Communication

Shrode encouraged everyone to make the reports work for you. Can be a challenge to turn in the reports on time but use the board report templates for [Lieutenant Governors](#) and for [Chairs](#). Shrode encouraged these to be completed two weeks prior to each board meeting.

Lieutenant Governor's summary of goals for the 2025-2026 year:

Shrode encouraged everyone to look at Distinguished criteria, to learn about Voices to have meaningful discussion in November and discussed district distinguished awards. Shrode went around and asked each Governor to share one to two goals for the upcoming year.

Division 1: Create divisional council of leadership and have quarterly meetings

Division 2: Improve club reporting

Division 3: not present

Division 4: Learn about clubs and improve reporting

Division 5: Improve club reporting and have a DCM and one get together

Division 6: Build clubs to charter strength and improve reporting

Division 7: Have a DCM/picnic, open Fennimore and improve reporting

Division 8: Get clubs working together

Division 9: Have a DCM and open a club in Weyauwega

Division 10: Hold 2 DCMs as a summer cookout and winter meeting, support corporate membership and working with other service clubs

Division 11: Hold a DCM and improve reporting

Division 12: Help clubs self-reflect, emphasize service leadership programs, improve reporting and promote working with other service clubs

Division 14: Get clubs talking and working together and improve reporting

Other Business as Required:

Manteufel encouraged divisional club leadership educations and to schedule them with herself or Hahn for facilitation.

Questions and Answers:

No questions and answers

Adjournment

With no objection, Shrode adjourned the meeting at 12:50pm

Submitted by

Justin Hahn
Executive Director