



Kiwanis[®]

CAPITAL DISTRICT

Capital District, Kiwanis International
Special Board of Trustees Meeting
Tuesday, December 14, 2021 - 8pm
Zoom Online Conference

1. Declaration of Quorum
2. Approval of Agenda
3. Matters for Approval and/or Discussion
 - a. Agenda Point - Appoint Michael Cidor as 2021-2022 Division 18 Lt. Governor pending his acceptance to the roster of North Parkersburg
 - b. Agenda Point - Approve revised 2022 Midyear Conference Budget
 - c. Agenda Point - Consider a guarantee of \$5000 needed for the Midyear Conference service project
 - d. Agenda Point - Consider the 2020-2021 unpaid reimbursement of \$574.05 from LTG Joel McNeely from West Virginia's DCON
 - e. Agenda Point - Appointment of Didawick and Associates as auditors of record for the FY21 Capital District Kiwanis accounts and authorize in-budget expense of \$4500 for CPA Review and filing of Form 990
 - f. Agenda Point - Appointment of Kristina Dlugozima as auditor of record for the FY21 West Virginia Kiwanis accounts and authorize in-budget expense of \$250 for 3rd party review of the financial statements and to file their last 990
 - g. Agenda Point - Consider out-of-budget expense for 2022-2023 District Officers (who did not take Amplify previously) to get a \$200 rebate upon completion of the course.
4. Adjournment

BUDGET FOR 2022 Williamsburg Midyear

Budget Item	Calculations		Projections	
	Qty	\$	Income	Expense
INCOME				
Registration Income				
Registration - Kiwanis	20	\$ 30	\$ 600	
Registration- Kiwanis One Day Pass	30	\$ 25	\$ 750	
Registration - CKI	35	\$ 15	\$ 525	
Registration Income Total			\$ 1,875	
Meal Income				
Meal Package (Kiwanis)	100	\$ 160	\$ 16,000	
Meal Package (CKI) No Friday Dinner	35	\$ 84	\$ 2,940	
Individual Meals - Fri Dinner	10	\$ 35	\$ 350	
Individual Meals - Sat Bfast	10	\$ 20	\$ 200	
Individual Meals - Sat Lunch	5	\$ 40	\$ 200	
Individual Meals - Sat Lunch- Day Pass	30	\$ 25	\$ 750	
Individual Meals - Sat Banq	15	\$ 45	\$ 675	
Individual Meals - Sun Bfast	10	\$ 20	\$ 200	
Meal Income Total			\$ 21,315	
Rooms				
CKI Room Nights	12	\$ 151	\$ 1,812	
Room Revenue Total			\$ 1,812	
Other Income				
Ad Booklet Sales - Pages	12	\$ 100	\$ 1,200	
Ad Booklet Sales - Inside Front Cover	1	\$ 250	\$ 250	
Ad Booklet Sales - Inside Back Cover	1	\$ 250	\$ 250	
Ad Booklet Sales - Outside Back Cover	1	\$ 350	\$ 350	
Sponsorship	1	#####	\$ 1,000	
Service Project Sponsorship	1	#####	\$ 5,000	
Hotel Concessions	3	\$ 151	\$ 453	
KI President Visit Budget Allocation	1	#####	\$ 1,222	
Membership Committee Subsidy	10	\$ 19	\$ 190	
Other Income Total			\$ 9,915	
Total Income			\$ 34,917	

EXPENSES				
Rooms				
Compensated Room Nights- Kiwanis	24	\$ 151	\$	3,624
Compensated Room Nights- CKI	2	\$ 151	\$	302
Attendee Room Nights- CKI	6	\$ 151	\$	906
Room Expenses Total			\$	4,832

Meals

Compensated Meal Packages	14	\$ 116	\$ 1,624
Friday Dinner- Comp		\$ 32	\$ -
Saturday Breakfast- Comp	3	\$ 17	\$ 50
Saturday Lunch- Comp	13	\$ 19	\$ 246
Saturday Dinner - Gov Banquet- Comp		\$ 32	\$ -
Sunday Breakfast- Comp	1	\$ 17	\$ 17
KI President Meet & Greet Reception/Cash Bar	1	\$ 500	\$ 500
Friday Dinner	110	\$ 32	\$ 3,520
Saturday Breakfast	145	\$ 17	\$ 2,436
Saturday Lunch	170	\$ 19	\$ 3,213
Saturday Dinner - Gov Banquet	150	\$ 32	\$ 4,725
Sunday Breakfast	145	\$ 17	\$ 2,465
Bartender	3	\$ 50	\$ 150
Coffee Set Ups	3	\$ 40	\$ 120
Meals Expenses Total			\$ 19,066

Attendees & Gifts

Speaker Fees			\$ 600
Speaker Expenses	1		\$ 302
Presenter Gifts	15	\$ 5	\$ 75
Attendee Gifts - Souvenirs	155	\$ 5	\$ 775
KI Rep Gift	1	\$ 100	\$ 100
Attendees & Gifts Expenses Total			\$ 1,852

Marketing

Program Printing	175	\$ 5	\$ 875
Signs, Banners, & Tent Cards			\$ 200
Marketing Expenses Total			\$ 1,075

Other Expenses

Decorations/Flowers			\$ 300
Postage & General Supplies			\$ 100
Registration Supplies - Badges/Holder/Ribbons/Tickets			\$ 250
Photocopying			\$ 200
Color Guard Honorarium Donation			\$ 100
Telephone/Internet/PayPal Fees			\$ 100
Audiovisual Fees			\$ 500
Friday Night Movie License	1	\$ 395	\$ 395
Saturday Entertainment	1	\$ 250	\$ 250
Sunday Service Project	1	#####	\$ 5,000
Miscellaneous			\$ 250
Other Expenses Total			\$ 7,445

Total Expenses			\$ 34,270
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Surplus/(Deficit)			\$ 647
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Kiwanis®

CDK Midyear Conference Budget Memo

To: Capital District Kiwanis Board

Prepared by: Catie Dugan Vargas, 2022 Kiwanis Midyear Chair

Please find the budget attached for the 2022 Kiwanis Midyear Conference. This budget shows a balanced budget. Our committee has proposed an array of options for registration which you will find on the second tab of the spreadsheet including a Saturday day pass. Being that the conference will be hosting the International President, we are looking forward to a fun and exciting event with wonderful speakers, engaging workshops and impactful service! We will look for ways to both maximize resources and keep costs to a minimum.

One detail to note is the service project. With the International President coming, it was asked that the conference include a service project. As a committee we have agreed to do a meal pack event on Sunday morning of the conference, which fits well for a conference of this size. We have chosen to work with the Replenish Foundation to do a Generosity Feeds mealpack event. By working with the Replenish Foundation, they provide a turn-key service project opportunity and a speaker for the Sunday morning breakfast as the Replenish Foundation provides all the supplies and sets up everything needed to run a well planned and meaningful meal packing service project. The plan is to pack 2,500 meals that will be provided to the Williamsburg community. To complete the project we will raise \$5,000 through sponsorships and in-kind donations from individuals as an add on to conference registration. This will cover all logistics and materials for the event.

Please feel free to contact me with any questions or concerns.

Respectfully submitted,
Catie Dugan Vargas
Midyear Conference Chair
dugan.catie@gmail.com
757-647-9942

Kiwannis

Engagement Proposal

From:
Erinn Beckner
VP, Operations
Replensih Foundation

Prepared for:
Catie Dugan
District Conference Planning Committee
Kiwanis Club of Tysons



Strategic Initiatives Inspiring Generosity as the New Gold Standard



The Replenish Foundation is creating a wave of Generosity that inspires and shapes the health of communities across America by feeding and supporting under-resourced children and families.

About us

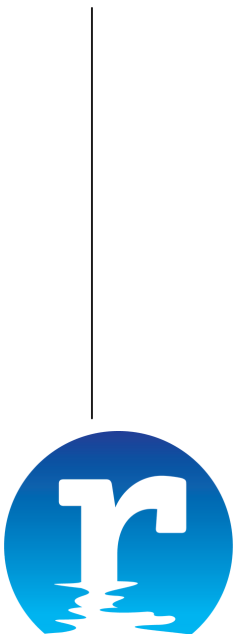
The Replenish Foundation, a 501c3 non-profit, is creating a wave of Generosity that inspires and shapes the health of communities across America by feeding and supporting under-resourced children and families.

In food-insecure households, the need for food competes with the need for other basic human necessities such as housing, utilities, transportation, and medical care. We believe no family should have to choose between putting food on the table and paying bills.

Our initiatives, Generosity Feeds and Generosity Packs, are bringing food back to the table for children and families facing food insecurity.

Since 2011, volunteers, participating in our initiatives, have created 4,202,877 Fiesta Black Beans and Rice Meal Pouches and packaged 15,066 lbs. of additional food resources to feed food-insecure children.

For more information visit www.replenishfoundation.org



Our Team

Leadership Team

Erinn Beckner

VP, Operations

Stefani Klabunde

VP, Mission Management

Michael DeSelm

Executive Director, Community
Engagement

Jessica Heistand

Executive Administrator

Board of Directors

Ron Klabunde

Founder and President

Pat Mancuso

Board Chairman

Tim Power

Treasurer

Ginger Souders

Secretary

Alonso Castaneda

Member



The Replenish Foundation in action...

[The Generosity Feeds Story](#)

[A Mom's Story](#)

[Kristina's Story](#)

[From Poverty to Business Ownership](#)

The Need

1-in-7 Americans are projected to have resources at or below the poverty line in 2021. This represents 6.5 million families and over 13 million children under the age of 18.

Poverty in America refers to a lack of sufficient income or material possessions for their needs. For people facing hunger, poverty is just one issue. Up to two-thirds of people facing hunger have incomes above the federal poverty guidelines. 1-in-8 households with children cannot buy enough food for their families. The food insecurity rate is highest in the South, followed by the Midwest. Children are more likely to face food insecurity than any other group in the United States. In food-insecure households, the need for food competes with the need for other basic human necessities such as housing, utilities, transportation, and medical care.

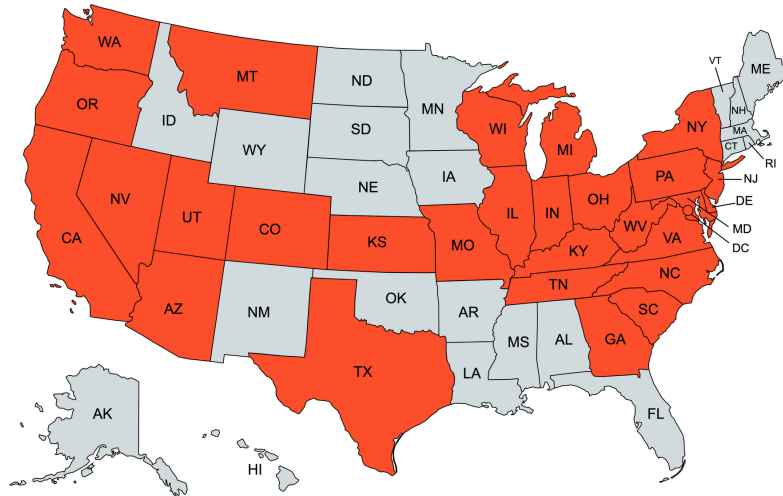
Studies show, poverty and food insecurity among children has lasting implications...

- Children who live in poverty are sick more often and significantly more likely to be hospitalized
- Children who live in poverty are more likely to experience developmental impairments
- Children who live in poverty show increased anxiety
- Children who live in poverty have more social and behavioral problems
- Children who live in poverty are more likely to have poor academic performance
- Children who live in poverty graduate into a workforce that is less competitive, with lower levels of education and technical skills, and seriously constrained human capital



Healthy Communities
Generosity
Integrity
Dignity

Generosity Feeds Impact



Since 2011...

Generosity Feeds has partnered with...

- 123 businesses, civic groups, and faith communities
- 253 school backpack programs and food pantries
- 28 states and the District of Columbia.
- 60,000 volunteers to create 3,578,828 Fiesta Black Beans and Rice meals



Kiwannis Partnership

Whether the goal is mobilizing volunteers, engaging vendors, or inspiring employees and customers, we are ready to help build an effective, creative, and measurable partnership that supports your objectives, while feeding and supporting under-resourced children and families.

Your partnership is important to us and we want you to see the difference you are making...

Volunteer Engagement. 25% of adults spend time volunteering every year. Utilizing our initiatives will create turn-key service engagements based on volunteer objectives and community needs. We provide unique opportunities for volunteers to serve together while impacting the community they live and work in. By working with you to create a rhythm of service, we will empower Kiwanis team members to a higher purpose and stronger interpersonal relationships.

Marketing/Brand Awareness. Improve community confidence and build trust with your target market as the hero in our mission to feed and support children living with food insecurity. We will work in collaboration with your team to create: Social Media Postings, LinkedIn Press Releases, Targeted emails. Kiwanis will also be a visible brand partner on our website and multimedia presentations.

Impact Reporting. We send monthly impact reports highlighting our community partners, stories from our distribution partners, and upcoming opportunities.

Donation Receipting and Tax Statements. The Replenish Foundation is a 501c3 charity. All donations are tax-deductible. You will receive a donation receipt at the time your donation is made. Year-end tax statements are sent in the middle of January.



Kiwanis Impact Strategy

Generosity Feeds. Businesses, schools, civic groups, faith groups, and community members come together at Meal Creation events to produce our Fiesta Black Beans and Rice Meal pouches.

- **Small Scale Meal Creation.** Volunteers come together in Kiwanis workshop sessions to create up to 7,500 meals.



Meal Creation Specifics

Minimum Meal Count and Participants

3000 meals

20 participants

Cost

3,000 - 7,500 meals = \$2.00 per meal

10,000 meals = \$1.00 per meal

Meal Creation Host Commitment

Sign Meal Creation Hosting agreement

Set meal count number

Set the required number of sessions for meal Creation

Attend all coaching calls

Make all fundraising benchmarks

Hit volunteer participation benchmarks

Obtain tables for meal creation space



Testimonials



"What a great experience partnering with Generosity Feeds and Hutchison Elementary School! This was an incredible opportunity for Leidos employees to not only engage with each other and their families, but to directly sow into our local community. In just a few hours' time, we were able to provide measurable, multi-generational impact in the lives of these kids, their families, and the greater community. I can think of no better way to spend our Saturday morning, fostering our corporate culture of community service." ~ Victoria Trammel, Deputy Program Manager, Leidos, Arlington, VA

"Replenish Foundation is a really important part of what we do here in Houston. The Generosity Feeds Fiesta Black Beans and Rice meals provide hearty, nutritious protein. they are light in weight and easy for the children to transport from school to home. Having the meals is wonderful because it boosts the nutritious value of our weekend meal bags. kids and families love them because they are so easy to prepare and full of flavor." ~ Melissa Peterson, Bayou City Blessings in a Backpack Coordinator, Houston, TX



Next Steps

1. Determine the number of meals to be created
2. Determine the number of sessions needed for meal creation
3. Set follow-up call with Erinn Beckner
4. Sign Meal Creation Host Agreement
5. Set first coaching call



Contact: Erinn Beckner
erinn@replenishfoundation.org
(571)209-8071

Capital District Expense Report : Entry # 2273**Name**

Joel McNeely

Address

PO Box 4120
Chapinville, West Virginia 25508
United States
[Map It](#)

Emailjoelsmcneely@gmail.com**Phone**

(304) 855-7640

Organization

Kiwanis

Office Held

Lt. Governor

Expense Type

District Convention

Registration Cost

\$125.00

Automobile Roundtrip Mileage

421

Automobile Mileage Expense

\$168.40

Lodging Costs

\$135.17

Total Travel Expenses

\$428.57

Notes about Travel Expense

West Virginia DCON Expenses

Total Other Expenses

Capital District Expense Report : Entry # 2273

\$0.00


Total Expense Reimbursement Requested

\$428.57

Upload All Receipt Files

- [56031 folio 912581536.PDF](#)
- [Registration-Form-Kiwanis-2021.pdf](#)

Certification

 I certify this expense report is true and accurate.

Notes



Admin Notification (ID: 5f2ae90937410)

added 6 hours ago

WordPress successfully passed the notification email to the sending server.



Submitter's Copy (ID: 60e7171352bde)

added 6 hours ago

WordPress successfully passed the notification email to the sending server.



WV District of Kiwanis International
102th Convention
Registration Form
Featuring
Faerie Grace – Motivational Speaker
Final State Dinner

Convention – July 31 – August 1, 2021

Applicant Information

Full Name: McNeely Joel Club Name Logan
Last First M.I.

Years Kiwanian 22 Yrs

Address: PO Box 4120
Street Address Apartment/Unit #

Chapinville WV 25508
City State ZIP Code

Phone: _____ Email _____

Hotel Block
Hotel Morgan - [304-292-8200](tel:3042928200) 127 High Street, Morgantown, WV26505 Block is open now til July 7, 2021 at \$109.00, plus applicable taxes and fees per room per night. Please note that rooms are limited at the hotel and need to be booked asap. Once room block is filled rooms available in other Morgantown Hotels.

Dress Code
 Kiwanis and Club Shirts as Business Casual throughout Convention with the State Dinner – Semi to Formal Attire
Cancellation

No Cancellations for registrations will be accepted after July 26, 2021

ALL CHECKS BE MADE OUT TO WV DISTRICT OF KIWANIS CONVENTION
CHECKS DUE with APPLICATION no funds will be handled at registration.

Convention

Early Bird Registration	\$95.00 – Each	NOW – JULY 6, 2021
Includes Saturday State Dinner and Breakfast on Sunday		
Registration \$125 each		
July 7-21, 2021	<u>2</u>	: <u>250.00</u>
Virtual ONLY - \$25.00		
Registration Total	Total	\$ <u>250.00</u>

Signature

Signature: Joel S. McNeely Date: _____

Send Form and Check to Convention Chairman / Governor – Eric Fithyan – 1030 Main Street, Wellsburg, WV 26070
efithyan@gmail.com - email

More information call, Eric Fithyan – Chairman of Event at 412-518-0804 – Personal Cell


WYNDHAM®
Hotels and Resorts

Hotel Morgan, a Wyndham Hotel
 127 High St
 Morgantown, WV 26505
 Tel: (304) 292-8200

Regina Mcneely

Room No. : 509
 Arrival : 07-31-21
 Departure : 08-01-21
 Invoice No. :

United States

Page No. : 1 of 1
 Folio No. :
 Conf. No. : 5210390
 Cashier No. : 117

INFORMATION INVOICE

Membership No :
 A/R Number :
 Group Code : 073121KIW
 Company Name :
 Account No :

Date	Text	Charges USD	Credits USD
07-31-21	Room Charge	109.00	
07-31-21	State Tax - 6%	6.54	
07-31-21	Occupancy Tax - 6%	6.54	
07-31-21	Municipal Tax 1%	1.09	
07-31-21	Self Parking	12.00	
08-01-21	Visa		135.17
Total		135.17	135.17

Merchant ID
 Transaction ID 396986
 Approval Code 008223
 Approval Amount 135.17

Credit Card # XXXXXXXXXXXX6697
 Credit Card Expiry XX/XX
 Capture Method Manual
 Transaction Amount 135.17

Please contact the Hotel Manager about any issues with your stay. Wyndham Hotels and Resorts or affiliates may contact you about goods and services unless you call 888-946-4283 or write Wyndham Worldwide Hotels, Inc. 22 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Wyndham Hotels and Resorts website about our policy.

October 18, 2021

To the Board of Trustees
Capital District Kiwanis International
4410 Brookfield Corporate Drive, #220469
Chantilly, VA 20153-0469

We are pleased to confirm our acceptance and understanding of the services we are to provide for the year ended September 30, 2021.

We will prepare the financial statements of Capital District Kiwanis International, which comprise the statement of assets, liabilities, and net assets – modified cash basis as of September 30, 2021, and the related statements of support, revenues, expenses, and other changes in net assets – modified cash basis; functional expenses – modified cash basis; and cash flows – modified cash basis for the year then ended, and the related notes to the financial statements and perform a review engagement with respect to those financial statements.

Our Responsibilities

The objective of our engagement is to—

- 1) prepare financial statements in accordance with the modified cash basis of accounting based on information provided by you,
- 2) obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements in order for them to be in accordance with the modified cash basis of accounting, and
- 3) prepare the federal Form 990 for the fiscal year ended September 30, 2021, based on information provided by you.

We will conduct our review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA and comply with applicable professional standards, including the AICPA's *Code of Professional Conduct*, and its ethical principles of integrity, objectivity, professional competence, and due care, when preparing the financial statements and performing the review engagement.

A review engagement includes primarily applying analytical procedures to your financial data and making inquiries of management. A review engagement is substantially less in scope than an audit engagement, the objective of which is the expression of an opinion regarding the financial statements as a whole. A review engagement does not contemplate obtaining an understanding of the Organization's internal control; assessing fraud risk; testing accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, or other examination of source documents; or other procedures ordinarily performed in an audit engagement. Accordingly, we will not express an opinion regarding the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the Organization or noncompliance with laws and regulations. However, we will inform the appropriate level of management of any material errors and any evidence or information that comes to our attention during the performance of our review procedures that fraud may have occurred. In addition, we will inform you of any evidence or information that comes to our attention during the performance of our review procedures regarding any wrongdoing within the Organization or noncompliance with laws and regulations that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies or material weaknesses in your internal control as part of this engagement.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Your Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to prepare financial statements in accordance with the modified cash basis of accounting and to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements in order for the statements to be in accordance with the modified cash basis of accounting. You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARS:

- 1) The selection of the modified cash basis of accounting as the financial reporting framework to be applied in the preparation of the financial statements.
- 2) The preparation and fair presentation of financial statements in accordance with the modified cash basis of accounting and the inclusion of all informative disclosures that are appropriate for the modified cash basis of accounting.
- 3) The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.
- 4) The prevention and detection of fraud.
- 5) To ensure that the Organization complies with the laws and regulations applicable to its activities.
- 6) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.
- 7) To provide us with—
 - access to all information of which you are aware is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - additional information that we may request from you for the purpose of the review engagement.
 - unrestricted access to persons within the Organization of whom we determine it necessary to make inquiries.
- 8) To provide us, at the conclusion of the engagement, with a letter that confirms certain representations made during the review.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee our preparation of your financial statements. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Our Report

We will issue a written report upon completion of our review of Capital District Kiwanis International's financial statements. Our report will be addressed to the Board of Trustees of Capital District Kiwanis International. We cannot provide assurance that an unmodified accountant's review report will be issued. Circumstances may arise in which it is necessary for us to report known departures from the modified cash basis of accounting, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement. If, for any reason, we are unable to complete the review of your financial statements, we will not issue a report on such statements as a result of this engagement.

You agree to include our accountant's review report in any document containing financial statements that indicates that such financial statements have been reviewed by us and, prior to inclusion of the report, to ask our permission to do so.

Other Relevant Information

Dustin W. Didawick, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to complete your information return by February 15, 2022 and issue our report no later than that date.

We estimate that our fees for these services will be \$4,500 in total: \$4,000 for the financial statement preparation and review and \$500 for preparing the information return. You will also be billed for out-of-pocket costs such as report production, word processing, postage, travel, etc. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the work performed. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you acknowledge and agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,



Didawick & Company, P.C.

Acknowledged:
Capital District Kiwanis International

Signature & Title

Date

Kristina Dlugozima
6129 Strasburg Drive
Centreville, VA 20121
KMSD512@gmail.com * 703-868-6224

Capital District of Kiwanis
4410 Brookfield Corporate Drive #220469
Chantilly Virginia 20153-0469

Dear Capital District Kiwanis:

This letter will confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services I will provide. I will compile, from information you provide, the balance sheet as of 9/30/2021, and the related statement of income for the year then ended for the books of the West Virginia Kiwanis District and perform a review of the financial statements. I will also file any necessary tax filings. My services will be limited to presenting in financial statement form information that management represents to me. A review/compilation is significantly less in scope than an audit. As a consequence, we will not express an opinion or provide any assurance regarding the financial statements being compiled. I will inform the appropriate level of management of any material errors that come to my attention and any irregularities or illegal acts that come to my attention, unless they are clearly inconsequential.

My fee for these services will be \$250 payable at the conclusion of the compilation/review.

Sincerely,

Kristina Dlugozima

Kristina Dlugozima



Kiwanis
CAPITAL DISTRICT

Capital District, Kiwanis International
December 2021
Kiwaniis Amplify Proposal

Background

Earlier this year, Kiwanis International launched Kiwanis Amplify, a virtual leadership development program. The program is designed to increase the leadership capacity of participants in areas such as: event planning, strategic planning, public relations, interpersonal communication, working with others, self-care, and diversity, equity, and inclusion. Registration costs US\$200 per Kiwanis participant. The program is offered to non-Kiwanians for US\$600.

This past March, the District Board voted to reimburse District Officers the full US\$200 who successfully completed the program. Thirteen 2021-2022 District Officers registered for the program, eleven completed it, and nine requested and received reimbursement. Attendees gave excellent reviews of the program. A common complaint was the pace, which has been adjusted for 2022 to be more manageable for participants.

Proposal

It is proposed that the Capital District of Kiwanis continue this reimbursement program to 2022-23 Board Members and Lt. Governors-Designate who have not yet participated in Kiwanis Amplify. They would be reimbursed US\$200 if they register for, participate actively in, and successfully complete the Kiwanis Amplify program.

The skills learned in Kiwanis Amplify will be useful in interactions with Kiwanians and Kiwanis clubs. Kiwanis Amplify will equip Capital District Kiwanis leaders with a toolkit of skills to deploy in their work. In addition, this leadership program opportunity is for life outside of Kiwanis as well, and reimbursement would be a great benefit to our hard working leaders in their professional and personal development. If it is continued in future years it would be a great incentive for individuals to step up into District Leadership positions.

Operational Impact

There is minimal operational impact from this proposal. The task of tracking participation and providing reimbursement would be the responsibility of the Capital District Executive Director.

Financial Impact

This initiative would be a maximum financial impact of \$5,000 during the 2021-2022 Kiwanis administrative year if all 6 Board Members and 19 Lt. Governors-Designate that have not previously participated in Kiwanis Amplify complete the program and submit the materials required for reimbursement.

Respectfully submitted,

A handwritten signature in black ink that reads 'Jennifer Wolff'.

Jennifer R. Wolff
Governor-Elect

Capital District Kiwanis