2024 House of Delegates
August 24-25, 2024
Renaissance Portsmouth Waterfront Hotel
Portsmouth, VA
Official Minutes

Governor Eric Lamb called the 2024 House of Delegates at the 104th Capital District Kiwanis Convention to order at 2:16pm on Saturday, August 24, 2024.

Standard Approvals

- **Credentials Chairperson Marcia Geiger** moved the report of the Credentials Committee.
    - 133 Club Delegates representing 78 active Kiwanis clubs plus 37 Delegates-at-Large were certified at the convention with a total of 170 delegates seated in the House of Delegates. That makes 86 votes needed for a simple majority and 114 votes needed for a 2/3rd majority. ***Motion passed.***

- As the Capital District Bylaws states that at least ⅓ of all active charters need to be represented to conduct business and the Capital District currently has 156 active charters, making quorum 52 clubs, **Governor Eric Lamb** reported that a quorum existed to conduct business.

- Motion made by **Past Governor Scott Zimmerman** to adopt the Standing Rules of the House of Delegates as printed in the official Convention Program. ***Motion passed unanimously.***

- Motion made by **Past Lt. Governor Wesley Brown** to adopt the Orders of the Day as printed in the official Convention Program. ***Motion passed unanimously.***

Other Business

- **Executive Director Jeffrey Wolff** informed the House that there were no bylaws amendments to be considered this year.
- **Kiwanis International Trustee Cathy Tutty** addressed the House.
- **Executive Director Jeffrey Wolff** presented the 2024 State of the District Report: **(Exhibit A)**
- Motion made by **Vice Governor Tim Gillette** to recess the House of Delegates until 8am on Sunday, August 25, 2024. ***Motion passed unanimously.***

Governor Lamb recessed the 2024 House of Delegates at 3:07pm.

Governor Lamb reconvened the 2024 House of Delegates at 8:02am on Sunday, August 25, 2024.

Report of the Credentials Committee was unchanged from the previous session. There were 136 delegates present in the house on Sunday morning.

- **Executive Director Jeffrey Wolff** reported that the only candidate for 2024-2025 Governor was Dr. Joshua Hiscock from the Kiwanis Club of Ellicott City, MD.
- **Past Lt. Governor Michelle Yuth** from the Kiwanis Club of Capital - Next Generation eClub nominated Dr. Joshua Hiscock for the office of 2024-2025 Governor of the Capital District of Kiwanis International. The candidate accepted his nomination.
- Motion made by **Trustee Roger Diehl** to vote for Dr. Joshua Hiscock by a vote of acclamation. ***Motion passed unanimously.***
- **Executive Director Jeffrey Wolff** cast a single ballot to elect and proclaimed Dr. Joshua Hiscock as the 2024-2025 Governor of the Capital District of Kiwanis International.

- **Executive Director Jeffrey Wolff** reported that the only candidate for 2024-2025 Governor-Elect was Timothy Gillette from the Kiwanis Club of Tysons, VA.
- **Trustee Nathaniel Kyle** from the Kiwanis Club of East Huntington, WV nominated Timothy Gillette for the office of 2024-2025 Governor-Elect of the Capital District of Kiwanis International. The candidate accepted his nomination.
- Motion made by **Immediate Past Governor Jen Wolff** to vote for Timothy Gillette by a vote of acclamation. ***Motion passed unanimously.***
- **Executive Director Jeffrey Wolff** cast a single ballot to elect and proclaimed Timothy Gillette as the 2024-2025 Governor-Elect of the Capital District of Kiwanis International.

- **Executive Director Jeffrey Wolff** reported that there were two candidates for the office of 2024-2025 Vice Governor of the Capital District of Kiwanis International:
    - Trustee Jamie Moore from the Kiwanis Club of Chester, VA
    - Past Governor David Lurie from the Kiwanis Club of Tysons, VA
- **Elections Chairperson Linwood Watson** presided over the election for Vice Governor.
- **Past Lt. Governor Sam Bosserman** from the Kiwanis Club of Waynesboro, VA nominated Jamie Moore for the office of 2024-2025 Vice Governor of the Capital District of Kiwanis International. The candidate accepted his nomination and gave his remarks.
- **Division 2 Lt. Governor-Designate Robert Dodd** from the Kiwanis Club of Fredericksburg, VA nominated David Lurie for the office of 2024-2025 Vice Governor of the Capital District of Kiwanis International. The candidate accepted his nomination and gave his remarks.
- Voting was conducted by written ballot overseen by **Elections Chairperson Linwood Watson** and two members selected by each candidate.
- Based on the results of the written ballot**, Executive Director Jeffrey Wolff** proclaimed David Lurie as the 2024-2025 Vice Governor of the Capital District of Kiwanis International.

- **Past Governor Brian Bell** as Resolutions Chairperson moved the adoption of 2 “Thanks” resolutions (**Exhibit B)**. ***Motions passed unanimously.***

- There being no further business before the House of Delegates, Motion was made by **Vice Governor Tim Gillette** to adjourn the House of Delegates. ***Motion passed unanimously.***

Governor Lamb adjourned the 2024 House of Delegates at 8:57am on Sunday, August 25, 2024.

Respectfully submitted,

PG Jeffrey M. Wolff
Executive Director
Capital District Kiwanis

EXHIBIT A

Good afternoon, Kiwanians. It is my honor to provide you with the State of the District Report for the 2023-2024 Kiwanis Administrative Year.

Governor Eric's theme this year was FUN. The Oxford dictionary defines fun as enjoyment, amusement, or lighthearted pleasure. Kiwanians serve the children of the world and the fun that they have through hands-on service is truly important to our mission.

But fun wasn't the only thing that Capital District Kiwanians did this year though……

This year, so far we have welcomed two new Kiwanis Clubs to the Capital District. The Rockbridge club in Division 9 and the North Suffolk club in Division 14. There are two other clubs in formation in West Point and Central Garage that could bring our new club building total to 4 before the end of the Kiwanis year.

Capital District Kiwanis began the administrative year on October 1, 2024 with 4,035 members in 155 clubs, with an average club size of 26 members.

At this moment, we have 4,189 members for a positive increase of 154 members. We have historically lost a couple hundred members each year in the September timeframe, so we have our work cut out for us in order to finish this year with positive growth in the District.

In order to retain the members your club has and recruit new members, each Kiwanis club has to have an active slate of projects for members to participate in. Conducting those projects and reporting that activity to Kiwanis International and Capital District helps us publicize the great work you are doing within your local community and in turn makes it easier for you to recruit new members.

As you know, positive net growth remains vitally important to Kiwanis clubs. Yet, only 69 of our clubs (or 44%) have had a net increase in membership so far this year. In contrast, 42 clubs (27%) have had an overall decline in membership this year. Kiwanis clubs need to adopt continuous recruiting methodologies in order to reverse these trends. This year, clubs will be introduced to the Build, Nurture, Retain Membership strategy which utilizes a variety of membership strategies to not only build new clubs, but also help existing clubs nurture and retain the members they already have. The 2024-25 operating budget has a large percentage of funds allocated to help existing clubs boost their membership as well as to build 7 new clubs in the new Kiwanis year.

Clubs also have to consistently report on the great service they are performing in their communities. To do that two things have to take place. Your club secretary has to report the club's annual Spring election via the Secretary's Dashboard by June 1st and then has to file the club monthly report due on the 10th of each month. While the vast majority of our clubs have reported their elections and have turned in all of their monthly reports, we still have 23% of our clubs who have not reported elections of the very officers who are supposed to take over on October 1st and more importantly, 14 of our clubs have not filed a single monthly report this

entire Kiwanis year. This often occurs when Kiwanis clubs have a longtime secretary who for one reason or another is no longer able to perform their duties. No one else is trained to or has the access needed to replace them so the task falls to the waist side. All Kiwanis clubs should appoint an assistant secretary who can have the same online access as the main secretary and back them up as needed to ensure all of the club's obligations are met.

At the Kiwanis International Convention last month in Denver, Colorado, we saw the remote voting amendment proposed by the Capital District receive 61% support of the delegate body. Unfortunately, as the threshold for a bylaws amendment is 66%, the amendment failed. Your Capital District Board of Trustees at its board meeting yesterday voted unanimously to propose the amendment once again at the 2025 ICON in Pittsburgh, PA next Summer. Many districts have already offered to endorse the amendment and the Board is optimistic that it will finally be adopted next Summer.

The overall purpose of the Capital District is to support and enhance our Kiwanis clubs. And your clubs have done amazing work in their communities Through monthly reports filed so far this year, we can tell that clubs have raised over $1.5 million dollars together. Your clubs have granted almost half a million dollars in scholarships this year and have reported over 2600 service projects so far this year performing over 90,000 service hours and serving more than a quarter million youth. You should be very proud of the work you are performing in your communities. Imagine the things we could accomplish with a few more members in each of your clubs.

Your District Board of Trustees continues to work diligently to be good stewards of the funds entrusted to them. While KI proposed a dues increase which was defeated in June and a number of districts across North America look to raise their dues, Capital looks for other ways to offset expenses.

Financially, the Capital District of Kiwanis International (which also houses the assets of Key Club and CKI) began the administrative year with total assets including cash, reserve and investment accounts of just over $1 million and thanks to a stable market and spending in line with our means, we currently sit at $1.18 million in total assets of today. While there are still a number of year-end expenses that have yet to be recognized, we will finish the year in the black in spite of the board approving a deficit budget thanks to both underspending in certain areas and advances in our investment portfolio.

While Kiwanis International successfully passed a dues amendment in Denver raising individual member dues from $52 to $77 starting October 1st and many other districts are passing dues increases at their conventions this Summer, Capital District remains in a strong financial position and has no forecasted need for an increase to our District dues.

At our Leadership Team luncheon, International Trustee Cathy told us to "do more" and wanted to reiterate that message to our larger group today. What Kiwanis truly needs today are more leaders to step forward, at every level of the organization. So, my ask of you today is to think

what new challenge can you take on to better serve my club, my community, and the children in need that we serve.

Thank you!

EXHIBIT B

Capital District Kiwanis 2024 Resolutions

Passed unanimously by the House of Delegates at the 104th Annual Capital District Kiwanis Convention on August 25, 2024 at the Renaissance Portsmouth-Waterfront Hotel in Portsmouth, VA

Submitted by PG Brian Bell, Resolutions Chairperson

Resolution #1

WHEREAS, the Capital District of Kiwanis International gathered at the Renaissance Portsmouth-Norfolk Waterfront Hotel in Portsmouth, Virginia, from August 23rd to August 25th, 2024.

WHEREAS, to facilitate this important event, a group of dedicated Kiwanians was needed.

WHEREAS, a group of exceptional individuals have dedicated their time and effort to ensure all attendees have a convention full of learning & fellowship.

WHEREAS Caren Schumacher and Nancy Simonelli, District Convention Chairpersons, and their entire committee have done an outstanding job organizing the details for members to gather, enjoy fellowship, and conduct business at this District Convention.

THEREFORE, be it resolved that the delegates, members and guests attending the 2024 Capital District Convention thank them for their service and commitment in developing, arranging and conducting the exceptional events of this weekend.

Resolution #2

WHEREAS, the Capital District of Kiwanis International gathered at the Renaissance Portsmouth-Norfolk Waterfront Hotel in Portsmouth, Virginia, from August 23rd to August 25th, 2024.

WHEREAS, the Renaissance Portsmouth-Norfolk Waterfront Hotel management, led by Event Manager Krystyn King, arranged for excellent accommodations, meeting and banquet rooms to facilitate the Capital District Convention.

WHEREAS, the Hotel Staff provided outstanding service during the Convention. Whereas the food was delicious, and the wait staff was polite, attentive and helpful. And WHEREAS many compliments were received from Kiwanis members and guests.

THEREFORE, be it resolved, that the delegates, members and guests attending the 2024 Capital District Convention express their appreciation for Renaissance Portsmouth-Norfolk Waterfront Hotel's hospitality and the staff's efforts to make all who attended feel welcome and able to enjoy their stay and the Capital District Convention.