



# Kiwanis<sup>®</sup>

## CAPITAL DISTRICT

Capital District, Kiwanis International  
2025-2026 Special Board of Trustees Meeting  
Sunday, June 14, 2026 - 7pm  
Zoom Online Meeting  
Official Minutes

Governor Gillette called the meeting to order at 7:00 pm.

Attendees: Governor Tim Gillette, Governor-Elect David Lurie, Executive Director Jeffrey Wolff, Vice Governor Nathaniel Kyle, Immediate Past Governor Josh Hiscock  
Trustees: Sam Bosserman, Charles Marks, Missy Zimmerman, Marie Bowe-Quick, Mary Kay Olashuk

Guest: Bylaws & Policies Chairperson Dave Laraba, District Convention Chairperson Jennifer Mackowski, Trustee-Designate Seth Steele

Governor Gillette announced that the board had a quorum to conduct business.

### **Items for Discussion and Board Action**

- **Agenda Point - Bylaws & Policies** - Update Policy Statements regarding Lt. Governors, Lt. Governors at Large and eligibility requirements for Governor, Governor-Elect and Vice Governors.
  - Motion made by Bylaws & Policies Committee to adopt all proposed changes to the District Policy Statements as distributed. ***The motion passed unanimously.***
- **Agenda Point - Bylaws & Policies** - Update the Achievement Committee description to include new recognitions
  - Motion made by Bylaws & Policies Committee to adopt all proposed changes to the District Policy Statements as distributed. ***The motion passed unanimously.***
- **Agenda Point - Bylaws & Policies** - Update the LTG and LTG-E pledge form
  - Motion made by Bylaws & Policies Committee to adopt all proposed changes to the District Policy Statements as distributed. ***The motion passed unanimously.***
- **Agenda Point - District Convention** - Approval for 1 free package registration (\$250) to the 2026 District Convention to be offered to each of the 7 newly chartered clubs since 2025 DCON to be allocated from Membership Committee
  - Motion made by District Convention Committee to adopt proposal. ***The motion passed unanimously.***
- **Agenda Point - Membership** - New Club Regional Opening Agreement for Olney and Sykesville, MD
  - Motion made by Trustee Marks to enter into agreement with Kiwanis International. ***The motion passed unanimously.***

There being no further business, the meeting was adjourned at 7:36pm.

The next scheduled meeting of the 2025-2026 Capital District Kiwanis Board of Trustees will take place on Friday, August 21, 2026 at 10am ET at the DoubleTree Hotel by Hilton in Annapolis, MD site of the 2026 District Conference.

Respectfully submitted,

A handwritten signature in black ink that reads "Jeffrey Wolff". The signature is written in a cursive, flowing style.

PG Jeffrey M. Wolff  
Executive Director