2023-2024 Board of Trustees Meeting
March 8, 2024 at 10:00am ET
The Resort at Glade Springs - Daniels, WV
Official Minutes

Governor Lamb called the meeting to order at 10:01am.

Attendees: Governor Eric Lamb, Governor-Elect Josh Hiscock, Executive Director Jeffrey Wolff, Vice Governor Tim Gillette, Immediate Past Governor Jen Wolff
Trustees: Richard Pippin, Marie Quick, Charles Marks, Roger Diehl, Nathaniel Kyle

Absent: Trustee Bob Lewit, Jamie Moore

Guests: Bylaws & Policies Chairperson PG David Lurie, PG Linwood Watson, KI Area Director Rhonda Vrell, PG John Tyner II, PG Don Dudey, Past Scott Zimmerman, Editor John Montgomery, Foundation Executive Secretary Nancy Simonelli, Foundation President Hiawatha Nicely, PLG Joe Stankus

Approval of Agenda & Past Minutes

Governor Lamb announced that the board had a quorum to conduct business.

- Motion made by Trustee Diehl to approve the agenda presented. ***Motion passed unanimously.***
- Motion made by Vice Governor Gillette to approve the minutes of the December 9, 2023 Board of Trustees Meeting. ***Motion passed unanimously.***

Agenda Point: Meetings - 2025 Midyear Conference - Great Wolf Lodge, Williamsburg

- Motion made by Executive Director Wolff to approve the proposal to hold the 2025 District Midyear Conference at Great Wolf Lodge in Williamsburg, VA the weekend of February 7-9. 2025. ***Motion passed unanimously.***

Agenda Point: Meetings - 2026 & 2027 District Convention - Target Locations Discussion

- The Board of Trustees discussed past District Convention cities and in what locations they wanted to use for the next two years within rotation.
    - **Task assigned to the Meetings Committee to obtain proposals for 2026 in Annapolis, MD and 2027 in Roanoke, VA and present them to the Board of Trustees in May.**
    - 2027 - Roanoke, VA (Southwest VA) - To Be Contracted
    - 2026 - Annapolis, MD (Blue Ridge) - To Be Contracted
    - 2025 - Crystal City (National Capital)
    - 2024 - Portsmouth (Southeast VA)
    - 2023 - Richmond (Heart of Virginia)
    - 2022 - Baltimore (DelMarVA)
    - 2021 - Roanoke (Southwest VA)
    - 2020 - No DCON due to COVID

Agenda Point: Meetings - DCON 2024 Service Project

- Motion made by Vice Governor Gillette to approve Generosity Feeds Meal Packing as the 2024 District Convention Service Project and to guarantee additional funding needed beyond grant. The $5,174 Kiwanis Children's Fund grant will cover most of the $6,000 cost with the remainder guaranteed by the District, but requested by optional donations of clubs and attendees at the convention. ***Motion passed unanimously.***

- Executive Director's Report was presented as published in the Board Book
    - Discussion about Lt. Governors-Elect
    - Delay of FY23 CPA Review and 990 Filing until May

- Trustee Reports were reviewed.
- Rhonda Vrell presented a Membership Update along with a new membership tracker
- Governor Eric appointed a Reporting Task Force to revise LTG and Trustee Report forms.
- Foundation President Nicely addressed the Board on how the CDKF is assisting our clubs.
- PG John Tyner highlighted the Kiwanis Children's Fund fundraising we have done. Capital District was in third place worldwide for Kiwanis year 2022-23 and currently in first place for 2023-24. This generated the $5,174 grant to Capital for our 2024 DCON Service Project and a grant of four (4) $1500 scholarships that will go to Capital Key Club members.
- PG Brian Bell reported on behalf of the Long Range Planning committee
- Governor-Elect Hiscock discussed a new process for new club dues collection that would have new members paying their dues to the Capital District so that the dues process can more easily be returned to the club.
    - Motion made by Governor-Elect Hiscock to absorb this process within the Capital District. ***Motion passed unanimously.***
    - **Task assigned to the Bylaws & Policies Committee to draft language for our district policy statement and present that to the Board of Trustees in May.**

With no further business before the Board of Trustees, Governor Lamb adjourned the meeting of the 2023-2024 Capital District Board of Trustees at 11:39 am.

The next meeting of the 2023-2024 Capital District Kiwanis Board of Trustees will take place on May 18, 2024 at 9am via Zoom online conferencing.

Respectfully submitted,

PG Jeffrey M. Wolff
Executive Director