2023-2024 Board of Trustees Meeting
August 23, 2024 at 9:30am ET
Renaissance Portsmouth-Waterfront Hotel
Official Minutes

Governor Lamb called the meeting to order at 9:32am.

Attendees: Governor Eric Lamb, Governor-Elect Josh Hiscock, Executive Director Jeffrey Wolff, Vice Governor Tim Gillette, Immediate Past Governor Jen Wolff
Trustees:Marie Quick, Charles Marks, Roger Diehl, Nathaniel Kyle, Jamie Moore
Absent: Trustees Richard Pippin & Bob Lewit

Guests: International Trustee Cathy Tutty, Trustee-Designate April Farmer, Trustee-Designate Missy Zimmerman, Lt. Governor Michael Cidor, Lt. Governor Wayne Quick, Lt. Governor Kim Thompson, Bylaws & Policies Chairperson PG David Lurie, Editor John Montgomery, CDKF President Hi Nicely, Kiwanis Children's Fund Advocate PG John Tyner II, Resolutions Chairperson PG Brian Bell, CDKF President-Elect PG Dave Laraba, PG Scott Zimmerman, PG Robert Wall, Wendy Cooper

Approval of Agenda & Past Minutes

Governor Lamb announced that the board had a quorum to conduct business.

- Motion made by Trustee Moore to approve the agenda as amended to include the addition of approval of financial review of FY23 statements. ***Motion passed unanimously.***
- Motion made by Vice Governor Gillette to approve the minutes of the May 19, 2024 Board of Trustees Meeting as written. ***Motion passed unanimously.***

Agenda Point: Finance - Review of FY23 Financial Statements

- Motion made by the Finance Committee to accept financial review of FY23 statements provided by Didawick & Associates. ***Motion passed unanimously.***

Agenda Point: Bylaws & Policies - Remote Voting

- Motion made by the Vice Governor Gillette to resubmit the same amendment submitted in 2024 to the 2025 Kiwanis International Convention in Pittsburgh. It was recommended to include in our explanation that the online delegate registration fee would match the same fee as those attending only the Business Session in person (currently $99). It was also recommended that a workshop be requested from KI to answer technical questions about remote voting. ***Motion passed unanimously.***

Trustee Report were discussed

Heart of Virginia - Crewe will be surrendering their charter this week.
West Virginia - Need better training for presidents for the next year
National Capital - Division 1 needs assistance - a boost is being planned

New Business
CLE - later CLE dates in 2025. Need further study.

The Board of Trustees thanked Richard Pippin, Bob Lewit, Jen Wolff for their service to the Capital District as this is their last board meeting.

Past Governor Jen Wolff moved to adjourn the meeting at 10:12am.

The first meeting of the 2024-2025 Capital District Kiwanis Board of Trustees will take place on Saturday, October 5, 2024 at the Hampton Inn & Suites Washington-Dulles International Airport during the Kiwanis-Family Weekend.

Respectfully submitted,

PG Jeffrey M. Wolff
Executive Director

Kiwanis
CAPITAL DISTRICT

Trustee Board Report

Date: August 1, 2024

Region: National Capital

1. MEMBERSHIP

Lt Governors, Selena, Kimberly Thompson and Wayne Quick have really picked up their pace. Lt Governor Wayne and Trustee Marie hosted Governor Eric for a Chat and Chew. Lt Governors Kimberly and Selena attended the Chat and Chew with the Governor. Other clubs attending were Waldorf, SW Waterfront, Greater Landover, Shepherd Park and Mitchellville. Lt Governor Wayne, Lt Governor Designate Seth Steele and Lt Governor Selena participated in a Project for Division 3, addressing Food Insecurity in Bethesda MD. Governor Designate Josh Hiscock joined in this worthwhile project. Lt Governors Selena, Wayne, and Lt Governor Designate, Seth Steele joined in the fun of the Miracle League Baseball game in Rockville, MD. Governor Eric Lamb participated in this amazing event. Lt Governor Selena is having a Division Council on August 12, 2024. The DC Club is doing very well! The Waldorf Club has revived their Club with the help of a former member of the DC Club. Lt Governor Kimberly is having a Division Council this month. Trustee Marie and Lt Governor Wayne visited Leisure World for a meeting. Their Signature Project of Bingo is a Gold Mine, and they use their proceeds to subsidize their many projects and their SLP's. Division 3 is doing a wonderful job and Lt Governor Designate Seth Steele is shadowing Lt Governor Wayne and he is ready for September 1st.

2. PLANS FOR NEW KIWANIS OR SLP CLUBS

D1 - No

D2 - No

D1 - No

3. DISTRICT COMMITTEE UPDATES

Young Children Priority One/ Wendy Cooper

Young Children Priority One is sending our emails to encourage our participation in various projects.

4. CHALLENGES OR ASSISTANCE NEEDED

Division 1 challenges are Old Age, Declining Membership and a need for Younger Members. This is the case for NW, Far East.

5. OTHER COMMENTS

SIGNED *Marie Bowe-Quick*

Revised May 23, 2023

CAPITAL DISTRICT KIWANIS INTERNATIONAL

Quarterly Committee Report & Committee Evaluation

Committee: Circle K International **Date:** 8/5/2024

Chairperson: Catie Dugan Vargas

To be completed by the Committee Chairperson and submitted to the District Secretary and supervising District Trustee no later than 21 days before each quarterly District Board Meeting.

1. COMMITTEE MEMBERSHIP

Committee fully staffed: Yes ☑ No ☐ [Note: Regions without representation below.]

Stacy Whitehouse, Jose Leoncio, Jen Wolff, Josh Hiscock, Elana Gardner, Nathaniel Kyle

2. KIWANIS YEAR GOALS (list all committee's annual goals)

GOAL	% Complete
Fill the CKI District Board with Students, 8 positions available	50
Plan and execute Spring Officer Training for Clubs and District Officer Training Conference (2023-2024 CKI Year)	100
Hold 5 District Board Meetings	100
Host and execute District Convention and Spring Officer Training 2024	100
Support clubs and grow membership by 10%	59

3. **CHALLENGES OR ASSISTANCE NEEDED** (use continuation sheet if necessary):

As of 8/14/2024 Capital District Membership stands at 261 members with 13 active clubs. The 2023-2024 Service year was a challenging one with the board. The board did what was required and didn't seem to have a strong interest in going above and beyond to really seek and achieve their membership goals. It was a tough year. The board did finish out their District convention electing a new governor Caroline Doyle, who I was most excited about and a District Secretary Treasurer, Kyle Munar.

CKI planned and executed two Spring Officer Training Conferences (SOTC). One at Randolph Macon College re-engaging with that club and had participation from William & Mary and Mary Washington. The second SOTC was held at Key Club DCON in Arpil with American University, GWU, GMU and JHU represented. The one day format and having in multiple locations continues to prove to be a successful model for training officers. I hope that next year pairing with Key Club is a continued opportunity to better engage with Key Club members during their DCON. After SOTC, the members helped table at the Key Club DCON Service Fair to promote CKI, where we gathered many contacts of Key Clubbers attending college in the fall. At Key Club DCON, Governor Caroline spoke and represented CKI well.

4. **COMMENTS** (use continuation sheet if necessary):

Also in the Spring, we kicked off regular board meetings with the new board and had a successful District Officer Training at William & Mary as a way to support their annual and highly successful Strike Out ALS fundraiser.

Governor Caroline and I attended Governor and Administrator Training at KI headquarters in April. We left the weekend energized and ready to take on the new service year.

The board over the summer attended ICON in Denver and was able to also bring 2 new members as well who also attended CKI's Next Up training, Abigail Bennett from William & Mary, and Sophia Segal from AU.

Over the summer the board has established great momentum re-establishing President's Council Meetings, with the July meeting bringing 60% of clubs together and represented, a major improvement from the year prior. They have really made great progress. They have also remained focused on club relationships and supporting club education with a Recruitment Training during the July President's Council Meeting and by putting together club recruitment kits to support club strengthening and building efforts. DST Kyle has held a couple secretary and treasurer trainings to edcuate members on the MUC, dues and MRF process to make sure clubs are equipped for the fall dues season. Planning also began for the Fall Membership Rally in October. Unfortunately, Governor Caroline had to step down from her role at the beginning of August due to unforseen personal circumstances. Caroline has been incredibly helpful with finding and transitioning a successor. Abigail Bennett of William & Mary will be appointed and confirmed within the week. I look forward to seeing what she is able to to accomplish and how she can help continue to carry the torch.

SIGNED: Catie Dugan Vargas