2023-2024 Board of Trustees Meeting
December 9, 2023 at 9:00am ET
Online Conference via Zoom
Official Minutes

Governor Lamb called the meeting to order at 9:00am.

Attendees: Governor Eric Lamb, Governor-Elect Josh Hiscock, Executive Director Jeffrey Wolff, Vice Governor Tim Gillette, Immediate Past Governor Jen Wolff
Trustees: Bob Lewit, Richard Pippin, Jamie Moore, Marie Quick, Charles Marks, Roger Diehl
Absent: Trustee Nathanial Kyle

Guests: Bylaws & Policies Chairperson David Lurie, District Editor John Montgomery

Approval of Agenda & Past Minutes

Governor Lamb announced that the board had a quorum to conduct business.

- Motion made by Immediate Past Governor Wolff to approve the agenda presented. ***Motion passed unanimously.***
- Motion made by Trustee Pippin to approve the minutes of the September 22, 2023 Board of Trustees Meeting. ***Motion passed unanimously.***

Agenda Point: Resignation of Key Leader Chairperson

- Motion made by Trustee Pippin to accept the resignation of Schuyler Fury and vacate the office of Key Leader District Administrator. ***Motion passed unanimously.***

Agenda Point: Key Club Re-Divisioning

- Motion made by Vice Governor Gillette to ratify the revised divisional structure for Capital District Key Club as presented. ***Motion passed unanimously.***

Agenda Point: Finance - Changes to KI Procedure 204.1

- The Board of Trustees discussed the change to the procedure but has decided to continue having its annual CPA Review performed by an outside firm. Didawich and Associates will again be hired to review our FY2023 financial statements and prepare our IRS Form 990.

Agenda Point: Bylaws & Policies - Remote Voting Amendment

- The Board of Trustees reviewed the updated language for the amendment that has been submitted to the 2024 Kiwanis International Convention in Denver, CO.

- **Executive Director's Report was presented as published in the Board Book**
    - Discussion was had regarding charters in danger

- **Trustee Reports were presented verbally.**
- **Committee Reports were not discussed.**

With no further business before the Board of Trustees, Governor Lamb adjourned the meeting of the 2023-2024 Capital District Board of Trustees at 10:18 am.

The next meeting of the 2023-2024 Capital District Kiwanis Board of Trustees will take place on March 8, 2024 in Daniels, WV at the Capital District Kiwanis Midyear Conference.

Respectfully submitted,

PG Jeffrey M. Wolff
Executive Director