CAPITAL DISTRICT KIWANIS INTERNATIONAL
Quarterly Committee Report & Committee Evaluation

Committee: Achievement **Date:** 11/04/2022
Chairperson: Elana Gardner

To be completed by the Committee Chairperson and submitted to the District Secretary and supervising District Trustee no later than 21 days before each quarterly District Board Meeting.

1. COMMITTEE MEMBERSHIP
Committee fully staffed: Yes ___ No ___ [Note: Regions without representation below.] N/A

2. KIWANIS YEAR GOALS (list all committee's annual goals)

GOAL	% Complete
Review metrics to determine recognition for Distinguished clubs and Lt. Governors (divisions) for the 2021- 2022 administrative year	100
Procure recognition items and make presentations at the 2023 Midyear conference	0
Review nominations for 2021- 2022 Distinguished members, procure recognition items and make presentation at 2023 Midyear conference	50
Write article for Feb/Mar Capital Kiwanian acknowledging all distinguished recognitions for the 2021- 2022 year	0
Make recommendations for achievement recognitions not currently recognized by the district	0

3. **CHALLENGES OR ASSISTANCE NEEDED** (use continuation sheet if necessary):
There were very few applications through the online application system. Applications routed to the previous chair and some contained continuity errors overlapping multiple administrative years. The criteria published online was found to be inaccurate mid October. Of the applications submitted against, the majority still met the standard for recognition. Using the correct criteria, I am able to recognize 20% of the clubs in the district for thier hard work including those that did not apply by the

online deadline of October 31st.

4. **COMMENTS** (use continuation sheet if necessary):

Of the applications submitted against, the majority still met the standard for recognition. Using the correct criteria, I am able to recognize 20% of the clubs in the district for thier hard work including those that did not apply by the online deadline of October 31st. I would recommend pushing the deadline for applications to November- December to allow for finalized reporting to be obtained and cross checked for accuracy.

Elana Gardner 11/4/2022

SIGNED: _____