



Kiwanis®

CAPITAL DISTRICT

Capital District, Kiwanis International
2025-2026 Board of Trustees Meeting
Saturday, September 20, 2026 - 2:05pm
Hyatt Regency Dulles - Dulles, VA
Official Minutes

Governor Gillette called the meeting to order at 2:05 pm.

Attendees: Governor Tim Gillette, Governor-Elect David Lurie, Executive Director Jeffrey Wolff, Vice Governor Nathaniel Kyle
Trustees: April Farmer, Sam Bosserman, Charles Marks, Missy Zimmerman, Marie Bowe-Quick, Mary Kay Olashuk

Absent Board Members: Immediate Past Governor Josh Hiscock

Approval of Agenda & Past Minutes

Governor Gillette announced that the board had a quorum to conduct business.

- Motion made by Vice Governor Nathaniel Kyle to approve the agenda of the September 20, 2025 Board of Trustees Meeting as published. ***The motion passed unanimously.***
- Motion made by Trustee Missy Zimmerman to approve the minutes of the August 22, 2025 Board of Trustees Meeting. ***The motion passed unanimously.***
- Motion made by Trustee Sam Bosserman to approve the minutes of the 2025 House of Delegates Meeting. ***The motion passed unanimously.***

Items for Discussion and Board Action

- Finance Committee - Approval of 2025-26 Budgets
 - Motion made by the Finance Committee to adopt the proposed 2025 Kiwanis District budget as recommended. ***The motion passed unanimously.***
 - Motion made by the Finance Committee to adopt the proposed 2025 CKI District budget as recommended. ***The motion passed unanimously.***
 - Motion made by the Finance Committee to adopt the proposed 2025 Key Club District budget as recommended. ***The motion passed unanimously.***
 - Motion made by the Finance Committee to adopt the proposed 2026 Midyear Conference budget as recommended. ***The motion passed unanimously.***
 - Motion made by the Finance Committee to adopt the proposed 2026 District Convention budget as recommended. ***The motion passed unanimously.***
- Annual Appointments
 - Motion made by Trustee Marie Bowe-Quick to move the annual appointments into a single voting block. ***The motion passed unanimously***
 - Executive Director - Jeffrey Wolff
 - District Editor - John Montgomery
 - District Publication Designer - Jen Wolff
 - Asst Secretary-Treasurer - Kristina Dlugozima

- Depository - Morgan Stanley
- Motion made by Vice Governor Nathaniel Kyle to approve the block as presented. ***The motion passed unanimously.***
- Motion made by Trustee Charles Marks to appoint Brian Wills to the vacant position of 2025-26 Division 17 Lieutenant Governor. ***The motion passed unanimously.***
- Redivisioning Task Force
 - Motion made by Trustee Marie Bowe-Quick to merge all Division 3 clubs into Division 1 effective October 1, 2026. ***The motion passed unanimously.***
 - Motion made by Trustee Charles Marks to merge all Division 6 clubs into Division 4 effective October 1, 2026. ***The motion passed unanimously.***
- Remote Voting Amendment
 - Motion made by Governor-Elect David Lurie to re-submit Capital's Remote Voting Amendment to Kiwanis International by October 31, 2025 to be debated at the 2026 Kiwanis International Convention in Manila, Philippines unless the ASPAC region or an ASPAC district agrees to submit it before then.
 - Executive Officers will reach out to their respective contacts within ASPAC to see if they are interested in submitting.
- **The Executive Director's Report was presented as published in the Board Book.**
- **Verbal Trustee Reports were given.**

New Business

- **Governor Gillette appointed an Ad-Hoc Committee on the Role of the Lt. Governor to address other concerns raised by the Redivisioning Task Force.**
 - Chairperson: Sam Bosserman
 - Members: April Farmer, Seth Steele, David Lurie
 - Directive Areas:
 - Lt. Governors Reports
 - Club Visits
 - Club Communications
 - Divisional Council Meetings
 - Succession Planning
 - A draft report from the committee is due at the December Board of Trustees Meeting with the final report to be presented at the Midyear Conference Board Meeting.

With no further business before the Board of Trustees, Governor Gillette adjourned the meeting of the Capital District Board of Trustees at 5:14pm.

The next meeting of the 2025-2026 Capital District Kiwanis Board of Trustees will take place on December 6, 2026 at 10am ET via Zoom Online Conference.

Respectfully submitted,

A handwritten signature in black ink, reading "Jeffrey Wolff". The signature is written in a cursive, flowing style with a large initial "J" and a prominent "W".

PG Jeffrey M. Wolff
Executive Director