CAPITAL DISTRICT KIWANIS INTERNATIONAL

Quarterly Committee Report & Committee Evaluation

Committee: Circle K **Date:** 02/11/2022

Chairperson: Matt Brent

To be completed by the Committee Chairperson and submitted to the District Secretary and supervising District Trustee no later than 21 days before each quarterly District Board Meeting.

1. COMMITTEE MEMBERSHIP

Committee fully staffed: Yes ☑ No ☐ [Note: Regions without representation below.]

Jerry Jones, Catie Dugan Vargas, Justin Garrow, Tameka Glover and Nathaniel Kyle.

2. KIWANIS YEAR GOALS (list all committee's annual goals)

GOAL	% Complete
Expand CDCKI reach to Community Colleges by chartering and/or revitalizing at least two clubs at community colleges in the district.	20
Reexamine the CDCKI divisional structure to better include the clubs in West Virginia.	100
Assist the CDCKI Board with conducting a membership survey and analyzing the results to plan for future action.	0
Assist the CDCKI Board with the planning and implementation of the Summer Social and Kiwanis Family Picnic in Summer 2022.	0
Examine the CDCKI elections process and work with the current board of officers to minimize the number of vacancies on the 2022-2023 board of officers.	10

3. **CHALLENGES OR ASSISTANCE NEEDED** (use continuation sheet if necessary):

Since the last report every CKI board member, with the exception of the Secretary-Treasurer, resigned. With assistance from the past governor, who is currently a trustee, we secured two new Lt. Governors for the Metro & North divisions. The new Lt. Governors are underclassmen, and they may run for re-election. Other than those two, I am unaware of anyone else who might step up to lead the district in 2022-23.

Communication with clubs has been problematic. I was unaware that the board did not have contact information for clubs until the resignations occurred. The only contact information we had was from the previous year. I emailed everyone who had supplied an email address in the membership update center and reached out to all clubs via Instagram to share information about DCON.

Many clubs have not paid dues. I have been in contact with a few following my emails, and I have received questions from some advisors regarding dues.

Covid is still affecting club operations. Membership is down as a result, and some clubs have noted they will not be attending DCON because of risks of infection.

4. **COMMENTS** (use continuation sheet if necessary):

Since my last report, the following has occurred:
1) The CDCKI Board held a virtual Fall Membership Rally in October with minimal attendance. Other than the board members, only two clubs attended.
2) I met with the CKI President, VP, Trustee, and president of WVU CKI over Zoom to discuss issues local to that club.
3) I met with the CKI President, VP, Trustee, and Past CDCKI Governor to discuss a plan for handling the mass resignations of the CDCKI Board.
4) Two new board members were appointed for the North & Metro divisions.
5) The board approved a redivisioning to better accommodate the two clubs from West Virginia, and some current clubs were shifted to new divisions.
6) Information about DCON Registration, Awards, and Scholarships were sent out to members and clubs.
7) For some reason, KI removed CNU from our list of clubs and noted that it was defunct. After discussions with the CKI Director and CNU's faculty advisor, we fixed the situation, which had been an error on KI's part.

SIGNED: Matthew C. Brent _____

February 8, 2012