



Kiwanis[®]

CAPITAL DISTRICT

Capital District, Kiwanis International
2025-2026 Board of Trustees Meeting
Friday, February 27, 2026 - 9:30am
Hyatt Regency Chesapeake Bay - Cambridge, MD
Official Minutes

Governor Gillette called the meeting to order at 9:30 am.

Attendees: Governor Tim Gillette, Governor-Elect David Lurie, Executive Director Jeffrey Wolff, Vice Governor Nathaniel Kyle, Immediate Past Governor Josh Hiscock
Trustees: Sam Bosserman, Charles Marks, Missy Zimmerman, Marie Bowe-Quick, Mary Kay Olashuk

Absent Board Members: Trustee April Farmer

Guests: Resolutions Chairperson PG Brian Bell, District KCF Advocate PG John Tyner II, CDK President Don Witt, Builders & K-Kids Administrator PG Elana Gardner, District Editor John Montgomery, KI Area Director Rhonda Vrell, PG Scott Zimmerman

Approval of Agenda & Past Minutes

Governor Gillette announced that the board had a quorum to conduct business.

- Motion made by Trustee Marie Bowe-Quick and seconded to approve the agenda of the December 6, 2025 Board of Trustees Meeting as published. ***The motion passed unanimously.***
 - Motion made by Trustee Zimmerman to add Board Meeting Absences as an item to New Business on the agenda. ***The motion passed unanimously.***
 - Motion made by Governor-Elect Lurie and seconded to approve the minutes of the December 7, 2025 Board of Trustees Meeting. ***The motion passed unanimously.***

Items for Discussion and Board Action

Finance - Acceptance of CPA Review of FY25 Financial Statements & 990

- Motion made by Finance Committee to approve the recommendation from the Finance Committee to accept the FY25 Review of our Financial Statements and the IRS 990. ***The motion passed unanimously.***

Executive - Kiwanis ICON 2026 Reimbursement Process

- Motion made by Trustee Marie Bowe-Quick and seconded to approve a one-time exception to permit district officers attending ICON to receive reimbursement of airfare and registration prior to ICON. ***The motion passed unanimously.***

Membership - Increased Role of Trustee in Regional Strengthening

- No Board Action
- Discussion about how trustees will serve as the chairperson of club strengthening efforts within their region and will be more actively engaged with Lieutenant Governors in ensuring that clubs under charter strength have a membership plan and are executing on it.
- **Governor Tim informed the board that he has replaced Trustee April Farmer as District Membership Chairperson with Past Trustee Carla Morin.**
- KI Area Director Rhonda Vrell spoke to the board about the new club strengthening rubric that our team can use to help identify areas of assistance.

LTG Task Force - Final Report

- Chairperson Samantha Bosserman reviewed the submitted report and the board discussed the proposed steps provided.

Missing 2026-27 Lt. Governors

- Governor-Elect David spoke about the fact that we are still missing Lt. Governors for the upcoming year for Divisions 12, 16, 17 & 19.
- **The Executive Director's Report was presented as published in the Board Book**
- **Verbal Trustee Reports were given**
- **Committee Reports were discussed**

Old Business

- Past Governor Josh spoke about expanding the Achievement Committee with new award proposals coming to the May Board Meeting.
 - Governor-Elect Dave mentioned bringing back the Interclub Award and recommended a review of the Florida District's Award Program
 - Executive Director Jeffrey reminded the board that we should be recognizing Law Enforcement, Teacher, First Responded, Nurse, etc. of the Year and having clubs nominate members of their local communities to be recognized at DCON. LaMissTenn District has a great program that we can emulate.

New Business

- Past Governor Josh moved and it was seconded that the board enter Executive Session at 11:38am to discuss board meeting absences by Trustee April Farmer. ***The motion passed unanimously.***

- During the Executive Session, the board voted to excuse Trustee April Farmer's absence at the December 6, 2025 Board of Trustees Meeting.

The Board of Trustees exited the Executive Session at 11:55am.

With no further business before the Board of Trustees, Governor Gillette adjourned the meeting of the Capital District Board of Trustees at 12:02pm.

The next meeting of the 2025-2026 Capital District Kiwanis Board of Trustees will take place on Saturday, May 16, 2026 at 1pm ET on Zoom.

Respectfully submitted,

A handwritten signature in black ink that reads "Jeffrey Wolff". The signature is written in a cursive, flowing style.

PG Jeffrey M. Wolff
Executive Director