



The West Charleston Kiwanis Club
Board Meeting Agenda
February 20, 2025
Call-In Information
267-930-4000
Code: 933 105 010

1. Review & Approval of the minutes from the Previous Board Meeting - Ted
2. Financial Report - Ellen
3. From the President's Desk - Royce
 - 3.1. Meeting Location
 - 3.2. CDK Mid-Year Conference - Book Drive
4. Committee Reports:
 - 4.1. Shopping Spree - Chad
 - 4.2. Regatta Financing Committee - Leighann
 - 4.3. Regatta Operations Committee - Chad
 - 4.4. 5K - Royce
 - 4.5. Baseball Park - Dusta & Royce
 - 4.6. SLP & School Reports - Ellen
 - 4.6.1. GWHS Key Club
 - 4.6.2. Mary C. Snow Book Program
5. Ongoing Reporting from Treasurer & Secretary to the Board
6. Website Submissions
7. Upcoming Dates:
 - 7.1. February 27, 2025 / Regular Lunch Meeting / Location TBA / 12-1 PM
 - 7.2. February 27, 2025 - March 1, 2025 / CDK Mid-Year Conference / Cambridge, MD / Hyatt Regency Chesapeake Bay Golf Resort, Spa and Marina
 - 7.3. March 5, 2025 - 1st Wednesday Trivia Night - Recovery Sports Bar - 6-9 PM
 - 7.4. March 12, 2025 - Regular Lunch Meeting - Location TBA - 12-1 PM
 - 7.5. March 20, 2025 - Board Meeting - Gaddy Engineering - 12-1 PM
 - 7.6. March 27, 2025 - Regular Lunch Meeting - Location TBA - 12-1 PM
8. Other Business



Minutes of the West Charleston Kiwanis Club Board Meeting
Jan 16, 2025

In attendance were Board Members: Royce Tanner, Ellen Bullock, Sharen Deitz, Bill McDonald, Chad Parker, and Ted Streit.

The Dec 19, 2024, minutes were read. Upon a motion by Bill and seconded by Sharen, they were approved by unanimous consent.

Treasurer Ellen Bullock reported that the Activity Account had income of **\$73.18** and expenses of **\$10,300.18** for the month of Dec which gave an activity fiscal year ending balance of **\$3,272.47**. She reported the Administrative account had an income of **\$227.00** and expenses of **\$78.45** for the month of Dec, which gave an administrative balance of **\$1,260.11**. After Discussion, the board recommended ways to show the Children's Shopping Spree accounts and will review it again in Feb. The board then approved the placing of the President Royce Tanner on the banking account signature card.

Presidents Report - The board discussed the pros and cons of the locations tried so far in looking for a permanent meeting place. Additional places were suggested, and the club will meet at these locations in the month of Feb.

President Royce asked the club if it would like to place an ad in the mid-year district meeting program and the board approved a full page ad at \$100, to promote our Corporate Regatta.

Committee Reports

Shopping Spree - Chad provided a detailed accounting of the Shopping Spree. Key statistics from his presentation are:

Average Value of Clothing given to each of the 50 Children Served	-	\$ 446.50
Total Value of Clothing given to the 50 Children Served	-	\$22,324.93
Average amount of cash outlay per each of the 50 Children	-	\$ 203.98
Total amount of cash outlay for the 50 Children	-	\$10,199.12
Other Non Clothing Expenses	-	\$ 91.06

Baseball - As of the meeting the Club has not received its funds from the BallPark, for the work we did this summer. Our contact with the park has been let go. Dusta and Royce will contact the management of the park and see if we cannot move the payment along.

Regatta - Royce is looking for a chair of the Regatta Fundraising Committee, and has asked for a volunteer to head that up. Ted said he would talk to some prospects. She has made Jan 31, 2025 as her deadline for picking someone to take the position.



Kiwanis
WEST CHARLESTON CLUB

5K - Plans are to have a 5K in the fall of 2025.

SLP and School Reports- Ellen gave a report on the Key Club at GW, that they are recharting the GW Key Club and all dues have been collected.

Proposed Bylaw Changes - Ted Streit reported on the bylaw updates, and that they were approved by KI on Jan 7, 2025.

Upcoming Dates:

January 23, 2025 / Regular Lunch Meeting / Short Story Brewing / 12-1 PM
February 5, 2025 / 1st Wednesday Trivia Night / Recovery Sports Bar & Grill / 6-8 PM
February 13, 2025 / Regular Lunch Meeting / Location TBA / 12-1 PM
February 20, 2025 / Board Meeting / Gaddy Engineering / 12-1 PM
February 27, 2025 / Regular Lunch Meeting / Location TBA / 12-1 PM
February 27, 2025 - March 1, 2025 / CDK Mid-Year Conference / Cambridge, MD /
Hyatt Regency Chesapeake Bay Golf Resort, Spa and Marina

There being no other business the meeting was ajourned.

Respectfully Submitted,
Ted Streit - Secretary

2024-2025

ACTIVITY INCOME	Budget	Total YTD	OCT	NOV	DEC	JAN
Prior Year Ending Balance, Activity	\$ 13,094.55					
Fundraisers						
Corporate Regatta	\$ 13,500.00	\$ 1,750.00	1,750.00			
Baseball Park Tables	\$ 500.00	\$ -				
Baseball Park Tip Jars	\$ 1,500.00	\$ -				
Additional Fundraisers	\$ 4,000.00					200.00
Donations & Grants			27.63			
Collection Jars						
Meeting Collection Jar	\$ 100.00	\$ -				
Local Business Collection Jars	\$ 300.00	\$ 19.80	7.54			12.26
MCS Book Program	\$ 1,000.00	\$ -				
Christmas Shopping Spree	\$ 1,000.00	\$ -				
Additional Donations	\$ 750.00				73.18	
Activity Income-Other	\$ 500.00	\$ 500.00	500.00			
TOTAL ACTIVITY REVENUES	\$ 36,244.55	\$ 1,750.00	2,285.17	0.00	73.18	212.26
ACTIVITY EXPENSES						
Christmas Shopping Spree	\$ (11,000.00)	\$ (10,300.18)			(10,300.18)	
School Emergency Fund	\$ (300.00)	\$ -				
Kiwanis Int. Convention Expenses	\$ (500.00)	\$ -				
Club Sponsorships		\$ -				
Terrific Kids	\$ -	\$ -				
K-Kids Clubs	\$ (400.00)	\$ -				
Key Clubs	\$ (500.00)	\$ -				
Mary Snow Book Program	\$ (500.00)	\$ (487.25)	(487.25)			
Kids Clothing Closet	\$ (1,000.00)	\$ -				

2024-2025

ACTIVITY INCOME	Budget	Total YTD	OCT	NOV	DEC	JAN
Kiwanis Childrens Fund Donation	\$ (1,000.00)	\$ -				
Storage Garage	\$ (1,200.00)	\$ (393.00)	(393.00)			
Regatta Children's Charities	\$ (5,000.00)	\$ -				
Activity Expenses-Other	\$ (2,450.00)	\$ (1,000.00)	(1,000.00)			
TOTAL ACTIVITY EXPENSES	\$ (23,850.00)	\$ (12,180.43)	(1,880.25)	0.00	(10,300.18)	0.00
ACTIVITY BALANCE (Year End)	\$ 12,394.55	\$ (10,430.43)	13,499.47	13,499.47	3,272.47	3,484.73

ADMINISTRATION ACCOUNT

2023-2024

ADMINISTRATION INCOME	BUDGET	TOTAL YTD	OCT	NOV	DEC	JAN
Prior Year Ending Balance, Admin	\$ 2,709.02					
Club Installation Dinner	\$ 400.00	\$ -				
Lifetime Member	\$ 450.00	\$ 150.00	150.00			
Membership Dues - Based on 19 Members	\$ 4,313.00	\$ 1,135.54	908.54		227.00	
Miscellaneous		\$ -				
New Member Dues	\$ 454.00	\$ -				
Total ADMINISTRATION INCOME	\$ 8,326.02	\$ 1,285.54	1,058.54	0.00	227.00	0.00

ADMINISTRATION EXPENSES						
Guest Speaker Meals	\$ (250.00)	\$ -				
Int. Dues Paid, 19 Members est.	\$ (2,641.00)	\$ (2,378.00)		(2,378.00)		
Pins for new members/officers/events	\$ (100.00)	\$ -				
Club Installation Dinner	\$ (400.00)	\$ (78.45)			(78.45)	
Miscellaneous	\$ (500.00)	\$ (151.00)		(51.00)		(100.00)
New Member Fee		\$ -				

2024-2025

ACTIVITY INCOME	Budget	Total YTD	OCT	NOV	DEC	JAN
Club Coach Dues	\$ (200.00)	\$ -				
Office Supplies	\$ (100.00)	\$ -				
Pres- Elect Int. Convention Fee	\$ (1,000.00)	\$ -				
President's Int. Convention Fee	\$ (1,000.00)	\$ -				
State of WV Filing Fee	\$ (30.00)	\$ -				
KI Convention Fees and Expenses		\$ -				
TOTAL ADMINISTRATIVE EXPENSES	\$ (6,221.00)	\$ (2,607.45)	0.00	(2,429.00)	(78.45)	(100.00)
ADMINISTRATION BALANCE	\$ 2,105.02	\$ (1,321.91)	3,767.56	1,338.56	1,487.11	1,387.11

Total Income of month		3,343.71	0.00	300.18	212.26
Total Expenses of month		(1,880.25)	(2,429.00)	(10,378.63)	(100.00)
ERROR/CORRECTION/OTHER					
TOTAL BALANCE	Oct 1st Balance \$ 15,803.57	17,267.03	14,838.03	4,759.58	4,871.84
BANK STATEMENT		17267.03	14,838.03	4,759.58	4,871.84
Difference		0.00	(0.00)	(0.00)	
Check (Activity Balance + Admin Balance)		17,267.03	14,838.03	4,759.58	4,871.84

Regatta		2025 Budget	2025 Actual
	Regatta Sales	\$ 13,500.00	\$ 11,407.87
	Winner	\$ (1,000.00)	\$ (1,000.00)
	Most Artistic	\$ (500.00)	\$ (500.00)

2024-2025

ACTIVITY INCOME			Budget	Total YTD	OCT	NOV	DEC	JAN
		Library Summer Reading	\$ (2,500.00)	\$ (2,500.00)				
		Club Grant						
		Event Expenses	\$ (1,000.00)	\$ (758.00)				
		Balance	\$ 8,500.00	\$ 6,649.87				