Board of Trustees Meeting
September 19, 2021 - 4:00pm
Online Conference
Official Minutes

Governor Gardner called the meeting to order at 4:05pm.

Attendees: Governor Elana Gardner, Governor-Elect Jen Wolff, Executive Director Jeffrey Wolff, Immediate Past Governor Dennis Baugh
Trustees: Josh Hiscock, Bill Watson, Renee Mackey, Richard Pippin, Bob Lewit, Keith White
Absent: Immediate Past Governor Eric Fithyan, Trustee Tim Gillette
Guests: CDKF Treasurer David Lurie, Past Trustee Ron McCallum

Approval of Agenda & Past Minutes

Governor Gardner announced that the board had a quorum to conduct business.

- Motion made by Trustee Pippin and seconded by Past Governor Baugh to approve the agenda as amended. ***Motion passed unanimously.***
- Motion made by Trustee Pippin and seconded by Trustee Hiscock to approve the minutes of August 20, 2021 Board of Trustees Meeting. Governor-Elect Wolff abstains since she was not present for the meeting. ***Motion passed.***
- Motion made by Trustee Watson and Trustee Pippin to approve the minutes of the August 21, 2021 Business Session of the 2021 Capital District Education and Leadership Conference. ***Motion passed unanimously.***

Annual Board Approvals

Governor Gardner nominates Jeffrey Wolff as 2021-2022 Executive Director

- Motion made by Trustee Hiscock and seconded by Past Governor Baugh to ratify the Governor's appointment. ***Motion passed unanimously.***

Governor Gardner nominates Morgan Stanley as the 2021-2022 financial repository for Capital District funds.

- Motion made by Trustee Pippin and seconded by Trustee Mackey to ratify the Governor's nomination. ***Motion passed unanimously.***

Agenda Point: Finance Committee Recommendation to Approve 2021-2022 Budgets for Capital District Kiwanis, Capital District Key Club, West Virginia Key Club, Capital District Circle K, 2022 Midyear Conference, 2022 District Convention

- Motion made by Trustee Pippin and seconded by Past Governor Baugh to approve all budgets as presented. ***Motion passed unanimously.***

Executive Director's Report

- All Kiwanis-family funds have now been moved to Morgan Stanley
- 2021-2022 Kiwanis budget is based on 4,250 members with a combined Capital and WV District
- Capital is currently at +45 but we expect to finish negative at the end of the year based on prior performance. West Virginia is currently at -36.
- 26 Capital District clubs have not submitted 2021-2022 Election Reports. Only 8 out of 31 West Virginia clubs have turned in 2021-2022 Election Reports.
- A focus on getting the 10 remaining 2021-2022 Lt. Governors-Elect elected was emphasized
- Capital has 2 charters in danger (Orange County and Baltimore City) in Pending Revocation (PR) status.

Trustee Reports

- Chesapeake - Working on leadership people in all divisions as well as the SLP clubs in the region to make sure they are back again. Coastal DE club is of concern.
- Heart of Virginia - SLP activity is promising - A number of new/reactivated Key Clubs and a new Builders Club is in the works. Challenging to get clubs back to meet in person. Tappahanock has expressed interest in "moving on", but working to get LTG Dickinson to reinvigorate the club. They are no longer incorporated though.
- National Capital - Membership concerns about Montgomery Village and Capitol Hill. PG County hasn't filed election or monthly reports.
- Southwest Virginia - Biggest concern is Radford with the loss of John Fox and dwindling membership.
- Mason-Dixon - Membership is holding. Working on getting a membership coordinator for the region to take over for Renee Mackey. A number of members in the region completed Amplify this past Spring and they are working on follow-up activities. Major emphasis on the new WV clubs that have joined Division 8.
- Southeast Virginia - Will file report for November Board Meeting
- West Virginia - morale of West Virginia clubs is low at this point. LTG-D Alex Coogan would prefer someone else to serve as LTG. Governor Gardner to address. Patty Miser might be interested.

Update from SLP Districts

- Key Club - Administrator Joe Stankus notified his adult committee that he is stepping down as Administrator at the end of this Key Club year (March 31, 2022). Governor-Elect Wolff will be conducting a search for his replacement in October and then notifying KI of the new appointment. Capital District Key Club donated $25,000 to The Eliminate Project to finish their $250,000 district pledge.
- Circle K - will conduct a virtual Fall Membership Rally. They have reported some spotty communications with WV CKI clubs as well as between Capital CKI clubs and Kiwanis clubs.

Other Business

- Discussion on incentivizing clubs and individuals to finish their pledges to The Eliminate Project with matching funds from the District. Governor Gardner designated Past Governor Baugh, Trustee Hiscock and Governor-Elect Wolff to develop a plan and present it to the Board of Trustees at the November Board Meeting.
- Motion made by Past Governor Baugh and seconded by Trustee Hiscock to donate $5000.00 to the Kiwanis Club of Ashland Foundation in memory of Tom Varner. ***Motion passed unanimously.***
- Foundation Treasurer Lurie updated the board that over $5000 has already been donated to disaster assistance for those affected by Hurricane Ida.
- Transition of WV funds to Capital will take place after October 1, 2021, but it has been a challenge to get updated financial information from the WV Treasurer.

The next meeting of the 2021-2022 Capital District Kiwanis Board of Trustees will take place at 1pm on November 13, 2021 at the Clarion Hotel & Suites - Convention Center Fredericksburg.

With no other business to be conducted, Governor Gardner adjourned the meeting at 5:26pm.

Respectfully submitted,

PG Jeffrey M. Wolff
Executive Director
Capital District Kiwanis