CAPITAL DISTRICT KIWANIS INTERNATIONAL

Quarterly Committee Report & Committee Evaluation

Committee: Finance **Date:** 02/04/2024

Chairperson: Jen Wolff

To be completed by the Committee Chairperson and submitted to the District Secretary and supervising District Trustee no later than 21 days before each quarterly District Board Meeting.

1. COMMITTEE MEMBERSHIP

Committee fully staffed: Yes ☑ No ☐ [Note: Regions without representation below.]

2. KIWANIS YEAR GOALS (list all committee's annual goals)

GOAL	% Complete
Prepare, review, and amend as necessary the annual budget of estimated income and expenses prepared by the Executive Director and submit the recommended annual budget.	0
Review the proposed budgets for all Kiwanis family district conventions and conferences and submit recommendations to the Board.	0
Review the proposed annual budgets for CKI, Key Club, and Key Leader and submit recommendations to the Board.	0
Review recommendations with financial implications from any committee as requested by the Governor and provide recommendations to the Board.	0
(Due dates for goals don't fall until later in the year.)	

3. **CHALLENGES OR ASSISTANCE NEEDED** (use continuation sheet if necessary):

For planning purposes, roughly when will we receive the proposed budgets for midyear and DCON to review?

4. **COMMENTS** (use continuation sheet if necessary):

The finance committee has adopted a meeting schedule to fall before each board meeting for review of the district finances:

Nov 29, 7pm (online): Meeting with Morgan Stanley reps for orientation of District investments; Review of district finances for 12/9 board meeting

Feb 28, 7pm (online): Review of district finances for 3/8 board meeting; other business as it comes

Apr 24, 7pm (online): Review of district finances for 5/18 board meeting; other business as it comes

Aug 23 at DCON: Review of district finances for 8/23 board meeting; review of proposed budgets; other business as it comes

SIGNED: Jennifer Wolff

February 8, 2012