



Kiwaniis®

CAPITAL DISTRICT

2022-2023 Board of Trustees Meeting
August 18, 2023 at 9:30am ET
Marriott Richmond - Richmond, VA
Official Minutes

Governor Wolff called the meeting to order at 9:34am.

Attendees: Governor Jen Wolff, Governor-Elect Eric Lamb, Executive Director Jeffrey Wolff, Immediate Past Governor Elana Gardner
Trustees: Roger Diehl, Richard Pippin, Josh Hiscock, Tim Gillette, Jamie Moore and Nathaniel Kyle
Absent: Trustee Bob Lewit
Guests: Division 1 LTG Landus Burroughs, Division 17 LTG Jon Rife, Bylaws & Policies Chairperson David Lurie, District Editor John Montgomery, KI Area Director Rhonda Vrell, KI Trustee Gary Graham, PG Brian Bell, PG Linwood Watson, PG John Tyner, Past International President Art Riley

Approval of Agenda & Past Minutes

Governor Wolff announced that the board had a quorum to conduct business.

- Motion made by Past Governor Gardner to approve the agenda as presented. ***Motion passed unanimously.***
- Motion made by Trustee Kyle to approve the minutes of the May 20, 2023 Board of Trustees Meeting. ***Motion passed unanimously.***

Agenda Point: B&P - Convert DEI Task Force to DEIBA Standing Committee

- Motion made by B&P Committee to change our policy statements and formally codify Diversity, Equity, Inclusion, Belonging and Accessibility as a standing district committee. ***Motion passed unanimously.***

Agenda Point: B&P - Vice Governor/Governor-Elect Committee Assignments

- Motion made by B&P Committee to change our policy statements to assign the Membership, Leadership Development and Education and Diversity, Equality, Inclusion, Belonging and Accessibility committees to the Governor-Elect and assign the SLP Committees to the Vice Governor. ***Motion passed unanimously.***

Agenda Point: B&P - Midyear Conference Lt. Governor Reimbursement

- Motion made by B&P Committee to change our policy statements to provide complimentary registration and meals at the Midyear Conference for Lt. Governors instead of mileage. ***Motion passed unanimously.***

Agenda Point: B&P - Removal of Finance Committee Representative from CDKF

- Motion made by B&P Committee to change our policy statements to remove Capital District Kiwanis Foundation representative from District Finance Committee membership. ***Motion passed unanimously.***

Agenda Point: B&P - District Bylaws Update (Changes from Standard Form)

- Motion made by B&P Committee to revise our district bylaws per request from KI Governance Specialist Diana O'Brien to comply with small changes to Standard Form for District Bylaws. No substantive changes needing to go to our House of Delegates are included. ***Motion passed unanimously.***

Agenda Point: B&P - Youth Outreach Fund Update

- Motion made by B&P Committee to change our policy statements to update money handling for CKI and Key Leader Youth Outreach Funds and to create a new fund for Key Club. ***Motion passed unanimously.***
- **Executive Director's Report was presented as published in the Board Book**
- **Trustee Reports were presented.**
- **Committee Reports were reviewed.**

With no further business before the Board of Trustees, Governor Wolff adjourned the final meeting of the 2022-2023 Capital District Board of Trustees at 10:44 am.

The first meeting of the 2023-2024 Capital District Kiwanis Board of Trustees will take place on September 23, 2023 at the Northern Virginia 4-H Educational Center in Front Royal, Virginia.

Respectfully submitted,

A handwritten signature in black ink, reading "Jeffrey Wolff". The signature is written in a cursive, flowing style.

PG Jeffrey M. Wolff
Executive Director