CAPITAL DISTRICT KIWANIS INTERNATIONAL

Quarterly Committee Report & Committee Evaluation

Committee: Leadership Development and Education **Date:** April 29, 2023

Chairperson: Lynnette Embree

To be completed by the Committee Chairperson and submitted to the District Secretary and supervising District Trustee no later than 21 days before each quarterly District Board Meeting.

1. COMMITTEE MEMBERSHIP

Committee fully staffed: Yes ☐ No ☑ [Note: Regions without representation below.]

My goal for this year was to add additional CLE Instructors. A few have been added in the first four months of 2023. Ultimately, I would like to have a minimum of two and as many as five CLE Instructors in each division to conduct training. This helps with burnout and allowing for different learning styles to learn in way that is optimum for them.
It would be a tremendous help to have a full-staffed committee to help in the workload and that will be the focus for the last half of this Kiwanis year.

2. KIWANIS YEAR GOALS (list all committee's annual goals)

GOAL	% Complete
Add additional educators to the team.	50%
Continue the 5 O'Clock Somewhere series, incorporating six paid speakers.	16.67%
Write six articles on leadership for inclusion in the Capital District newsletter	67%

3. **CHALLENGES OR ASSISTANCE NEEDED** (use continuation sheet if necessary):

There was some confusion as to who was to schedule the CLE training and I believe we have worked that out for the moment. I would like to recommend that the Capital District Board have an understanding or perhaps a policy statement as to WHO is to schedule the CLE training each year. My recommendation would be the Regional Trustee, the Current LTG, the Incoming LTG and the CLE Instructors need to collaborate to schedule the date/time/location of the training as well as encourage all affected leadership members to attend.

4. **COMMENTS** (use continuation sheet if necessary):

I am very grateful for all of the assistance I have received in scheduling the CLE trainings throughout the District. We've added some new instructors. I've gotten better clarity on who the keeper of the CLE instructors are. When I've asked for assistance, I have gotten it. Thank you!
We'll keep looking for additional instructors so those who wish to do less can do so and the burden isn't so heavy on the remaining instructors.

SIGNED: Lynnette L. Embree

February 8, 2012