CAPITAL DISTRICT KIWANIS INTERNATIONAL

Quarterly Committee Report & Committee Evaluation

Committee: CKI **Date:** 04/27/2022

Chairperson: Catie Dugan Vargas

To be completed by the Committee Chairperson and submitted to the District Secretary and supervising District Trustee no later than 21 days before each quarterly District Board Meeting.

1. COMMITTEE MEMBERSHIP

Committee fully staffed: Yes ☑ No ☐ [Note: Regions without representation below.]

Kiwanis Committee includes: Serena Bell, Elana Gardner, Jen Wolff, Jerry Jones, Stacey Whitehouse, Matt Brent, Nathaniel Kyle, Tameka Glover

2. KIWANIS YEAR GOALS (list all committee's annual goals)

GOAL	% Complete
Fill the CKI District Board with Students, 8 positions available	25
Plan and execute Spring Officer Training for Clubs and District Officer Training Conference	50
Hold 5 District Board Meetings	100
Host and execute Fall Membership Rally and District Convention	0
Support clubs and grow membership by 10%	10

3. **CHALLENGES OR ASSISTANCE NEEDED** (use continuation sheet if necessary):

see additional board memo

4. **COMMENTS** (use continuation sheet if necessary):

SIGNED: Catie Dugan Vargas

February 8, 2012

Kiwanis

To: Capital District of Kiwanis Board of Officers
From: Catie Dugan Vargas, Capital District of CKI District Administrator
Date: April 28, 2022
Subject: Capital District of CKI (CDCKI) Update

Dear Kiwanis Board of Officers,

The CKI 2022-23 year began on April 1, 2022. I am very much looking forward to serving as the District Administrator for the upcoming year and supporting and mentoring the CDCKI Board of Officers in meeting their goals to grow the District. CKI will continue to need support and guidance from Kiwanis as we really begin a year of rebuilding.

District Events

- The annual **District Convention** (DCON) was held March 4-6, 2022 in Williamsburg, Virginia in conjunction with the Kiwanis Midyear Conference. A total of 17 CKI members attended. CKI enjoyed many joint sessions with Kiwanis and also had all of their own workshops. CKI also held a House of Delegates electing two Lt. Governors to serve the 2022-23 term. CKI 2023 DCON will be held again in conjunction with Kiwanis Midyear Conference March 3-5, 2023 at the Hyatt Regency Crystal City.
- **Virtual District Board Kickoff Meeting:** The board met to have an initial kickoff meeting on March 21, 2022. At this meeting, the board appointed Akilah Richards to District Governor and Brittany Gates to be District Secretary-Treasurer. At this meeting, communication planning and Virtual SOTC was planned.
- **Governor and Administrator Training Conference** (GATC) was held April 7-9, 2022 in Indianapolis, IN at Kiwanis International Headquarters. Governor Akilah and I attended together where we learned more about roles and responsibilities and learned the latest coming from International to best engage with CKI Clubs.
- The **Spring Officer Training Conference** (SOTC) was offered in a virtual setting including recorded videos and resources for officers to review on their own and a virtual DCM that was held on April 26, 2022. The Virtual DCM was recorded and sent out to the District for all those that were not able to attend the live event.
- The **District Officer Training Conference** (DOTC) will be held May 20-22, 2022 in Chantilly, VA. The officers will meet to receive general training on CKI and the Kiwanis family, review the status of the district, and to set the 2022-23 District goals.

2022-23 District Board of Officers

- **Governor**: Akilah Richards, Bowie State University
- **Secretary-Treasurer**: Brittany Gates, Hood College
- **Communications Officer**: Vacant
- **LTG Northeast:** Vacant
- **LTG Northwest:** Vacant
- **LTG Metro:** Vacant
- **LTG West:** Vacant
- **LTG Sout:** Vacant

We are actively seeking potential candidates to fill the vacant positions and committee chair positions.

Kiwanis Committee on CKI

Current committee members are:

- Serena Bell
- Stacey Whitehouse
- Elana Gardner
- Jen Wolff
- Jerry Jones
- Nathaniel Kyle
- Matt Brent
- Josh Hiscock
- Tameka Glover

The committee is well supported and each committee member will play a mentor role to a specific student as we continue to fill the board. The committee is also actively helping with club communication strategy and have all been assigned a selection of clubs to work with for the year so they all have a direct line of communication with the District. We have also set monthly calls to discuss all the CKI clubs and how we can continue to best communicate and serve them throughout the year.

Membership Dues and Club Status

As of 4/27/2022, CDCKI has 25 clubs. Of these, 20 are active, 2 are Inactive, and 3 are Suspended. The total paid membership stands at 350 members.

I have encouraged the board to focus on club strengthening this year to bring all CKI clubs to at or above charter strength. We are focusing on rechartering at least 2 clubs that have expressed interest either by students at those schools or by the sponsoring Kiwanis club.

New in 2022, International is implementing a new dues structure. They are implementing a new per member dues structure as opposed to the prior club fee structure. International dues are now $24 per member, District dues are $10 per member and we encourage clubs to collect at least $5 per member to support their own club budgets for a total of $39 per member. We have been

working to educate all clubs about the new structure and address any concerns members may have. We have also encouraged clubs to start talking with their Kiwanis clubs now if they will need financial assistance to support the new dues structure.

And finally, we are preparing to attend CKI ICON in Austin, Texas this summer, July 24-27, 2022. We will be supporting International Trustee, Madeleine Eichorn of the George Washington University as she retires from her service as International Trustee.

Please reach out to me with any questions or concerns. I am so looking forward to helping grow CKI this year!

Respectfully,

Catie Dugan Vargas

Catie Dugan Vargas
District Administrator, Capital District of CKI
Kiwanis Club of Tysons
Past LTG Division 2