



Kiwanis[®]

CAPITAL DISTRICT

Capital District, Kiwanis International
2024-2025 Board of Trustees Meeting
Friday, February 28, 2025 - 9:30am
Hyatt Regency Chesapeake Bay, Cambridge, MD

1. Welcome
2. Pledge of Allegiance
3. Recognition of Guests
4. Declaration of Quorum
5. Approval of Agenda
6. Approval of Minutes
 - a. December 7, 2024 - Board of Trustees Meeting
 - b. January 26, 2025 - Special Board of Trustees Meeting
7. Matters for Approval and/or Discussion
 - a. 2025 Midyear Conference Overview
8. Leadership Reports
 - a. Executive Directors Report
 - i. District Financial Standing / Overview of Monthly Reports
 - ii. Outstanding Dues / Club Election Reporting
 - iii. Club Building Status / Membership Totals / Charters In Danger
 - iv. Club Monthly Reports
 - v. Lt. Governor Elections
 - b. Regional Trustee Reports
 - c. Committee Reports
9. New Business
10. Adjournment



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CAPITAL DISTRICT

2024-2025 Board of Trustees Meeting
December 7, 2024 at 10:00am ET
Zoom Online Conference
Official Minutes

Governor Hiscock called the meeting to order at 10:03am.

Attendees: Governor Josh Hiscock, Governor-Elect Tim Gillette, Vice Governor David Lurie, Executive Director Jeffrey Wolff
Trustees: Marie Quick, Jamie Moore, Roger Diehl, Charles Marks, Missy Zimmerman and April Farmer

Absent Board Members:
Immediate Past Governor Eric Lamb, Trustees Nathaniel Kyle

Guests: Editor John Montgomery, PG John Tyner

Governor Hiscock requested a moment of silence in honor of 2021-2024 Southeast Virginia Trustee Richard "Pip" Pippin who sadly passed away this week.

Approval of Agenda & Past Minutes

Governor Hiscock announced that the board had a quorum to conduct business.

- Motion made by Vice Governor Lurie to approve the agenda of the October 5, 2024 Board of Trustees Meeting as published with the addition of the CKI Agenda Point submitted late. ***Motion passed unanimously.***
- Motion made by Trustee Moore to approve the minutes of the October 5, 2024 Board of Trustees Meeting. ***Motion passed unanimously.***

Agenda Point: Bylaws & Policies - Revision of Vice Governor Election Procedures

- Motion made by the Bylaws & Policies Committee to adopt changes to the District Policy Statements as presented in the Board Book to codify standing practices on the election of the Vice Governor ***7 votes in favor, 1 vote opposed - Motion passed.***

Agenda Point: Finance - 2025 Key Leader Event Budget

- Motion made by the Finance Committee to adopt the 2025 Key Leader event budget as proposed in the Board Book. ***Motion passed unanimously.***

Agenda Point: Circle K (CKI) - Reduce CKI District from 5 Division (and LTG) to 3

- Motion made by Vice Governor Lurie to ratify the CKI request to reduce their divisions count from 5 to 3, with the requirement that they create and name said 3 divisions and bring that back as a proposal to the Kiwanis District Board for approval before any lieutenant governors are elected at the 2025 CKI District Convention. ***Motion passed unanimously.***

- **Executive Director's Report was presented as published in the Board Book**
 - Executive Director Wolff demonstrated the new GenAI chatbot on our district website that Capital District is now piloting for Kiwanis International.
- **Trustee Reports were presented verbally.**
- **Committee Reports were highlighted.**

Additional Business

- Governor Hiscock mentioned that we have one confirmed sponsor for the Midyear Conference.
- Governor-Elect Gillette mentioned that there is currently one candidate for 2025-2026 CKI District Administrator and the application period is still open.
- Governor Hiscock reminded the Board that Vice Governor Lurie has agreed to chair a task force to propose a new regional alignment for the Board to adopt. That group will meet and expect to provide a final report in January
- A special meeting of the Board of Trustees will be scheduled in late January 2025 in light of the Regional Alignment Task Force and the request to CKI to come back with a new divisional structure.
- Governor Hiscock spent some time discussing membership within the Capital District and what we can do to nurture some of our existing clubs (including those chartered recently). 50 of our clubs (1/3) have created a membership plan so far. Our focus will be on those clubs that submitted a plan. Governor-Elect Gillette indicated that of the roughly 105 members in clubs created in Governor Jen's year (2021-22), those clubs only have 65 members today, highlighting the need to focus on newly built clubs.
- Governor Hiscock reported on behalf of PG John Tyner that Capital District finished #1 in terms of giving to the KCF last year and as a result will receive 5 \$2000 scholarships which will go to Key Club Scholarships as we have done in the past.

With no further business before the Board of Trustees, Governor Hiscock adjourned the meeting of the 2024-2025 Capital District Board of Trustees at 12:15pm.

The next meeting of the 2024-2025 Capital District Kiwanis Board of Trustees will take place on February 28, 2025 at the Capital District Midyear Conference to be held at the Hyatt Regency Chesapeake Bay in Cambridge, MD..

Respectfully submitted,



PG Jeffrey M. Wolff
Executive Director



Kiwanis[®]

CAPITAL DISTRICT

2024-2025 Special Board of Trustees Meeting
January 26, 2025 at 7pm ET
Zoom Online Conference
Official Minutes

Governor Hiscock called the meeting to order at 7:03pm.

Attendees: Governor Josh Hiscock, Governor-Elect Tim Gillette, Vice Governor David Lurie, Executive Director Jeffrey Wolff, Immediate Past Governor Eric Lamb
Trustees: Marie Bowe-Quick, Jamie Moore, Roger Diehl, Charles Marks, Missy Zimmerman, April Farmer and Nathaniel Kyle

Approval of Agenda & Past Minutes

Governor Hiscock announced that the board had a quorum to conduct business.

- Motion made by Trustee Bowe-Quick to approve the agenda of the January 26, 2025 Special Board of Trustees Meeting as published. ***Motion passed unanimously.***

Agenda Point: Ad-Hoc Regional Realignment Recommendation

- Motion made Vice Governor Lurie to adopt the recommendation provided by the Regional Realignment Task Force and eliminate the Blue Ridge Region by reassigning Division 4 to the DelMarVA Region and Division 8 to the Heart of Virginia Region effective September 30, 2025. ***Motion passed 6 - 4.***

Agenda Point: Circle K (CKI) - Ratify geographic boundaries for 3 CKI Divisions

- Motion made by Trustee Moore to ratify the divisional make-up provided by the CKI District Board to use the three geographic divisions provided. ***Motion failed 2-8.***
- Motion made by Vice Governor Lurie to approve the following divisional boundaries for Capital District CKI. ***Motion passed 7-3.***
 - **North** - Hood College, Johns Hopkins University, University of Maryland, West Virginia University
 - **Central** - American University, George Mason University, Howard University, NVCC Alexandria, The George Washington University, University of Mary Washington
 - **South** - Hampton University, Randolph-Macon College, The College of William & Mary, UVA Wise, Virginia State University, Virginia Tech

With no further business before the Board of Trustees, Governor Hiscock adjourned the Special Meeting of the 2024-2025 Capital District Board of Trustees at 8:00pm.

The next meeting of the 2024-2025 Capital District Kiwanis Board of Trustees will take place on February 28, 2025 at the Capital District Midyear Conference to be held at the Hyatt Regency Chesapeake Bay in Cambridge, MD..

Respectfully submitted,

A handwritten signature in black ink, reading "Jeffrey Wolff". The signature is written in a cursive, flowing style with a prominent initial "J" and a long, sweeping underline.

PG Jeffrey M. Wolff
Executive Director



Membership

2024-2025 Starting # **3904**

Current Total **3918** (as 2/18/25)

Total Charters – **154**

Net Change **+14**

Charters in Danger/Surrender: CSN (19) - Washington, Manassas, Woodbridge, PG County, Pocomoke, Salisbury, Rockbridge, Dinwiddie, Toano, Old Point Comfort, Salem, Botetourt, Bluefield, Welch, Grundy, Haysi, Council, Keyser and Huntington

Clubs in Formation:North Stafford & Laurel

Large Drop (7) - Colonial Capital (-9), Gloucester (-8), Hagerstown (-5), Smithfield (-5), Shepherd Park (-4), Central Chesterfield (-4), Martinsville (-4)

Single Digit Membership (18) - Short Pump (1), Radford (4), Hinton (5), Parsons (5), Great Bridge (5), Far East Washington (6), Greater Nitro (6), Salisbury (7), Gloucester (7), Mathews (7), Mercer County (7), Georgetown (8), Central Chesterfield (8), NW Washington (9), Montgomery Village (9), Delmar (9), Bluefield (9), Clinchco (9)

Clubs who lost members so far this year: **30 of 154 (19%)**

Clubs who gained this year: **61 of 154 (40%)**

Clubs who are net 0 so far this year: **63 of 154 (41%)**

Clubs at or above charter strength (15): **103 of 154 (67%)**

Clubs below charter strength (15): **51 of 154 (33%)**

Lt. Governor Election Reporting

2024-25 Lt. Governors-Elect Elected: **8 of 18** (D1, D2, D3, D4, D9, D10, D13, D18)

2025-26 Lt. Governors-Designate Elected: **2 of 18** (D2 & D18)

2025-26 Lt. Governors-Elect Elected: **0 of 18**

2024-25 Lt. Governor Reports

Contact: 18 out of 18 filed

Board: 0 out of 18 filed (Deadline March 31)

Clubs Not Current (more than 2 months) of Monthly Reporting

(in accordance with Policy Section 2B(c))

41 out of 154 clubs (27%) are Not in Good Standing

31 of 41 haven't filed a report all year

Division 1:

Far East Washington*

Division 2:

Mount Vernon, Fairfax Co*

Division 3:

Prince George's County*
Rockville

Division 4:

NONE

Division 5:

Chincoteague*
Delmar*
Georgetown*
Salisbury*
Seaford*

Division 6:

Elkton*
Hampden-Midtown*

Division 8:

NONE

Division 9:

Rockbridge*

Division 10:

Central Chesterfield*
Colonial Heights
Short Pump*

Division 12:

Matthews
Middlesex, Saluda

Division 13:

Old Point Comfort*
Smithfield*

Division 14:

Churchland*

Division 15:

Bassett
Forest
Roanoke
Salem*

Division 16:

Beckley
Bluefield*
Hinton*
Radford*
War*
Welch*

Division 17:

None

Division 18:

Wheeling*

Division 19:

Bridgeport*
Clarksburg*
Elkins*
Fairmont*
Keyser*
Morgantown*

Division 20:

Delbarton
Gilbert*
Greater Nitro*
St. Albans

* Clubs that haven't filed ANY reports this Kiwanis year

Clubs who have not filed 2024-25 Election Reports (due June 1, 2024)

(in accordance with Policy Section 2B(c))

6 out of 154 clubs (4%) are Not in Good Standing

Division 1:
Far East Washington

Division 13:
Old Point Comfort

Division 2:
NONE

Division 14:
NONE

Division 3:
Prince George's County

Division 15:
NONE

Division 4:
NONE

Division 16:
Hinton

Division 5:
Salisbury

Division 17:
NONE

Division 6:
NONE

Division 18:
NONE

Division 8:
NONE

Division 19:
NONE

Division 9:
NONE

Division 20:
NONE

Division 10:
Central Chesterfield

Division 12:
NONE



Capital District Kiwanis
Consolidated Statement of Financial Position
As of January 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000-010 Kiwanis Checking	96,482.88
1000-011 Kiwanis Reserve	53,024.16
1000-012 Kiwanis Investments	874,910.85
1001-010 Key Club Checking	53,150.28
1001-011 Key Club Investments	196,449.04
1002-010 Circle K Checking	33,289.59
Total Bank Accounts	\$1,307,306.80
Total Current Assets	\$1,307,306.80
TOTAL ASSETS	\$1,307,306.80
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3300-001 Unrestricted Net Assets	992,820.99
3300-002 Equity - Key Club	160,975.00
3300-003 Equity - Circle K	33,188.00
Net Revenue	120,322.81
Total Equity	\$1,307,306.80
TOTAL LIABILITIES AND EQUITY	\$1,307,306.80

Capital District Kiwanis

Budget vs. Actuals

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	REMAINING
Revenue				
4300 Morgan Stanley Cash Interest	1.41	7.00	-5.59	5.59
4301 Morgan Stanley Dividends	4,338.70	12,000.00	-7,661.30	7,661.30
4302 Morgan Stanley Realized Gains/Losses	3,683.23	-13,000.00	16,683.23	-16,683.23
4303 Morgan Stanley Unrealized Gains/Losses	7,623.04	100,000.00	-92,376.96	92,376.96
4304 Morgan Stanley Investment Interest	1,620.28	5,000.00	-3,379.72	3,379.72
7000-001 Income - Membership Dues	95,458.64	124,800.00	-29,341.36	29,341.36
7050-001 Income - New Club Dues	987.74	0.00	987.74	-987.74
7100-001 Income - Registration & Event Fees	20,952.78	90,000.00	-69,047.22	69,047.22
7150-001 Income - Fundraising		0.00	0.00	0.00
7200-001 Income - The Capital Kiwanian		0.00	0.00	0.00
7200-002 Income - Advertising/Sponsorship	2,056.20	5,000.00	-2,943.80	2,943.80
7300-001 Income - Kiwanis Children's Fund Donations		0.00	0.00	0.00
7400-001 Income - Grants		12,000.00	-12,000.00	12,000.00
7450-001 Income - CDKF Subsidy		0.00	0.00	0.00
7475-001 Income - Youth Outreach		0.00	0.00	0.00
7500-002 Income - EJ Investments		0.00	0.00	0.00
7600-001 Income - Other	1,392.00	0.00	1,392.00	-1,392.00
Total Revenue	\$138,114.02	\$335,807.00	\$ -197,692.98	\$197,692.98
GROSS PROFIT	\$138,114.02	\$335,807.00	\$ -197,692.98	\$197,692.98
Expenditures				
8025-001 Scholarships/Awards		11,000.00	-11,000.00	11,000.00
8030-001 Background Checks		1,000.00	-1,000.00	1,000.00
8040-001 Bank Fees	140.00	0.00	140.00	-140.00
8050-001 Investment Fees	2,727.58	8,000.00	-5,272.42	5,272.42
8100-001 Committee - Achievement	379.41	1,000.00	-620.59	620.59
8100-002 Committee - Aktion Club		300.00	-300.00	300.00
8100-003 Committee - Builders Club		300.00	-300.00	300.00
8100-004 Committee - Bylaws and Policies		0.00	0.00	0.00
8100-005 Committee - Circle K International		2,500.00	-2,500.00	2,500.00
8100-009 Committee - Finance		250.00	-250.00	250.00
8100-010 Committee - Key Club International		1,600.00	-1,600.00	1,600.00
8100-011 Committee - Key Leader		500.00	-500.00	500.00
8100-012 Committee - Kiwanis-Family		12,000.00	-12,000.00	12,000.00
8100-014 Committee - Kiwanis Kids		300.00	-300.00	300.00
8100-015 Committee - Leadership & Education		750.00	-750.00	750.00
8100-018 Committee - Membership	2,041.17	20,000.00	-17,958.83	17,958.83
8100-020 Committee - Partnership Coordinator		300.00	-300.00	300.00
8100-023 Committee - Public Relations		500.00	-500.00	500.00
8100-025 Committee - Service / Signature Project		200.00	-200.00	200.00
8100-030 Committee - DEIBA		1,000.00	-1,000.00	1,000.00
8100-040 Committee - Mental Health Task Force		500.00	-500.00	500.00
8160-001 Entertainment & A/V		8,000.00	-8,000.00	8,000.00

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	REMAINING
8250-001 Insurance - D&O	800.00	800.00	0.00	0.00
8410-001 Meals	3,233.15	30,000.00	-26,766.85	26,766.85
8420-001 Miscellaneous Expenses	105.98	0.00	105.98	-105.98
8430-001 Kiwanis Children's Fund Donations		10,000.00	-10,000.00	10,000.00
8430-002 Other Charity Dontions		0.00	0.00	0.00
8437-001 New Club Dues Payment	2,188.49		2,188.49	-2,188.49
8440-001 Office Equipment	1,751.59		1,751.59	-1,751.59
8445-001 Office Supplies	143.00	500.00	-357.00	357.00
8500-001 Officer Exp - Governor	651.56	5,000.00	-4,348.44	4,348.44
8500-005 Officer Exp - Governor Elect	152.00	4,000.00	-3,848.00	3,848.00
8500-007 Officer Exp - Vice Governor	50.00	2,500.00	-2,450.00	2,450.00
8500-010 Officer Exp - Executive Director	50.00	3,000.00	-2,950.00	2,950.00
8500-025 Officer Exp - Immediate Past Governor		2,000.00	-2,000.00	2,000.00
8500-030 Officer Exp - Regional Trustees	200.00	8,000.00	-7,800.00	7,800.00
8500-035 Officer Exp - Lt. Governors	3,102.44	7,500.00	-4,397.56	4,397.56
8500-040 Officer Exp - Lt. Governors-Designate	49.60	10,000.00	-9,950.40	9,950.40
8600-001 Pins / Badges / Shirts	569.51	3,000.00	-2,430.49	2,430.49
8610-001 Postage / Shipping	29.78	250.00	-220.22	220.22
8650-001 Salary - Executive Director	13,600.00	40,800.00	-27,200.00	27,200.00
8650-002 Salary - Publication Editor	2,000.00	6,000.00	-4,000.00	4,000.00
8650-003 Salary - Publication Designer	2,000.00	6,000.00	-4,000.00	4,000.00
8720-001 Professional Services	93.97	5,000.00	-4,906.03	4,906.03
8750-001 Programs & Souvenirs	1,485.00	1,000.00	485.00	-485.00
8760-001 Conference Materials	478.58	2,500.00	-2,021.42	2,021.42
8780-001 Speakers Fees	1,225.00	4,000.00	-2,775.00	2,775.00
8810-001 Printing / Supplies	1,193.20	200.00	993.20	-993.20
8830-001 Telephone / Internet	400.00	1,200.00	-800.00	800.00
8850-001 District Publication Expenses		300.00	-300.00	300.00
8900-050 Travel - Hotels/Lodging	8,868.28	50,000.00	-41,131.72	41,131.72
8900-100 Travel - Airfare		0.00	0.00	0.00
8900-150 Travel - Automobile Expense		1,100.00	-1,100.00	1,100.00
8960-001 Website / IT / Software	241.14	1,750.00	-1,508.86	1,508.86
Total Expenditures	\$49,950.43	\$276,400.00	\$ -226,449.57	\$226,449.57
NET OPERATING REVENUE	\$88,163.59	\$59,407.00	\$28,756.59	\$ -28,756.59
NET REVENUE	\$88,163.59	\$59,407.00	\$28,756.59	\$ -28,756.59



Capital District Key Club

Budget vs. Actuals

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	REMAINING
Revenue				
4300 Morgan Stanley Cash Interest	0.99		0.99	-0.99
4301 Morgan Stanley Dividends	1,473.08		1,473.08	-1,473.08
4303 Morgan Stanley Unrealized Gains/Losses	1,658.69		1,658.69	-1,658.69
4304 Morgan Stanley Investment Interest	0.08		0.08	-0.08
7000-001 Income - Membership Dues	41,102.00	51,750.00	-10,648.00	10,648.00
7100-001 Income - Registration & Event Fees	12,312.17	133,770.00	-121,457.83	121,457.83
7150-001 Income - Fundraising	3,966.93	1,250.00	2,716.93	-2,716.93
7200-002 Income - Advertising/Sponsorship		3,000.00	-3,000.00	3,000.00
Total Revenue	\$60,513.94	\$189,770.00	\$ -129,256.06	\$129,256.06
GROSS PROFIT	\$60,513.94	\$189,770.00	\$ -129,256.06	\$129,256.06
Expenditures				
8010-001 Advisor Reception		1,200.00	-1,200.00	1,200.00
8020-001 Audit & Accounting & Admin Expense		0.00	0.00	0.00
8030-001 Background Checks		1,100.00	-1,100.00	1,100.00
8040-001 Bank Fees	0.00		0.00	0.00
8050-001 Investment Fees	614.02	0.00	614.02	-614.02
8100-001 Committee - Achievement		4,000.00	-4,000.00	4,000.00
8100-010 Committee - Key Club International		1,500.00	-1,500.00	1,500.00
8100-011 Committee - Key Leader		1,000.00	-1,000.00	1,000.00
8150-001 District Project		1,250.00	-1,250.00	1,250.00
8160-001 Entertainment & A/V	420.00	8,000.00	-7,580.00	7,580.00
8200-001 General Meeting Expenses		12,000.00	-12,000.00	12,000.00
8410-001 Meals	1,461.91	48,030.00	-46,568.09	46,568.09
8420-001 Miscellaneous Expenses		2,200.00	-2,200.00	2,200.00
8430-002 Other Charity Dontions	803.80		803.80	-803.80
8435-001 New Club Support		500.00	-500.00	500.00
8445-001 Office Supplies		1,050.00	-1,050.00	1,050.00
8500-001 Officer Exp - Governor		100.00	-100.00	100.00
8500-015 Officer Exp - Secretary		100.00	-100.00	100.00
8500-035 Officer Exp - Lt. Governors	370.38	1,000.00	-629.62	629.62
8500-045 Officer Exp - Editor		100.00	-100.00	100.00
8500-050 Officer Exp - Webmaster		100.00	-100.00	100.00
8600-001 Pins / Badges / Shirts	271.15	1,300.00	-1,028.85	1,028.85
8610-001 Postage / Shipping		250.00	-250.00	250.00
8750-001 Programs & Souvenirs		10,220.00	-10,220.00	10,220.00
8760-001 Conference Materials	11,691.41	15,295.00	-3,603.59	3,603.59
8780-001 Speakers Fees		3,500.00	-3,500.00	3,500.00
8810-001 Printing / Supplies		1,900.00	-1,900.00	1,900.00
8900-050 Travel - Hotels/Lodging	4,877.30	62,000.00	-57,122.70	57,122.70
8900-100 Travel - Airfare	360.83	6,250.00	-5,889.17	5,889.17

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	REMAINING
8900-150 Travel - Automobile Expense	2,271.18		2,271.18	-2,271.18
8900-175 Travel - Other		5,825.00	-5,825.00	5,825.00
Total Expenditures	\$23,141.98	\$189,770.00	\$ -166,628.02	\$166,628.02
NET OPERATING REVENUE	\$37,371.96	\$0.00	\$37,371.96	\$ -37,371.96
NET REVENUE	\$37,371.96	\$0.00	\$37,371.96	\$ -37,371.96



Capital District Circle K

Budget vs. Actuals

October 2024 - September 2025

		TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	REMAINING
Revenue				
4300 Morgan Stanley Cash Interest	1.10		1.10	-1.10
7000-001 Income - Membership Dues	1,090.00	2,750.00	-1,660.00	1,660.00
7100-001 Income - Registration & Event Fees	4,481.97		4,481.97	-4,481.97
7150-001 Income - Fundraising		1,000.00	-1,000.00	1,000.00
7450-001 Income - CDKF Subsidy		5,500.00	-5,500.00	5,500.00
Total Revenue	\$5,573.07	\$9,250.00	\$ -3,676.93	\$3,676.93
GROSS PROFIT	\$5,573.07	\$9,250.00	\$ -3,676.93	\$3,676.93
Expenditures				
8040-001 Bank Fees	0.00		0.00	0.00
8100-001 Committee - Achievement		200.00	-200.00	200.00
8100-006 Committee - Club Building/Revitalization		500.00	-500.00	500.00
8100-007 Committee - Conference/Convention		30.00	-30.00	30.00
8100-012 Committee - Kiwanis-Family		30.00	-30.00	30.00
8100-018 Committee - Membership		435.00	-435.00	435.00
8100-019 Committee - On-to-ICON		60.00	-60.00	60.00
8100-025 Committee - Service / Signature Project		100.00	-100.00	100.00
8410-001 Meals		200.00	-200.00	200.00
8430-001 Kiwanis Children's Fund Donations		500.00	-500.00	500.00
8500-001 Officer Exp - Governor		300.00	-300.00	300.00
8500-015 Officer Exp - Secretary		100.00	-100.00	100.00
8500-035 Officer Exp - Lt. Governors		100.00	-100.00	100.00
8500-055 Officer Exp - Communications Coordinator		100.00	-100.00	100.00
8600-001 Pins / Badges / Shirts		250.00	-250.00	250.00
8610-001 Postage / Shipping		150.00	-150.00	150.00
8760-001 Conference Materials		1,250.00	-1,250.00	1,250.00
8810-001 Printing / Supplies		175.00	-175.00	175.00
8900-050 Travel - Hotels/Lodging		3,350.00	-3,350.00	3,350.00
8900-100 Travel - Airfare		1,000.00	-1,000.00	1,000.00
8960-001 Website / IT / Software		420.00	-420.00	420.00
Total Expenditures	\$0.00	\$9,250.00	\$ -9,250.00	\$9,250.00
NET OPERATING REVENUE	\$5,573.07	\$0.00	\$5,573.07	\$ -5,573.07
NET REVENUE	\$5,573.07	\$0.00	\$5,573.07	\$ -5,573.07



Jeffrey Wolff <jmwolff@gmail.com>

New District Trustee Board Report from Blue Ridge

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Sun, Jan 26, 2025 at 1:39 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

Region Name

Blue Ridge

Membership

Membership is flat. I do know several clubs are planning membership drives in some form whether it be direct recruiting or using the Two for two. I have suggested a Membership Boost to several clubs I have visited.

Plans for New Kiwanis or SLP Clubs

None have been reported to me.

District Committee Updates

Long Range Planning Committee has not met. I have been appointed to serve on the re-alignment committee and we met by Zoom. See David Lurie's report.

Other Challenges or Assistance Needed

As always I see the biggest challenge as clubs which do NOT have a Membership Plan because they do not have a Committee. I have found those which have a Chair and several members do achieve growth.

Other Comments

none



Jeffrey Wolff <jmwolff@gmail.com>

New District Trustee Board Report from DelMarVA

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Wed, Jan 29, 2025 at 8:32 AM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

Region Name

DelMarVA

Membership

In the overall, DelMarVa is in good shape. Salisbury remains an issue the the LT.Gov. is working on. Pokomoke City will need work for now, but should be stable soon. I know of no other issues at this time.

Reisterstown has some issues, Lt.Gov. is working on a plan for this club.

Plans for New Kiwanis or SLP Clubs

Division 5 along with District has plans for a new club in the Cambridge/Easton/St. Michael's area soon after the Mid-Winter Conference. District and Division 6 are working one a new club located in the Bel Air, MD. area. This one is just starting to be looked at.

District Committee Updates

Ad-Hoc committee member, report as posted by Committee Chair Dave Lurie.

By-Laws committee member, two sections of the by-laws are being studied as per Committee Chair Dave Lurie.

Trustee member of the District Mid-Winter Conference. The Mid-Winter committee is in final stages of planning.

Other Challenges or Assistance Needed

Division 5 is working in-house on issues pertaining Salisbury and Pokomoke. Division 6 is working on the Reisterstown club in a rebuild.

I would like to see a Club Boost program for all three, but the clubs need to agree in this project.

Other Comments

Most of the clubs are small in membership, but have a large presence in the community's that they serve. The club's in the smaller townships, have a very strong membership.

After Division 4 becomes part of DelMarVa, I will start looking for my replacement in 2026.



Jeffrey Wolff <jmwolff@gmail.com>

New District Trustee Board Report from Heart of Virginia

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Sun, Feb 9, 2025 at 5:46 AM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

Region Name

Heart of Virginia

Membership

Still concern about Dinwiddie, Hopewell, Short Pump, and the greenbrier. Central Chesterfield is small but they do some work with the community but will not turn in any reports unless you go there with a computer and have them do it with you there. Their big fundraiser is coming up.

Club memberships are floating around. A few positive and negative clubs. the negative ones are ones that clean their rosters late.

Petersburg is plus 3 and the leader in membership growth for the region. But three other clubs have plus 2 (Greenbrier Valley, Shenandoah Valley, and Richmond)

Plans for New Kiwanis or SLP Clubs

Been told there is a plan to build one in the western part of Richmond, but dont know about it enough. I still believe a western chesterfield would be better. Or even Amelia or Powanathan.

Also think we need to support the current clubs we have that are in danger more than new clubs. I know we have been supporting them, but would love to hear some new ideas. Like for example if Dinwiddie gets a key club instead of just a builders club they could add new members that will bring excitement back to their club.

District Committee Updates

The mental health task force has been meeting once a month with side projects along the way. Since there is no representation at mid-year. i ask for a table to pass out info but was told no. Since we can't have a table the plan that I have is to make 200 copies of the one page support sites and 200 copies of the one page resources and pass them out in my suite for those that want one. I also have buttons from DCON I will give out as well. Mental health is important and a topic that I think as a district we should spend some more time with and invest. This investment is needed for our district and the mental health of all clubs.

Other Challenges or Assistance Needed

As trustee I have been going to the DCM and trying to get to as many clubs as I can. Some clubs are having problems with locations and are in the middle changing locations. Just a reminder that all should check the locations online before going.

Dinwiddie has not paid their dues and is CSN status.

Other Comments

Fundraisers are a go. It is amazing to see so many clubs have activities going again!

Adding Division 8 will need some adjusting. A name change I personal think will need to be made with a region that includes three states being called heart of Virginia. I know it is not my call but I am going on record to say a new name is needed since the 4-6 vote occurred. Especially since the 4 no votes were people from the area that was impacted the most.

Key club is doing a pancake drive and I recommend we as a board should be supporting them.

HOV is looking forward to our suite at Mid-year. It is going to be Wreck it Ralph theme



Trustee Board Report

Date: February 12, 2025

Region: National Capital

1. MEMBERSHIP

The Lieutenant Governors of Divisions one, two, and three have been working very hard. Lt Governors Seth and Robert have had successful Division Councils. Kiwanis Club of Mitchellville and Bethesda partnered with William Paca Elementary School to provide healthy snacks for students during the holidays.

2. PLANS FOR NEW KIWANIS OR SLP CLUBS

D1 - No

D2 – No

D3 – Yes

Division 3 is in the process of supporting a new Club in Laurel, Maryland. We have been working diligently with the Kiwanis Board new club builder and several other KIWANIS to make this a reality.

3. DISTRICT COMMITTEE UPDATES

I am a member of the Bylaws & Policies Committee chaired by David Lurie. I am also the Board Liaison on the DCON Committee.

4. CHALLENGES OR ASSISTANCE NEEDED

Division 1 needs to work on building their membership. Several Club members have experienced health issues and deaths. Lt. Gov. Linwood stated that the Far East Club is in Big Trouble.

Lt. Gov. Seth has not been able to make any contact with the P.G. Club. The Montgomery County Club Wheaton/ Silver Spring members are facing severe health issues.

5. OTHER COMMENTS

All Divisions have a Lt.Gov- Elect in place for 25-26 Kiwanis Year.

SIGNED *Dr. Marie Bowe-Quick*

Revised May 23, 2023



Jeffrey Wolff <jmwolff@gmail.com>

New District Trustee Board Report from Southeast Virginia

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Sun, Feb 9, 2025 at 10:44 AM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

Region Name

Southeast Virginia

Membership

Division 14 is hosting a charter celebration for the new North Suffolk Club on Sunday, February 23rd. A good turnout is expected.

Division 13 still cannot get in touch with Old Point Comfort. There no information to go on. Can we get the last known contact info for them from archives?

Division 12 is still struggling with Mathews and Gloucester. The other, older clubs are doing well. Attended a meeting with COlonial Capital and they had an amazing turnout of over 70 people at a regular meeting.

Plans for New Kiwanis or SLP Clubs

Division 12 has the new Tri-Rivers Club and 14 is holding a charter dinner for North Suffolk as mentioned above. I've heard there are thoughts about new clubs, but nothing specific.

District Committee Updates

Finance Committee met on Jan 19th. Not a lot to report from that.

Working with Governor Josh, Governor elect Tim and Past Governor Scott on a skit for "On To ICON" for Midyear, in Committee Chair Art Riley's absence.

Other Challenges or Assistance Needed

Nothing to report

Other Comments

Div 12 Williamsburg Club has a Kids Reading Corner at a local laundromat. The owners contacted them about establishing a couple more, but these are in Div 13, geographically . Div 13 LTG was contacted and they were delighted to take this on. Div 12 will help by sharing lessons learned and "how to" info.

Division 13 is holding its annual car show and has been actively seeking participation from Div. 12 clubs.

It's nice to see the divisions cooperating.



Jeffrey Wolff <jmwolff@gmail.com>

New District Trustee Board Report from Southwest

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Fri, Feb 7, 2025 at 9:41 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

Region Name

Southwest

Membership

Division 15 is slightly down. Roanoke is down but I am not concerned.

Division 16 is leading the charge! They have a net gain of +15 for the District and although Steve has to contend with the WV clubs not even acknowledging his communications, etc. they are holding their own with his club leading the charge. I spoke to him about their success and they have quarterly socials and present a powerpoint with Kiwanis information and C. club history of guests. This could/should be utilized by other clubs as a best practice as it is obviously successful.

Division 17 has a net gain.

+++ I was encouraged in the last year that Martinsville and Bassett may merge. I am going to reach out to Bassett first to test the water again regarding that option. They already hold joint meetings. Martisville, while stronger in numbers, is a weaker club than Bassett, in my opinion.

Plans for New Kiwanis or SLP Clubs

15 is moving Staunton River Key Club from Roanoke to Forest. Martinsville has a great opportunity I am going to revisit with them regarding a Circle K at their community college.

16 is trying to restart a Key Club.

District Committee Updates

I haven't heard from the membership chair regarding initiatives or meetings, I reached out several months ago and spoke to her and have not heard of anything yet.

Other Challenges or Assistance Needed

With WV clubs, the distance makes it extremely challenging for LTG contact along with lack of communication on the clubs' parts. Steve (16) has a 6 hour drive roundtrip to some clubs. Steve made the 3 hr trek to one club only for the club to want to adjourn in 5 minutes! Most of them do not even hold regular meetings, inform him of meeting times nor acknowledge his correspondence. Additionally, the Internet service is poor there and virtual DCMs are not a good option for them, much less in person.

Club/member apathy and lack of desire to change things up and contentment with status quo are overall challenges for many clubs. Membership recruitment is best when it's embraced by more than one member, usually the chair.

Other Comments

All 3 divisions are working on successors for LTGs.

All 3 are evaluating best options for DCMS and Interclubs. With the geography and lack of participation in 16 and 17 with certain clubs, we are still working on engagement. 15 will be holding a membership focused DCM and 16 has a regular one in Wytheville in early fall.

I have some ideas for a Governor visit/interclub/dcm that I'd like to run by Josh for spring/summer/fall.



Jeffrey Wolff <jmwolff@gmail.com>

New District Trustee Board Report from West Virginia

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Sat, Feb 8, 2025 at 7:53 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

Region Name

West Virginia

Membership

N/A

Plans for New Kiwanis or SLP Clubs

N/A

District Committee Updates

Service- TOY application period closed

Other Challenges or Assistance Needed

Getting clubs in Div.18 engaged for Moundsville opening.

Getting region engaged in District/international events and membership growth.

Other Comments

East Huntington- Pancake Festival, March 15.

Moundsville Club Opening- April 8-10



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Bylaws & Policies

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Fri, Feb 7, 2025 at 8:08 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Bylaws & Policies

Committee Chairperson's Name

David Lurie

Committee Membership

Marie Quick, Charles Marks, Scott Zimmerman, Nancy Simonelli, Caren Schumacher along with Eric Lamb, Joshua Hiscock, Jeffrey Wolff and Tim Gillette. No current vacancies.

Committee Goals & Current Status

Revise all Capital District bylaws and policies related to changes that may occur because of the Annual Business Meeting at the 2024 Kiwanis International Convention. Current Status - awaiting any direction from Kiwanis International on any required changes to the standard form of club bylaws. 0% complete

Recommend bylaw amendments and policy changes that will assist in the implementation of the Capital District's long range plan. Current status - no requested changes received to date from the Board or Long Range Planning committee. 0% complete

Review convention and conference policies and procedures to ensure consistency with current practices and provide recommendation to the District Board. Current status - committee is reviewing current document and has drafted an initial set of changes. Still need to arrange meeting with Executive Director for input on changes. Planning to complete by May 2025 Board meeting. 33% complete.

Review recommendations from Capital District committees with policy implications and provide recommendations to the District Board. Current status - no requested changes received since the December board meeting. 50% complete.

Other Challenges or Assistance Needed

No Challenges or Assistance Needed at this time.

Other Comments

None



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from CKI (Circle K International)

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Tue, Feb 18, 2025 at 8:35 AM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

CKI (Circle K International)

Committee Chairperson's Name

Catie Dugan Vargas

Committee Membership

Stacy Whitehouse, Jose Leoncio, Robert Lyons, Liz Moore, Elana Gardner, Nathaniel Kyle

Committee Goals & Current Status

Increase CKI membership by at least 10% in the Capital District during the 2024-2025 administrative year- 66% to goal

Coordinate in-person educational offerings on CKI at the 2025 Mid-Year Conference in Cambridge, MD, and the 2025 District Convention in Crystal City, VA while involving the CKI District Governor and appropriate additional District Board members if requested- In progress- working on presentation for Midyear

Support sponsoring Kiwanis Clubs of CKI by reinstating monthly advisor calls to ensure they are always up to speed on CKI.- On track- held three calls in the fall and planning 2 more in the Spring

Support the Capital District of CKI to charter one new club and reactivate 2 new clubs in the District by March 31, 2025- In progress, Johns Hopkins reactivated and working on 2 new clubs, Hampton University and NOVA Alexandria Community College

Support the Capital District of CKI will grow membership attendance at District Events by 25% at Presidents Council Meetings, Fall Membership Rally, District Convention and Spring Officer Training Conference during the 2024-2025 CKI Service Year. – had 50% increase for FMR, and currently at a 37% increase for DCON, SOTC is being planned for 2 dates for a SOTC South April 5 at William & Mary, SOTC North April 12 at GWU

Other Challenges or Assistance Needed

We currently have 11 of 13 clubs with dues paid. We are working on the final two, RMC and VSU. We have had some communication but it has been limited. With many of the clubs that are struggling it is due to low Kiwanis support, we need the sponsoring Kiwanis clubs to support their CKI clubs. We are currently working on some outreach and hope to meet with Kiwanis clubs at Mid-Year.

Overall this year's board has worked extremely hard to keep clubs engaged and supported. The board is proud to see an increase in District event attendance. The board has met weekly over google meet to keep up to speed on all the clubs. We hope to see a good attendance at SOTC. Governor Abigail is planning to attend Key Club District Convention as well to help with recruitment of Key Club to CKI.

Other Comments

NA



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Key Club

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Fri, Feb 7, 2025 at 10:52 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Key Club

Committee Chairperson's Name

Kristina Dlugozima

Committee Membership

The committee is currently fully staffed - committee members are:

Nicole McDermott

Bryan Casto

Jeffrey Wolff

Cory Fore

Casey Nadal

Jennifer Hiscock

Angie Moore

Ginny Grant

Michelle Yuth

John Richards

Mic Platt

Karen Roberts

Jeannette Ogilvie

John Kyle

Liz Moore

Committee Goals & Current Status

Increase membership by 5% over the end of the year (ended year at 11,657 - goal of 12,240) through increased focus on membership and chartering/reactivating clubs - Current membership (as of 02/07) is 10,713 in 186 clubs. This is a slightly increased pace over last year

Create a 3 year strategic plan for the Capital District of Key Club - This is in progress

Fully launch fundraising campaign for Foundation fund for students on free and reduced lunches (dues and events subsidizing) and non-sponsored Key Clubs (events subsidizing as needed) with a goal to raise \$5,000 - This is also in progress Liz Moore has joined the adult committee to help work on the two initiatives above. We are beginning both items now and expect to complete before the end of the Kiwanis year

Other Challenges or Assistance Needed

The primary challenge for Key Club that requires Kiwanis help is sponsorship with the building of Kiwanis Clubs in areas where Key Clubs are numerous and Kiwanis Clubs are sparse. In the past year I have received inquiries from students within Divisions 3 and 4 where I have been unable to find them a sponsor. Loudoun County in Division 2 is another area where there is only one Kiwanis Club and many high schools.

Other challenges for Key Club are finding student leaders, encouraging attendance at divisional, district, and international events, finding and retaining faculty advisors, understanding and training adults on mental health issues facing students today.

Other Comments

Key Club Convention will be March 21-23rd in Crystal City, VA. The theme is the Roaring 20s and Sunday the 23rd will be the actual 100th anniversary of Key Club International so we look forward to celebrating with everyone! Registration is

2/8/25, 8:15 AM

Gmail - New Committee Chairperson Board Report from Key Club

open and due at the end of February. All Kiwanians are invited to attend for the weekend or a day or a session - due to background check rules, they must register in advance. Feel free to reach out with questions!



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Leadership & Education

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Sun, Feb 9, 2025 at 12:08 AM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Leadership & Education

Committee Chairperson's Name

Sam Bosserman

Committee Membership

David Lurie
Dennis Baugh
Eric Lamb
Jack Hassman
Jeff Wolff
Jon Rife
Josh Hiscock
Michael Cidor
Nathaniel Kyle
Robin Marks
Tim Gillette

Committee Goals & Current Status

Recruit and train 18 new certified club leadership education trainers with at least 1 new trainer per division. (Goal for completion: May 2025)- 15%

In progress. An email to all prospective CLE trainers and past LTGs will be sent out in February to join an informational Zoom session to gather interest. Informational session will be advertised in Capital Kiwanian and on social media. Hope to have info session in early/mid March.

Host quarterly virtual education opportunities in conjunction with committee chairs. Proposed schedule: November-February - May - August (early) (Goal for completion: September 2025)- 30%

In progress. Committee chairs were sent a calendar on January 12 to reserve a spot for bi-monthly educational webinars. To date, three committees have completed their sign ups and two webinars have been advertised.

Develop and implement marketing plan for ongoing educational opportunities, including revised and updated CLE trainings. (Goal for completion: March 2025)- 0%
Not yet started. Will begin process once there is something to market.

Revise and update process of creating the CLE training schedule including create how tos, and encourage a sense of ownership of CLE trainings. (Goal for completion: April 2025)- 0%
Not yet started. Hope to create a procedures manual over the winter to explain in detail the process of scheduling CLEs. Will speak with the LTGs at a monthly meeting to review the process once the manual is complete.

Work with Leadership Team on education offerings at Mid Year and DCON (Goal for completion: February/July 2025)- 0%. I never received information or communication on assisting the Mid-Year committee with educational offerings.

Other Challenges or Assistance Needed

CLE season will be coming up soon. I am going to do my best to manage the scheduling and work but life may prove to be busy :-). I will certainly reach out should any problems arise.

Other Comments

None



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Membership & Engagement

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Wed, Feb 12, 2025 at 1:51 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Membership & Engagement

Committee Chairperson's Name

Alisa Dick

Committee Membership

Alisa Dick, Jen Wolff and Eric Lamb

Committee Goals & Current Status

Jen's Report

<https://docs.google.com/spreadsheets/d/1FpphQ9euSV2DPBNz8IIYTGMV4JdYK7RChOmBkAMy1Aw/edit?usp=sharing>

Eric will be submitting his own report.

Alisa -

- Currently working with LTG's to get DCM invites for each division.
- Working with Marcia Geiger to get Rockbridge back up and running.
- Completed 3rd article for the Kiwanian
- Continuing to respond quickly to Membership Inquiries
- Have a meeting scheduled for 2/13 to discuss utilizing Rhonda Vrell for membership training.

Other Challenges or Assistance Needed

Not at this time

Other Comments

N/a



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Midyear Conference

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Tue, Feb 4, 2025 at 2:46 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Midyear Conference

Committee Chairperson's Name

Michelle Yuth

Committee Membership

Josh Hiscock
Rachel Jacobs
Katie Pajewski
Cory Fore
Darlene Phillips
Scott Phillips
Millie Passwater
Carrie Wagner
Tim Gilette
Jeff Wolff
Ronesha Prioleau
David Lurie
Angela Hollingsworth
Karen Roberts
Jamie Arca
Jeanette Ogilvie
April Farmer
Royce Tanner
Susan Lippman
Charles Marks

Committee Goals & Current Status

Form committee with people from each region and assign each person their specific task – 100%, all regions accounted for and each person has a task they are working on.

Plan for the event with committee by sourcing engaging speakers and activities that align with the theme – 90%, speakers and activities have been identified, finalizing 1 more speaker and 1 more entertainment.

Work with Vice Governor Tim to create a robust webinar schedule with valuable content that is useful to clubs – 100%, content and matrix of workshops outlined, speakers confirmed.

Work with service project chair to select a project that aligns with our mission – 100%, type of service project identified, partnership with Baltimore Read Aloud.

Other Challenges or Assistance Needed

Struggling to finalize speaker/entertainment and need to boost Registration numbers.

Other Comments

N/A



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Partnerships

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Fri, Feb 7, 2025 at 8:25 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Partnerships

Committee Chairperson's Name

Ron McCallum

Committee Membership

Ron McCallum: Vacancies for Divisional Kiwanis Partnership Advocates (ideally) needed from each Division!

Committee Goals & Current Status

Establish Divisional Partnership Advocates from each Division...or at least from each Region.

Other Challenges or Assistance Needed

Need support from Board to establish at least Regional (if not Divisional Partnership Advocates)..

Other Comments

For the past 8+ years the Partnership Coordinator has been a "one man band". If KI is serious about partnerships, I need help!



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Public Relations

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Tue, Feb 4, 2025 at 2:49 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Public Relations

Committee Chairperson's Name

Michelle Yuth

Committee Membership

No other committee members at this time.

Committee Goals & Current Status

Create a calendar outlining all social media posts for the entire year - 100%

Send monthly emails by the 10th of each month to committee chairs to see if there are upcoming events that need promotion on social media - 10%, have not sent these, but have had other chairs reach out with assistance for their webinars outreach

Post at least one time a month calling for spotlight nominations, then post monthly club and member spotlights each month - 40%, continuing to do this monthly

To increase followership for social media, boosting one post every month for 1 week each alternating between Facebook and Instagram each month (i.e. boost 6 posts on each platform alternating platform each month) - 0%, decided to create separate post for this to be more target, still need to create with Governor Josh

Plan an educational workshop at MidYear and DCON on social media best practices and how to utilize platforms to their potential - 50%, one session at MidYear

Plan at least two webinars with the Leadership & Education Chair on how to utilize Facebook and Instagram - 30%, still in progress, begun outreach to potential speakers

Other Challenges or Assistance Needed

None at this time.

Other Comments

N/A



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Service / Signature Projects

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Sat, Feb 8, 2025 at 3:24 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Service / Signature Projects

Committee Chairperson's Name

Carrie Wagner

Committee Membership

Susan Knick
Corey Fore

Yes, I would love some extra committee members join my committee.

Committee Goals & Current Status

My Goals:

1. Promote the expansion of hands-on service within Kiwanis by providing resources to clubs and officers on potential new project ideas .
 - Select one committee members from each district (Goal 14 members)) - I only have two committee members, currently trying to recruit more. -40%
 - Meet monthly with committee members - We have met every month so far. October to discuss our goals, November to work on creating a FB series to promote the signature project contest. December, to talk about the contest and start working on topics for a educational zoom webinar, January to talk about zoom education class and topics, February we are meeting to discuss contest and select the winner of the signature project on 2/18. (100%, met every month so far)
 - Work with Lt. Gov's and Presidents with communication and education opportunities for their clubs on service - (40%, sent emails to Lt Gov's on promoting contest and service. I am working on a educational class)
 - Highlight one Clubs service project monthly in Capital Kiwanian and social media, also discuss ways to reach out in community, give examples - 40% (So far all social media has been promoting the signature Project, how to start one and to promote the contest. This quarter we will be focusing on promoting clubs and service with clubs on social media.
 - Goal to have a monthly article in Capital Kiwanian - 100%. I had an article in Capital Kiwanian in October, December (focused on signature project) and just submitted one for March -article is focused on service and community connections, second quarter how will we elevate service, gave suggestions.
 - Use Social Media to promote - 50% , constantly working on this and will use this more to promote clubs. We have a plan to post social media and promote clubs per division over the next couple of months.
2. Educate Kiwanis clubs on what a signature service project is, how to create one, what it takes to maintain one, and the benefits of establishing one
 - Put an article in the Capital District Kiwanian talking about the benefits of establishing a signature project for your club - 100%, I have done this every issue.
 - Work with Lt. Gov's with communication and education opportunities for their clubs - I am working on two educational webinars,(3rd Qtr) May and September. Doing these webinars with Samantha Bosserman , got on her calendar for May & September. The May webinar will be focused on service and developing your calendar, community education and introductions, and ideas to elevate and revamp current projects. September - we are still working on the class. - 50%
4. Coordinate in-person educational offerings on service, signature service projects, and related topics at the 2025 Mid-Year Conference in Cambridge, MD, and the 2025 District Convention in Crystal City, VA if requested
 - Set up a training for Mid-year conference - I am teaching a class on Signature Projects at Midyear - 50%
 - Set up a training for DCON

5. Administer the annual Signature Service Project Contest for the Capital District of Kiwanis, taking place in January 2025

- Meet with Committee Bi -monthly and Monthly during contest dates

Dec - Feb) then go back to Bi-monthly

- Set up a google folder to give access to applications and voting of applicants - 50% My committee is currently working on the voting. We received the contest applications and will send winners to Jeff & Josh by the end of Feb.

- Communicate with Lt Gov's and Presidents to get information to clubs - sent emails about the contest to the Lt Gov. 100%

- Use social media to promote and Capital Kiwanian - 100% we promoted the contest in December and January.

- Goal 10 members on committee. I only have to committee members. 40%

6. Share information on the contest on the Capital District Kiwanis website, Capital District social media channels, and via articles in The Capital Kiwanian starting in October 2024 to guarantee maximum participation

- Promote the contest between November through January on social media and in Capital Kiwanian - 100%, posted on FB and in the Capital Kiwanian.

- Promote the winners that get selected for Tier 1 and Tier 2 on Social media - These will be promoted on social media once we have pick the winners - currently working on this - 50%

7. Convene a Capital District Signature Service Project Committee to select an overall Tier 1 and Tier 2 award recipient by the deadline established by Kiwanis International

- Establish a committee of one member from each district - I only have two districts represented on my committee. - 40%

- Meet with Committee Bi -monthly , Monthly during contest dates - 100%, have met monthly

- Set up a google folder to give access to applications and voting of - Currently working on this right now applicants

Other Challenges or Assistance Needed

My challenge, is I could use more committee members, that are in different divisions, so I could get reports and promote service all all clubs in the district.

Could I have a list of all presidents names and emails, o I can reach out to them to get ideas on their clubs, so I can use this to promote on social media and in my articles.

Other Comments

I know my committee is small, but we are committed to promote service and signature projects..

I have helped with the mid-year service project and I this this a great project and will be a way to meet everyone at mid-year that gets involved with the service project.. I hope to meet a lot of Kiwanians at mid-year and get ideas and new contacts to promote service. I created some handouts and checklist to give out at mid-year in class presentation. my committee need to elevate and get more social presence this quarter for service. We have been focused on the signature project contest since October, now we need to switch focus, but also keep signature project in the conversation., and have really enjoyed working on the leadership team and contributing.

I think I am on tract to meet all of my goals this year. I welcome any suggestions.



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Teenager of the Year

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Fri, Feb 7, 2025 at 1:36 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Teenager of the Year

Committee Chairperson's Name

Mary Anton

Committee Membership

Not yet determined

Committee Goals & Current Status

The submission period for Teenager of the Year applications closed at 5:00 pm on January 31, 2025.

We had 50 applicants for 27 clubs, which is about 17.5% of all clubs. There were 13 divisions represented (65%), although five of them only had one applicant. Not nearly as many as I had hoped, but looking at the results this year can help to hone the message especially for the underrepresented areas next year.

Club selections are due to Lt. Governors no later than March 1, 2025.

Division selections are due to me no later than April 1, 2025.

I expect to have my committee members confirmed by mid-March. Results of our scoring and the selection of the 2025 ToY will be forwarded to the Governor no later than May 1, 2025.

Other Challenges or Assistance Needed

None.

Other Comments

We had 50 applicants for 27 clubs, which is about 17.5% of all clubs. There were 13 divisions represented (65%), although five of them only had one applicant. Not nearly as many as I had hoped, but looking at the results this year can help to hone the message especially for the underrepresented areas next year.



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Youth & Volunteer Mental Health Task Force

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>
Reply-To: jeffrey.wolff@capitalkiwanis.org
To: jeffrey.wolff@capitalkiwanis.org

Sat, Feb 1, 2025 at 4:04 PM

District Committee / Key Staff Name

Youth & Volunteer Mental Health Task Force

Committee Chairperson's Name

Jenn Hiscock

Committee Membership

Blue Ridge - Jenn Hiscock (Kiwanis)
Blue Ridge - Ginny Grant (Kiwanis)
Heart of Virginia - Donna Yobs (Kiwanis)
Heart of Virginia - Jamie Moore (Kiwanis)
Southeast Virginia - Jessica Henley (Kiwanis)
West Virginia - Nathaniel Kyle (Kiwanis)

National Capital - Catie Dugan-Vargas (Circle K)
Southeast Virginia - Abigail Bennett (Circle K)

Heart of Virginia - Lizzie Janey (Key Club)
National Capital - Kyle Janer (Key Club)
Southeast Virginia - Sneha Shah (Key Club)

There are no current task force members for the DelMarVA or Southwest Virginia regions.

Committee Goals & Current Status

Goal #1 - To plan, promote, and host at least one webinar each quarter of the calendar year for the Capital District Kiwanis membership; 2 focused on well-being and 2 focused on mental health.

Progress for goal #1 - Our task force was in formation and gathering ideas for quarter 1 of the Kiwanis year, but have signed up to host a webinar for the district membership during the following months; February, April, June, and September.

Goal #2 - To plan and present a training/workshop at the Capital District Kiwanis Mid-Year and Annual Conventions.

Progress for goal #2 - Our task force was not asked to offer and lead a session at the Kiwanis mid-year conference, which is quite a bummer, as this topic is critically important! The task force looks forward to being asked to offer a workshop at the Annual Convention in August, as well as the task force is thinking of other opportunities they could make available in August at the Convention to strengthen the importance of and understanding of the task force's purpose.

Goal #3 - To support the planning of and presentation of a training/workshop at the Capital District Key Club and Circle K annual conventions.

Progress for goal #3 - Our task force has been asked to help prepare and lead an in-person workshop at the Capital District Key Club Convention on March 22, 2025, for advisors. The workshop will focus on the changes in students since COVID and the need to balance their desire for service with health and well-being. Ms. Ginny Grant will be the task force member presenting the workshop during the convention.

Goal #4 - To reach the Capital District membership through various communication platforms by planning, preparing, and executing a column in each Capital Kiwanian, as well as a mental health Monday tip/Well-Being Wednesday tip at least once a month on FB/Instagram.

Progress for goal #4 - The task force has created 2 Mental Health Monday and 2 Wellness Wednesday posts for social media each month. Other social media graphics have and will continue to be interspersed as relevant for the time of the year. In addition, the committee has contributed two articles to the Capital Kiwanian magazine to date.

Goal #5 - To fulfill the task force with at least 1 Kiwanis member from each region (7), 3 members from Capital District Key Club, and 3 members from Capital District Circle K, plus a task force chair for a total of 14 members minimum.

Progress for goal #5 - There are no current task force members for the DelMarVA or Southwest Virginia regions to represent Kiwanis. In addition, the task force has one remaining allocated spot available for Circle K representation.

Other Challenges or Assistance Needed

At this time no assistance is needed. The task force is continuing to come up with awesome ideas and members are all working well together. As the chair of the task force, I could not be more proud of the hard work and commitment of each member!

Other Comments

Resource bank of created materials:

How to deal with not being happy with your club, but the desire to want to keep serving
https://drive.google.com/file/d/1hk7WP8NOBZBTtmytFVJUupBN_F2SJm-/view?usp=drive_link
(one-pager)

Mental Health Hotlines and Wellbeing Resources:
<https://drive.google.com/file/d/1atIDVtmWxb5vGhp5eEizLI5FJt9gkfY2/view?usp=sharing>
(Social Media Graphic)