



Kiwanis[®]

CAPITAL DISTRICT

2024-2025 Board of Trustees Meeting
October 5, 2024 at 1:00pm ET
Hampton Inn & Suites IAD - Dulles, VA
Official Minutes

Governor Hiscock called the meeting to order at 12:58pm.

Attendees: Governor Josh Hiscock, Governor-Elect Tim Gillette, Vice Governor David Lurie,
Executive Director Jeffrey Wolff
Trustees: Marie Quick, Jamie Moore, Nathaniel Kyle, Charles Marks

Absent Board Members:
Immediate Past Governor Eric Lamb, Trustees April Farmer, Missy Zimmerman &
Roger Diehl

Guests: Div 1 LTG Linwood Watson, Div 3 LTG Seth Steele, Div 4 LTG Cory Fore, Div 5
LTG Darlene Phillips, Div 6 LTG Gary Beck, Div 9 LTG Marcia Geiger, Div 12
LTG David James

Approval of Agenda & Past Minutes

Governor Hiscock announced that the board had a quorum to conduct business.

- Motion made by Vice Governor Gillette to approve the agenda of the October 5, 2024 Board of Trustees Meeting as published with the addition of DCON 2026 contract. ***Motion passed unanimously.***
- Motion made by Trustee Moore to approve the minutes of the August 23, 2024 Board of Trustees Meeting. ***Motion passed unanimously.***
- Motion made by Trustee Bowe-Quick to approve the minutes of the 2024 House of Delegates Meeting. ***Motion passed unanimously.***

Agenda Point: Finance - 2024-2025 Kiwanis District Budget

- Motion made by the Finance Committee to adopt the 2024-25 Kiwanis District Operating Budget as presented (including projected income and fees from investment account). ***Motion passed unanimously.***

Agenda Point: Finance - 2024-2025 Circle K District Budget

- Motion made by the Finance Committee to adopt the 2024-25 Circle K District Operating Budget as presented. ***Motion passed unanimously.***

Agenda Point: Finance - 2024-2025 Key Club District Budget

- Motion made by the Finance Committee to adopt the 2024-25 Key Club District Operating Budget as presented. ***Motion passed unanimously.***

Agenda Point: Finance - 2025 Kiwanis Midyear Conference Budget

- Motion made by the Finance Committee to adopt the 2025 Kiwanis Midyear Conference Budget as presented. ***Motion passed unanimously.***

Agenda Point: Finance - 2025 Kiwanis District Convention Budget

- Motion made by the Finance Committee to adopt the 2025 Kiwanis District Convention Budget as presented. ***Motion passed unanimously.***

Annual Appointments

- Motion made by Trustee Kyle to block all annual appointments into one motion. ***Motion passed unanimously.***
- Motion made by Governor-Elect Gillette to approve annual appointments as blocked. ***Motion passed unanimously.***
 - Jeffrey Wolff as the 2024-2025 Executive Director of Capital District Kiwanis.
 - John Montgomery as the 2024-2025 Editor of Capital District Kiwanis
 - Jen Wolff as the 2024-2025 Publication Designer of Capital District Kiwanis.
 - Morgan Stanley as the 2024-2025 Depository of all cash and investment assets of Capital District Kiwanis and its subsidiaries.
 - Kristina Dlugozima as the 2024-2025 Assistant Secretary-Treasurer.
- Motion made by Trustee Moore to appoint Steve Simmons of the Kiwanis Club of Christiansburg to the vacant position of 2024-2025 Lieutenant Governor of Division 16. ***Motion passed unanimously.***

Agenda Point: Meetings - Contract for 2026 District Convention

- Motion made by Vice Governor Lurie to approve the contract for the 2026 Capital District Kiwanis Convention at the Doubletree Hotel in Annapolis, MD the weekend of August 21-23, 2026. ***Motion passed unanimously.***
- **Executive Director's Report was presented as published in the Board Book**
 - Discussion was had regarding charters in danger and how clubs who do choose to surrender their charter resolve their closing activities (including disbursement of funds and re-assignment of their sponsored SLP clubs).
- **Trustee Reports were presented verbally.**

New Business

- Governor Hiscock appoints Vice Governor Lurie to head the Regional Realignment Task Force who is charged with looking at the region alignment currently in play which is not even and bringing to the December Board Meeting a proposal to drop one region and move its corresponding divisions to other regions.
- Trustee Moore moves to approve the Capital District Life Membership program presented by Executive Director Wolff. This will allow Capital District Kiwanis members to pay \$480 (15 x current District Dues of \$32) to become a Life Member and never have to pay District Dues again. ***Motion passed unanimously.***

- Executive Director Wolff to update Trustee Board Report with Gravity Form.
- Governor Hiscock will direct the Past Governors Committee to lead a task force to promote the 2025 Remote Voting Amendment proposed by Capital District Kiwanis.
- Executive Director Wolff to develop a new Vice Governor's Candidate Packet to be shared with the Board at December Board Meeting.
- Trustee Moore mentioned that he felt that outgoing trustees should receive a recognition plaque when retired from District Board. Referred to the Achievement Committee for discussion.

With no further business before the Board of Trustees, Governor Hiscock adjourned the meeting of the 2024-2025 Capital District Board of Trustees at 2:27pm.

The next meeting of the 2024-2025 Capital District Kiwanis Board of Trustees will take place on December 7, 2024 at 10am ET online via Zoom.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jeffrey Wolff". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

PG Jeffrey M. Wolff
Executive Director