CAPITAL DISTRICT KIWANIS INTERNATIONAL

Quarterly Committee Report & Committee Evaluation

Committee: Key Leader **Date:** 08/02/2022

Chairperson: Missy Zimmerman

To be completed by the Committee Chairperson and submitted to the District Secretary and supervising District Trustee no later than 21 days before each quarterly District Board Meeting.

1. COMMITTEE MEMBERSHIP

Committee fully staffed: Yes ☐ No ☑ [Note: Regions without representation below.]

Southwest is still underrepresented. West Virginia needs to be brought into the mix.

2. KIWANIS YEAR GOALS (list all committee's annual goals)

GOAL	% Complete
Confirm dates and pricing with 4-H Facility for April 2022 live event. Note: April 21-23 have been reserved for 2023 however the deposit needs to be submitted after October 1st to secure.	100
Explore grant opportunities outside the District Foundation to enable a second live event. NOTE: COVID uncertainty has caused this effort to be tabled.	0
Explore including a Virtual Key Leader Event in the 2021-2022 Kiwanis Year program. Due to cancellation of the April 2022 event, a virtual event is being considered for the fall. Conceptually, this will be a Student Facilitator certification non-overnight event. Not off the table but probably not for this year.	10
Acquire an increase in the District Foundation Grant from $5000 to $6000. Grant was confirmed, but will not be used in full since the April 2022 event was canceled. Funds for a Student Faciitator certification event, if held, may be requested.	100
Confirmed, but will not be used unless needed for a fall event.	100

3. **CHALLENGES OR ASSISTANCE NEEDED** (use continuation sheet if necessary):

The main challenge faced this year was lack of registrations for the April 2022 event. With 3 weeks remaining and 0 registrations, the prudent step was the cancel the event and regroup. The primary reason uncovered by conversations with Faculty and Kiwanis Advisors known to be planning particiaption, was the requirement for payment at the time of registration. Steps will be taken to correct this for future events.

4. **COMMENTS** (use continuation sheet if necessary):

Discussions have been held with Sam Bosserman who will be taking the Key Leader District Admin position for next year. An inventory is being sent to Sam and arrangements for a hand off of the District owned and maintained materials are being made.

SIGNED: Missy Zimmerman

February 8, 2012