



Kiwanis[®]

CAPITAL DISTRICT

Capital District, Kiwanis International
2025-2026 Board of Trustees Meeting
Friday, February 27, 2026 - 9:30am
Hyatt Regency Chesapeake Bay - Cambridge, MD

1. Welcome
2. Pledge of Allegiance
3. Recognition of Guests
4. Declaration of Quorum
5. Approval of Agenda
6. Approval of Minutes
 - a. December 6, 2025 - Board of Trustees Meeting
7. Matters for Approval and/or Discussion
 - a. Agenda Point - Acceptance of CPA Review of FY25 Financial Statements & 990
 - b. Agenda Point - Kiwanis ICON 2026 Reimbursement Process
 - c. Agenda Point - Increased Role of Trustee in Regional Strengthening
 - d. LTG Task Force - Final Report
 - e. Missing 2026-27 Lt. Governors
8. Board Reports
 - a. Executive Directors Report
 - i. District Financial Standing / Overview of Monthly Reports
 - ii. Club Election Reporting
 - iii. Club Building Status / Membership Totals / Charters In Danger
 - iv. Club Monthly Reports
 - v. Lt. Governor Elections
 - b. Regional Trustee Reports
 - c. Committee Reports
9. Old Business
 - a. New District Awards (Interclub, Membership Growth, X Person of the Year)
10. New Business
11. Adjournment



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CAPITAL DISTRICT

Capital District, Kiwanis International
2025-2026 Board of Trustees Meeting
Saturday, December 6, 2025 - 9am
Zoom Online Meeting
Official Minutes

Governor Gillette called the meeting to order at 9:00 am.

Attendees: Governor Tim Gillette, Governor-Elect David Lurie, Executive Director Jeffrey Wolff, Vice Governor Nathaniel Kyle, Immediate Past Governor Josh Hiscock
Trustees: Sam Bosserman, Charles Marks, Missy Zimmerman, Marie Bowe-Quick, Mary Kay Olashuk

Absent Board Members: Trustee April Farmer

Guest: Editor John Montgomery, Bylaws & Policies Chairperson Dave Laraba

Approval of Agenda & Past Minutes

Governor Gillette announced that the board had a quorum to conduct business.

- Motion made by Trustee Marie Bowe-Quick and seconded to approve the agenda of the December 6, 2025 Board of Trustees Meeting as published. ***The motion passed unanimously.***
- Motion made by Trustee Marie Bowe-Quick and seconded to approve the minutes of the September 20, 2025 Board of Trustees Meeting. ***The motion passed unanimously.***

Items for Discussion and Board Action

District Officer Resignations & Appointments

- Motion made by Trustee Mary Kay Olashuk and seconded to accept the resignation of Division 20 Lt. Governor Royce Tanner. ***The motion passed.***
- Motion made by Governor-Elect David Lurie and seconded to appoint Bendie Blair Riffe to the remainder of the term of the office of the 2025-26 Division 20 Lt. Governor. ***The motion passed unanimously.***

Finance - LTG Membership Summit

- Motion made by Governor-Elect David Lurie and seconded to approve an out-of-budget request for \$4500 to allow 6 members of the 2026-27 Lt. Governor class to attend this training event in Indianapolis. ***The motion passed unanimously.***

Meetings - District Convention 2027 in Roanoke, VA

- Motion made by Vice Governor Nathaniel Kyle and seconded to approve the 2027 District Convention contract from the Hotel Roanoke in Roanoke, VA. ***The motion passed unanimously.***

- Trustee Sam Bosserman presented the interim report of the ad-hoc Task Force on the position of Lt. Governor.
- Governor-Elect David Lurie updated the Board of Trustees on the status of election of the 2026-27 Lt. Governor class.

General - Approval of Representation Letter for FY2025 Financial Statement Analysis and Filing of IRS Form 990

- Motion made by Governor-Elect David Lurie and seconded to approve Didawick and Associates to prepare the FY2025 Financial Statements for Capital District Kiwanis and file our IRS Form 990 as well as to increase account 8720-001 Professional Services from \$5000 to \$6300. *The motion passed unanimously.*
- Governor-Elect David Lurie shared the 2026-27 Club Building Plan with 5 new clubs being planned to be built next year.
- The Executive Director's Report was presented as published in the Board Book.
- Verbal Trustee Reports were given.

New Business

- Executive Director Jeffrey Wolff spoke on adding new district awards to our district convention. This matter is referred to the Achievement Committee to bring back recommendations at the Midyear Conference.

With no further business before the Board of Trustees, Governor Gillette adjourned the meeting of the Capital District Board of Trustees at 10:33am.

The next meeting of the 2025-2026 Capital District Kiwanis Board of Trustees will take place on Friday, February 27, 2026 at 10am ET at the Hyatt Regency Chesapeake Bay in Cambridge, MD site of the 2026 Midyear Conference.

Respectfully submitted,



PG Jeffrey M. Wolff
Executive Director



Background

The role of a regional trustee has traditionally focused on district governance and providing advisory support to the divisions within their region. While trustees serve as an additional resource rather than as direct supervisors to lieutenant governors, the current membership challenges facing Kiwanis International and the Capital District require a shift toward more active leadership.

At each of Board of Trustees Meeting, under current district policy, trustees are asked to report on “the status of any club in his/her Region with a membership of fewer than twenty (20). This report will include membership trends for the last five years, actions taken within the Region, such as visits by Lt. Governor and Growth Team representative, existence and/or review of a club growth plan, progress as of the previous month, and the projected date when the club will reach twenty (20) members.”

Significant effort in both time and money is invested by the district in new club building. However, without proper coaching these clubs often do not make it to their fifth charter anniversary. Meanwhile, the District Membership Committee, arguably the most important committee in the district is woefully understaffed. Meaning that the recruitment and deployment of club coaches vital to the efforts of strengthening existing clubs under 20 members and new clubs is not happening as it should be.

Recommendation

Trustees should become the leader and an active participant in the strengthening efforts within their region. The new responsibility includes recruiting and actively managing club coaches for new clubs (under 2-years-old) and for existing clubs under 20 members within the region and to serve as the regional representative to the Membership Committee which should meet monthly to discuss current efforts.

The Board of Trustees should direct the Bylaws & Policies Committee to update any district policies required to address the new responsibilities. The Board of Trustees should also direct the Leadership Development Committee to provide training to existing and new trustees associated to their new responsibilities.

Operational Impact

This will help invigorate the Membership Committee and more importantly, directly benefit lieutenant governors and clubs in their strengthening efforts. This will also permit trustees to have the needed information to report to the Board at each meeting on the status of strengthening efforts so that additional resources if needed can be directed.

Respectfully submitted,

A handwritten signature in cursive script that reads 'Jeffrey Wolff'.

Jeffrey Wolff, Executive Director
Capital District Kiwanis



Kiwanis[®]
CAPITAL DISTRICT

Capital District, Kiwanis International
February Board of Trustees Meeting
Agenda Point - Recommendation to
Approve Capital District Kiwanis Financial
Audit and IRS Form 990 for FY 24 - 25

Background

The review and audit of financial statements and preparation of IRS Form 990 for the 2024 fiscal year of the Capital District of Kiwanis (inclusive of Capital District Key Club and Capital District CKI) was performed by Didawick and Associates in Staunton, VA and submitted by the Executive Director to the Finance Committee on February 04, 2026, for review. The Finance Committee reviewed the documents and conducted an electronic vote recommending the approval of these documents by the Capital District Kiwanis Board of Trustees.

BOARD REQUIRED ACTION

The Capital District Board of Trustees has an obligation to approve the audit review of financial statements and the IRS Form 990 before filing with Kiwanis International and the IRS for the previous administrative year.

Operational Impact

The Executive Director will file the findings with Kiwanis International and the IRS.

Financial Impact

N/A



Didawick & Company, P.C.
Certified Public Accountants
P. O. Box 2976
Staunton, VA 24402

We are providing this letter in connection with your review of the financial statements of Capital District of Kiwanis International, Inc. (the Organization), which comprise the statement of assets, liabilities, and net assets – modified cash basis as of September 30, 2025, and the related statements of revenues, expenses, and other changes in net assets – modified cash basis; functional expenses – modified cash basis; and cash flows – modified cash basis for the year then ended, and the related notes to the financial statements, for the purpose of obtaining limited assurance as a basis for reporting whether you are aware of any material modifications that should be made to the financial statements in order for them to be in accordance with the modified cash basis.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

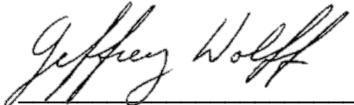
We confirm, to the best of our knowledge and belief, as of February 6, 2026, that we have fulfilled our responsibilities including the following representations made to you during your review.

Financial Statements

- 1) We have fulfilled our responsibility for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting, as set out in the terms of the review engagement letter dated November 12, 2025.
- 2) We have made available to you all:
 - a. Financial records and related data.
 - b. Minutes of the meetings of trustees, board of directors, and committees of directors (or similar bodies, as applicable), or summaries of actions of recent meetings for which minutes have not yet been prepared.
 - c. Additional information you have requested from us for the purpose of the review.
 - d. Unrestricted access to organization personnel from whom you determined it necessary to obtain review evidence.
- 3) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 4) All material transactions have been recorded and have been properly reflected in the financial statements.
- 5) There are no uncorrected misstatements.
- 6) We acknowledge and have fulfilled our responsibility for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

- 7) We acknowledge our responsibility for designing, implementing, and maintaining internal control to prevent and detect fraud.
- 8) We have no knowledge of any fraud or suspected fraud affecting the organization involving management, employees who have significant roles in internal control, or others where the fraud could have a material effect on the financial statements.
- 9) We have no knowledge of any allegations of fraud, or suspected fraud, affecting the organization's financial statements as a whole communicated by employees, former employees, analysts, regulators, or others.
- 10) We have disclosed to you the identity of the organization's related parties and all related-party relationships and transactions of which we are aware.
- 11) We have no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or net asset balances.
- 12) The following have been properly recorded or disclosed in the financial statements:
 - a. Related party transactions including sales, purchases, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.
 - b. Guarantees, whether written or oral, under which the organization is contingently liable.
 - c. Significant estimates and material concentrations known to management that are required to be disclosed in accordance with *FASB ASC 275, Risks and Uncertainties*.
- 13) There are no:
 - a. Known or suspected instances of noncompliance with laws or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
 - b. Actual or possible claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with [FASB ASC 450, Contingencies](#).
 - c. Other material liabilities or gain or loss contingencies that are required to be accrued or disclosed by [FASB ASC 450, Contingencies](#).
- 14) The Organization has satisfactory title of all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged.
- 15) There are no designations of net assets that were not properly authorized and approved or reclassifications of net assets that have not been properly reflected in the financial statements.
- 16) We have complied with all restrictions on resources (including donor restrictions) and all aspects of contractual and grant agreements that would have a material effect on the financial statements in the event of noncompliance. This includes complying with donor requirements to maintain a specific asset composition necessary to satisfy their restrictions.
- 17) We believe significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable in the circumstances.
- 18) We are in agreement with the adjusting journal entries you have recommended, and they have been posted to the entity's accounts.

- 19) We have disclosed to you all information relevant to the use of the going concern assumption in the financial statements.
- 20) No events have occurred subsequent to the date of the financial statements and through the date of this letter that would be required to be adjusted or disclosed in accordance with accounting principles generally accepted in the United States of America.
- 21) We have responded fully and truthfully to all inquiries made to us by you during your review.
- 22) In regard to the financial statement preparation services performed by you, we have—
- Assumed all management responsibilities.
 - Overseen the services by designating an individual who possesses suitable skill, knowledge, and/or experience.
 - Evaluated the adequacy and results of the services performed.
 - Accepted responsibility for the results of the services.
- 23) The organization's books and records are complete.


Executive Director



Jeffrey Wolff <jmwolff@gmail.com>

Acceptance notification for your 2024 electronically filed tax return

1 message

efile@efileservices.net <efile@efileservices.net>

Mon, Feb 9, 2026 at 10:51 AM

To: jeffrey.wolff@capitalkiwanis.org

DIDAWICK & COMPANY, P.C.
P.O. BOX 2976
STAUNTON, VA 24402
540-885-0855

CAPITAL DISTRICT OF KIWANIS
INTERNATIONAL, INC.

Dear :

Your federal exempt organization return was filed electronically with the IRS on February 9th 2026 10:34am ET and accepted on February 9th 2026. The IRS assigned tracking number for this return is 54474920260400017647.

If You Need to Make a Change to Your Return

If you need to make a change or correct the return you filed electronically, you may contact this office at 540-885-0855 regarding filing an amended return.

To contact us regarding this message, please call us at 540-885-0855 or email us at david@didawick.com.

Thank you for the opportunity to serve you.

Sincerely,

DIDAWICK & COMPANY, P.C.

This electronic mail message contains confidential and legally privileged information intended only for the use of the recipient. If the reader of this message is not the intended recipient, the reader is hereby notified that any dissemination, distribution, copying or other use of this message is strictly prohibited and is hereby instructed to notify the sender immediately by return email and destroy this copy of this message.

Form **990**

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

2024

Department of the Treasury
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.

Open to Public Inspection

A For the **2024** calendar year, or tax year beginning **10/01/24**, and ending **09/30/25**

- B Check if applicable:
- Address change
- Name change
- Initial return
- Final return/terminated
- Amended return
- Application pending

C Name of organization **CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.**

Doing business as

Number and street (or P.O. box if mail is not delivered to street address) **4410 BROOKFIELD CORPORATE DR 220469** Room/suite

City or town, state or province, country, and ZIP or foreign postal code **CHANTILLY VA 20153-0469**

D Employer identification number **54-0160298**

E Telephone number **703-544-5655**

G Gross receipts \$ **815,502**

F Name and address of principal officer:
JEFFREY WOLFF
4410 BROOKFIELD CORPORATE DR 220469
CHANTILLY VA 20153-0469

H(a) Is this a group return for subordinates? Yes No

H(b) Are all subordinates included? Yes No

If "No," attach a list. See instructions

I Tax-exempt status: 501(c)(3) 501(c) (**4**) (insert no.) 4947(a)(1) or 527

J Website: **K03.SITE.KIWANIS.ORG**

H(c) Group exemption number

K Form of organization: Corporation Trust Association Other

L Year of formation: **1919**

M State of legal domicile: **MD**

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: SEE SCHEDULE O		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	11
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	11
	5 Total number of individuals employed in calendar year 2024 (Part V, line 2a)	5	0
	6 Total number of volunteers (estimate if necessary)	6	200
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
b Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	189,539	192,435
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	217,986	209,288
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	26,183	32,364
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	11,638	21,095
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	445,346	455,182
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0	0
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	46,800	40,800
	16a Professional fundraising fees (Part IX, column (A), line 11e)		0
	b Total fundraising expenses (Part IX, column (D), line 25)	0	
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	390,367	425,596
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	437,167	466,396
19 Revenue less expenses. Subtract line 18 from line 12	8,179	-11,214	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21 Total liabilities (Part X, line 26)	1,195,645	1,256,954
	22 Net assets or fund balances. Subtract line 21 from line 20	1,152	0
		1,194,493	1,256,954

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer: **JEFFREY WOLFF** Date: _____

Executive Director

Type or print name and title

Paid Preparer Use Only

Preparer's name: **DUSTIN W DIDAWICK CPA** Preparer's signature: **DUSTIN W DIDAWICK CPA** Date: **02/04/26** Check if self-employed PTIN: **P01338204**

Firm's name: **DIDAWICK & COMPANY, P.C.** Firm's EIN: **54-1384711**

Firm's address: **P.O. BOX 2976 STAUNTON, VA 24402** Phone no.: **540-885-0855**

May the IRS discuss this return with the preparer shown above? See instructions Yes No

For Paperwork Reduction Act Notice, see the separate instructions.

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III [X]

1 Briefly describe the organization's mission:

SEE SCHEDULE O

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? [] Yes [X] No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? [] Yes [X] No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 233,367 including grants of \$) (Revenue \$ 66,052)
KIWANIS - CONVENTIONS, CONFERENCES, TRAINING, ELECTIONS, OFFICER EDUCATION

4b (Code:) (Expenses \$ 179,299 including grants of \$) (Revenue \$ 138,650)
KEY CLUB - PROVIDED FUNDRAISING FOR DISTRICT PROJECTS AND TRAINING FOR YOUTH THROUGH CONVENTIONS, CONFERENCES, AND MEETINGS

4c (Code:) (Expenses \$ 4,425 including grants of \$) (Revenue \$ 4,586)
CIRCLE K - LEADERSHIP EDUCATION AND DEVELOPMENT FOR COLLEGE-AGED ADULTS

4d Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 417,091

Part IV Checklist of Required Schedules

Table with 3 columns: Question ID, Question Text, Yes, No. Rows include questions 1 through 21 regarding organizational requirements and schedules.

Part IV Checklist of Required Schedules (continued)

Table with 3 columns: Question ID, Question Text, Yes, No. Rows 22-38 detailing various organizational requirements and compliance checks.

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

Input box for Part V check

Table with 3 columns: Question ID, Question Text, Yes, No. Rows 1a-1c detailing backup withholding rules and reportable gaming winnings.

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)		Yes	No		
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	0		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b			
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a			X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b			
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a			X
b	If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).				
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a			X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b			X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c			
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a			X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b			
7	Organizations that may receive deductible contributions under section 170(c).				
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a			
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b			
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c			
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e			
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f			
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g			
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h			
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8			
9	Sponsoring organizations maintaining donor advised funds.				
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a			
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b			
10	Section 501(c)(7) organizations. Enter:				
a	Initiation fees and capital contributions included on Part VIII, line 12	10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b			
11	Section 501(c)(12) organizations. Enter:				
a	Gross income from members or shareholders	11a			
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b			
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a			
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b			
13	Section 501(c)(29) qualified nonprofit health insurance issuers.				
a	Is the organization licensed to issue qualified health plans in more than one state? Note: See the instructions for additional information the organization must report on Schedule O.	13a			
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b			
c	Enter the amount of reserves on hand	13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a			X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b			
15	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N.	15			X
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16			X
17	Section 501(c)(21) organizations. Did the trust, any disqualified or other person, engage in any activities that would result in the imposition of an excise tax under section 4951, 4952, or 4953? If "Yes," complete Form 6069.	17			

Part VI Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI [X]

Section A. Governing Body and Management

Table with 4 columns: Question, 1a, 1b, Yes, No. Rows include questions about voting members, family relationships, management delegation, and organizational structure.

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

Table with 4 columns: Question, Yes, No. Rows include questions about local chapters, written policies, conflict of interest, whistleblower, and document retention policies.

Section C. Disclosure

Table with 2 columns: Question, Answer. Rows include questions about states requiring Form 990, public inspection of forms, and availability of governing documents.

JEFFREY WOLFF
CHANTILLY

4410 BROOKFIELD CORPORATE DR 220469

VA 20153-0469 703-544-5655

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations. See the instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) DR. JOSH HISCOCK GOVERNOR	5.00 0.00	X		X				0	0	0
(2) TIM GILLETTE GOVERNOR-ELECT	2.00 0.00	X		X				0	0	0
(3) JEFFREY WOLFF EXECUTIVE DIRECTOR	20.00 0.00			X				40,800	0	0
(4) ERIC LAMB IMMED. PAST GOVERNOR	2.00 0.00	X		X				0	0	0
(5) DAVID LURIE VICE GOVERNOR	2.00 0.00	X		X				0	0	0
(6) JAMIE MOORE TRUSTEE	2.00 0.00	X						0	0	0
(7) ROGER DIEHL TRUSTEE	2.00 0.00	X						0	0	0
(8) CHARLES MARKS TRUSTEE	2.00 0.00	X						0	0	0
(9) MISSY ZIMMERMAN TRUSTEE	2.00 0.00	X						0	0	0
(10) APRIL FARMER TRUSTEE	2.00 0.00	X						0	0	0
(11) MARIE BOWE-QUICK TRUSTEE	2.00 0.00	X						0	0	0

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12) NATHANIEL KYLE										
(12) TRUSTEE	2.00 0.00	X						0	0	
(13)										
(14)										
(15)										
(16)										
(17)										
(18)										
(19)										
1b Subtotal							40,800			
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)							40,800			

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **0**

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **0**

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a					
	b Membership dues	1b	174,880				
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e					
	f All other contributions, gifts, grants, and similar amounts not included above	1f	17,555				
	g Noncash contributions included in lines 1a-1f	1g \$					
	h Total. Add lines 1a-1f		192,435				
	Program Service Revenue	2a CONFERENCES AND EVENTS	Business Code	209,288	209,288		
b							
c							
d							
e							
f All other program service revenue							
g Total. Add lines 2a-2f			209,288				
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		26,497			26,497	
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6a Gross rents	(i) Real					
		(ii) Personal					
		6a					
	b Less: rental expenses	6b					
	c Rental inc. or (loss)	6c					
	d Net rental income or (loss)						
	7a Gross amount from sales of assets other than inventory	(i) Securities		360,097			
		(ii) Other					
		7a					
		b Less: cost or other basis and sales exps.	7b	354,230			
	c Gain or (loss)	7c	5,867				
d Net gain or (loss)		5,867	5,867				
8a Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	8a	7,902					
	b Less: direct expenses	8b	6,090				
	c Net income or (loss) from fundraising events		1,812			1,812	
9a Gross income from gaming activities. See Part IV, line 19	9a						
	b Less: direct expenses	9b					
	c Net income or (loss) from gaming activities						
10a Gross sales of inventory, less returns and allowances	10a						
	b Less: cost of goods sold	10b					
	c Net income or (loss) from sales of inventory						
Miscellaneous Revenue	11a OTHER INCOME	Business Code	19,283			19,283	
	b						
	c						
	d All other revenue						
	e Total. Add lines 11a-11d		19,283				
12 Total revenue. See instructions		455,182	215,155	0	47,592		

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	40,800	20,400	20,400	
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting	5,500		5,500	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees	10,001		10,001	
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion	12,000	12,000		
13 Office expenses	11,295		11,295	
14 Information technology				
15 Royalties				
16 Occupancy				
17 Travel	291,594	291,594		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	66,902	66,902		
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance	800		800	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a AWARDS/CERTIFICATES	16,272	16,272		
b SERVICES LEADERSHIP PROG	9,923	9,923		
c TELEPHONE/INTERNET	1,200		1,200	
d PROFESSIONAL SERVICES	109		109	
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	466,396	417,091	49,305	0
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
Assets	1	Cash—non-interest-bearing		1
	2	Savings and temporary cash investments	132,510	2
	3	Pledges and grants receivable, net		3
	4	Accounts receivable, net		4
	5	Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6
	7	Notes and loans receivable, net		7
	8	Inventories for sale or use		8
	9	Prepaid expenses and deferred charges		9
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D		10a
	b	Less: accumulated depreciation		10b
	10c			10c
	11	Investments—publicly traded securities	1,063,135	11
	12	Investments—other securities. See Part IV, line 11		12
	13	Investments—program-related. See Part IV, line 11		13
	14	Intangible assets		14
15	Other assets. See Part IV, line 11		15	
16	Total assets. Add lines 1 through 15 (must equal line 33)	1,195,645	16	1,256,954
Liabilities	17	Accounts payable and accrued expenses	1,152	17
	18	Grants payable		18
	19	Deferred revenue		19
	20	Tax-exempt bond liabilities		20
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21
	22	Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22
	23	Secured mortgages and notes payable to unrelated third parties		23
	24	Unsecured notes and loans payable to unrelated third parties		24
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25
	26	Total liabilities. Add lines 17 through 25	1,152	26
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.			
	27	Net assets without donor restrictions	1,194,493	27
	28	Net assets with donor restrictions		28
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	29	Capital stock or trust principal, or current funds		29
	30	Paid-in or capital surplus, or land, building, or equipment fund		30
	31	Retained earnings, endowment, accumulated income, or other funds		31
	32	Total net assets or fund balances	1,194,493	32
33	Total liabilities and net assets/fund balances	1,195,645	33	1,256,954

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	455,182
2	Total expenses (must equal Part IX, column (A), line 25)	2	466,396
3	Revenue less expenses. Subtract line 2 from line 1	3	-11,214
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	1,194,493
5	Net unrealized gains (losses) on investments	5	73,675
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	1,256,954

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input type="checkbox"/> Accrual <input checked="" type="checkbox"/> Other MODIFIED CASH If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both. <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both. <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?		X
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits		

SCHEDULE C (Form 990)

Political Campaign and Lobbying Activities

OMB No. 1545-0047

2024

Open to Public Inspection

For Organizations Exempt From Income Tax Under Section 501(c) and Section 527

Complete if the organization is described below. Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

Department of the Treasury Internal Revenue Service

If the organization answered "Yes" on Form 990, Part IV, line 3, or Form 990-EZ, Part V, line 46 (Political Campaign Activities), then:

- Section 501(c)(3) organizations: Complete Parts I-A and I-B. Do not complete Part I-C.
Section 501(c) (other than section 501(c)(3)) organizations: Complete Parts I-A and I-C below. Do not complete Part I-B.
Section 527 organizations: Complete Part I-A only.

If the organization answered "Yes" on Form 990, Part IV, line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then:

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)): Complete Part II-A. Do not complete Part II-B.
Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)): Complete Part II-B. Do not complete Part II-A.

If the organization answered "Yes" on Form 990, Part IV, line 5 (Proxy Tax) (see separate instructions), or Form 990-EZ, Part V, line 35c (Proxy Tax) (see separate instructions), then:

- Section 501(c)(4), (5), or (6) organizations: Complete Part III.

Name of organization CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC. Employer identification number (EIN) 54-0160298

Part I-A Complete if the organization is exempt under section 501(c) or is a section 527 organization.

- 1 Provide a description of the organization's direct and indirect political campaign activities in Part IV. See instructions for definition of "political campaign activities."
2 Political campaign activity expenditures. See instructions \$
3 Volunteer hours for political campaign activities. See instructions

Part I-B Complete if the organization is exempt under section 501(c)(3).

- 1 Enter the amount of any excise tax incurred by the organization under section 4955 \$
2 Enter the amount of any excise tax incurred by organization managers under section 4955 \$
3 If the organization incurred a section 4955 tax, did it file Form 4720 for this year? Yes No
4a Was a correction made? Yes No
b If "Yes," describe in Part IV.

Part I-C Complete if the organization is exempt under section 501(c), except section 501(c)(3).

- 1 Enter the amount directly expended by the filing organization for section 527 exempt function activities \$
2 Enter the amount of the filing organization's funds contributed to other organizations for section 527 exempt function activities \$
3 Total exempt function expenditures. Add lines 1 and 2. Enter here and on Form 1120-POL, line 17b \$
4 Did the filing organization file Form 1120-POL for this year? Yes No
5 Enter the names, addresses, and EINs of all section 527 political organizations to which the filing organization made payments. For each organization listed, enter the amount paid from the filing organization's funds. Also enter the amount of political contributions received that were promptly and directly delivered to a separate political organization, such as a separate segregated fund or a political action committee (PAC). If additional space is needed, provide information in Part IV.

Table with 5 columns: (a) Name, (b) Address, (c) EIN, (d) Amount paid from filing organization's funds, (e) Amount of political contributions received. Rows 1-6 are empty.

Part II-A Complete if the organization is exempt under section 501(c)(3) and filed Form 5768 (election under section 501(h)).

- A** Check if the filing organization belongs to an affiliated group (and list in Part IV each affiliated group member's name, address, EIN, expenses, and share of excess lobbying expenditures).
- B** Check if the filing organization checked box A and "limited control" provisions apply.

Limits on Lobbying Expenditures
(The term "expenditures" means amounts paid or incurred.)

(a) Filing organization's totals	(b) Affiliated group totals
----------------------------------	-----------------------------

- 1a** Total lobbying expenditures to influence public opinion (grassroots lobbying)
- b** Total lobbying expenditures to influence a legislative body (direct lobbying)
- c** Total lobbying expenditures (add lines 1a and 1b)
- d** Other exempt purpose expenditures
- e** Total exempt purpose expenditures (add lines 1c and 1d)
- f** Lobbying nontaxable amount. Enter the amount from the following table in both columns.

IF the amount on line 1e, column (a) or (b), is:	THEN the lobbying nontaxable amount is:
not over \$500,000	20% of the amount on line 1e.
over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.
over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.
over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.
over \$17,000,000	\$1,000,000.

- g** Grassroots nontaxable amount (enter 25% of line 1f)
- h** Subtract line 1g from line 1a. If zero or less, enter -0-
- i** Subtract line 1f from line 1c. If zero or less, enter -0-
- j** If there is an amount other than zero on either line 1h or line 1i, did the organization file Form 4720 reporting section 4911 tax for this year?

Yes No

4-Year Averaging Period Under Section 501(h)
(Some organizations that made a section 501(h) election do not have to complete all of the five columns below.
See the separate instructions for lines 2a through 2f.)

Lobbying Expenditures During 4-Year Averaging Period

Calendar year (or fiscal year beginning in)	(a) 2021	(b) 2022	(c) 2023	(d) 2024	(e) Total
2a Lobbying nontaxable amount					
b Lobbying ceiling amount (150% of line 2a, column (e))					
c Total lobbying expenditures					
d Grassroots nontaxable amount					
e Grassroots ceiling amount (150% of line 2d, column (e))					
f Grassroots lobbying expenditures					

Part II-B Complete if the organization is exempt under section 501(c)(3) and has NOT filed Form 5768 (election under section 501(h)).

For each "Yes" response on lines 1a through 1i below, provide in Part IV a detailed description of the lobbying activity.

Table with columns (a) Yes/No and (b) Amount. Rows include: 1 During the year, did the filing organization attempt to influence foreign, national, state, or local legislation...; a Volunteers?; b Paid staff or management...; c Media advertisements?; d Mailings to members, legislators, or the public?; e Publications, or published or broadcast statements?; f Grants to other organizations for lobbying purposes?; g Direct contact with legislators, their staffs, government officials, or a legislative body?; h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any similar means?; i Other activities?; j Total. Add lines 1c through 1i; 2a Did the activities in line 1 cause the organization to not be described in section 501(c)(3)?; b If "Yes," enter the amount of any tax incurred under section 4912; c If "Yes," enter the amount of any tax incurred by organization managers under section 4912; d If the filing organization incurred a section 4912 tax, did it file Form 4720 for this year?

Part III-A Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6).

Table with columns Yes/No. Rows include: 1 Were substantially all (90% or more) dues received nondeductible by members?; 2 Did the organization make only in-house lobbying expenditures of \$2,000 or less?; 3 Did the organization agree to carry over lobbying and political campaign activity expenditures from the prior year?

Part III-B Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6) and if either (a) BOTH Part III-A, lines 1 and 2, are answered "No;" OR (b) Part III-A, line 3, is answered "Yes."

Table with columns 1-5. Rows include: 1 Dues, assessments, and similar amounts from members; 2 Section 162(e) nondeductible lobbying and political expenditures (do not include amounts of political expenses for which the section 527(f) tax was paid); a Current year; b Carryover from last year; c Total; 3 Aggregate amount reported in section 6033(e)(1)(A) notices of nondeductible section 162(e) dues; 4 If notices were sent and the amount on line 2c exceeds the amount on line 3, what portion of the excess does the organization agree to carryover to the reasonable estimate of nondeductible lobbying and political expenditures next year?; 5 Taxable amount of lobbying and political expenditures. See instructions.

Part IV Supplemental Information

Provide the descriptions required for Part I-A, line 1; Part I-B, line 4; Part I-C, line 5; Part II-A (affiliated group list); Part II-A, lines 1 and 2 (see instructions); and Part II-B, line 1. Also, complete this part for any additional information.

Series of horizontal dotted lines for providing supplemental information.

Part IV Supplemental Information *(continued)*

SCHEDULE O
(Form 990)
(Rev. December 2024)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

**Open to Public
Inspection**

Name of the organization	CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.	Employer identification number 54-0160298
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FORM 990 - ORGANIZATION'S MISSION

THIS ORGANIZATION IS THE ADMINISTRATIVE OFFICE THAT OVERSEES THE KIWANIS CLUBS, KEY CLUBS, AND CIRCLE K CLUBS IN ITS DISTRICT. RESPONSIBLE FOR TRAINING, ELECTIONS, CONVENTIONS, CONFERENCES, AND HIGH SCHOOL AND COLLEGE AGED YOUTH ACTIVITIES.

FORM 990, PART VI, LINE 2 - RELATED PARTY INFORMATION AMONG OFFICERS

JEN WOLFF	JEFFREY WOLFF
IMM.PAST GOV	EXEC. DIRECT
FAMILY RELATIONSHIP	

FORM 990, PART VI, LINE 6 - CLASSES OF MEMBERS OR STOCKHOLDERS

THERE ARE DUES PAYING MEMBERS.

FORM 990, PART VI, LINE 7A - ELECTION OF MEMBERS AND THEIR RIGHTS

OFFICERS ARE NOMINATED BY A NOMINATING COMMITTEE AND ELECTED AT THE ANNUAL CONFERENCE.

FORM 990, PART VI, LINE 7B - DECISIONS SUBJECT TO APPROVAL OF MEMBERS

GOVERNING BODY DECISIONS ARE PER THE BYLAWS.

FORM 990, PART VI, LINE 11B - ORGANIZATION'S PROCESS TO REVIEW FORM 990

FORM 990 IS REVIEWED AT REGULAR MEETING OF THE BOARD OF TRUSTEES.

FORM 990, PART VI, LINE 12C - ENFORCEMENT OF CONFLICTS POLICY

PRIOR TO ASSUMING OFFICE OR COMMITTEE MEMBERSHIP, EACH INDIVIDUAL MUST SIGN A STATEMENT THAT AFFIRMS HE/SHE UNDERSTANDS AND COMPLIES WITH THE DISTRICT POLICY ON CONFLICT OF INTEREST.

FORM 990, PART VI, LINE 15A - COMPENSATION PROCESS FOR TOP OFFICIAL

COMPENSATION AMOUNTS REQUIRE APPROVAL BY THE BOARD OF TRUSTEES.

FORM 990, PART VI, LINE 19 - GOVERNING DOCUMENTS DISCLOSURE EXPLANATION

GOVERNING DOCUMENTS OF THE ORGANIZATION ARE AVAILABLE UPON REQUEST FROM THE TREASURER.

FORM 990, PART VII - ADDITIONAL INFORMATION

CAPITAL DISTRICT KIWANIS, CAPITAL DISTRICT KEY CLUB, AND CAPITAL DISTRICT CIRCLE K EACH HAVE SEPARATE GOVERNING BODIES THAT OVERSEE THE OPERATIONS OF THE PROGRAMS. DUE TO PRIVACY CONCERNS OVER STUDENTS AND MINORS THAT MAKE UP THE BOARDS OF THE KEY CLUB AND CIRCLE K, CAPITAL DISTRICT KIWANIS HAS ELECTED TO NOT DISCLOSE THE NAMES OF THE BOARD MEMBERS OF THOSE PROGRAMS ON FORM 990, PART VII.

Form 990	Two Year Comparison Report	2023 & 2024
For calendar year 2024, or tax year beginning 10/01/24 , ending 09/30/25		

Name **CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.** Taxpayer Identification Number **54-0160298**

		2023	2024	Differences
Revenue	1. Contributions, gifts, grants	12,549	17,555	5,006
	2. Membership dues and assessments	176,990	174,880	-2,110
	3. Government contributions and grants			
	4. Program service revenue	217,986	209,288	-8,698
	5. Investment income	25,341	26,497	1,156
	6. Proceeds from tax exempt bonds			
	7. Net gain or (loss) from sale of assets other than inventory	842	5,867	5,025
	8. Net income or (loss) from fundraising events		1,812	1,812
	9. Net income or (loss) from gaming			
	10. Net gain or (loss) on sales of inventory			
	11. Other revenue	11,638	19,283	7,645
	12. Total revenue. Add lines 1 through 11	445,346	455,182	9,836
Expenses	13. Grants and similar amounts paid			
	14. Benefits paid to or for members			
	15. Compensation of officers, directors, trustees, etc.	46,800	40,800	-6,000
	16. Salaries, other compensation, and employee benefits			
	17. Professional fundraising fees			
	18. Other professional fees	20,904	15,501	-5,403
	19. Occupancy, rent, utilities, and maintenance			
	20. Depreciation and Depletion			
	21. Other expenses	369,463	410,095	40,632
	22. Total expenses. Add lines 13 through 21	437,167	466,396	29,229
	23. Excess or (Deficit). Subtract line 22 from line 12	8,179	-11,214	-19,393
Other Information	24. Total exempt revenue	445,346	455,182	9,836
	25. Total unrelated revenue			
	26. Total excludable revenue	255,807	262,747	6,940
	27. Total assets	1,195,645	1,256,954	61,309
	28. Total liabilities	1,152		-1,152
	29. Retained earnings	1,194,493	1,256,954	62,461
	30. Number of voting members of governing body	11	11	
	31. Number of independent voting members of governing body	11	11	
	32. Number of employees	0	0	
	33. Number of volunteers	200	200	

Form 990	Tax Return History	2024
Name CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.		Employer Identification Number 54-0160298

	2020	2021	2022	2023	2024	2025
Contributions, gifts, grants	4,088	17,555	7,646	12,549	17,555	
Membership dues	151,855	182,033	179,300	176,990	174,880	
Program service revenue	29,519	150,382	190,073	217,986	209,288	
Capital gain or loss	11,459	113,547	-31,667	842	5,867	
Investment income	13,226	21,919	23,313	25,341	26,497	
Fundraising revenue (income/loss)					1,812	
Gaming revenue (income/loss)						
Other revenue		97,428		11,638	19,283	
Total revenue	210,147	582,864	368,665	445,346	455,182	
Grants and similar amounts paid	29,642	43,576	55,238			
Benefits paid to or for members						
Compensation of officers, etc.	36,000	50,400	46,800	46,800	40,800	
Other compensation	3,574	1,853				
Professional fees	5,000	14,232	20,169	20,904	15,501	
Occupancy costs						
Depreciation and depletion						
Other expenses	101,406	287,987	338,511	369,463	410,095	
Total expenses	175,622	398,048	460,718	437,167	466,396	
Excess or (Deficit)	34,525	184,816	-92,053	8,179	-11,214	
Total exempt revenue	210,147	582,864	368,665	445,346	455,182	
Total unrelated revenue						
Total excludable revenue	54,204	383,276	181,719	255,807	262,747	
Total Assets	1,142,283	1,000,695	1,019,279	1,195,645	1,256,954	
Total Liabilities	5,654	2,066	2,000	1,152		
Net Fund Balances	1,136,629	998,629	1,017,279	1,194,493	1,256,954	

Federal Statements

Taxable Interest on Investments

Description	Amount	Unrelated Business	Exclusion Code	Postal Code	Acquired after 6/30/75	US Obs (\$ or %)
	\$ 8,351			14		
TOTAL	\$ <u>8,351</u>					

Taxable Dividends from Securities

Description	Amount	Unrelated Business	Exclusion Code	Postal Code	Acquired after 6/30/75	US Obs (\$ or %)
	\$ 18,146					
TOTAL	\$ <u>18,146</u>					

Year End: September 30, 2025
 Adjusting journal entries
 Date: 10/1/2024 To 9/30/2025

Prepared by	Reviewed by
CRH 12/18/2025	DD 1/10/2026

AJE

Number	Date	Name	Account No	Reference	Annotation	Debit	Credit	Recurrence	Misstatement
DC-1	9/30/2025	Unrestricted Net Assets	3300-001			35,399.00			
DC-1	9/30/2025	Equity - Key Club	3300-002				36,678.00		
DC-1	9/30/2025	Equity - Circle K	3300-003			1,279.00			
		To adjust beginning net assets to prior year financial statements.							
DC-2	9/30/2025	Accounts Payable	2000			1,152.71			
DC-2	9/30/2025	Officer Exp - Lt. Gov-Designate	8500-040				49.60		
DC-2	9/30/2025	Printing/Supplies	8810-001				1,103.11		
		To reverse PY accounts payable.							
DC-3	9/30/2025	Salary - Publication Editor	8650-002				1,000.00		
DC-3	9/30/2025	Salary - Publication Designer	8650-003			1,000.00			
		To reclassify designer payment posted to editor expense account.							
DC-4	9/30/2025	Other Miscellaneous Expenditure	8420-001				6,090.00		
DC-4	9/30/2025	Fundraising expenses	8970-001			6,090.00			
		To reclassify fundraising expenses to a separate account.							
DC-5	9/30/2025	Kiwanis Investments	1000-012			18,447.88			
DC-5	9/30/2025	Key Club Investments	1001-011				18,447.88		
		To record Kiwanis Investment activity posted to the wrong investment account for 9/30/2025.							
DC-6	9/30/2025	Morgan Stanley Dividends	4301				23.32		
DC-6	9/30/2025	Morgan Stanley Capital Gain/Distributions	4302				551.19		
DC-6	9/30/2025	Morgan Stanley Unrealized Gains/Losses	4303			563.10			
DC-6	9/30/2025	Income - Interest	7500-001			11.41			
		To adjust investment earning accounts to summary at 9/30/2025.							
						63,943.10	63,943.10		

Net Income (Loss) 62,462.76

Year End: September 30, 2025
 Trial balance

Prepared by	Reviewed by
CRH 12/18/2025	DD 1/10/2026

TB

Account	Prelim	Adj's	Adj	Annotation	Adj 09/24	%Chg
*** Unassigned Accounts ***	0.00	0.00	0.00		0.00	0.00
1010 BB&T Bank:Checking	0.00	0.00	0.00		0.00	0.00
1020 BB&T Bank:Savings	0.00	0.00	0.00		0.00	0.00
1000-010 Kiwanis Checking	12,241.36	0.00	12,241.36	<u>A-2. 1</u>	18,576.42	(34.10)
1000-011 Kiwanis Reserve	54,416.41	0.00	54,416.41	<u>A-3. 1</u>	52,289.26	4.07
1001-010 Key Club Checking	29,456.89	0.00	29,456.89	<u>A-4. 1</u>	14,892.94	97.79
1002-010 Circle K Checking	33,976.41	0.00	33,976.41	<u>A-5. 1</u>	31,920.98	6.44
1000 Cash	130,091.07	0.00	130,091.07		117,679.60	10.55
1800 Edward Jones Account	0.00	0.00	0.00		0.00	0.00
1000-012 Kiwanis Investments	898,488.92	18,447.88	916,936.80	<u>B-1</u>	885,373.18	3.57
1001-011 Key Club Investments	228,375.32	(18,447.88)	209,927.44	<u>B-1</u>	192,592.48	9.00
1100 Investments	1,126,864.24	0.00	1,126,864.24		1,077,965.66	4.54
1001 Due From Other	0.00	0.00	0.00		0.00	0.00
1225-999 Due From Other	0.00	0.00	0.00		0.00	0.00
1200 Accounts Receivable	0.00	0.00	0.00		0.00	0.00
1860 Other Assets	0.00	0.00	0.00		0.00	0.00
1270-001 Prepaid Expenses	0.00	0.00	0.00		0.00	0.00
1500 Other Assets	0.00	0.00	0.00		0.00	0.00
2000 Accounts Payable	(1,152.71)	1,152.71	0.00		(1,152.71)	(100.00)
2720 Other Liabilities	0.00	0.00	0.00		0.00	0.00
2000-001 Accounts Payable	0.00	0.00	0.00		0.00	0.00
2050-001 Direct Deposit Payable	0.00	0.00	0.00		0.00	0.00
2100-025 Payroll Liabilities:Federal Taxes (941/944)	0.00	0.00	0.00		0.00	0.00
2100-050 Payroll Liabilities:Federal Unemployment (940)	0.00	0.00	0.00		0.00	0.00
2100-100 Payroll Liabilities:VA Income Tax	0.00	0.00	0.00		0.00	0.00
2100-125 Payroll Liabilities:VA SUI Employer	0.00	0.00	0.00		0.00	0.00
2000 Accounts Payable & Accrued Liabilities	(1,152.71)	1,152.71	0.00		(1,152.71)	(100.00)
3000 Opening Balance Equity	0.00	0.00	0.00		0.00	0.00
3200 Unrestricted Net Assets	0.00	0.00	0.00		0.00	0.00
3000-000 Opening Balance Equity	0.00	0.00	0.00		0.00	0.00
3300-001 Unrestricted Net Assets	(990,485.55)	35,399.00	(955,086.55)	<u>ZZ-1</u>	(813,272.00)	17.44
3300-002 Equity - Key Club	(170,807.00)	(36,678.00)	(207,485.00)	<u>ZZ-1</u>	(170,807.00)	21.47
3300-003 Equity - Circle K	(33,200.00)	1,279.00	(31,921.00)	<u>ZZ-1</u>	(33,200.00)	(3.85)
3000 Net Assets	(1,194,492.55)	0.00	(1,194,492.55)		(1,017,279.00)	17.42
4010 Income (deleted):Membership Dues (deleted)	0.00	0.00	0.00		0.00	0.00
7000-001 Income - Membership Dues	(170,455.62)	0.00	(170,455.62)		(175,018.02)	(2.61)
7050-001 Income - New Club Dues	(4,423.71)	0.00	(4,423.71)		(1,972.07)	124.32
4000 Memberships	(174,879.33)	0.00	(174,879.33)		(176,990.09)	(1.19)
7100-001 Income - Registration & Event Fees	(202,278.85)	0.00	(202,278.85)		(211,585.75)	(4.40)
4100 Event Income	(202,278.85)	0.00	(202,278.85)		(211,585.75)	(4.40)
7300-001 Income - Kiwanis Children's Fund Donations	0.00	0.00	0.00		0.00	0.00
7475-001 Youth Outreach	(510.00)	0.00	(510.00)		(900.00)	(43.33)
4200 Donations	(510.00)	0.00	(510.00)		(900.00)	(43.33)
4020 Income (deleted):Money Market Interest (deleted)	0.00	0.00	0.00		0.00	0.00
4030 Morgan Stanley Jones Income	0.00	0.00	0.00		0.00	0.00
4300 Morgan Stanley Interest	(2,139.74)	0.00	(2,139.74)	<u>B-1</u>	(5,613.80)	61.53
4301 Morgan Stanley Dividends	(18,122.35)	(23.32)	(18,145.67)	<u>B-1</u>	(17,318.08)	4.78
4302 Morgan Stanley Capital Gain/Distributions	(5,315.64)	(551.19)	(5,866.83)	<u>B-1</u>	(841.97)	596.80
4303 Morgan Stanley Unrealized Gains/Losses	(74,239.04)	563.10	(73,675.94)	<u>B-1</u>	(169,035.28)	(56.41)
7500-001 Income - Interest	(6,222.81)	11.41	(6,211.40)	<u>B-1</u>	(8,017.03)	(22.52)
7500-002 Income - EJ Investments	0.00	0.00	0.00		0.00	0.00
8050-001 Investment Fees	10,001.26	0.00	10,001.26	<u>B-1</u>	9,403.85	6.35
4400 Investment Income	(96,038.32)	0.00	(96,038.32)		(185,814.12)	(48.31)
4504 Income (deleted):Mid Year Conference (deleted):Reg	0.00	0.00	0.00		0.00	0.00
7200-002 Income - Advertising	(7,008.74)	0.00	(7,008.74)		(6,400.05)	9.51
4500 Conferences	(7,008.74)	0.00	(7,008.74)		(6,400.05)	9.51

Prepared by	Reviewed by
CRH 12/18/2025	DD 1/10/2026

Account	Prelim	Adj's	Adj	Annotation	Adj 09/24	%Chg
7400-001 Income - Grants	(17,045.00)	0.00	(17,045.00)		(11,174.00)	52.54
7450-001 Income - CDKF Subsidy	0.00	0.00	0.00		0.00	0.00
4700 Grant Income	(17,045.00)	0.00	(17,045.00)		(11,174.00)	52.54
7550-001 Past Governors Activity	(1,423.47)	0.00	(1,423.47)		0.00	0.00
7600-001 Income - Other	(17,859.56)	0.00	(17,859.56)		(11,638.20)	53.46
7999-000 Acquisition of WV Kiwanis	0.00	0.00	0.00		0.00	0.00
4800 Other Income	(19,283.03)	0.00	(19,283.03)		(11,638.20)	65.69
7150-001 Income - Fundraising	(7,902.37)	0.00	(7,902.37)		(475.00)	1563.66
4900 FUNDRAISING	(7,902.37)	0.00	(7,902.37)		(475.00)	1563.66
5105 Expenses:Travel & Administration (deleted):Distric	0.00	0.00	0.00		0.00	0.00
5110 Expenses:Travel & Administration (deleted):Distric	0.00	0.00	0.00		0.00	0.00
5115 Expenses:Travel & Administration (deleted):Distric	0.00	0.00	0.00		0.00	0.00
5125 Expenses:Travel & Administration (deleted):Chesape	0.00	0.00	0.00		0.00	0.00
5135 Expenses:Travel & Administration (deleted):Heart o	0.00	0.00	0.00		0.00	0.00
5140 Expenses:Travel & Administration (deleted):Mason D	0.00	0.00	0.00		0.00	0.00
5145 Expenses:Travel & Administration (deleted):Nationa	0.00	0.00	0.00		0.00	0.00
5150 Expenses:Travel & Administration (deleted):Southea	0.00	0.00	0.00		0.00	0.00
5160 Expenses:Travel & Administration (deleted):Southwe	0.00	0.00	0.00		0.00	0.00
5162 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
5164 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
5166 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
5168 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
5170 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
5171 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
5172 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
5174 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
5178 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
5180 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
5184 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
5185 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
5186 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
5187 Expenses:Travel & Administration (deleted):Divisio	0.00	0.00	0.00		0.00	0.00
8410-001 Meals	23,972.80	0.00	23,972.80		94,151.58	(74.54)
8500-001 Officer Exp - Governor	3,157.75	0.00	3,157.75		6,650.03	(52.52)
8500-005 Officer Exp - Governor Elect	1,342.00	0.00	1,342.00		3,381.87	(60.32)
8500-007 Officer Exp - Vice Governor	1,150.00	0.00	1,150.00		1,829.60	(37.14)
8500-010 Officer Exp - Executive Director	1,428.78	0.00	1,428.78		1,632.07	(12.46)
8500-015 Officer Exp - Secretary	0.00	0.00	0.00		55.59	(100.00)
8500-025 Officer Exp - Immediate Past Governor	1,299.20	0.00	1,299.20		2,171.27	(40.16)
8500-026 Officer Exp - Immediate Past WV Governor	0.00	0.00	0.00		0.00	0.00
8500-030 Officer Exp - Regional Trustees	9,960.16	0.00	9,960.16		4,154.80	139.73
8500-035 Officer Exp - Lt. Governors	17,675.09	0.00	17,675.09		9,901.34	78.51
8500-040 Officer Exp - Lt. Gov-Designate	12,001.60	(49.60)	11,952.00		6,463.30	84.92
8500-045 Officer Exp - Editor	0.00	0.00	0.00		0.00	0.00
8500-060 International Officer Candidate	0.00	0.00	0.00		0.00	0.00
8900-050 Travel - Hotels/Lodging	211,886.98	0.00	211,886.98		125,292.29	69.11
8900-100 Travel - Airfare	1,439.84	0.00	1,439.84		1,779.79	(19.10)
8900-150 Travel - Other	6,329.31	0.00	6,329.31		18,026.65	(64.89)
5000 Travel Expenses	291,643.51	(49.60)	291,593.91		275,490.18	5.85
5200 Expenses:Mid Year Conferences (deleted)	0.00	0.00	0.00		0.00	0.00
5205 Expenses:Mid Year Conferences (deleted):Program (d	0.00	0.00	0.00		0.00	0.00
5215 Expenses:Mid Year Conferences (deleted):Friday Nig	0.00	0.00	0.00		0.00	0.00
5334 Expenses:District Convention - General (deleted):R	0.00	0.00	0.00		0.00	0.00
5905 Expenses:Other District Events (deleted):Leadershi	0.00	0.00	0.00		0.00	0.00
6380 Expenses:General Expenses (deleted):Board Meeting	0.00	0.00	0.00		0.00	0.00
8100-001 Committee - Achievement	437.24	0.00	437.24		100.25	336.15
8100-002 Committee - Aktion Club	0.00	0.00	0.00		0.00	0.00
8100-003 Committee - Builders Club	341.38	0.00	341.38		0.00	0.00
8100-005 Committee - Circle K International	2,209.01	0.00	2,209.01		3,683.86	(40.04)
8100-008 Committee - Editor/Designer Salary	0.00	0.00	0.00		0.00	0.00
8100-010 Committee - Key Club International	0.00	0.00	0.00		400.00	(100.00)
8100-011 Committee - Key Leader	0.00	0.00	0.00		0.00	0.00

Prepared by	Reviewed by
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Account	Prelim	Adj's	Adj	Annotation	Adj 09/24	%Chg
8100-014 Committee - Kiwanis Kids	341.37	0.00	341.37		0.00	0.00
8100-015 Committee - Leadership & Education	696.09	0.00	696.09		261.47	166.22
8100-018 Committee - Membership	7,554.59	0.00	7,554.59		4,345.41	73.85
8100-021 Committee - Past Governors	1,497.20	0.00	1,497.20		0.00	0.00
8100-023 Committee - Public Relations	0.00	0.00	0.00		0.00	0.00
8100-025 Committe - Service/Signature Project	6,930.65	0.00	6,930.65		4,000.00	73.27
8100-030 Committee - DEIBA	0.00	0.00	0.00		500.00	(100.00)
8100-040 Committee - Mental Health Task Force	320.41	0.00	320.41		0.00	0.00
8150-001 District Project	0.00	0.00	0.00		0.00	0.00
8160-001 Entertainment & A/V	15,728.09	0.00	15,728.09		19,678.28	(20.07)
8200-001 General Meeting Expenses	92.99	0.00	92.99		632.92	(85.31)
8650-002 Salary - Publication Editor	7,000.00	(1,000.00)	6,000.00		6,000.00	0.00
8650-003 Salary - Publication Designer	5,000.00	1,000.00	6,000.00		6,000.00	0.00
8760-001 Registration Fees & Materials	27,412.37	0.00	27,412.37		19,614.40	39.76
8780-001 Speakers Fees	3,340.90	0.00	3,340.90		2,100.00	59.09
5100 Conferences and Meetings Expense	78,902.29	0.00	78,902.29		67,316.59	17.21
6195 Expenses:District Committees (deleted):Membership	0.00	0.00	0.00		0.00	0.00
6330 Expenses:General Expenses (deleted):District Offic	0.00	0.00	0.00		0.00	0.00
6335 Expenses:General Expenses (deleted):Office Supplie	0.00	0.00	0.00		0.00	0.00
6345 Expenses:General Expenses (deleted):Postage & Post	0.00	0.00	0.00		0.00	0.00
6385 Expenses:General Expenses (deleted):Background Che	0.00	0.00	0.00		0.00	0.00
6400 Reconciliation Discrepancies-1	0.00	0.00	0.00		0.00	0.00
8030-001 Background Checks	35.00	0.00	35.00		0.00	0.00
8040-001 Bank Fees	160.40	0.00	160.40		154.97	3.50
8160-005 Advertising	0.00	0.00	0.00		0.00	0.00
8420-001 Other Miscellaneous Expenditure	6,595.98	(6,090.00)	505.98		149.20	239.13
8420-002 Reconciliation Discrepancies	0.00	0.00	0.00		0.00	0.00
8435-001 New Club Support	70.25	0.00	70.25		0.00	0.00
8437-001 New Club Dues Payment	3,016.15	0.00	3,016.15		151.34	1892.96
8440-001 Office Equipment	2,194.74	0.00	2,194.74		0.00	0.00
8445-001 Office Supplies	936.19	0.00	936.19		575.49	62.68
8610-001 Postage & Shipping	568.48	0.00	568.48		632.24	(10.08)
8810-001 Printing/Supplies	1,458.37	(1,103.11)	355.26		1,219.61	(70.87)
8850-001 District Publication Expenses	251.00	0.00	251.00		251.00	0.00
8960-001 Website / IT / Software	3,200.19	0.00	3,200.19		3,800.36	(15.79)
8990-001 Reconciliation Discrepancies-1	0.00	0.00	0.00		0.00	0.00
5150 Office Expense	18,486.75	(7,193.11)	11,293.64		6,934.21	62.87
6205 Expenses:Staff Expenses:District Sec/Treas Contrac	0.00	0.00	0.00		0.00	0.00
6215 Expenses:Staff Expenses:The Capital Builder Editor	0.00	0.00	0.00		0.00	0.00
6220 Expenses:Staff Expenses:The Capital Kiwanian Desig	0.00	0.00	0.00		0.00	0.00
8550-050 Payroll Expenses:Wages	0.00	0.00	0.00		0.00	0.00
8550-100 Payroll Expenses:Taxes	0.00	0.00	0.00		0.00	0.00
8550-150 Payroll Expenses:Fees	0.00	0.00	0.00		0.00	0.00
8650-001 Salary - Executive Director	40,800.00	0.00	40,800.00		40,800.00	0.00
5200 Staff Expenses	40,800.00	0.00	40,800.00		40,800.00	0.00
6315 Expenses:General Expenses (deleted):Director & Off	0.00	0.00	0.00		0.00	0.00
8250-001 Insurance - D&O	800.00	0.00	800.00		800.00	0.00
5250 Insurance	800.00	0.00	800.00		800.00	0.00
6340 Expenses:General Expenses (deleted):Telephone/Inte	0.00	0.00	0.00		0.00	0.00
6396 Expenses:General Expenses (deleted):Internet Appli	0.00	0.00	0.00		0.00	0.00
8830-001 Telephone / Internet	1,200.00	0.00	1,200.00		1,200.00	0.00
5300 Telephone and Internet	1,200.00	0.00	1,200.00		1,200.00	0.00
6320 Expenses:General Expenses (deleted):Annual Audit o	0.00	0.00	0.00		0.00	0.00
8720-001 Professional Services	5,608.88	0.00	5,608.88		5,549.00	1.08
5350 Professional Services	5,608.88	0.00	5,608.88		5,549.00	1.08
6305 Expenses:General Expenses (deleted):Awards & Troph	0.00	0.00	0.00		0.00	0.00
6310 Expenses:General Expenses (deleted):Pins & Certific	0.00	0.00	0.00		0.00	0.00
8025-001 Scholarships/Awards	11,046.53	0.00	11,046.53		9,500.00	16.28
8600-001 Pins / Badges / Shirts	5,225.10	0.00	5,225.10		4,668.32	11.93
5400 Awards and Certificates	16,271.63	0.00	16,271.63		14,168.32	14.85

Year End: September 30, 2025
 Trial balance

Prepared by	Reviewed by
CRH 12/18/2025	DD 1/10/2026

TB-3

Account	Prelim	Adj's	Adj	Annotation	Adj 09/24	%Chg
6365 Expenses:General Expenses (deleted):Eliminate Proj	0.00	0.00	0.00		0.00	0.00
5450 Donations	0.00	0.00	0.00		0.00	0.00
6015 Expenses:Service Leadership Programs (deleted):Cir	0.00	0.00	0.00		0.00	0.00
6034 Expenses:Service Leadership Programs (deleted):SLP	0.00	0.00	0.00		0.00	0.00
8430-001 Kiwanis Children's Fund Donations	0.00	0.00	0.00		0.00	0.00
8430-002 Other Charity Donations	1,908.50	0.00	1,908.50		5,000.00	(61.83)
8750-001 Programs & Souvenirs	8,014.03	0.00	8,014.03		10,505.36	(23.71)
5500 Services Leadership Programs	9,922.53	0.00	9,922.53		15,505.36	(36.01)
8970-001 Fundraising expenses	0.00	6,090.00	6,090.00		0.00	0.00
5600 FUNDRAISING	0.00	6,090.00	6,090.00		0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>
Net Income (Loss)	61,310.05		62,462.76		177,213.55	(64.75)

CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.

Reviewed Financial Statements

For the Year Ended September 30, 2025

CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.

BOARD OF TRUSTEES

Dr. Josh Hiscock	Governor
Tim Gillette	Governor – Elect
Jeffrey Wolff	Secretary – Treasurer/ Executive Director
Eric Lamb	Immediate Past Governor
David Lurie	Vice Governor
Roger Diehl	Blue Ridge Trustee
Charles Marks	DelMar Trustee
Jamie Moore	Heart of Virginia Trustee
Marie Bowe-Quick	National Capital Trustee
Missy Zimmerman	Southeast Trustee
April Farmer	Southwest Trustee
Nathaniel Kyle	West Virginia Trustee

CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.

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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Trustees of
Capital District of Kiwanis International, Inc.

We have reviewed the accompanying financial statements of Capital District of Kiwanis International, Inc. (a nonprofit organization), which comprise the statement of assets, liabilities, and net assets – modified cash basis as of September 30, 2025, and the related statements of revenues, expenses, and other changes in net assets – modified cash basis; functional expenses – modified cash basis; and cash flows – modified cash basis for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the modified cash basis of accounting. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Capital District of Kiwanis International, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with the modified cash basis of accounting.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our conclusion is not modified with respect to this matter.

Supplementary Information

The supplementary information included on pages 10 to 13 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The supplementary information has been subjected to the review procedures applied in our review of the basic financial statements. We are not aware of any material modifications that should be made to the supplementary information. We have not audited the supplementary information and do not express an opinion on such information.

Didawick & Company, P.C.

Staunton, Virginia

February 6, 2026

BASIC FINANCIAL STATEMENTS

CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.
Statement of Assets, Liabilities, and Net Assets - Modified Cash Basis
As of September 30, 2025

ASSETS

Current assets:

Cash and cash equivalents	\$ 137,645
Total current assets	<u>137,645</u>

Other assets:

Investments	<u>1,119,309</u>
Total other assets	<u>1,119,309</u>

Total assets	<u><u>\$ 1,256,954</u></u>
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LIABILITIES AND NET ASSETS

Net assets:

Without donor restrictions

Undesignated	1,202,538
Board designated	<u>54,416</u>

Total net assets	<u>1,256,954</u>
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Total liabilities and net assets	<u><u>\$ 1,256,954</u></u>
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CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.
Statement of Revenues, Expenses, and Other Changes in Net Assets -
Modified Cash Basis
Year Ended September 30, 2025

	Without Donor Restrictions
REVENUES, GAINS AND OTHER SUPPORT:	
Membership dues	\$ 174,880
Conferences and events	209,288
Grants	17,045
Fundraising and special events	7,902
Donations	510
Investment income, net	96,038
Other income	19,283
Total revenues, gains and other support	524,946
EXPENSES:	
Program services:	
Administration of District Clubs	417,091
Supporting services:	
General and administration	39,304
Fundraising	6,090
Total expenses	462,485
Change in net assets	62,461
Net assets at beginning of year	1,194,493
Net assets at end of year	\$ 1,256,954

See accompanying notes and accountant's review report.

CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.
Statement of Functional Expenses - Modified Cash Basis
Year Ended September 30, 2025

	Program Services	Supporting Services		Total
	Administration of District Clubs	General and Administration	Fundraising	
Advertising	\$ 12,000	\$ -	\$ -	\$ 12,000
Awards and certificates	16,272	-	-	16,272
Conferences and meetings	66,902	-	-	66,902
Contract services	20,400	20,400	-	40,800
Insurance	-	800	-	800
Office expenses	-	11,295	-	11,295
Professional services	-	5,609	-	5,609
Services Leadership Programs	9,923	-	-	9,923
Supplies	-	-	6,090	6,090
Telephone and internet	-	1,200	-	1,200
Travel expenses	<u>291,594</u>	<u>-</u>	<u>-</u>	<u>291,594</u>
Total other operating expenses	<u>417,091</u>	<u>39,304</u>	<u>6,090</u>	<u>462,485</u>
 Total operating expenses	 <u>\$ 417,091</u>	 <u>\$ 39,304</u>	 <u>\$ 6,090</u>	 <u>\$ 462,485</u>

See accompanying notes and accountant's review report.

CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.
Statement of Cash Flows - Modified Cash Basis
Year Ended September 30, 2025

Cash flows from operating activities:

Change in net assets	\$ <u>62,461</u>
Adjustments to reconcile change in net assets to net cash provided by (used for) operating activities:	
Net investment income, reinvested	(101,174)
Increase (decrease) in accounts payable	<u>(1,152)</u>
Net cash provided by (used for) operating activities	<u>(39,865)</u>

Cash flows from investing activities:

Net transfers from investment accounts	<u>45,000</u>
Net cash provided by (used for) investing activities	<u>45,000</u>
Net increase in cash and cash equivalents	5,135
Cash and cash equivalents, beginning of year	<u>132,510</u>
Cash and cash equivalents, end of year	<u><u>\$ 137,645</u></u>

See accompanying notes and accountant's review report.

CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.
Notes to Financial Statements
September 30, 2025

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Capital District of Kiwanis International, Inc. (Capital District Kiwanis) is a private, not-for-profit organization that was established on August 29, 1918 primarily to assist Kiwanis International in building new clubs and strengthening existing clubs; delivering education to clubs; and delivering service leadership programs and global campaign for children programming to and through clubs. Capital District of Kiwanis International, Inc. is the administrative office for more than 140 Kiwanis clubs located within the geographic confines of Delaware, Maryland, Virginia, West Virginia, and the District of Columbia. The Organization is supported primarily through annual conferences and club membership dues.

Effective October 1, 2021, Capital District Kiwanis absorbed the Capital District Circle K and Capital District Key Club programs. Capital District Circle K International is the collegiate arm of Kiwanis which enables campus and community clubs to serve effectively through the creation of service opportunities, developing student leaders, and facilitating fellowship among members. Capital District Key Club is an extension of Key Club International, which allows high-school students to serve in their communities. The Key Club includes a student-led board that facilitates service and activity throughout the year. The focus of Key Club much like Circle K is to develop leadership, initiative, and service.

B. Basis of Accounting and Financial Statement Presentation

For the year ended September 30, 2025, Capital District Kiwanis has prepared its financial statements in accordance with the cash basis of accounting for not-for-profit entities with modifications made for investments, prepaid expenses, accounts payable and payroll withholdings. Consequently, revenues are recognized when received rather than when earned and expenses are recognized when incurred. Under this guidance, Capital District Kiwanis is required to report information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions.

Without donor restrictions – Net assets that are not subject to donor-imposed stipulations. Net assets without donor restrictions may be designated for specific purposes by action of the Board of Directors or may otherwise be limited by contractual agreements with outside parties.

With donor restrictions – Net assets subject to donor-imposed stipulations that may be temporary- or permanent-in-nature. Stipulations that are temporary-in-nature expire either by passage of time or fulfillment by action of Capital District Kiwanis. Stipulations that are permanent-in-nature require amounts to be held in perpetuity.

C. Use of Estimates

The preparation of financial statements in conformity with the modified cash basis of accounting requires management to make certain estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains, losses and other changes in net assets during the reporting period. Actual results could differ from those estimates.

D. Cash and Cash Equivalents

For purposes of the statement of cash flows - modified cash basis, Capital District Kiwanis considers cash in bank accounts, cash on hand, and all highly liquid investments purchased with original maturities of three months or less to be cash and cash equivalents.

E. Functional Allocation of Expenses

The costs of providing Capital District Kiwanis' program and supporting services have been summarized on a functional basis in the statement of revenues, expenses, and other changes in net assets - modified cash basis. Accordingly, certain costs have been allocated between the program and supporting services benefited.

CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.
Notes to Financial Statements
September 30, 2025

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

F. Membership Dues Revenue

Membership dues are charged to district clubs on a per member basis based on the number of club members as of October 1 or prorated for partial-year membership. Dues are collected by Kiwanis International and remitted to Capital District Kiwanis. Annual club dues that are not received by Kiwanis International prior to the end of the fiscal year are not accrued by Capital District Kiwanis because the charter of these clubs is likely to be revoked. Therefore, dues are recognized as revenue when received by Capital District Kiwanis.

G. Income Tax Status

Capital District Kiwanis is exempt from federal income taxes under Section 501(c)(4) of the Internal Revenue Code and has been classified as an organization that is not a private foundation under Section 509(a) of the Internal Revenue Code. Accordingly, no provision is made for income tax in the financial statements. Generally, federal, state, and local authorities may examine Capital District Kiwanis' tax returns for three years from the date of filing or the due date of the return, whichever is later.

H. Advertising

Capital District Kiwanis expenses all advertising costs as they are incurred. Advertising costs for fiscal year 2025 totaled \$12,000.

I. Adoption of New Accounting Standards:

The Organization adopted ASU 2016-13 *Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments*, which replaces the incurred loss methodology that is referred to as the current expected credit loss (CECL) methodology. The measurement of expected credit losses under the CECL methodology is applicable to financial assets measured at amortized cost, including loan receivables and held to maturity debt securities. It also applies to off-balance sheet credit exposures not accounted for as insurance (loan commitments, standby letters of credit, financial guarantees, and other similar instruments) and net investments in leases recognized by a lessor in accordance with Topic 842 on leases. The Organization did not have any material current expected losses during the current year.

2. CONCENTRATIONS OF CREDIT RISK

Capital District Kiwanis maintains cash balances in one financial institution. The balances are insured by the Federal Deposit Insurance Corporation up to \$250,000 per institution. As of September 30, 2025, there were no uninsured cash balances.

3. INVESTMENTS

The following schedule summarizes the total return on investments for the year ended September 30, 2025:

Fair market value – October 1, 2024	\$ 1,063,135
Net cash withdrawn from investments	(45,000)
Dividend and interest income, reinvested	31,632
Realized and unrealized gain/(loss), reinvested	79,543
Investment expenses	(10,001)
Fair market value – September 30, 2025	<u>\$ 1,119,309</u>

4. FAIR VALUE MEASUREMENTS

Capital District Kiwanis applies generally accepted accounting principles for fair value measurements of financial assets that are recognized or disclosed at fair value in the financial statements on a recurring basis. GAAP establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are as follows:

CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.
Notes to Financial Statements
September 30, 2025

4. FAIR VALUE MEASUREMENTS (CONT'D)

- Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the organization has the ability to access at the measurement date.
- Level 2 inputs are inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. Investments in this category include equity securities that are not actively traded.
- Level 3 inputs are unobservable inputs for the asset or liability.

The level in the fair value hierarchy within which a fair measurement in its entirety falls is based on the lowest level input that is significant to the fair value measurement in its entirety. The fair values measurements and levels within the fair value hierarchy of those measurements for the assets reported at fair value on a recurring basis as of September 30, 2025 are as follows:

Investments	Fair Value at September 30, 2025	Quoted Prices in Active Markets for Identical Assets (Level 1)
Exchange traded funds	\$ 603,788	\$ 603,788
Stocks	287,657	287,657
Fixed income	85,954	85,954
Government securities	141,910	141,910
Total investments	\$ 1,119,309	\$ 1,119,309

5. LIQUIDITY MANAGEMENT

Capital District of Kiwanis International, Inc. has \$1,256,954 of financial assets available within one year of the date of the statement of revenues, expenses, and other changes in net assets - modified cash basis to meet cash needs for general expenditure, consisting of cash and equivalents of \$137,645, and investments of \$1,119,309. None of these financial assets are subject to donor-imposed stipulations or other contractual restrictions that make them unavailable for general expenditure within one year of the date of the statement of revenues, expenses, and other changes in net assets - modified cash basis. Capital District Kiwanis has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due.

6. GOVERNING BOARD DESIGNATIONS

Capital District Kiwanis has a policy requiring funds be retained in reserve in an amount equal to 1.0 times the current annual operating budget, less budgeted revenue from self-supporting events. Management has established a separate cash account to manage these reserve funds. These board designated funds are shown separate from undesignated net assets in the statement of financial position and totaled \$54,416 as of September 30, 2025.

7. SUBSEQUENT EVENTS

Capital District Kiwanis did not have any subsequent events requiring recordation or disclosure in the financial statements through February 6, 2026, which is the date the financial statements were available to be issued.

SUPPLEMENTARY INFORMATION

CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.
Statement of Assets, Liabilities, and Net Assets by Program - Modified Cash Basis
As of September 30, 2025

	<u>KIWANIS</u>	<u>KEY CLUB</u>	<u>CIRCLE K</u>	<u>TOTAL</u>
ASSETS				
Current assets:				
Cash and cash equivalents	\$ 72,513	\$ 31,156	\$ 33,976	\$ 137,645
Total current assets	<u>72,513</u>	<u>31,156</u>	<u>33,976</u>	<u>137,645</u>
Other assets:				
Investments	911,081	208,228	-	1,119,309
Total other assets	<u>911,081</u>	<u>208,228</u>	<u>-</u>	<u>1,119,309</u>
Total assets	<u>\$ 983,594</u>	<u>\$ 239,384</u>	<u>\$ 33,976</u>	<u>\$ 1,256,954</u>
LIABILITIES AND NET ASSETS				
Net assets:				
Without donor restrictions				
Undesignated	929,178	239,384	33,976	1,202,538
Board designated	<u>54,416</u>	<u>-</u>	<u>-</u>	<u>54,416</u>
Total net assets	<u>983,594</u>	<u>239,384</u>	<u>33,976</u>	<u>1,256,954</u>
Total liabilities and net assets	<u>\$ 983,594</u>	<u>\$ 239,384</u>	<u>\$ 33,976</u>	<u>\$ 1,256,954</u>

See accompanying notes and accountant's review report.

CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.
Statement of Revenues, Expenses, and Other Changes in Net Assets by Program - Modified Cash Basis
Year Ended September 30, 2025

	<u>KIWANIS</u>	<u>KEY CLUB</u>	<u>CIRCLE K</u>	<u>TOTAL</u>
REVENUES, GAINS AND OTHER SUPPORT:				
Membership dues	\$ 131,148	41,692	2,040	\$ 174,880
Conferences and events	66,052	138,650	4,586	209,288
Grants	16,645	400	-	17,045
Fundraising and special events	-	7,902	-	7,902
Donations	-	435	75	510
Investment income, net	78,697	17,338	3	96,038
Other Income	7,326	11,957	-	19,283
Total revenues, gains and other support	<u>299,868</u>	<u>218,374</u>	<u>6,704</u>	<u>524,946</u>
EXPENSES:				
Program services:				
Administration of District Clubs	233,367	179,299	4,425	417,091
Supporting services:				
General and administration	37,994	1,086	224	39,304
Fundraising	-	6,090	-	6,090
Total expenses	<u>271,361</u>	<u>186,475</u>	<u>4,649</u>	<u>462,485</u>
Change in net assets	28,507	31,899	2,055	62,461
Net assets at beginning of year	<u>955,087</u>	<u>207,485</u>	<u>31,921</u>	<u>1,194,493</u>
Net assets at end of year	<u>\$ 983,594</u>	<u>\$ 239,384</u>	<u>\$ 33,976</u>	<u>\$ 1,256,954</u>

See accompanying notes and accountant's review report.

CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.
Statement of Functional Expenses by Program - Modified Cash Basis
Year Ended September 30, 2025

	Program Services			Supporting Services						Total
	Administration of District Clubs			General and Administration			Fundraising			
	KIWANIS	KEY CLUB	CIRCLE K	KIWANIS	KEY CLUB	CIRCLE K	KIWANIS	KEY CLUB	CIRCLE K	
Advertising	12,000	-	-	-	-	-	-	-	-	12,000
Awards and certificates	14,550	1,596	126	-	-	-	-	-	-	16,272
Conferences and meetings	28,882	36,928	1,092	-	-	-	-	-	-	66,902
Contract services	20,400	-	-	20,400	-	-	-	-	-	40,800
Insurance	-	-	-	800	-	-	-	-	-	800
Office expenses	-	-	-	9,985	1,086	224	-	-	-	11,295
Professional services	-	-	-	5,609	-	-	-	-	-	5,609
Services Leadership Programs	3,691	6,232	-	-	-	-	-	-	-	9,923
Supplies	-	-	-	-	-	-	-	6,090	-	6,090
Telephone and internet	-	-	-	1,200	-	-	-	-	-	1,200
Travel Expenses	153,844	134,543	3,207	-	-	-	-	-	-	291,594
Total other operating expenses	<u>233,367</u>	<u>179,299</u>	<u>4,425</u>	<u>37,994</u>	<u>1,086</u>	<u>224</u>	<u>-</u>	<u>6,090</u>	<u>-</u>	<u>462,485</u>
Total operating expenses	<u>\$ 233,367</u>	<u>\$ 179,299</u>	<u>\$ 4,425</u>	<u>\$ 37,994</u>	<u>\$ 1,086</u>	<u>\$ 224</u>	<u>\$ -</u>	<u>\$ 6,090</u>	<u>\$ -</u>	<u>\$ 462,485</u>

See accompanying notes and accountant's review report.

CAPITAL DISTRICT OF KIWANIS INTERNATIONAL, INC.
Statement of Cash Flows by Program - Modified Cash Basis
Year Ended September 30, 2025

	<u>KIWANIS</u>	<u>KEY CLUB</u>	<u>CIRCLE K</u>	<u>TOTAL</u>
Cash flows from operating activities:				
Change in net assets	\$ 28,507	\$ 31,899	\$ 2,055	\$ 62,461
Adjustments to reconcile change in net assets to net cash provided by (used for) operating activities:				
Net investment income, reinvested	(82,791)	(18,383)	-	(101,174)
Increase (decrease) in accounts payable	(1,152)	-	-	(1,152)
Net cash provided by (used for) operating activities	<u>(55,436)</u>	<u>13,516</u>	<u>2,055</u>	<u>(39,865)</u>
Cash flows from investing activities:				
Net transfers to investment accounts	<u>45,000</u>	<u>-</u>	<u>-</u>	<u>45,000</u>
Net cash provided by (used in) investing activities	<u>45,000</u>	<u>-</u>	<u>-</u>	<u>45,000</u>
Net increase (decrease) in cash and cash equivalents	(10,436)	13,516	2,055	5,135
Cash and cash equivalents, beginning of year	<u>82,949</u>	<u>17,640</u>	<u>31,921</u>	<u>132,510</u>
Cash and cash equivalents, end of year	<u>\$ 72,513</u>	<u>\$ 31,156</u>	<u>\$ 33,976</u>	<u>\$ 137,645</u>

See accompanying notes and accountant's review report.



Kiwanis®

CAPITAL DISTRICT

Capital District, Kiwanis International
February 2026 Board of Trustees Meeting
Agenda Point – Waiver of Travel
Reimbursement Process for 2026
International Convention

Background

The 2026 Kiwanis International Convention (ICON) will be held in late June in Manila, Philippines. Since this year's convention requires international travel, the deadlines for registration are earlier than normal and there is a greater expense for those attending this convention than when ICON is held in North America. A one-time waiver to the normal reimbursement process is probably in order.

Section 11, Subsection C outlines the reimbursement policy for International Convention for Executive Officers, Trustees and Lt. Governor designates. For Trustees, subsection C(b)(3) and similarly for Lt. Governor designate under subsection C(d)(3) the policy currently states:

an expense reimbursement that approximates the anticipated expenses related to attending the International Convention with the actual amounts determined on an annual basis by Board of Directors. To qualify for reimbursement as provided in the Capital District Budget for attendance at the International Convention, the individual must have attended all Delegate sessions at the Convention. Valid reimbursable expenses for attending the International Convention include:

- a. Round-trip economy class airfare for the Trustee only or actual mileage driven round-trip to convention city as long as it does not exceed the cost of a round-trip economy flight.
- b. Mileage reimbursement for one round-trip from home to airport, if travel is via air.
- c. Airport or hotel parking
- d. Early registration fees for International Convention (including ticketed meal sessions)
- e. Lodging in a standard room for a maximum of four nights at the assigned District hotel or equivalent hotel at the same or lower rate than that charged at the District's assigned

NOTE: if a District Trustee is unable to attend the International Convention during their final year in office, and a District Trustee-Designate has been elected for that region, the District Trustee-Designate may attend the Convention and be reimbursed at the same rate as the District Trustee. In order to qualify for reimbursement, the District Trustee-Designate must be elected by a club in their Division as the official delegate at the Convention, with all appropriate papers filed with Kiwanis International, and attend all delegate sessions at the Convention.

Under this process, reimbursement would not normally occur until after International Convention in July. However, due to the expenses required for international airfare and a convention registration fee of \$409, Capital District should consider relaxing some of these requirements and allow for earlier reimbursement of registration and airfare prior to International Convention.

RECOMMENDATION

To assist those attending the 2026 International Convention, the District Board should direct the Executive Director to reimburse District Officers, Trustees and Lt. Governors for reimbursement

within the following guidance by providing:

- A. A copy of their paid registration form for Kiwanis International convention, and
- B. A copy of their paid air travel plan
- C. A copy of their hotel reservation in Manila

Advance reimbursement of airfare and registration only (not hotel) would be allowed with the understanding that if the individual does not attend the required sessions in Manilla, they will be required to return the reimbursement to the District. Post convention, the traveler may submit additional expenses incurred (up to the total stipend amount).

Since there are several options for travelers to get to Manila that is lower cost and is not a direct round trip flight - the Executive Director should be allowed to review and reimburse a reasonable amount for airfare as part of the reimbursement process. To assist in that process, if the traveler is not flying directly to/from the convention city, wishes to purchase a higher fare class, or use miles, the reimbursement request must be accompanied by a detailed quote showing the cash standard economy class fare from their home airport to/from the convention city dated the same time as their actual tickets were purchased as a comparison and that economy class fare will be used as the basis for reimbursement.

Operational Impact

The early reimbursement process will have no operational impact but would assist those Kiwanians who must put out \$1,000+ for registration and tickets to be reimbursed on a trip that they know they will attend.

This change will only be in place for the 2026 International Convention, and the district policy code will not be changed for this one-time waiver.

Financial Impact

None

Respectfully submitted,

David Lurie, Governor-elect
Capital District Kiwanis

Capital District Kiwanis Task Force on the Role of the LTG

Task Force Timeline:

- Draft Report Due: December Board Meeting
- Final Recommendations Due: Mid Year Board Meeting

Task Force Membership:

Samantha Bosserman, Chair, Heart of VA Region Trustee
David Lurie, Governor-Elect
Seth Steele, Past LTG Committee Chair

Purpose Statement:

The Capital District must acknowledge the diverse characteristics of its divisions, including geographic differences, population demographics, and identified needs. To address these factors, the Governor, Lt. Governor, Lt. Governor-elect, and Trustees should collaborate annually to assess the needs of each division and individual clubs. Together, they will develop a strategy to strengthen both the divisions and their clubs, aiming to achieve their objectives by effectively distributing volunteer time and responsibilities. These good “business” practices should enhance the recruitment of volunteers when they understand that issues will be addressed as a team.

Suggested Changes with Proposed Action Steps

Club Engagement Report/Meeting

Suggested Change: Assessment review meeting with leadership team regarding each club in the division to determine plan and goals for each club.

Action Step if Approved: Create club engagement assessment form.

Lt. Governors Reports

Suggested Change: Overhaul LTG reports to reflect focus on club engagement and relationships rather than checklist and information that is already available.

Action Step if Approved: Review and update current required reports.

Club Visits

Suggested change: Three club visits (Contact Visit, Board Visit, and Service/Fundraiser Visit) are the minimum per club but some clubs may need additional visits.

Action Step if Approved: Update District reimbursement process- and budget- to capture the possibility of multiple visits per club outside of the three required visits.

Club Communications

Suggested Change: Stress an additional focus for LTGs on relationship building with clubs rather than “forced” communication.

Divisional Council Meetings

Suggested Change: Require quarterly DCMs (in person preferred, virtual optional). Ensure there is an education component to each DCM (can/should utilize District leaders). Expand the invitation list to DCMs.

Action Steps if Approved: Create a suggested list of DCM agendas for the year. Provide additional training on DCM best practices.

Succession Planning

Suggested Change: LTG, Immediate Past LTG, and LTG-Elect serve as the Divisional Leadership Team to help provide support and prepare division leaders.

LTG Education/Training

Suggested Changes:

- LTG-elects attend Amplify training.
- Make LTG training more robust on how to do club visits, build relationships, how to hold DCMs, etc.

- Create sample DCM agendas for LTGs who do not know where to start.
- Expand CLE training offerings to new clubs and clubs that cannot attend scheduled CLE.
- Create a resource guide on experts in the District or at KI- LTGs do not need to be the expert of all, they just need to know who to contact who is.



Kiwanis[®]

CAPITAL DISTRICT

Report of the Executive Director
Capital District, Kiwanis International
February 27, 2026

Membership

2025-2026 Starting # **3657** Current Total **3764** Net Change **+107**
Total Active Charters – **140** **Total Charters on CSN - 13**

Clubs on CSN: Winchester, Salem, Blue Ridge, PG County, Harford County, Shepherd Park, Bridgeport, Old Point Comfort, Clinchco, Bluefield, Huntington, Ocean View Beach, Rockbridge

Clubs to be Built this Year: Cumberland (8), Culpepper (9), S. Boston (15), Point Pleasant (20), NoVA Voices (2)

Charters Revoked: Tuckahoe, St. Paul-Castlewood
Charters Resigned: Short Pump, Hinton (5)

Single Digit Membership:

4 - Radford
5 - Great Bridge, Greater Nitro, Hinton, Mathews, Parsons, Marshall County
6 - Far East, Mercer County
7 - Gloucester, Central Chesterfield
8 - Greater Landover, Northwest Washington, Ocean View Beach
9 - Bluefield, Clincho, Delmar, Georgetown, Montgomery Village, Rockbridge, Greenbriar Valley

Clubs who lost members so far this year: **26 of 153**

Clubs who gained this year: **53 of 153**

Clubs who are net 0 so far this year: **78 of 153**

Clubs at or above charter strength (15): **96 of 153**

Clubs below charter strength (15): **57 of 153**

Lt. Governor Election Reporting

2025-26 Lt. Governors-Elect Elected: **12 of 16** (Need D12, D16, D17, D19)

2025-26 Lt. Governor Reports

Contact: 15 out of 18 filed (D1, D16, D20 Not Filed)

Clubs who are more than two monthly reports in arrears

(in accordance with Policy Section 2B(c))

44 out of 153 clubs are Not in Good Standing

Division 1:

Far East Washington

Division 2:

Manassas
Mount Vernon

Division 3:

Mitchellville
Montgomery Village
PG County

Division 4:

Commodore Mayo

Division 5:

Chincoteague
Delmar
Georgetown
Pocomoke City
Seaford

Division 6:

NONE

Division 8:

Strasburg

Division 9:

Alleghany Highlands
Rockbridge

Division 10:

Central Chesterfield
Hopewell

Division 12:

NONE

Division 13:

Old Point Comfort

Division 14:

North Suffolk
Ocean View Beach

Division 15:

Bassett
Roanoke
Salem

Division 16:

Beckley
Bluefield
Hinton
Radford
War
Welch

Division 17:

Clinch River
Clinchco
Clinchwood

Division 18:

Wheeling

Division 19:

Bridgeport
Clarksburg
Fairmont
Keiser
Morgantown
Parsons

Division 20:

Dilbarton
Gilbert
Greater Nitro
St. Albans
West Charleston

Clubs who have not filed 2025-26 Election Reports (due June 1, 2025)

(in accordance with Policy Section 2B(c))

11 out of 153 clubs are Not in Good Standing

Division 1:
Far East Washington
Northwest Washington

Division 2:
NONE

Division 3:
PG County

Division 4:
NONE

Division 5:
Delmar
Pocomoke City

Division 6:
NONE

Division 8:
NONE

Division 9:
NONE

Division 10:
Central Chesterfield

Division 12:
Mathews

Division 13:
Old Point Comfort

Division 14:
NONE

Division 15:
NONE

Division 16:
Hinton
Radford
War

Division 17:
NONE

Division 18:
NONE

Division 19:
NONE

Division 20:
NONE

Capital District Kiwanis

Budget vs. Actuals

October 2025 - September 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Revenue				
4300 Morgan Stanley Cash Interest	171.58	7.00	-164.58	-2,351.14 %
4301 Morgan Stanley Dividends	5,229.89	12,000.00	6,770.11	56.42 %
4302 Morgan Stanley Realized Gains/Losses	5,104.09	0.00	-5,104.09	
4303 Morgan Stanley Unrealized Gains/Losses	14,091.69	50,000.00	35,908.31	71.82 %
4304 Morgan Stanley Investment Interest	2,100.43	5,000.00	2,899.57	57.99 %
7000-001 Income - Membership Dues	80,088.27	121,600.00	41,511.73	34.14 %
7050-001 Income - New Club Dues	1,135.58	7,500.00	6,364.42	84.86 %
7100-001 Income - Registration & Event Fees	26,793.35	95,000.00	68,206.65	71.80 %
7200-002 Income - Advertising/Sponsorship	1,000.00	5,000.00	4,000.00	80.00 %
7400-001 Income - Grants		12,000.00	12,000.00	100.00 %
7600-001 Income - Other	50.00	0.00	-50.00	
Total Revenue	\$135,764.88	\$308,107.00	\$172,342.12	55.94 %
GROSS PROFIT	\$135,764.88	\$308,107.00	\$172,342.12	55.94 %
Expenditures				
8025-001 Scholarships/Awards	-6,150.00	11,000.00	17,150.00	155.91 %
8030-001 Background Checks		1,000.00	1,000.00	100.00 %
8050-001 Investment Fees	2,681.31	8,000.00	5,318.69	66.48 %
8100-001 Committee - Achievement		500.00	500.00	100.00 %
8100-002 Committee - Aktion Club		300.00	300.00	100.00 %
8100-003 Committee - Builders Club		300.00	300.00	100.00 %
8100-005 Committee - Circle K International		3,000.00	3,000.00	100.00 %
8100-009 Committee - Finance		250.00	250.00	100.00 %
8100-010 Committee - Key Club International		2,400.00	2,400.00	100.00 %
8100-011 Committee - Key Leader	6,900.00	500.00	-6,400.00	-1,280.00 %
8100-012 Committee - Kiwanis-Family		6,000.00	6,000.00	100.00 %
8100-014 Committee - Kiwanis Kids		300.00	300.00	100.00 %
8100-015 Committee - Leadership & Education		1,000.00	1,000.00	100.00 %
8100-018 Committee - Membership		20,000.00	20,000.00	100.00 %
8100-023 Committee - Public Relations		500.00	500.00	100.00 %
8100-025 Committee - Service / Signature Project		100.00	100.00	100.00 %
8160-001 Entertainment & A/V		6,000.00	6,000.00	100.00 %
8250-001 Insurance - D&O	800.00	800.00	0.00	0.00 %
8410-001 Meals	1,259.48	30,000.00	28,740.52	95.80 %
8430-001 Kiwanis Children's Fund Donations		10,000.00	10,000.00	100.00 %
8435-001 New Club Support	458.50	0.00	-458.50	
8437-001 New Club Dues Payment	1,919.52	7,500.00	5,580.48	74.41 %
8445-001 Office Supplies	312.19	500.00	187.81	37.56 %
8500-001 Officer Exp - Governor	527.40	6,000.00	5,472.60	91.21 %
8500-005 Officer Exp - Governor Elect		5,500.00	5,500.00	100.00 %
8500-007 Officer Exp - Vice Governor		4,000.00	4,000.00	100.00 %
8500-010 Officer Exp - Executive Director	151.16	4,500.00	4,348.84	96.64 %
8500-025 Officer Exp - Immediate Past Governor		3,500.00	3,500.00	100.00 %

Capital District Kiwanis

Budget vs. Actuals

October 2025 - September 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
8500-030 Officer Exp - Regional Trustees		12,000.00	12,000.00	100.00 %
8500-035 Officer Exp - Lt. Governors	2,148.80	12,000.00	9,851.20	82.09 %
8500-040 Officer Exp - Lt. Governors-Designate		12,000.00	12,000.00	100.00 %
8600-001 Pins / Badges / Shirts	7.71	3,000.00	2,992.29	99.74 %
8610-001 Postage / Shipping	70.52	100.00	29.48	29.48 %
8650-001 Salary - Executive Director	14,800.00	44,400.00	29,600.00	66.67 %
8650-002 Salary - Publication Editor	2,000.00	6,000.00	4,000.00	66.67 %
8650-003 Salary - Publication Designer	2,000.00	6,000.00	4,000.00	66.67 %
8720-001 Professional Services	53.97	6,300.00	6,246.03	99.14 %
8750-001 Programs & Souvenirs		1,500.00	1,500.00	100.00 %
8760-001 Conference Materials		3,500.00	3,500.00	100.00 %
8780-001 Speakers Fees	250.00	3,000.00	2,750.00	91.67 %
8810-001 Printing / Supplies		1,200.00	1,200.00	100.00 %
8830-001 Telephone / Internet	400.00	1,200.00	800.00	66.67 %
8850-001 District Publication Expenses		300.00	300.00	100.00 %
8900-050 Travel - Hotels/Lodging	-3,560.19	50,000.00	53,560.19	107.12 %
8900-150 Travel - Automobile Expense		1,000.00	1,000.00	100.00 %
8960-001 Website / IT / Software	565.21	2,000.00	1,434.79	71.74 %
Total Expenditures	\$27,595.58	\$298,950.00	\$271,354.42	90.77 %
NET OPERATING REVENUE	\$108,169.30	\$9,157.00	\$ -99,012.30	-1,081.27 %
NET REVENUE	\$108,169.30	\$9,157.00	\$ -99,012.30	-1,081.27 %



Capital District Kiwanis
Consolidated Statement of Financial Position
As of January 31, 2026

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000-010 Kiwanis Checking	87,919.13
1000-011 Kiwanis Reserve	55,055.20
1000-012 Kiwanis Investments	922,333.71
1001-010 Key Club Checking	57,693.22
1001-011 Key Club Investments	235,282.73
1002-010 Circle K Checking	35,868.37
Total Bank Accounts	\$1,394,152.36
Total Current Assets	\$1,394,152.36
TOTAL ASSETS	\$1,394,152.36
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-001 Accounts Payable (A/P)	1,152.71
Total Accounts Payable	\$1,152.71
Total Current Liabilities	\$1,152.71
Total Liabilities	\$1,152.71
Equity	
3300-001 Unrestricted Net Assets	1,051,795.60
3300-002 Equity - Key Club	170,807.00
3300-003 Equity - Circle K	33,200.00
Net Revenue	137,197.05
Total Equity	\$1,392,999.65
TOTAL LIABILITIES AND EQUITY	\$1,394,152.36



Jeffrey Wolff <jmwolff@gmail.com>

New District Trustee Board Report from DelMarVA

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Thu, Feb 5, 2026 at 10:04 AM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

Region Name

DelMarVA

Membership

A brief analyses of membership trends for Division's 4, 5 and 6 follow. This is only a small snapshot of the DelMarVa Region.

Division 4:

There is currently 7 active clubs in Division 4 with only 1 at 20 (Frederick) members and metrics show holding this number for the next few month's, and one at 16 (Next Generation E-Club) has had no movement. The 5 year trend show a loss of membership post COVID of 23 and recovering 4. The Fredrick club has been on a downward trend for the last several years. The Next Generation E-Club is the only one over 5 years to not to reach 20 members. There where also 2 clubs that closed and that will account for a loss of 7. The current trend is for Division 4 to maintain a membership number in the 200-210 range for the rest of the year. With Division 6 clubs moving into Division 4 at the start of the 2026-2027 year, the trends will change. Growth plans are in-place for 2 clubs completed for Division 4, others are in-work.

Division 5:

There are currently 10 active clubs in Division 5 with 5 under 20 members. One is at 19 members (Greater Millsboro) with plans to add new members soon. The other 4 (Georgetown, Delmar, Pocomoke, and Accomack) are below charter. All 4 are active but have just not been able to find new members and keep them. All 4 have had this issue for many years. Offers for club growth programs have been met with mixed comments. Pocomoke has shown the most interest in club growth, just not the will to move forward. The 5 year trend show net gain of 23 post COVID. Membership trend for Division 5 is on the upswing with 13 new members sofar this year. The Lt. Governor has been active with all the clubs under 20. The current trend is for Division 5 to maintain a membership number in the 245-255 range for the rest of the year. Division 5 growth plans in-place for 3 clubs, with others in-work.

Division 6:

Division 6 has seen the most issues post COVID with 4 clubs closing. There are 6 active clubs with 5 under 20 (one is a new club less than a year old). 3 clubs are under 15 members, and have struggled to retain or gain new members. Even with the loss of 4 clubs, the division has a post COVID gain of 2. The Lt. Governor has spent time with each club in an effort to find the way to increase membership. As this division covers the City of Baltimore, keeping clubs going has been a hard wall to climb. Membership trend for Division 6 is to maintain a membership number in the 90-95 range for the rest of the year. Division 6 does not have any growth plans in the works at this time.

With Division's 4 and 6 to merge at the end of the Kiwanis year, the membership number should be in the 295-305 range. This will change the trend numbers as far as totals, but not the percentages.

The DelMarVa Region should have a membership in the 545-555 range if the trend holds.

Plans for New Kiwanis or SLP Clubs

Division's 5 and 6 have SLP (Key Clubs) planning in-work.

District Committee Updates

District Finance committee held a zoom meeting to cover the current financial report, with the district in good standing.

The Public Relations committee has not held a meeting this year.

Mid Winter planning is well under way, with a schedule set.

Other Challenges or Assistance Needed

None at this time, I have asked the Lt. Governors to contact me if assistance is needed.

Other Comments

The region is in good shape overall, with the main issues listed in the Membership section as area's to followup on.

Next Generation E-Club, Georgetown, Delmar, Pocomoke City, Accomack, Reisterstown, Loch Raven, and Hampden-Midtown all have a history of low membership numbers over the last five years, and I do not foresee that changing any time soon. There are a number of reasons, but most stem from demographics and economy of each respective location.



Jeffrey Wolff <jmwolff@gmail.com>

New District Trustee Board Report from Heart of Virginia

1 message

noreply@kiwanis.org <noreply@kiwanis.org>

Fri, Feb 6, 2026 at 4:36 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

Region Name

Heart of Virginia

Membership

As of today (2/6) there are 11 clubs that have under 20 members in Divisions 8, 9, and 10 (Central Chesterfield; Greenbrier Valley; Rockbridge; Strasburg; Old Town; Shepherdstown; Hopewell; Dinwiddie; Henrico; Shenandoah Valley; Blue Ridge).

Eight of these clubs have had under 20 members for the past three years. Two clubs are currently +4 members (Greenbrier Valley/Dinwiddie), signifying some movement for 25/26 Kiwanis Year. Henrico is +18 due to the newish club build.

I reached out to LTGs regarding any visits or outreach. I heard back from one (Div. 8). Given the short turnaround of this information, I have not followed up on any specific plans that the LTGs have to increase membership in these clubs.

Plans for New Kiwanis or SLP Clubs

Culpeper build coming soon- sponsored by Charlottesville.

District Committee Updates

DCON is rocking and rolling. Holding regular meetings and planning for a great event in August.

Long Term Planning met in January and will be meeting again in April.

Task Force on LTGs submitted final report for this board book.

Other Challenges or Assistance Needed

None

Other Comments

I attended DCMs for Division 9 and Division 8. Both were held virtually. Once we thaw out, I look forward to visiting regions in person for upcoming events and projects.



Jeffrey Wolff <jmwolff@gmail.com>

New District Trustee Board Report from National Capital

1 message

noreply@kiwanis.org <noreply@kiwanis.org>

Tue, Feb 10, 2026 at 6:57 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

Region Name

National Capital

Membership

Division 1

The following Clubs are under 20 members in Division 1
Most of them are barely holding on .

Far East
North West
Shepherd Park
South West
Waldorf

The only Club in the now Division 1 who is NOT under 20 is the DC Club. They have 46 members.
The Clubs under 20 have discussed the Boost Program and other initiatives to help rebuild.

Hopefully there will be more assistance when these Clubs will merge with Division 3 and all of them will be under the heading of Division 1.

Division 2

The following Clubs are under 20 members in Division 2

Haymarket-Gainesville: 13 (+1 for the year): Lt. Gov. Dodd will be talking to them about a boost when he does the Board visit later this week. They are an evening club and do have a Membership Plan. They completed the KI membership plan survey. Lt. Gov. Dodd calls them his small but mighty club. They are in year 3 so still just babies but have really good leadership and have good ties to the community.

Leesburg: 12 (+1 for the year): Lt. Gov. Dodd say they are struggling but have some upcoming leaders that I'm interested in seeing what they can do. They meet in the evening at a couple different restaurants. They did not provide a Membership Plan.

Mt Vernon: 15 members (no growth this year): They are lacking technology skills since members do not use social media and/or lack computer skill sets. They are very good at what they do, though. They meet in the evening at a country club, which may be cost-prohibitive to new members, and they are considering other options, but no real change during Lt. Gov. Dodd's tenure. They did not provide a Membership Plan.

North Stafford: 11 members (-5 so far this year): Reality is they are probably down to 7. They are a brand-new club and in the last month their President, Pres-E, and Secretary all resigned. The new leadership has been established. Definitely a work in progress. They are an evening club and meet at a bank. They do have a Membership Plan, and they completed the KI Membership Plan survey. Lt. Gov. Dodd Club Coach, so very invested and involved.

South Arlington: 15 members (no growth this year): They are a lunch club. They did not provide a Membership Plan. They are well connected to their community, but also set in their ways.

Division 3

Bethesda

The Kiwanis Club of Bethesda has not grown their membership roll since 2021, currently at 15 members. The club has had many prospective members pro-actively contact the club inquiring about membership, but the lack of service projects outside of the Miracle League of Montgomery County is leading to those individuals choosing not to join the club. Once Bethesda boosts their community engagement, they will be able to easily reach 20+ members.

Greater Landover

With 8 members, the Great Landover club chose last year to revitalize the club and attract more attention from the community. This started with increasing their marketing efforts, and holding a large celebration last summer to celebrate long-time members and their impact. The club is a perfect candidate for a club boost to assist in their efforts.

Greater Laurel

The new Laurel club just recently held their officer/board elections and worked with a KI representative to write their by-laws. They will soon be submitted and the club will be official. The club has already identified service opportunities and is well-positioned to grow once they become visible in the Laurel area.

Leisure World

Leisure World has seen significant growth recently and was one of the top clubs last year for total growth. They are now at 24 members with one new member added this year.

Montgomery Village

The Montgomery Village club has 9 members and has remained around this count for several years. The club has received many Lieutenant Governor visits and has a great impact in the upper county area of Montgomery County. They are also a good candidate for a club boost.

Prince George's County

The Prince George's County club has not paid their dues for the administrative year and have received a suspension notice. Last year they paid their dues for 18 members very late in the year. It is unknown if they will continue this trend, or finally surrender their charter soon. The club no longer meets and has only a few true members, at least one of which has expressed interest in moving to a new club. As of 2025 the club was still distributing grants to area partners. The member roster has stayed steady at 18. The 2024-2025 Lieutenant Governor conducted one in-person visit last year with the club and has had multiple phone and email conversations before and since then.

Rockville

The Rockville club lost one member at the end of the last administrative year and is currently at 14 members. The club has struggled with outreach to younger potential members in the community. Currently no active plan to address membership deficiencies. The club is still very committed to growing and supporting SLPs and community partners and is very engaged with the Capital District and KI.

Wheaton-Silver Spring

The Wheaton-Silver Spring Kiwanis have also dealt with demographic issues in membership growth, particularly with meeting the needs of younger demographics that expect flexibility such as hybrid meetings or events after working hours. With that said, the club has grown their membership this year after several losses in previous years, currently with 10 members. Also a good prospect for a club boost, perhaps with a focus on recruiting more individuals in the retiree demographic.

Plans for New Kiwanis or SLP Clubs

We don't have any plans at this time for any New Kiwanis Clubs or any SLP Clubs.

District Committee Updates

I am a member of the District's Finance Committee. We have had several meetings under the Leadership of Past Governor Josh Hiscock.

Our Finances are in excellent condition under the leadership of Jeff Wolf. We just approved the submission of the 990 to IRS .

Other Challenges or Assistance Needed

One of the challenges facing many of our established Kiwanis Clubs is an aging membership. We need to recruit younger members and be open to new approaches and ways of operating. While building new clubs is important, it is also essential that we continue to support and strengthen our existing clubs.

We need assistance with retention and building our existing clubs. The new Boost program is crucial to us surviving.

Other Comments

It has been very rewarding to serve as a Trustee for the last three years, and I look forward to contributing to being an active Kiwanis Member serving our communities.



Jeffrey Wolff <jmwolff@gmail.com>

New District Trustee Board Report from West Virginia

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Wed, Feb 4, 2026 at 1:40 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

Region Name

West Virginia

Membership

Of the 21 clubs in the WV Region, 15 or 70% are under 20 members.

Strengthening efforts in the Region have included Div 18's Wellsburg Club adding 7 members to be ranked 3rd in the District for growth, and Wheeling Club has been working on a major re-launching of their Club which is down to 25. Division 20 was looking at making Nitro (with 5) a satellite of W. Charleston (with 16) for 21 members if Bendie also pursues this.

Plans for New Kiwanis or SLP Clubs

The Pt. Pleasant Club has an Opening date of July. Steve Bentz, LTG Div 18, is helping with this.

District Committee Updates

Service and Signature Project Committee: Submissions for the Signature Project have closed and Carrie Wagner has sent the committee members the District's submissions, 8 in Tier 1 and 7 in Tier 2 to review by Feb. 20th. Winners will be announced Feb. 25th.

Long Range Planning Committee: I've been assigned to the Membership and Engagement Goal. I have suggested growing the District through new members using social media to attract younger members and using corporate memberships to remove the dues burden from the member if company pays the dues.

For retention I've suggested more efficient meetings focusing on business rather than socializing; rotating officers to develop new leaders; and interacting with other divisional and regional Clubs. Our drafts are due by April 1st.

Other Challenges or Assistance Needed

Division 19 needs a LTG-elect. I suggested to Otha to ask Kimberly Temple if she could join a Div 19 Club now before she moves to speed things up.

Other Comments

NONE



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Builders & K-Kids

1 message

noreply@kiwanis.org <noreply@kiwanis.org>

Thu, Feb 5, 2026 at 9:44 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Builders & K-Kids

Committee Chairperson's Name

Elana Gardner

Committee Membership

Vice Governor Nathaniel Kyle

Kinjal Nana

Committee Goals & Current Status

Committee Goal #1 Attendance at district convention tabling (Aug '25) completed and midyear workshop (Mar '26) on track to be completed by Mar 1st ahead of deadline. 50%

Committee Goal #2 Promotion of Global Service Project (Sep- Mar) In progress and Trick or Treat for Unicef (Oct- Dec) completed. Results for Trick or Treat for UNICEF have not yet been provided which is delaying district recognition for those clubs that earned banner patches. 50%

Committee Goal #3 Club opening and re-charter (6) (Oct- Mar) New Clubs chartered K-Kids (2) and Builders (1) with one for each program pending 50%

Committee Goal #4 Increase recognition of clubs/officers from 1 to 6 (elementary& middle) encouraging submission for awards and contests (Jan- Mar) In progress 0%

Committee Goal #5 Promote annual program celebration weeks (Jan-Feb) In progress 33%

Other Challenges or Assistance Needed

Awards:

Advisor(s) may only nominate one officer for distinguished recognition. For clubs, if the Faculty and Kiwanis Advisor is the same individual than only one nomination can be made by that individual. Other Kiwanians or members of the SLP club are able to nominate individuals who are not being nominated by the Advisor(s).

Communication from district leaders to sponsoring clubs to encourage K-Kids and Builders to apply for awards would be appreciated. Sponsoring clubs and district leaders can also nominate advisor(s) for recognition. Schools that do not permit use of cellphones or clubs that are without a camera can submit copies of fliers and presentations when applying for awards.

Global Service Project:

This year's project can be incorporated into Earth Day and America's 250th anniversary projects beautifying schools and neighborhoods creating an opportunity for Kiwanis Family collaboration.

Youth Protection/Praesidium Academy

The courses cover about 5 hours of content which might be contributing to the number of clubs/advisors who have not completed the training in addition to the confirmation from club secretaries on the dashboard.

Other Comments

1. Inquiry from KI regarding following inactive clubs for possible reactivation before those clubs change to Charter revocation status:

Edgewood Elementary sponsored by West Charleston

Central Academy Middle School sponsored by Botetourt County, Troutville

Jefferson-Houston School sponsored by Alexandria

Potomac Shores Middle School sponsored by Woodbridge

Roanoke Catholic Middle School and Lucy Addison Middle School sponsored by Roanoke

Berkeley Middle School and Matthew Whaley sponsored by Williamsburg

John Hanson Middle School, Eva Turner Elementary School and William A Diggs Elementary School sponsored by Waldorf

2. Advisor Background Check + Club Youth Protection Training:

BGC Expired (3), Clubs without an Advisor (17) and Sponsoring Clubs that have not reported completing Youth Protection Training (23)

3. K-Kids/Builders Club Charter Status

Inactive (3): Frederick County Middle School sponsored by Winchester, Skyline Middle School sponsored by Harrisonburg, Stephen Decatur Middle sponsored by Greater Ocean Pines- Ocean City

Revoked (3): Bassette Elementary sponsored by Mercury 64, Hampton, Princeton Middle School sponsored by Mercer County, Mt. Airy Middle School co-sponsored by South Carroll High School Key Club* and Mount Airy

Un-sponsored Clubs/Charter Revoked (12):

Brooke Intermediate South, McSwain Elementary, Brooke Intermediate North, Gale-Bailey Elementary, Indian Head Elementary School, Stuarts Draft Elementary School, Dr. James Craik Elementary, S. Gordon Stewart Middle School, Hampton Roads Academy, Middletown Middle School, Christiansburg Middle School and Brooke Middle School



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from District Convention

1 message

noreply@kiwanis.org <noreply@kiwanis.org>

Sat, Feb 7, 2026 at 4:31 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

District Convention

Committee Chairperson's Name

Jennifer Mackowski

Committee Membership

Jennifer Mackowski, Chair
Jeffrey Wolff, Budget (Capital District Exec. Director)
Tim Gillette, Keynote Speakers (Governor)
Dave Lurie, Workshops & Script (Governor-Elect)
Carrie Wagner, Service Project
Jen Wolff, Program Design
Bill Barga, Family Engagement/Tours
Cory Fore, Assistant to Chair Person during Convention
Katie Pajewski, Decorations
Sam Bosserman, Trustee Liaison
Mary Worthy
Rachel Jacobs, Entertainment & Gift Giving
Lucy Melson, Decorations & Service Committee
Mike Lewis
Stacy Whitehouse, PR & Communications

** We have a vacancies for the following positions:

- Exhibitors
- Program Content Coordinator
- Sponsorships and Program Ads ***Most Important***
- Workshops AV Set up

Committee Goals & Current Status

- Meet Room Night Minimum (210 room nights)- TBD
- Meeting Food/Beverage Minimum of \$15,000- TBD
- Launch Ticket Sales by May 1st- feeling pretty good about meeting this deadline
- Schedule a service project at the convention- received a grant
- Have the best DCON ever!! Definitely on our way to this!
- Keep event within budget- going to do my best!

Other Challenges or Assistance Needed

I need help finding a committee member that is good recruiting sponsorships! I don't have anyone on the committee yet that seems comfortable taking on this role.

Other Comments

I feel good about the planning so far. I think things will pick up once Midyear is over and everyone can concentrate on DCON.



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Finance

1 message

noreply@kiwanis.org <noreply@kiwanis.org>

Fri, Feb 6, 2026 at 9:27 AM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Finance

Committee Chairperson's Name

Dr. Josh Hiscock

Committee Membership

Dr. Josh Hiscock, Chairperson
Charles Marks, Regional Trustee
Angie Moore, general member
Bob Pflugfelder, general member
Marie Quick, Regional Trustee
Governor Tim Gillette, ex-officio
Governor-Elect Dave Lurie, ex-officio
Vice Governor Nathaniel Kyle, ex-officio
Executive Director Jeffrey Wolff, ex-officio

Committee Goals & Current Status

The Finance Committee met on February 03, 2026, to review the most recent reconciled financial statements for the Capital District of Kiwanis. The committee found all of the Capital District's finances to be well-organized and in good standing. The committee conducted a virtual vote on February 05 to accept the Draft Review and Draft 990 for the Capital District of Kiwanis as presented by our CPA firm. The Finance Committee recommends the formal approval of both documents by the Capital District Kiwanis Board of Trustees.

Other Challenges or Assistance Needed

There are no current challenges facing the Finance Committee.

Other Comments

The Finance Committee will meet again on April 21, 2026, at 7 PM via Zoom with our Morgan Stanley financial advisors.



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Key Club

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Tue, Feb 3, 2026 at 2:55 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Key Club

Committee Chairperson's Name

Kristina Dlugozima

Committee Membership

The committee is currently fully staffed - committee members are - however, we have two members retiring at DCON so we do need additional committee members starting in the new Key Club year:

Nicole McDermott

Jeffrey Wolff

Cory Fore

Jennifer Hiscock

Angie Moore

Ginny Grant

Michelle Yuth

John Richards

Mic Platt

Karen Roberts

Jeannette Ogilvie

John Kyle

Liz Moore

Committee Goals & Current Status

Increase membership by 5% - Dues collection has passed the due date and we currently stand (as of 2/3) at 9,607 across 165 clubs. We are behind last year's dues collection by around 1,000 members but that is at least in part to the launch of Kiwanis Engage which results in a 24 hour or more wait between a roster being complete and the availability of an invoice. Three clubs have chartered since the last report - Delcastle Technical (non-sponsored), Benjamin Banneker (sponsored by Washington DC), and Guilford Park (sponsored by Ellicott City). There are also many potential charters/re-charters in the works that I have been made aware of.

Create a 3 year strategic plan for the Capital District of Key Club - This is in progress

Fully launch fundraising campaign for Foundation fund for students on free and reduced lunches (dues and events subsidizing) and non-sponsored Key Clubs (events subsidizing as needed) with a goal to raise \$5,000 - This is also in progress

Other Challenges or Assistance Needed

The primary challenge for Key Club that requires Kiwanis help is sponsorship with the building of Kiwanis Clubs in areas where Key Clubs are numerous and Kiwanis Clubs are sparse. In the past year I have received inquiries from students within Divisions 3 and 4 where I have been unable to find them a sponsor. Loudoun County in Division 2 is another areawhere there is only one Kiwanis Club and many high schools.

Other challenges for Key Club are finding student leaders, encouraging attendance at divisional, district, and international events, finding and retaining faculty advisors, understanding and training adults on mental health issues facing students today.

Other Comments

Key Club Convention will be March 20-22nd in Crystal City, VA. The theme is Growing with Service and our guest speaker is Coach VJ, a former professional basketball player and a motivational speaker! Registration information will be coming out soon. All Kiwanians are invited to attend for the weekend or a day or a session - due to background check rules, they must register in advance. Feel free to reach out with questions!

I would welcome any recommendations on Kiwanians interested in serving on the Key Club Adult Committee - primary needs are Delaware and Maryland areas though anyone with the right qualifications and interest can be considered. I am also looking for volunteers willing to do ad-hoc project.



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Leadership & Education

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Mon, Jan 26, 2026 at 7:04 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Leadership & Education

Committee Chairperson's Name

Jenn Hiscock

Committee Membership

The names below are the current certified committee members through the CLE process but as you will see below, we are revamping the process for this year; therefore, this list will evolve throughout the coming months:

David Lurie - National Capital
 Dennis Baugh - Heart of Virginia
 Eric Lamb - Heart of Virginia
 Jack Hassman - DelMarVa
 Jeff Wolff - National Capital
 Jon Rife - Southwest
 Josh Hiscock - DelMarVa
 Nathaniel Kyle - West Virginia
 Robin Marks - DelMarVa
 Sam Bosserman - Heart of Virginia
 Tim Gillette - National Capital

This will change before the next committee report is due, as we will be selecting our new CLE instructors for the district. We have had several new individuals apply through our new process!

Committee Goals & Current Status

Goal #1: Recruit and train certified club leadership education instructors, ensuring there are at least 2 per division (Completion by 03/31/2026)

Status of Goal #1: There is an online self-nomination form to be considered to be a CLE trainer for the coming year. A magazine article was included in the Capital Kiwanian December/January issue announcing the opportunity, and posts were included on Facebook. At this time, there are 7 applications that have been submitted through the online form. I will do individual email messages to the current CLE trainers, as only 3 have submitted the online form. In February, the applications will be reviewed, and an online train-the-trainer session will be held between March and May, as the Kiwanis International materials are ready to go!

Goal #2: Host a virtual train-the-trainers session for all club leadership education instructors to review the Kiwanis International materials (Completion by 04/30/2026)

Status for Goal #2: This goal has not been worked on yet, as the virtual session will not occur until the spring, when the materials are available through Kiwanis International.

Goal #3: Work with Mid Year and District Convention Planning Committees to solicit and confirm the education offerings at Mid Year and DCON (Completion by 08/31/2026)

Status for Goal #3: I am serving on the Mid-Year Conference subcommittee for workshops with Governor-Elect Dave and Trustee April. We have had 3 large group Mid-Year Conference planning meetings and 1 subcommittee meeting. I am really excited to see all of the workshop offerings this year as they place a different emphasis on the education available as

compared to years past. I am really looking forward to having a specific session on social media and leveraging that for our clubs, as there is so much more that they can be doing!

Goal #4: Work with the Governor, District Board, and Committee Chairs to host a virtual online educational session monthly for the Capital District membership (Completion by 09/30/2026)

Status for Goal #4: I am proud to announce that we have implemented a monthly webinar series called "Share it Loud & Proud" to match Governor Tim's theme. The webinar will be held monthly on the third Wednesday, with a recurring weblink. To date, we have had a comprehensive offering that included or will include:

October - Key Leader and the Capital District

November - Kiwanis Family Month

December - Mid-Year Conference and the Where, When, What, and Why

January - Signature Project Contest

February - The Capital District Kiwanis Foundation and their kick-off for the "March 4-Ward for Our Kids and Pediatric Trauma" campaign

March - Youth Protections (Still trying to confirm with Bendie)

April - To be planned

May - Mental Health Awareness Month with the Youth and Adult Mental Health and Wellbeing Committee

June - District Convention and the Where, When, What, and Why

Other Challenges or Assistance Needed

At this time, I have not faced any challenges. Both Governor Tim and Governor-Elect Dave have been excellent at answering questions that I have as they arise.

Other Comments

If any board members have ideas for webinar topics for the months of April, July, August, and September, I would love to hear them, as we still have a few months to plan for.

I would like to work with Governor Tim and Secretary/Treasurer Jeff to hold a mid-year share and swap idea session for officers to help reinvigorate their passion and leadership during the second half of their term. If this goes well, next year I would like to replicate it 2-3 times. I know many of our club officers have lots of passion and energy through the first quarter, but then as each month goes by, the passion and energy drain. There is always a lot of work to do, so I am hoping to find ways to help them stay encouraged and positive!



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Long Range Planning

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Mon, Jan 26, 2026 at 1:11 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Long Range Planning

Committee Chairperson's Name

Dennis Baugh

Committee Membership

Dave Rothberg
May Kay Olashuk, Trustee
Roger Diehl
Sam Bosserman, Trustee
Steven Simmons

Committee Goals & Current Status

Committee Goal #1
Review Current Documents
Goal 1 Completion Date: 10/31/2025 100%

Committee Goal #2
Develop Strategies To Address Governor Tim's Goals
Goal 2 Completion Date: 10/31/2025 100%

Committee Goal #3
Update/Create Long Range Plan Document
Goal 3 Completion Date: 03/31/2026 25%

Committee Goal #4
Finalize Document to Present Long Range Plan to Board for Review
Goal 4 Completion Date: 05/31/2026 0%

Committee Goal #5
Present Long Range Plan to Membership at DCON
Goal 5 Completion Date: 08/21/2026 0%

Other Challenges or Assistance Needed

None

Other Comments

January 18, 2026 Meeting Notes

Capital District Long Range Planning Committee
Meeting Notes
January 18, 2026
7:00 PM via zoom

Members Present: Dennis Baugh, Chair; Dave Rothberg and May Kay Olashuk, Trustee

Absent Members: Roger Diehl; Sam Bosserman, Trustee; Steven Simmons

Highlights of the meeting are as follows:

- Reviewed the assignments are as follows and addressed any questions:
 - o Membership and Engagement: Mary Kay and Roger (Chair will call him)
 - o Leadership and Education: Sam
 - o Community Impact: Dave
 - o Branding and Image: Steve

- Discussed timeline.
 - o Have first draft ready for the April meeting.

- On January 24, 2026, I sent each member personal emails outlining the expectations for their specific assignment. The email asked them to send me a copy of their draft by April 1, 2026.

Our meeting schedule going forward, all on zoom, is:

- January 18, 2026 (Report due to board by 02/06/2026) DONE
- April 12, 2026 (Report due to board by 04/25/2026)
- July 19, 2026 (Report due to board by 07/31/2026)

Prepared by:

Dennis Baugh, Chair



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Midyear Conference

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>

Wed, Feb 4, 2026 at 9:40 AM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Midyear Conference

Committee Chairperson's Name

Liz Moore

Committee Membership

Jeffrey Wolff
Tim Gillette
Dave Lurie
Nathaniel Kyle
Angie Moore
Jenn Hiscock
Elana Gardener
Seth Steele
Carrie Wagner
Scott Phillips
Darlene Phillips
Millie Passwaters
Susan Lippman
Roger Diehl
Cory Fore
April Farmer

Committee Goals & Current Status

Increase membership to 200 - Below percentage. Right now attendees numbers are lower than needed to meet minimum F&B. Targeted reach outs have begun, increased postings and emails, etc

Curate programming - Well underway. Workshop time cuts were made, new programming for Saturday morning has been introduced, and content is being narrowed to theme of "Lead with Purpose"

Increase service project participation - well underway. The project has been moved to Saturday afternoon to have a more engaged audience and does not compete with any programming. More action items have been provided so that members feel hands on.

Other Challenges or Assistance Needed

Low participation and sales being made by regional, divisional, and club level leaders. Having increased communication, postings, emails, etc would be helpful. People are more likely to attend if someone they know is selling the experience to them.

Other Comments

The Midyear team is hard at work. Current committee members have been dedicated and have really stepped up to the plate and very much deserve recognition.

Low participation from leaders outside of the committee has been a struggle and is disappointing to see.



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Past Lt. Governors

1 message

noreply@kiwanis.org <noreply@kiwanis.org>

Thu, Feb 5, 2026 at 10:23 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Past Lt. Governors

Committee Chairperson's Name

Seth L. Steele

Committee Membership

Core Committee: Marcia Geiger, Brian Bell, Robert Dodd, Kristina Dlugozima, and Nathaniel Kyle

General committee membership is open to all eligible past Lieutenant Governors in the Capital District. The second PLTG meeting on 1/14/26 had 16 total participants.

Committee Goals & Current Status

Goal 1. Create a more thorough process District-wide for past Lieutenant Governors to be engaged in LTG succession planning. Goal Date: 04/01/2026

Status 16% complete: In-progress. PLTGs have been tasked with identifying potential prospects to fill current LTG-Elect openings and begin planning for the following year. There are four LTG-Elect positions open for the upcoming year. One LTG (for Division 9) has been recruited for the 2027-2028 administrative year. This goal will be the main agenda item for the upcoming PLTG meeting at the Midyear Conference.

Goal 2. Establish a schedule of quarterly virtual roundtable meetings of past Lieutenant Governors, in addition to an in-person annual meeting at DCON. Goal Date: 10/01/2025

Status 100% complete: The full committee meeting schedule has been established, with meetings roughly every two months.

Goal 3. Build the capacity of past LTGs to operate as mentors for current LTGs and LTG-Elects, club coaches for current club Presidents, and assist with club openers. 09/30/2026

Status 25% complete: Past Lieutenant Governors have begun contacting their successors to see how they can help in the current year. For the future a more formal process for club coaching should be established as part of LTG training in partnership with regional Trustees.

Other Challenges or Assistance Needed

Challenge: While attendance at meetings has been robust, engagement as a percentage of total membership of PLTGs is low.

Other Comments

Incoming Capital District leadership should work with the PLTG Committee to formalize and reinvigorate processes around succession planning, pipeline development, and the role of PLTGs in working in tandem with LTGs for club growth. Expectation setting during LTG training is a key component to this committee being successful long-term.



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Service / Signature Projects

1 message

noreply@kiwanis.org <noreply@kiwanis.org>

Thu, Feb 5, 2026 at 9:12 PM

Reply-To: jeffrey.wolff@capitalkiwanis.org

To: jeffrey.wolff@capitalkiwanis.org

District Committee / Key Staff Name

Service / Signature Projects

Committee Chairperson's Name

Carrie Wagner

Committee Membership

Carrie Wagner - Chair
Mary Kay Olashuk - Trustee
Amanda Proch
Susan Lippman
Cory Fore

Committee Goals & Current Status

1. Meet Monthly with Members- We met Oct 16, Nov 16, Dec 14, and in January we have worked together over email completing our tasks for the mid - year service project.
2. Promote Service & Signature Project: In December & January - did a FB campaign for Signature Project for 2 weeks. IN January Jennifer Hiscock featured the Signature Project committee on the Share it Loud and Proud webinar. I spoke, Dennis Baugh talked about signature projects from a KI stand point, I had the Arlington Club talk about the blueberry project and being a runner up at KI the year they submitted their project, Richmond cub talked about their project that won last year and what it meant to them and how they started their project.
3. Put an article in the Capital Kiwanian - I wrote an article in Oct issue, December issue and Feb issue
4. My committee is working on the Mid-Year Service Project: We are making "Happy Bags" for kids going through cancer at Nemours Children's Hospital In Wilmington DE. We have been reaching out to companies, friends and Kiwanis for donations. We divided up tasks and have completed most of them. We are really excited about the service project for mid-year. - Had Tim share our flyer an information about mid-year service project with Lt Gov's so they could promote to their clubs.
5. Promote the Signature Project - Contest closed on 1/30, so we are currently reviewing and judging the contest. Will get Tim & Jeff the winners by Feb 25. We had more entries this year than last year, which is exciting. I went to the Lt Gov's zoom meeting in December to promote the Signature Project.
6. Teach an education session at conference. I will be teaching a class on Service and how to intentionally plan service for the year for both big and small service opportunities. I have handouts and some checklists.
7. Promote Service - Behind on this, as the focus has been on the Signature Project contest and mid-year service project. Once conference is over, my committee will work on social media posts to highlight service around the district.

Other Challenges or Assistance Needed

I have a small committee, but everyone is putting in work and helping with all of our tasks. But I could always use more members to help and join the committee. We are doing good right now.

Other Comments

I am really proud of the work my committee is doing and all of the ideas they bring to the group. They are positive and energetic and we all work really well together. I am proud of all of them.



Jeffrey Wolff <jmwolff@gmail.com>

New Committee Chairperson Board Report from Youth & Volunteer Mental Health Task Force

1 message

jeffrey.wolff@capitalkiwanis.org <noreply@kiwanis.org>
Reply-To: jeffrey.wolff@capitalkiwanis.org
To: jeffrey.wolff@capitalkiwanis.org

Thu, Jan 29, 2026 at 9:42 AM

District Committee / Key Staff Name

Youth & Volunteer Mental Health Task Force

Committee Chairperson's Name

Jamie Moore

Committee Membership

Jamie Moore
Jennifer Hiscock

Trustee: Missy Zimmerman

Committee Goals & Current Status

Goal: to increase knowledge of a need for more mental health awareness with strategies and tips on what clubs can do on a local level.

Current Status: Plans to present at mid-year with a new presentation called it is ok to not be ok

and in a seminar in May for the district: Based on mid-year will add what goes well but a main focus on mental health awareness for the month and what each club can do to spread it throughout the year.

Other Challenges or Assistance Needed

no assistance is needed, but I am thankful for the invite to speak at mid-year and the monthly share it loud and proud in May

Other Comments

“Sometimes the most important thing you can do is just breathe, and remind yourself that everything will be okay.” “Your mental health matters more than the opinions of others.” – Unknown