CAPITAL DISTRICT KIWANIS INTERNATIONAL

Quarterly Committee Report & Committee Evaluation

Committee: Long Range Planning **Date:** 07/29/2022

Chairperson: Jerry Jones

To be completed by the Committee Chairperson and submitted to the District Secretary and supervising District Trustee no later than 21 days before each quarterly District Board Meeting.

1. COMMITTEE MEMBERSHIP

Committee fully staffed: Yes ☑ No ☐ [Note: Regions without representation below.]

2. KIWANIS YEAR GOALS (list all committee's annual goals)

GOAL	% Complete
1. Prepare a five (5) year and one (1) year plan setting out specific annual goals and objectives for the District during that period. The plans should be based on the plans submitted by the clubs and divisions. ? Provide appropriate supervision and direction to the individual club presidents in the preparation of five (5) and one (1) year plans to be submitted to the Lt. Governor by 15 April of each year. ? Provide appropriate supervision and direction to the Lt. Governors in the preparation and collation of five (5) and one (1) year plans to be submitted to the Long Range Planning Committee by 1 May of each year.	50
2. Be the primary facilitator for the annual assessment conducted by the District Board in November. The Committee will develop assessment procedures and survey instruments, collect data, and make the results of the assessment available to the members of the District. Such assessment shall be based on the approved plans submitted by clubs, divisions, and the Committee.	10
3. Based on the assessment, revise the annual goals and add another year to the long range plan. The revised plan is to be distributed to District Board and Committee members annually in May.	100
4. Review recommendations from any committee for consistency with the long range plan and provide recommendations to the Board; these reviews shall include potential revisions to the District Long Range Plan	100

3. **CHALLENGES OR ASSISTANCE NEEDED** (use continuation sheet if necessary):

4. **COMMENTS** (use continuation sheet if necessary):

Committee members Bill Watson & Tim Gillette have submitted an article for Aug/Sep Capital Kiwanian regarding strategic plans including elements of success (member buy in, focus, setting realistic goals, simplicity, and flexibility. Clubs should prepare a multi-year plan covering membership & engagement, community impact, image, and financial viability. They also include what smaller clubs should consider in immediate plans.

In September, the 2021-22 and 2022-23 committee will meet by zoom and discuss plans for the coming year.

SIGNED: Jerry Jones _____

February 8, 2012