



**Kiwanis**<sup>®</sup>  
WEST CHARLESTON CLUB

## Board Meeting Agenda

August 15, 2024

Call-In Information

267-930-4000

Code: 933 105 010

1. Review & Approval of the minutes from the Previous Board Meeting - Ted
2. Financial Report - Ellen
  - 2.1 Dues 2024-25
3. Committee Reports:
  - 3.1. Shopping Spree - Chad
  - 3.2. Regatta Financing Committee - Bill & Rick
  - 3.3. Regatta Operations Committee - Chad
  - 3.4. 5K - Royce
  - 3.5. Baseball Park - Dusta & Royce
  - 3.6. SLP & School Reports - Ellen
    - 3.6.a GWHS Key Club
  - 3.7. Proposed Additional Committees
4. Ongoing Reporting from Treasurer & Secretary to the Board
5. Upcoming Dates:
  - 5.1 August 23-25, 2024 - Capital District Kiwanis Convention - Portsmouth, VA
  - 5.2. September 6, 2024 - 2024/25 Officer Induction Party - 6-8 PM - Sharen's House
  - 5.3. September 19, 2024 - 2024/25 First Board Meeting - Location TBA
- 6 . Other Business



Minutes of the West Charleston Kiwanis Club Board Meeting  
July 11, 2024

In attendance were Board Members: Royce Tanner, Ellen Bullock, Sharen Deitz, Betty Deneault and Ted Streit. Also present was Bill McDonald.

The June 13, 2024, minutes were read and with no changes, they were then approved by unanimous consent.

The Board heard Treasurer Ellen Bullock's written fiscal report. She reported that the Activity Account had income of **\$1,507.35** and expenses of **\$0** for the month of June. which gave an activity balance of **\$16,179.33**. She reported the Administrative account had an income of **\$0** and expenses of **\$0** for the month of June, which gave an administrative balance of **\$1,748.65**. The report was received by the board as presented

### Committee Reports

**Regatta** - This year we had 19 yachts, up from 16 last year and 14 two years ago. Revenue to date is 10,158.37. With outstanding promises of \$2,750 in unpaid yachts. It was approved to send a check to the Library Summer Reading Program, of \$2,500 and send another for \$500 to the Children's Charity of the Friends of the Library choosing. \$1000 from the proceeds are to be budgeted in Kiwanis Book Program, as requested by this year's winner Gaddy Engineering Co. Thank you letters were generated to this year's participants and are being mailed soon.

**5K** -Due to lack of interest by the public and the club the board decided to cancel the 2024 5K. Ellen Notified the Greater Nitro Area Kiwanis Club of our decision.

### Website Submissions

**Jarrod Box Project** - Royce will follow up with the requester to determine what we can do. We have a donation to help with this project.

Out reach by the family of Point Pleasant Kiwanian Maurice Robert Mayes, who passed away in 2018. They had some of his Kiwanis Pins and wanted to pass them onto Kiwanis. The board suggested we send them onto the district, via our Lt. Gov.

**Upcoming Dates:** The District Convention is coming up on August 23-25, 2024 in Portsmouth, VA. Delegates elected to the convention from the West Charleston Club are: Royce Tanner and Ellen Bullock. The board agreed that 2024-25 officers induction will be on Sept 6, 2024 at 6:00 PM. Details will follow.

There being no other business the meeting was ajourned.

Respectfully Submitted,  
Ted Streit - Secretary

KIWANIS CLUB OF WEST CHARLESTON

| 2023-2024                            |                    |                    |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
|--------------------------------------|--------------------|--------------------|-------------------|------------------|--------------------|-----------------|-----------------|-----------------|------------------|------------------|------------------|-------------------|
| ACTIVITY INCOME                      | Budget             | Total YTD          | OCT               | NOV              | DEC                | JAN             | FEB             | MAR             | APR              | MAY              | JUNE             | JULY              |
| Prior Year Ending Balance, Activity  | 2,750.05           |                    |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| <b>Fundraisers</b>                   |                    |                    |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| Regatta                              | 8,000.00           | 11,408.37          |                   |                  |                    |                 |                 | 1,000.00        | 4,208.37         | 3,450.00         | 1,500.00         | 1,250.00          |
| 5K Race Fundraiser                   | 3,000.00           | 0.00               |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| Baseball Park Tables                 | 500.00             | 1,908.10           |                   | 1,908.10         |                    |                 |                 |                 |                  |                  |                  |                   |
| Baseball Park Tip Jars               | 1,500.00           | 0.00               |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| OctoberWest Hot Dog Sales            |                    |                    | 785.27            |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| Suprise Fundraiser                   | 9,000.00           |                    |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| <b>Donations &amp; Grants</b>        |                    |                    |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| Collection Jars                      |                    | 0.00               |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| Meeting Collection Jar               | 100.00             | 30.00              | 10.00             |                  |                    |                 |                 | 20.00           |                  |                  |                  |                   |
| Local Business Collection Jars       | 300.00             | 250.35             |                   | 30.84            | 89.00              | 15.62           |                 |                 |                  | 51.92            | 7.35             | 55.62             |
| Foundation Balance after Dissolution | 5,000.00           | 10,834.03          |                   | 6,000.00         |                    |                 |                 |                 | 4,834.03         |                  |                  |                   |
| MCS Book Program                     | 1,000.00           | 0.00               |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| Christmas Shopping Spree             | 1,000.00           | 2,248.95           |                   | 1,300.00         | 852.93             |                 |                 |                 | 96.02            |                  |                  |                   |
| Additional Donations                 | 750.00             |                    |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| Activity Income-Other                | 500.00             | 0.00               |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| <b>TOTAL ACTIVITY REVENUES</b>       | <b>33,400.05</b>   | <b>26,679.80</b>   | <b>795.27</b>     | <b>9,238.94</b>  | <b>941.93</b>      | <b>15.62</b>    | <b>0.00</b>     | <b>1,020.00</b> | <b>9,138.42</b>  | <b>3,501.92</b>  | <b>1,507.35</b>  | <b>1,305.62</b>   |
| <b>ACTIVITY EXPENSES</b>             |                    |                    |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| Christmas Shopping Spree             | (11,000.00)        | (10,000.00)        |                   |                  | (10,000.00)        |                 |                 |                 |                  |                  |                  |                   |
| School Emergency Fund                | (300.00)           | (415.66)           |                   |                  |                    |                 |                 | (415.66)        |                  |                  |                  |                   |
| Kiwanis Int. Convention Expenses     | (500.00)           | 0.00               |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| Club Sponsorships                    |                    | 0.00               |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| Terrific Kids                        | 0.00               | 0.00               |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| K-Kids Clubs                         | (400.00)           | (215.00)           |                   |                  |                    | (215.00)        |                 |                 |                  |                  |                  |                   |
| Key Clubs                            | (250.00)           | 0.00               |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| Mary Snow Book Program               | (500.00)           | (235.30)           | (53.50)           | (181.80)         |                    |                 |                 |                 |                  |                  |                  |                   |
| Kids Clothing Closet                 | (1,000.00)         | 0.00               |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| Kiwanis Childrens Fund Donation      | (1,000.00)         | (600.00)           | (600.00)          |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| 5K Race Fundraiser                   | (2,000.00)         | (350.00)           |                   |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| Regatta Fundraiser                   |                    |                    |                   |                  |                    |                 |                 |                 | (264.21)         |                  |                  | (3,066.20)        |
| Activity Expenses-Other              | (2,450.00)         | (1,000.00)         | (1,000.00)        |                  |                    |                 |                 |                 |                  |                  |                  |                   |
| <b>TOTAL ACTIVITY EXPENSES</b>       | <b>(19,400.00)</b> | <b>(12,815.96)</b> | <b>(1,653.50)</b> | <b>(181.80)</b>  | <b>(10,000.00)</b> | <b>(215.00)</b> | <b>0.00</b>     | <b>(415.66)</b> | <b>(264.21)</b>  | <b>0.00</b>      | <b>0.00</b>      | <b>(3,066.20)</b> |
| <b>ACTIVITY BALANCE (Year End)</b>   | <b>14,000.05</b>   | <b>13,863.84</b>   | <b>1,891.82</b>   | <b>10,948.96</b> | <b>1,890.89</b>    | <b>1,691.51</b> | <b>1,691.51</b> | <b>2,295.85</b> | <b>11,170.06</b> | <b>14,671.98</b> | <b>16,179.33</b> | <b>14,418.75</b>  |

| 2023-2024                        |          |           |     |     |     |     |     |     |     |     |      |      |
|----------------------------------|----------|-----------|-----|-----|-----|-----|-----|-----|-----|-----|------|------|
| ADMINISTRATION INCOME            | BUDGET   | TOTAL YTD | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| Prior Year Ending Balance, Admin | 4,585.45 |           |     |     |     |     |     |     |     |     |      |      |

KIWANIS CLUB OF WEST CHARLESTON

**2023-2024**

| ACTIVITY INCOME                       | Budget           | Total YTD       | OCT           | NOV         | DEC           | JAN           | FEB         | MAR         | APR         | MAY         | JUNE        | JULY        |
|---------------------------------------|------------------|-----------------|---------------|-------------|---------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Club Installation Dinner              | 400.00           | 0.00            |               |             |               |               |             |             |             |             |             |             |
| Lifetime Member                       | 450.00           | 150.00          | 150.00        |             |               |               |             |             |             |             |             |             |
| Membership Dues - Based on 23 Members | 4,546.00         | 1,010.45        | 404.45        |             | 404.00        | 202.00        |             |             |             |             |             |             |
| Miscellaneous                         |                  | 0.00            |               |             |               |               |             |             |             |             |             |             |
| New Member Dues                       | 404.00           | 0.00            |               |             |               |               |             |             |             |             |             |             |
| <b>Total ADMINISTRATION INCOME</b>    | <b>10,385.45</b> | <b>1,160.45</b> | <b>554.45</b> | <b>0.00</b> | <b>404.00</b> | <b>202.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> |

| ADMINISTRATION EXPENSES              | Budget            | Total YTD         | OCT             | NOV               | DEC             | JAN             | FEB             | MAR             | APR             | MAY             | JUNE            | JULY            |
|--------------------------------------|-------------------|-------------------|-----------------|-------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Guest Speaker Meals                  | (250.00)          | 0.00              |                 |                   |                 |                 |                 |                 |                 |                 |                 |                 |
| Int. Dues Paid, 25 Members est.      | (2,600.00)        | (2,518.00)        |                 | (2,518.00)        |                 |                 |                 |                 |                 |                 |                 |                 |
| Pins for new members/officers/events | (100.00)          | (209.90)          | (209.90)        |                   |                 |                 |                 |                 |                 |                 |                 |                 |
| Club Installation Dinner             | (400.00)          | (360.00)          | (360.00)        |                   |                 |                 |                 |                 |                 |                 |                 |                 |
| Storage Garage                       |                   |                   |                 |                   |                 |                 |                 | (297.00)        |                 |                 |                 |                 |
| Miscellaneous                        | (500.00)          | (147.35)          |                 |                   | (97.35)         |                 |                 |                 |                 |                 |                 | (50.00)         |
| New Member Fee                       |                   | 0.00              |                 |                   |                 |                 |                 |                 |                 |                 |                 |                 |
| Club Coach Dues                      | (200.00)          | 0.00              |                 |                   |                 |                 |                 |                 |                 |                 |                 |                 |
| Office Supplies                      | (100.00)          | 0.00              |                 |                   |                 |                 |                 |                 |                 |                 |                 |                 |
| Pres- Elect Int. Convention Fee      | (750.00)          | (1,104.55)        |                 |                   |                 | (465.00)        |                 |                 |                 |                 |                 |                 |
| President's Int. Convention Fee      | (750.00)          | 0.00              |                 |                   |                 |                 |                 |                 |                 |                 |                 |                 |
| State of WV Filing Fee               | (30.00)           | (50.00)           |                 |                   |                 |                 |                 | (25.00)         | (25.00)         |                 |                 |                 |
| KI Convention Fees and Expenses      |                   | 0.00              |                 |                   |                 |                 |                 |                 |                 |                 |                 |                 |
| <b>TOTAL ADMINISTRATIVE EXPENSES</b> | <b>(5,680.00)</b> | <b>(4,986.80)</b> | <b>(569.90)</b> | <b>(2,518.00)</b> | <b>(97.35)</b>  | <b>(465.00)</b> | <b>0.00</b>     | <b>(25.00)</b>  | <b>(322.00)</b> | <b>0.00</b>     | <b>0.00</b>     | <b>(50.00)</b>  |
| <b>ADMINISTRATION BALANCE</b>        | <b>4,705.45</b>   | <b>(3,826.35)</b> | <b>4,570.00</b> | <b>2,052.00</b>   | <b>2,358.65</b> | <b>2,095.65</b> | <b>2,095.65</b> | <b>2,070.65</b> | <b>1,748.65</b> | <b>1,748.65</b> | <b>1,748.65</b> | <b>1,698.65</b> |

14.00

|   |                          |            |            |             |          |          |          |          |           |           |            |           |
|---|--------------------------|------------|------------|-------------|----------|----------|----------|----------|-----------|-----------|------------|-----------|
| Total Income of month                           |                          | 1,349.72   | 9,238.94   | 1,345.93    | 217.62   | 0.00     | 1,020.00 | 9,138.42 | 3,501.92  | 1,507.35  | 1,305.62   |           |
| Total Expenses of month                         |                          | (2,223.40) | (2,699.80) | (10,097.35) | (680.00) | 0.00     | (440.66) | (586.21) | 0.00      | 0.00      | (3,116.20) |           |
| <b>ERROR/CORRECTION/OTHER</b>                   |                          |            |            |             |          |          |          |          |           |           |            |           |
| <b>TOTAL BALANCE</b>                            | Oct 1st Balance 7,335.50 |            | 6,461.82   | 13,000.96   | 4,249.54 | 3,787.16 | 3,787.16 | 4,366.50 | 12,918.71 | 16,420.63 | 17,927.98  | 16,117.40 |
| <b>BANK STATEMENT</b>                           |                          |            | 6461.82    | 13,000.96   |          | 3,787.16 | 3,787.16 | 4,366.50 | 12,918.71 | 16,420.63 | 0.00       | 16,117.40 |
| <b>Difference</b>                               |                          |            | 0.00       | 0.00        |          |          |          |          |           |           | 17,927.98  | (0.00)    |
| <b>Check (Activity Balance + Admin Balance)</b> |                          |            | 6,461.82   | 13,000.96   | 4,249.54 | 3,787.16 | 3,787.16 | 4,366.50 | 12,918.71 | 16,420.63 | 17,927.98  | 16,117.40 |

| Regatta       | 2024 Budget | Actual     |
|---------------|-------------|------------|
| Regatta Sales | 12,000.00   | 13,000.00  |
| Winner        | (1,000.00)  | (1,000.00) |
| Most Artistic | (500.00)    | (500.00)   |

KIWANIS CLUB OF WEST CHARLESTON

**2023-2024**

| ACTIVITY INCOME |  |                        | Budget     | Total YTD       | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
|-----------------|--|------------------------|------------|-----------------|-----|-----|-----|-----|-----|-----|-----|-----|------|------|
|                 |  | Library Summer Reading | (3,500.00) | (2,500.00)      |     |     |     |     |     |     |     |     |      |      |
|                 |  | Club Grant             |            |                 |     |     |     |     |     |     |     |     |      |      |
|                 |  | Event Expenses         | (1,000.00) | 957.09          |     |     |     |     |     |     |     |     |      |      |
|                 |  |                        |            |                 |     |     |     |     |     |     |     |     |      |      |
|                 |  | <b>Balance</b>         | 6,000.00   | <b>9,957.09</b> |     |     |     |     |     |     |     |     |      |      |

| <b>Fiscal Year</b>         | <b>International</b> | <b>District</b> | <b>Club</b> | <b>Liability<br/>Insurance</b> | <b>Directors<br/>Liability</b> | <b>US<br/>Additional<br/>Risk</b> | <b>Magazine</b> | <b>Total</b>    | <b>Club<br/>Revenue</b> |
|----------------------------|----------------------|-----------------|-------------|--------------------------------|--------------------------------|-----------------------------------|-----------------|-----------------|-------------------------|
| 2023-24                    | \$52.00              | \$32.00         | \$88.00     | \$13.00                        | \$4.00                         | \$5.00                            | \$8.00          | <b>\$202.00</b> | \$1,936.00              |
| 2024-25                    | \$77.00              | \$32.00         | \$88.00     | \$13.00                        | \$4.00                         | \$5.00                            | \$8.00          | <b>\$227.00</b> | \$1,936.00              |
| <b>Absorb<br/>Increase</b> | \$77.00              | \$32.00         | \$63.00     | \$13.00                        | \$4.00                         | \$5.00                            | \$8.00          | <b>\$202.00</b> | \$1,386.00              |
|                            |                      |                 |             |                                |                                |                                   |                 |                 | <b>Dif \$550.00</b>     |