2021-2022 Board of Trustees Meeting
December 14, 2021 at 8:00pm ET
Zoom Online Conference
Official Minutes

Governor Gardner called the meeting to order at 8:02pm.

Attendees: Governor Elana Gardner, Governor-Elect Jen Wolff, Executive Director Jeffrey Wolff, Immediate Past Governor Dennis Baugh
Trustees: Josh Hiscock (arrived late), Bill Watson (arrived late), Tim Gillette, Renee Mackey, Richard Pippin, Bob Lewit,
Absent: Immediate Past Governor Eric Fithyan, Trustee Keith White
Guests: Midyear Conference Chairperson Catie Dugan-Vargas

Approval of Agenda & Past Minutes

Governor Gardner announced that the board had a quorum to conduct business.

- Motion made by Trustee Pippin to approve the agenda as presented. ***Motion passed unanimously.***

Agenda Point: Appointment of Michael Cidor as Division 18 Lt. Governor

- Motion made by Trustee Pippin to appoint Michael Cidor to the vacant position of Division 18 Lt. Governor pending his addition to the roster of the North Parkersburg club. ***Motion passed unanimously.***

Agenda Point: Reimbursement to Lt. Governor Joel McNeely from 2020-2021 WV Expense

- Motion made by Past Governor Baugh to approve the reimbursement of $428.57 to Joel McNeely from his attendance at the 2021 West Virginia District Convention that was not paid prior to September 30th. ***Motion passed unanimously.***

Agenda Point: Appointment of Didawick and Associates as FY21 Auditors for Capital District Kiwanis

- Motion made by Trustee Pippin to appoint Didawick and Associates to perform a CPA Review and file IRS Form 990 for Capital District Kiwanis for FY21 at a cost of $4500. ***Motion passed unanimously.***

Agenda Point: Appointment of Kristina Dlugozima as FY21 Auditor for West Virginia Kiwanis

- Motion made by Trustee Gillette to appoint Kristina Dlugozima to perform a 3rd Party Review of the Financial Statements and file IRS Form 990 for West Virginia Kiwanis for FY21 at a cost of $250. ***Motion passed unanimously.***

Agenda Point: Kiwanis Amplify Proposal

- Motion made by Trustee Pippin to approve proposal and reimburse $200 to any 2022-2023 District Officer (who did not register for Amplify 2021) who registers for and completes the 2022 Kiwanis Amplify program. ***Motion passed unanimously.***

Agenda Point: Revised 2022 Capital District Midyear Conference Budget

- Motion made by Trustee Gillette to approve revised budget. ***Motion passed unanimously.***

Agenda Point: Midyear Conference Service Project

- Motion made by Past Governor Baugh that the District guarantee the $5000 commitment for the Generosity Feeds Service Project at the Midyear Conference. ***Motion passed unanimously.***

Past Governor Baugh moves to add an additional agenda point regarding a grant from the Kiwanis Children's Fund. ***Motion passed unanimously.***

Agenda Point: KCF Grant to Capital District Kiwanis of $10,123.73

Capital District Kiwanis came in 4th in Kiwanis International for 2020-2021 giving to the Kiwanis Children's Fund. As a result, we have been allocated $10,123.73 from the KCF that we can utilize for service activities.

- Motion made by Past Governor Baugh that up to $5000 (subtracted from the amount fundraised by the Midyear Conference from members, clubs and other businesses) of the KCF Grant go to the Generosity Feeds Service Project at the Midyear Conference and the remaining balance as of February 22, 2022 be applied to the Capital District Kiwanis' unfulfilled pledge to The Eliminate Project. ***Motion passed unanimously.***

Governor Elana adjourned the meeting at 8:39pm.

The next meeting of the 2021-2022 Capital District Kiwanis Board of Trustees will take place on March 4, 2022 at Great Wolf Lodge in Williamsburg, VA.

Respectfully submitted,

PG Jeffrey M. Wolff
Executive Director
Capital District Kiwanis