CAPITAL DISTRICT KIWANIS INTERNATIONAL

Quarterly Committee Report & Committee Evaluation

Committee: Leadership Development and Education **Date:** 02/15/2024

Chairperson: Sam Bosserman

To be completed by the Committee Chairperson and submitted to the District Secretary and supervising District Trustee no later than 21 days before each quarterly District Board Meeting.

1. COMMITTEE MEMBERSHIP

Committee fully staffed: Yes ☑ No ☐ [Note: Regions without representation below.]

Need additional active trainers for Blue Ridge Region- currently only have 1.

2. KIWANIS YEAR GOALS (list all committee's annual goals)

GOAL	% Complete
Host an information session for existing and prospective CLE Trainers- Goal completion date March 1, 2024	25
Organize and publish in-person CLE Training Events for incoming officers- Goal completion date May 1, 2024	25
Create and facilitate an ongoing, discussion-based virtual training available to club leaders- Goal completion date September 20, 2024	0
Write three articles on leadership for inclusion in the Capital District newsletter- Goal completion date- September 30, 2024	50

3. **CHALLENGES OR ASSISTANCE NEEDED** (use continuation sheet if necessary):

There was no formalized information for this position, so I have spent time setting up structures, including an accurate list of CLE Instructors, a library of resources, and information to pass on to the next chair when necessary.

I will need assistance of a District Zoom account when the workalike groups begin. Goal is to begin these after Mid-Year Conference.

4. **COMMENTS** (use continuation sheet if necessary):

I have been working with the Governor-Elect on the training offerings for the Mid-Year Conference and also discussing the workalike meetings for the rest of the year.

I have created a "What is an LTG" PowerPoint that can be reviewed and shared to help leaders understand the LTG position.

The goal is for CLE dates to be scheduled by March 25th so that they can be announced in early April to encourage attendance.

After submission of this report (but likely before the Board meeting) I will have hosted a Zoom session with existing CLE trainers to gather their feedback on what has worked well and what has not worked in the past (Goal #1). This will hopefully guide positive changes to the CLE structure.

SIGNED: Samantha Bosserman

February 8, 2012