



Kiwanis®

CAPITAL DISTRICT

BCapital District, Kiwanis International
2026-2027 Board of Trustees Meeting
Saturday, September 19, 2026 - 2pm
Embassy Suites Dulles Airport - Herndon, VA

1. Welcome
2. Pledge of Allegiance
3. Recognition of Guests
4. Declaration of Quorum
5. Approval of Agenda
6. Approval of Minutes
 - a. August 21, 2026 - Board of Trustees Meeting
 - b. 2026 House of Delegates
7. Matters for Approval and/or Discussion
 - a. Recommendations from Finance Committee:
 - i. 2026-2027 Kiwanis District Budget
 - ii. 2026-2027 Circle K District Budget
 - iii. 2026-2027 Key Club District Budget
 - iv. 2027 Kiwanis Midyear Conference Budget
 - v. 2027 Kiwanis District Convention Budget
 - vi. 2026 Fall Key Leader Budget
 - b. Annual Approvals:
 - i. Executive Director - Jeffrey Wolff
 - ii. District Editor - John Montgomery
 - iii. District Publication Designer - Jen Wolff
 - iv. Depository - Morgan Stanley
 - v. Asst Secretary-Treasurer - Kristina Dlugozima
 - c. Appointment of Vacancies
 - i. 2026-27 Division 19 Lt. Governor Otha Britton
 - d. Meetings - Midyear March 2-5, 2028 - The Resort at Glade Springs
 - e. Meetings - 27-28 Lieutenant Governor Training - Hyatt VA Beach or Ocean City
 - f. Meetings - DCON August 24-27, 2028 - DoubleTree Williamsburg
 - g. Meetings - Key Club DCON March 17-19, 2028 - Hyatt Regency Crystal City
8. Board Reports
 - a. Executive Directors Report
 - i. District Financial Standing / Overview of Monthly Reports
 - ii. Club Election Reporting / Monthly Reports
 - iii. Club Building Status / Membership Totals / Charters In Danger
 - iv. Lt. Governor Elections
 - b. Regional Trustee Reports (verbal only)
9. Old Business
 - a. 2026-29 Long Range Plan - Detail on Action Steps, Timelines, etc.
10. Adjournment



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CAPITAL DISTRICT

Capital District, Kiwanis International
2025-2026 Board of Trustees Meeting
Friday, August 21, 2026 - 9:30am
DoubleTree by Hilton Annapolis, MD
Official Minutes

Governor Gillette called the meeting to order at 9:30 am.

Attendees: Governor Tim Gillette, Governor-Elect David Lurie, Executive Director Jeffrey Wolff, Vice Governor Nathaniel Kyle, Immediate Past Governor Josh Hiscock

Trustees: Sam Bosserman, Charles Marks, Missy Zimmerman, Marie Bowe-Quick, Mary Kay Olashuk

Guests: KI Trustee & 26-27 Board Counselor Taka Ogata, Kiwanis International Trustee Dennis Baugh, CDKF President Don Witt, KCF District Advocate PG John Tyner II, Lt. Governor-Designate Jack Hassman, PG Linwood Watson, PLG James Shackelford, Immediate Past CDK President Dave Laraba, Lt. Governor-Designate Scott Zimmerman, Past Governor Brian Bell, PLG Wesley Brown, Utah-Idaho Governor Blair Hope, Trustee-Designate Patty Justice, PLG Christopher Bryant, District Editor John Montgomery, Past Governor Elana Gardner, Past International President Art Riley

Approval of Agenda & Past Minutes

Governor Gillette announced that the board had a quorum to conduct business.

- Motion made by Vice Governor Nathaniel Kyle to approve the agenda of the August 21, 2026 Board of Trustees Meeting as presented. ***The motion passed unanimously.***
- Motion made by IP Governor Josh Hiscock to approve the minutes of the May 16, 2026 Board of Trustees Meeting. ***The motion passed unanimously.***
- Motion made by Trustee Missy Zimmerman to approve the minutes of the June 14, 2026 Special Board of Trustees Meeting. ***The motion passed unanimously.***

Items for Discussion and Board Action

Agenda Point - Executive Committee - Regional Realignment

- Motion made by Executive Committee to approve the realignment as presented effective October 1, 2026. ***Motion passes 6-1-1.***
 - Motion made by Trustee Sam Bosserman to switch Divisions 16 and 17 in the proposed realignment. ***Motion failed.***
- Motion made by Executive Committee to rename regions to A-E replacing geographic names effective October 1, 2026. ***Motion passes 7-1-0.***

Agenda Point - Bylaws & Policies - Final Draft Long Range Plan (July 2026)

- Motion made by LRP Committee to approve the plan as presented. ***The motion passed unanimously.***
- Motion made by Trustee Sam Bosserman to amend the Long Range Plan to be a 3-year plan starting October 1, 2026. The Board of Trustees will create action steps, dates and responsibilities assigned at the 2026 Tri-K meeting. ***The motion passed unanimously.***
- The Executive Director's Report was presented as published in the Board Book.
- Verbal Trustee Reports were given.
- Committee Reports were reviewed.

With no further business before the Board of Trustees, Governor Gillette adjourned the final meeting of the 2025-26 Capital District Board of Trustees at 10:55am.

The first meeting of the 2026-2027 Capital District Kiwanis Board of Trustees will take place on Saturday, September 19, 2026 at 1pm ET at the Embassy Suites Dulles Airport in Herndon, VA at the Tri-K Board Meeting.

Respectfully submitted,

A handwritten signature in black ink, reading "Jeffrey Wolff". The signature is written in a cursive, flowing style with a large initial "J" and a stylized "W".

PG Jeffrey M. Wolff
Executive Director



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CAPITAL DISTRICT

2026 House of Delegates
August 22-23, 2026
DoubleTree by Hilton Annapolis
Annapolis, MD
Official Minutes

Governor Tim Gillette called the 2026 House of Delegates at the 106th Capital District Kiwanis Convention to order at 2:15pm on Saturday, August 22, 2026.

Standard Approvals

- **Credentials Chairperson Liz Moore** moved the report of the Credentials Committee.
 - 121 Club Delegates representing 62 active Kiwanis clubs plus 35 Delegates-at-Large were certified at the convention with a total of 132 delegates seated in the House of Delegates. That makes 67 votes needed for a simple majority and 88 votes needed for a 2/3rd majority. ***Motion passed.***
- As the Capital District Bylaws states that at least 1/3 of all active charters need to be represented to conduct business and the Capital District currently has 153 active charters, making quorum 51 clubs, **Governor Tim Gillette** declared that a quorum existed to conduct business.
- Motion made by Past President Art Riley to adopt the Standing Rules of the House of Delegates as printed in the official Convention Program. ***Motion passed.***
- Motion made by Past Governor Jen Wolff to adopt the Orders of the Day as printed in the official Convention Program. ***Motion passed.***

Other Business

- The floor was opened for nominations for the office of 2026-2027 Capital District Vice Governor. **Executive Director Jeffrey Wolff** announced the only qualified candidate as **Past Lt. Governor Christopher Bryant** from the Kiwanis Club of Norfolk, VA.
- **Election Chairperson Dennis Baugh** conducted a Candidate Q&A with Vice Governor candidate Christopher Bryant.
- **Executive Director Jeffrey Wolff** read proposed bylaws amendment #1 (**Exhibit A**)
 - ***Motion passed***
- **Executive Director Jeffrey Wolff** read proposed bylaws amendment #2 (**Exhibit B**)
 - ***Motion passed***
- **Executive Director Jeffrey Wolff** presented the 2026 State of the District Report: (**Exhibit C**)
- Motion made by **KI Trustee Dennis Baugh** to recess the House of Delegates until 8am on Sunday, August 23, 2026. ***Motion passed.***

Governor Gillette recessed the 2026 House of Delegates at 2:45pm.

Governor Gillette reconvened the 2026 House of Delegates at 8:03am on Sunday, August 23, 2026.

The report of the Credentials Committee was unchanged from the previous session. There were 120 delegates present in the house on Sunday morning.

- **Executive Director Jeffrey Wolff** reported that the only candidate for 2026-2027 Governor was Governor-Elect David Lurie from the Kiwanis Club of Tysons, Virginia.
- **Immediate Past Kiwanis Foundation President David Laraba** from the Kiwanis Club of Beckley, WV nominated David Lurie for the office of 2026-2027 Governor of the Capital District of Kiwanis International. **Lurie** accepted his nomination and gave his remarks.
- Motion made by **Past President Vicki Riley** to vote for David Lurie by a vote of acclamation. ***Motion passed.***
- **Executive Director Jeffrey Wolff** cast a single ballot to elect and proclaimed David Lurie as the 2026-2027 Governor of the Capital District of Kiwanis International.

- **Executive Director Jeffrey Wolff** reported that the only candidate for 2026-2027 Governor-Elect was Vice Governor Nathaniel Kyle from the Kiwanis Clubs of East Huntington and Huntington, WV.
- **Angie Moore** from the Kiwanis Club of Mount Airy, MD nominated Nathaniel Kyle for the office of 2026-2027 Governor-Elect of the Capital District of Kiwanis International. **Kyle** accepted his nomination and gave his remarks.
- Motion made by **Lt. Governor Patricia Justice** to vote for Nathaniel Kyle by a vote of acclamation. ***Motion passed.***
- **Executive Director Jeffrey Wolff** cast a single ballot to elect and proclaimed Nathaniel Kyle as the 2026-2027 Governor-Elect of the Capital District of Kiwanis International.

- **Elections Chairperson Dennis Baugh** conducted the election for Vice Governor.
- **Executive Director Jeffrey Wolff** reported that the only candidate for 2026-2027 Vice Governor was **Past Lt. Governor Christopher Bryant** from the Kiwanis Clubs of Norfolk, VA.
- **Past District Trustee Carla Morin** from the Kiwanis Club of Kiln Creek, VA nominated PLG Christopher Bryant for the office of 2026-2027 Vice Governor of the Capital District of Kiwanis International. **Bryant** accepted his nomination and gave his remarks.
- Motion made by **Trustee Mary Kay Olashuk** to vote for Chris Bryant by a vote of acclamation. ***Motion passed.***
- **Executive Director Jeffrey Wolff** cast a single ballot to elect and proclaimed Christopher Bryant as the 2026-2027 Vice Governor of the Capital District of Kiwanis International.

- **Immediate Past Governor Dr. Josh Hiscock** addressed the House of Delegates seeking endorsement for the office of Kiwanis International Trustee at the 2027

International Convention in Dallas, TX. A Candidate Endorsement Resolution **was adopted by the body. (Exhibit D)**

- **Past Governor Brian Bell** as Resolutions Chairperson moved the adoption of four (4) resolutions (**Exhibit E**). ***All motions passed.***
- There being no further business before the House of Delegates, Motion was made by **Past Lt. Governor Barbara Dickenson** to adjourn the House of Delegates. ***Motion passed.***

Governor Gillette adjourned the 2026 House of Delegates at 8:40am on Sunday, August 23, 2026.

Respectfully submitted,

A handwritten signature in black ink, reading "Jeffrey Wolff". The signature is written in a cursive, flowing style with a large initial "J" and a prominent "W".

PG Jeffrey M. Wolff
Executive Director
Capital District Kiwanis

EXHIBIT A

Proposed Bylaws Amendment #1 - Elimination of club president pre-requisite from lieutenant governor requirements.

Proposed by the Kiwanis Club of Weirton

The Capital District Kiwanis Board of Trustees supports this amendment.

Rationale: This amendment would strike the requirement to have been a club president from the district bylaws. NOTE: The Capital District Policy Statements already contain a requirement for any member running for lieutenant governor to have previously served as a Kiwanis club officer and this requirement is not part of the Standard Form for Kiwanis District Bylaws.

Article III - Officers

Section 2.

*a. Each Lieutenant Governor shall be a member** of a club* in the division from which elected; ~~shall have served as a Kiwanis club president;~~ and shall have and maintain a satisfactory criminal history background check as provided in district policy. However, if there is no member** from a club* in a particular division qualified and willing to serve as lieutenant governor, a member** of a club* in another division may serve*

EXHIBIT B

Proposed Bylaws Amendment #2 - Elimination of club membership in Capital District pre-requisite from Governor, Governor-elect, and Vice Governor requirements.

Proposed by the Capital District Kiwanis Board of Trustees.

Rationale: This amendment would strike the club membership pre-requisite requirement for the candidacy of Governor, Governor-elect and Vice Governor from the district bylaws. NOTE: the Capital District Policy Statements already contain club membership requirements for any member running for these offices and this requirement is not part of the Standard Form for Kiwanis District Bylaws.

Article III - Officers

Section 2.

c. Each candidate for the office of Governor, Governor-elect and Vice Governor shall have and maintain a satisfactory criminal history background check conducted and verified by Kiwanis International; ~~shall have been a member of a Kiwanis club in this district for at least six (6) years;~~ and shall have completed a term as Lieutenant Governor in this district.

EXHIBIT C

2026 STATE OF THE DISTRICT

Good afternoon, Kiwanians. It is my honor to provide you with the State of the District Report for the 2025-2026 Kiwanis Administrative Year.

Each year, this report gives us an opportunity to look at where we are as a district—our membership, our service, our finances, and the overall health of our organization.

But numbers only tell us part of the story.

This year, I want to spend a few minutes talking about something that I believe may be the single greatest challenge facing Kiwanis clubs today.

Leadership.

Not leadership at the district level. Not leadership at Kiwanis International.

Leadership inside our clubs.

When we talk about a struggling Kiwanis club, we almost always begin by talking about membership.

How many members did the club have five years ago? How many does it have today? How many members did it add this year? How many did it lose?

Those are important questions.

But I would argue that declining membership is often not the problem.

It is the symptom.

The real problem is frequently that a club has stopped developing new leaders.

Think about the strongest Kiwanis clubs you know.

They almost always have people constantly bringing forward new ideas. Someone wants to try a new service project. Someone else has an idea for a fundraiser. Another member wants to improve the club's social media presence. Someone wants to partner with a school, start a Service Leadership Program, change the meeting format, or invite a group of friends to join.

Those people create energy.

And energy attracts people.

But when the same handful of people lead a club year after year, eventually something happens.

The ideas slow down.

The projects become routine.

The meetings become predictable.

“We’ve always done it this way” starts replacing “What if we tried this?”

And slowly, the club begins to fall flat.

Members become less engaged. Some stop attending. Eventually, some stop renewing.

Then we look at the membership report and say, “We have a membership problem.”

But the membership decline started long before someone decided not to renew.

It started when we stopped creating opportunities for people to lead.

That is why leadership development and membership growth cannot be treated as separate issues.

They are the same issue.

And there is another side to this challenge.

You cannot develop new leaders if you are not constantly bringing new people into your club.

For several years, I have stood before you and talked about the importance of continuous recruitment.

We’ve talked about Two for Two. We’ve talked about Build, Nurture, Retain. We’ve talked about having an active Membership Committee and making membership intentional and ongoing.

The terminology may change, but the principle does not:

Successful Kiwanis clubs are always recruiting.

Not once a year.

Not when membership falls below a certain number.

Not when the lieutenant governor tells you that your club is losing members.

Every month. All year long.

Because every new member represents more than another name on the roster.

That person might be your next project chair.

Your next membership chair.

Your next club president.

Your next lieutenant governor.

Or simply the person who walks into a meeting six months from now and says, “I have an idea.”

And that idea might completely reenergize your club.

Recruitment isn’t simply about replacing the members we lose.

Recruitment is how we continually inject new ideas, new perspectives, and new leaders into Kiwanis.

But recruiting them is only the beginning.

Once we bring people into Kiwanis, we have to connect them.

And that connection has to extend beyond the boundaries of our own clubs.

One of the easiest ways for a Kiwanis club to become stagnant is to become isolated.

When the only Kiwanis meetings we attend are our own club meetings, and the only service projects we see are our own club projects, it becomes very easy to believe that the way we do Kiwanis is simply the way Kiwanis is done.

It isn’t.

There are clubs all across the Capital District doing things differently—and doing some pretty remarkable things.

That is why interclubs matter.

Send your members to visit another Kiwanis club.

Better yet, take a newer member with you.

Let them meet other Kiwanians. Let them hear about a different service project. Let them experience a different meeting format. Let them discover an idea they can bring home.

And that is why district events matter.

Bring them to a Divisional Council Meeting.

Take members to the Midyear Conference.

Bring them here to our Annual Convention.

Encourage them to attend the Kiwanis International Convention.

And don't just send the same two or three people who have attended every year for the last twenty years.

Bring someone who has never been before.

Because something happens when members discover that Kiwanis is bigger than the room where their club meets.

They meet people who are excited about Kiwanis.

They hear an idea and think, "We could do that."

They see a successful project and think, "Why couldn't that work in our community?"

They build friendships with Kiwanians they can call six months later when they need advice.

And perhaps most importantly, they come home energized.

New leaders need new ideas, and new ideas rarely come from talking to the same people about the same things in the same room.

We sometimes think of interclubs, conferences and conventions as simply fellowship.

And fellowship is certainly an important part of Kiwanis.

But these experiences are also leadership development.

They expose our members to ideas. They broaden their understanding of Kiwanis. They create relationships. And they help members see possibilities for their own clubs that they might never have considered otherwise.

So if you see leadership potential in someone, don't just ask them to chair a committee.

Take them somewhere.

Give them the opportunity to see just how big this organization is and how many different ways there are to serve through it.

Because I believe the formula for a healthy Kiwanis club is actually pretty simple:

Recruit. Connect. Inspire. Mentor. Lead. Recruit.

We recruit new people into Kiwanis.

We connect them to other members, other clubs and the larger Kiwanis family.

Those connections inspire them with new ideas and new possibilities.

Then we mentor them. We give them opportunities. We teach them what we know—and sometimes we get out of their way and let them try something new.

They begin to lead.

And eventually, those new leaders become the people who recruit the next generation of Kiwanians.

Recruit → Connect → Inspire → Mentor → Lead → Recruit.

It is not a straight line. It is a cycle.

And healthy clubs keep that cycle moving.

So where does the Capital District stand today?

We began the 2025–2026 Kiwanis administrative year with 3657 members in 156 clubs.

As of August 16th, we have 3901 members in 153 active clubs, representing a net gain of 244 members.

During this Kiwanis year, our clubs have added 481 new members, while 212 members have left our organization. But unfortunately, many clubs don't purge their rosters until September.

While we have lost 7 Kiwanis clubs this year, we have also welcomed 4 new Kiwanis clubs into the Capital District family this year: Henrico, Greater Laurel, Greater Culpeper and Halifax County. We also have a club in progress in Point Pleasant, WV and our first Kiwanis Voices club already has a sponsor in Northern Virginia and will charter before the end of September.

Those numbers matter.

But I want you to look beyond them.

When you return home from this convention, don't simply ask your club secretary, "How many members do we have?"

Ask a different question:

Who are the next five leaders of our club?

Can you name them?

Who is the person who has never chaired a committee but could?

Who is the newer member who should be asked to organize the next service project?

Who should become your membership chair?

Who could be your club president two years from now?

And perhaps most importantly:

Who are you personally mentoring to take your place?

Leadership succession should not begin when nominations open.

It should be happening every day.

Our responsibility as leaders is not to make ourselves indispensable.

It is to make sure there are people ready and excited to lead after us.

And when we do that well, something interesting happens.

New leaders bring new ideas.

New ideas create new projects.

New projects create excitement.

Excitement attracts new members.

New members create more potential leaders.

And the cycle starts again.

Unfortunately, the opposite cycle works just as effectively.

No new leaders leads to fewer new ideas.

Fewer new ideas leads to stagnant programming.

Stagnant programming leads to disengaged members.

Disengaged members leave.

And if the club is not actively recruiting replacements, the membership gets smaller, the pool of potential leaders gets smaller, and the cycle becomes harder and harder to reverse.

We have clubs across the Capital District experiencing both of these cycles right now.

Our job as a district is to help more clubs get into the first one.

Because despite the challenges we face with membership, the impact our clubs continue to make throughout Delaware, Maryland, Virginia, West Virginia and the District of Columbia is extraordinary.

Through the monthly reports submitted so far this year, Capital District Kiwanis clubs have reported completing almost 2000 service projects, contributing tens of thousands of service hours in their communities.

Together, our clubs have raised and donated more than \$2.1 million to support children, families, scholarships, community organizations and other worthy causes in our District.

Those aren't simply statistics.

Those numbers represent children who were fed.

Students who received scholarships.

Families who received help when they needed it.

Parks and playgrounds that were improved.

Schools that received supplies.

And communities that are stronger because a Kiwanis club decided to serve.

That remains the heart of who we are.

But I want you to consider one question:

What could those numbers look like if every Capital District Kiwanis club had five more engaged members?

Five more people bringing ideas.

Five more people organizing projects.

Five more people raising money.

Five more people serving children.

And among those five people might be the next generation of leaders who will carry that club forward.

That is the opportunity in front of us.

The Capital District itself remains financially very strong. We finished the 2024-25 Kiwanis year on September 30, 2025 with an audited net assets totaling \$1,256,954 up from \$1,194,493 where we began last year on October 1, 2024. Despite intentional deficit budgeting to provide more services and support to clubs than we were expecting in projected income, we finished last fiscal year with a net surplus of \$62,461. The current fiscal year, while not yet complete, appears to be heading on the same trajectory.

Your Board of Trustees continues to work diligently to ensure that district resources are used responsibly and, most importantly, to support our clubs and our mission.

But ultimately, neither the district nor Kiwanis International can create a healthy club from the outside.

We can provide resources.

We can provide training.

We can provide club coaches.

We can help clubs recruit.

We can create Midyear Conferences and District Conventions where members can learn and connect.

But the future of every Kiwanis club is ultimately determined by the people sitting in that club's meetings and participating in that club's projects.

So I want to leave you today with a challenge.

Actually, I want to leave you with six.

Recruit.

Never stop inviting people into Kiwanis. Don't wait until your club needs members. Your club always needs its next member.

Connect.

Get your members outside of your club. Visit another club. Attend an interclub. Bring someone new to Midyear, Annual Convention or the International Convention. Help them discover the larger Kiwanis family.

Inspire.

Expose your members to new ideas. Let them see what other clubs are doing. Encourage them to come back and ask, "Why couldn't we do that?"

Mentor.

When you recognize leadership potential, invest in it. Teach someone what you know. Give them opportunities. Encourage them when something doesn't work the first time.

Lead.

Give people the opportunity to actually lead. Let someone chair the project. Let someone change the meeting. Let someone try the idea that isn't the way your club has always done it.

And then—

Recruit again.

Because somewhere in your community right now is someone who has never heard of Kiwanis.

They don't know about the children you serve.

They don't know about the friendships they could make.

They don't know about the opportunities they could have to make their community better.

And they certainly don't know that they might someday become the leader who transforms your club.

Unless someone asks them.

The future of Kiwanis will not be determined by how well we preserve what we have always done.

It will be determined by how successfully we bring new people into this organization, connect them to one another, inspire them with what is possible, mentor them, and then give them the opportunity to lead.

Our greatest responsibility as leaders is not simply to lead today.

It is to make sure someone is ready to lead tomorrow.

So when you leave this convention and return to your clubs, remember the cycle:

Recruit → Connect → Inspire → Mentor → Lead → Recruit.

Keep that cycle moving, and our clubs will keep moving.

Our clubs will be stronger.

Our communities will be stronger.

And most importantly, we will be able to serve more children for generations to come.

Thank you for everything you do for your clubs, your communities, and the children of the Capital District.

And thank you for making sure that the next generation of Kiwanis leaders is ready to take us forward.

EXHIBIT D

CANDIDATE ENDORSEMENT RESOLUTION

**Dr. Joshua Hiscock FOR
KIWANIS INTERNATIONAL TRUSTEE**

WHEREAS:

Whereas: Joshua Hiscock, a member of the Kiwanis Club of Ellicott City, MD, has served Kiwanis at the local, division and district levels, and as District Governor during the 2024-2025 administrative year, and

THEREFORE, BE IT RESOLVED:

That the House of Delegates of the Capital District of Kiwanis International, at its 2026 Annual Convention on August 23, 2026, in Annapolis, MD, endorses Joshua Hiscock for election to the office of Kiwanis International Trustee for a 3-year term beginning October 1, 2027, at the 2027 Kiwanis International Convention.

ADOPTION CERTIFICATION:

This Resolution was adopted by the House of Delegates of the Capital District at its 2026 Convention in Annapolis, MD, on August 23, 2026.

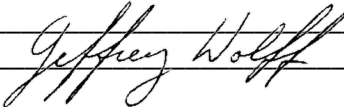
Submitted by: Jeffrey M. Wolff
Office (Governor or Secretary): Executive Director
District: Capital
Signature:  Date: August 23, 2026

EXHIBIT E

2026 Resolution #1

WHEREAS, the Capital District of Kiwanis International gathered at the Doubletree by Hilton Hotel in Annapolis, Maryland, from August 21st to August 23rd, 2026.

WHEREAS, to facilitate this important and fine event, a group of dedicated Kiwanians was needed.

WHEREAS, a group of exceptional individuals have dedicated their time and effort to ensure all attendees have a convention full of learning & fellowship.

WHEREAS Jennifer Mackowski and her entire committee have done an outstanding job organizing the details for members to gather, enjoy fellowship, and conduct business at this District Convention.

THEREFORE, be it resolved that the delegates, members and guests attending the 2026 Capital District Convention thank them for their service and commitment in developing, arranging and conducting the exceptional events of this weekend.

2026 Resolution #2

WHEREAS, the Capital District of Kiwanis International gathered at the Doubletree by Hilton Hotel in Annapolis, Maryland, from August 21st to August 23rd, 2026.

WHEREAS, the Doubletree by Hilton Hotel management, led by Terry Duley, provided accommodations, meeting and banquet rooms to facilitate the Capital District Convention.

WHEREAS, the Hotel Staff provided outstanding service during the Convention. Whereas the food was delicious, and the wait staff was polite, attentive and helpful. And WHEREAS many compliments were received from Kiwanis members and guests.

THEREFORE, be it resolved, that the delegates, members and guests attending the 2026 Capital District Convention express their appreciation for the Doubletree by Hilton Hotel's hospitality and the staff's efforts to make all who attended feel welcome and able to enjoy their stay and our Capital District Convention.

2026 Resolution #3

WHEREAS, Kiwanis Capital District Past Governor Dr. Joseph C. (Joe) Hillier departed this life on October 20, 2025 at the age of 87.

WHEREAS, Joe graduated from Hampden-Sydney College and the Medical College of Virginia School of Dentistry, and WHEREAS Joe began his career serving in the U.S. Navy at Norfolk Naval Air Station before establishing a family dental practice in Chester, Virginia that spanned over 55 years.

WHEREAS, Joe left a legacy of service, dedication, and love for his family and community helping to shape Chester's community spaces, including the creation of the Village Green and the Chester YMCA, where he served on the Board of Directors for 20 years. And WHEREAS Joe enjoyed running a family plant nursery and sheep farming.

WHEREAS, Joe helped organize the Kiwanis Club of Chester in 1972 and served as club charter president and then secretary from 1995 to 2002 and from 2005 to 2009. Whereas he served as Lt Governor of Division 4 in 1975. Joe had 53 consecutive years of perfect attendance.

WHEREAS, Joe served as district governor in 1985-86 and chaired many district committees, including Project 30, Major Emphasis, Membership Growth, 75th Anniversary, and Serving the Children of the World.

WHEREAS, Joe is survived by his wife of 59 years, Susanne, their daughters Kendall, Heather, Ashley, and Shannan, along with four grandchildren.

THEREFORE, be it resolved that the delegates of the 2026 Capital District Convention would like to posthumously thank Joe for his years of dedication to serving the children of the world and express our utmost condolences to his Susanne and the entire Hillier family.

2026 Resolution #4

WHEREAS, Kiwanis West Virginia District Past Governor William A. (Bill) Ott departed this life on January 1st at the age of 84.

WHEREAS, Bill graduated from Glenville State College, and WHEREAS Bill dedicated 38 years of professional service to E.I. DuPont, retiring in 2000 after a long and distinguished career.

WHEREAS, Bill was an active member of the North Parkersburg Kiwanis Club, and

WHEREAS he served as President of the North Parkersburg Kiwanis Club and Governor of the West Virginia Kiwanis District in 2004-2005.

WHEREAS Bill's dedication to youth and education was evident through his involvement with the Parkersburg High School and Parkersburg South High School Key Clubs.

WHEREAS, Bill was an active member of Emmanuel Baptist Church where he and his late wife Barbara started the Crusaders Sunday School class and sang in the church choir for over 50 years.

WHEREAS Bill's legacy will live on in the young people he encouraged, the leaders he mentored, and the friendships he cultivated throughout the West Virginia District of Kiwanis.

WHEREAS Bill was dedicated to his family, friends, community, and faith and

WHEREAS Serving the Children of the World was who Bill was.

WHEREAS, Bill is survived by his two daughters, Kimberly and Katherine, two grandsons, and numerous nieces, nephews and cousins.

THEREFORE, be it resolved that the delegates of the 2026 Capital District Convention would like to posthumously thank Bill for his years of service to Kiwanis and his community and express our utmost condolences to the entire Ott family.

Capital District Kiwanis
Proposed 2026-27 Operational Budget
October 2026 - September 2027

	25-26 Actual	25-26 Budget	25-26 Remaining	26-27 Budget	
Revenue					
4300 Morgan Stanley Cash Interest	622.35	7.00	-615.35	500.00	
4301 Morgan Stanley Dividends	10,983.30	12,000.00	1,016.70	12,000.00	
4302 Morgan Stanley Realized Gains/Losses	18,275.24	0.00	-18,275.24	20,000.00	
4303 Morgan Stanley Unrealized Gains/Losses	32,326.93	50,000.00	17,673.07	30,000.00	
4304 Morgan Stanley Investment Interest	7,386.06	5,000.00	-2,386.06	7,000.00	
7000-001 Income - Membership Dues	122,900.08	121,600.00	-1,300.08	118,400.00	3700 Members @ \$32
7050-001 Income - New Club Dues	4,667.97	7,500.00	2,832.03	7,500.00	5 Clubs at \$100 x 15 Members
7100-001 Income - Registration & Event Fees	59,659.00	95,000.00	35,341.00	75,000.00	
7150-001 Income - Fundraising	100.00	0.00	-100.00	0.00	
7200-002 Income - Advertising/Sponsorship	3,100.00	5,000.00	1,900.00	5,000.00	
7400-001 Income - Grants	12,122.00	12,000.00	-122.00	12,000.00	
7550-001 Income - Past Governors Activity	1,280.59	0.00	-1,280.59	0.00	
7600-001 Income - Other	6,763.20	0.00	-6,763.20	0.00	
Total Revenue	\$ 280,186.72	\$ 308,107.00	\$ 27,920.28	\$ 287,400.00	
Gross Profit	\$ 280,186.72	\$ 308,107.00	\$ 27,920.28	\$ 287,400.00	
Expenditures					
8025-001 Scholarships/Awards	3,500.00	11,000.00	7,500.00	5,000.00	7 Matching Scholarships at \$500 each & KCF Scholarships
8030-001 Background Checks	35.00	1,000.00	965.00	1,000.00	
8040-001 Bank Fees	150.00	0.00	-150.00	0.00	
8050-001 Investment Fees	6,044.10	8,000.00	1,955.90	8,000.00	
8100-001 Committee - Achievement		500.00	500.00	1,000.00	Raised +200
8100-002 Committee - Aktion Club		300.00	300.00	0.00	
8100-003 Committee - Builders Club	256.92	300.00	43.08	350.00	Agreed
8100-004 Committee - Bylaws & Policies	0.00	0.00	0.00	0.00	Agreed
8100-005 Committee - Circle K International	1,265.70	3,000.00	1,734.30	3,000.00	Lowered to 3000
8100-009 Committee - Finance		250.00	250.00	300.00	
8100-010 Committee - Key Club International	400.00	2,400.00	2,000.00	2,400.00	Agreed
8100-011 Committee - Key Leader	6,900.00	500.00	-6,400.00	500.00	Lowered to 500
8100-012 Committee - Kiwanis-Family		6,000.00	6,000.00	6,000.00	
8100-014 Committee - Kiwanis Kids	256.91	300.00	43.09	350.00	Agreed
8100-015 Committee - Leadership & Education	441.63	1,000.00	558.37	700.00	Agreed
8100-018 Committee - Membership (New Club Building)	5,571.93	20,000.00	14,428.07	15,000.00	Lowered to 20k (\$15k to NCB / \$5k to Boosts)
8100-018 Committee - Membership (Strengthening)	0.00	0.00	0.00	5,000.00	
8100-022 Committee - Past Lt. Governors	0.00	0.00	0.00	0.00	Agreed
8100-023 Committee - Public Relations		500.00	500.00	500.00	GE Suggested
8100-025 Committee - Service / Signature Project	3,302.92	100.00	-3,202.92	300.00	Agreed
8160-001 Entertainment & A/V	4,267.07	6,000.00	1,732.93	6,000.00	

8250-001 Insurance - D&O	800.00	800.00	0.00	800.00	
8410-001 Meals	27,596.05	30,000.00	2,403.95	30,000.00	
8430-001 Kiwanis Children's Fund Donations		10,000.00	10,000.00	10,000.00	
8435-001 New Club Support	458.50	0.00	-458.50	0.00	
8437-001 New Club Dues Payment	5,675.76	7,500.00	1,824.24	7,500.00	
8440-001 Office Equipment	166.88	0.00	-166.88	0.00	
8445-001 Office Supplies	507.19	500.00	-7.19	500.00	
8500-001 Officer Exp - Governor	2,939.83	6,000.00	3,060.17	6,000.00	
8500-005 Officer Exp - Governor Elect	3,515.85	5,500.00	1,984.15	5,500.00	
8500-007 Officer Exp - Vice Governor	627.32	4,000.00	3,372.68	4,000.00	
8500-010 Officer Exp - Executive Director	3,040.37	4,500.00	1,459.63	4,500.00	
8500-025 Officer Exp - Immediate Past Governor		3,500.00	3,500.00	3,500.00	
8500-030 Officer Exp - Regional Trustees	8,453.20	12,000.00	3,546.80	12,000.00	
8500-035 Officer Exp - Lt. Governors	6,951.20	12,000.00	5,048.80	12,000.00	
8500-040 Officer Exp - Lt. Governors-Designate	3,386.92	12,000.00	8,613.08	12,000.00	
8550-001 International Candidate Support	0.00	0.00	0.00	6,000.00	
8550-010 KI President's Visit	0.00	0.00	0.00	2,500.00	
8600-001 Pins / Badges / Shirts	2,726.95	3,000.00	273.05	3,000.00	
8610-001 Postage / Shipping	70.52	100.00	29.48	100.00	
8650-001 Consulting Fee - Executive Director	37,000.00	44,400.00	7,400.00	44,400.00	
8650-002 Consulting Fee - Publication Editor	5,000.00	6,000.00	1,000.00	6,000.00	Agreed
8650-003 Consulting Fee - Publication Designer	5,000.00	6,000.00	1,000.00	6,000.00	Agreed
8720-001 Professional Services	6,402.97	6,300.00	-102.97	6,500.00	
8750-001 Programs & Souvenirs	1,638.83	1,500.00	-138.83	1,500.00	
8760-001 Conference Materials	1,054.25	3,500.00	2,445.75	2,000.00	
8780-001 Speakers Fees	1,000.00	3,000.00	2,000.00	3,000.00	
8810-001 Printing / Supplies		1,200.00	1,200.00	1,200.00	
8830-001 Telephone / Internet	1,000.00	1,200.00	200.00	1,200.00	
8850-001 District Publication Expenses		300.00	300.00	300.00	
8900-050 Travel - Hotels/Lodging	9,880.93	50,000.00	40,119.07	50,000.00	
8900-150 Travel - Automobile Expense		1,000.00	1,000.00	1,000.00	
8960-001 Website / IT / Software	3,153.23	2,000.00	-1,153.23	3,500.00	
Total Expenditures	\$ 170,438.93	\$ 298,950.00	\$ 128,511.07	\$ 288,400.00	
Net Operating Revenue	\$ 109,747.79	\$ 9,157.00	\$ -100,590.79	-\$ 1,000.00	
Net Revenue	\$ 109,747.79	\$ 9,157.00	\$ -100,590.79	-\$ 1,000.00	

	Totals	General	Board Meetings	District Convention	Fall Rally	Officer Training	International Convention	Notes for Kiwanis	Color Code
Revenue									
7000-001 Income - Membership Dues	\$ 2,450.00	\$ 2,450.00						Goal is 245 members by March 31, 2027. This is lower than last year goal (275). Current membership is 208 and similar to 24-25 membership (213)	Decrease
7100-001 Income - Registration & Event Fees	\$ -								
7150-001 Income - Fundraising	\$ 500.00	\$ 500.00						\$500 Donation to UNICEF Project- have capacity for a dedicated YOF campaign last year but do want to revisit this year.	Increase
Income - YOF	\$ 500.00	\$ 500.00							
7200-002 Income - Advertising	\$ -								
7450-001 Income - CDKF Subsidy	\$ 5,000.00	\$ 5,000.00						Proposed foundation support.	
7500-001 Income - Interest	\$ -								
Total Revenue	\$ 8,450.00	\$ 8,450.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		
Expenditures									
8025-001 Scholarships/Awards									
8040-001 Bank Fees									
8100-001 Committee - Achievement	\$ 200.00			\$ 200.00				and encourage members and their hardwork	
8100-004 Committee - Bylaws and Policies	\$ -								
Building/Revitalization	\$ 755.00	\$ 755.00						recruitment/tabling sessions (\$650) CKI Budget:	
8100-007 Committee - Conference/Convention	\$ 30.00	\$ 30.00							
8100-012 Committee - K-Family	\$ 30.00	\$ 30.00							
8100-018 Committee - Membership	\$ 1,100.00	\$ 1,100.00						support initial meetings and tabling supplies, also	
8100-019 Committee - On-to-ICON	\$ 60.00						\$ 60.00	same as 25-26	
8100-025 Committee - Service	\$ 100.00				\$ 100.00			DCON In-House Service Project, same as 25-26	
8160-001 Entertainment & A/V	\$ -								
8410-001 Meals (Up \$125)	\$ 425.00		\$ 100.00	\$ 150.00		\$ 100.00	\$ 75.00	for groceries and a meal District Officer Training	
8420-001 Miscellaneous Expenses	\$ -								
Donations/UNICEF BrickxBrick	\$ 500.00	\$ 500.00						Donation to UNICEF Project	
8500-001 Officer Exp - Governor	\$ 200.00	\$ 200.00							
8500-010 Officer Exp - Secretary/Treasurer	\$ 100.00	\$ 100.00							
8500-035 Officer Exp - Lt. Governors	\$ 100.00	\$ 100.00							
Coordinator	\$ 100.00	\$ 100.00							
8600-001 Pins / Badges / Shirts	\$ 250.00	\$ 250.00						Will be adjusted as income permits.	
8610-001 Postage & Shipping	\$ 150.00	\$ 150.00						Used for recruitment kit shipping	
8720-001 Professional Services	\$ -								
8750-001 Programs & Souvenirs	\$ -								
8760-001 Registration Fees & Materials	\$ 1,250.00					350.00	900.00	attend GATC	
8780-001 Speakers Fees	\$ -								
8810-001 Printing/Supplies	\$ 100.00				\$ 25.00	\$ 75.00		Same as 25-26.	
(Down \$200)	\$ 2,175.00		\$ 325.00	100.00	100.00	350.00	1,300.00	(2 rooms); Google shows most hotels are between	
8900-100 Travel - Airfare (Up \$300)	\$ 1,300.00			300.00		300.00	700.00	GATC	
8900-150 Travel - Other	\$ -								
(Down \$240)	\$ 25.00	\$ 25.00						Budget for domain cost as needed	
Total Expenditures	\$ 8,950.00	\$ 3,340.00	\$ 425.00	\$ 750.00	\$ 225.00	\$ 1,175.00	\$ 3,035.00		
Net Operating Revenue	\$ 8,450.00								
Net Revenue	-\$ 500.00								

**Capital District Key Club Budget
October 1, 2026 - September 30, 2027**

#	Account	Non-Event	DCON	Fall Rally	ICON	Combined	
7000-001	Income - Membership Dues	\$ 56,250.00				\$ 56,250.00	12,500 members
	Income - Membership Dues	\$ (12,500.00)	\$ 12,500.00			\$	\$1 per member offsets DCON
7100-001	Income - Registration & Event Fees	\$	\$ 100,500.00	\$ 15,750.00	\$ 41,500.00	\$ 157,750.00	
7150-001	Income - Fundraising	\$	\$ 1,000.00	\$ 250.00		\$ 1,250.00	
7200-002	Income - Advertising	\$	\$ 1,000.00			\$ 1,000.00	
7500-001	Income - Interest					\$ -	
	Revenue Subtotal	\$ 43,750.00	\$ 115,000.00	\$ 16,000.00	\$ 41,500.00	\$ 216,250.00	
8010-001	Advisor Reception				\$	\$ -	
8020-001	Audit & Accounting & Admin Expense				\$	\$ -	
8030-001	Background Checks	\$ 210.00	\$ 1,100.00		\$	\$ 1,310.00	
8100-001	Committee - Achievement	\$ 1,500.00	\$ 1,500.00		\$	\$ 3,000.00	Includes gifts for board at end of year - not part of DCON budget
8100-010	Committee - Key Club International	\$ 1,500.00			\$	\$ 1,500.00	Administrator expenses
8100-011	Committee - Key Leader	\$ 1,000.00			\$	\$ 1,000.00	\$50 Stipend for board members in November
8150-001	District Project	\$	\$ 1,000.00	\$ 250.00	\$	\$ 1,250.00	
8160-001	Entertainment & AV	\$	\$ 6,000.00		\$	\$ 6,000.00	
8200-001	General Meeting Expenses	\$ 8,000.00			\$	\$ 8,000.00	2 board meeting at \$4K per meeting - includes hotel, food, social
8410-001	Meals	\$	\$ 42,000.00	\$	\$ 8,750.00	\$ 50,750.00	
8420-001	Miscellaneous Expenses	\$ 2,500.00	\$	\$ 630.00	\$ 500.00	\$ 3,630.00	Cost of students other than Governor attending Kiwanis/CKI functions
8435-001	New Club Support	\$ 500.00			\$	\$ 500.00	
8445-001	Office Supplies	\$ 500.00	\$ 500.00		\$	\$ 1,000.00	
8500-001	Officer Exp - Governor	\$ 100.00			\$	\$ 100.00	
8500-015	Officer Exp - Secretary	\$ 100.00			\$	\$ 100.00	
8500-035	Officer Exp - LI Governors	\$ 2,000.00			\$	\$ 2,000.00	
8500-045	Officer Exp - Editor	\$ 100.00			\$	\$ 100.00	
8500-050	Officer Exp - Webmaster	\$ 100.00			\$	\$ 100.00	
8600-001	Pins / Badges / Shirts	\$ 1,300.00			\$	\$ 1,300.00	
8610-001	Postage & Shipping	\$ 250.00			\$	\$ 250.00	
	One day regional service/leadership events	\$ 7,250.00			\$	\$ 7,250.00	
8720-001	Professional Services				\$	\$ -	
8750-001	Programs & Souvenirs	\$	\$ 10,000.00	\$	\$ 1,540.00	\$ 11,540.00	
8760-001	Registration Fees & Materials	\$	\$ 500.00	\$ 15,120.00	\$ 19,250.00	\$ 34,870.00	
8780-001	Speakers Fees	\$	\$ 4,000.00		\$	\$ 4,000.00	
8810-001	Printing/Supplies	\$ 400.00	\$ 2,000.00		\$	\$ 2,400.00	
8900-050	Travel - Hotels/Lodging	\$ 1,000.00	\$ 51,000.00	\$	\$ 17,600.00	\$ 69,600.00	
8900-100	Travel - Airfare	\$ 750.00			\$	\$ 750.00	Administrator airfare to GATC and SLP Conference
8900-150	Travel - Other	\$ 2,500.00	\$ 900.00	\$	\$ 250.00	\$ 3,650.00	
8960-001	Website / IT / Software	\$ 300.00			\$	\$ 300.00	
	Expense Subtotal	\$ 31,860.00	\$ 120,500.00	\$ 16,000.00	\$ 47,890.00	\$ 216,250.00	
	Profit/(Loss)	\$ 11,890.00	\$ (5,500.00)	\$ -	\$ (6,390.00)	\$ -	

2027 Capital District Kiwanis Convention - Roanoke, VA

Budget Item	Projected			Actuals	
	Qty	\$	Income	Qty	Income
Registration Income					
INCOME					
Package Registration - Until 7/25	80	\$ 250.00	\$ 20,000.00	0	\$ - .00
Late Package Registration - Until 8/15	10	\$ 275.00	\$ 2,750.00	0	\$ - .00
Registration Only - 7/25	40	\$ 60.00	\$ 2,400.00	0	\$ - .00
Late Registration Only - Until 8/15	20	\$ 80.00	\$ 1,600.00	0	\$ - .00
Package Registration - Comp VIP	13	\$ - .00	\$ - .00	0	\$ - .00
Package Registration - Trustees/LTGs	32	\$ - .00	\$ - .00	0	\$ - .00
Package Registration - New Club Rep	5	\$ - .00	\$ - .00	0	\$ - .00
Registration Income Total	200		\$ 26,750.00	0	\$ - .00
Meal Income					
Individual Meals - Fri Leadership Lunch	44	\$ 35.00	\$ 1,540.00	0	\$ - .00
Individual Meals - Fri Leadership Lunch (Comp)	11	\$ - .00	\$ - .00	0	\$ - .00
Individual Meals - Spouse Outing	0	\$ - .00	\$ 15.00	0	\$ - .00
Individual Meals - Fri Night Activity / Dinner	0	\$ 60.00	\$ - .00	0	\$ - .00
Individual Meals - Sat Breakfast	0	\$ 30.00	\$ - .00	0	\$ - .00
Individual Meals - Sat Lunch	0	\$ 35.00	\$ - .00	0	\$ - .00
Individual Meals - Sat Dinner	0	\$ 60.00	\$ - .00	0	\$ - .00
Individual Meals - Sun Breakfast	0	\$ 30.00	\$ - .00	0	\$ - .00
Meal Income Total			\$ 1,555.00		\$ - .00
Other Income					
Service Project Donation	0	\$ - .00	\$ - .00	0	\$ - .00
Service Project Grant	0	\$ - .00	\$ - .00	0	\$ - .00
Sleeping Room Rebate	0	\$ - .00	\$ - .00	0	\$ - .00
Comp Room Rebate	5	\$ 163.15	\$ 815.75	0	\$ - .00
Hospitality Suite	0	\$ 291.00	\$ - .00	0	\$ - .00
Ad Booklet Sales - Pages	17	\$ 300.00	\$ 5,100.00	0	\$ - .00
Ad Booklet Sales - Inside Front & Back Cover	2	\$ 500.00	\$ 1,000.00	0	\$ - .00
Ad Booklet Sales - Outside Back Cover	1	\$ 650.00	\$ 650.00	0	\$ - .00
Supporting Sponsorship	0	\$ 500.00	\$ - .00	0	\$ - .00
Lanyard Sponsorship	0	\$ 750.00	\$ - .00	0	\$ - .00
Service Project Sponsorship	0	\$ 1,250.00	\$ - .00	0	\$ - .00
Masterclass Sponsorship	0	\$ 1,250.00	\$ - .00	0	\$ - .00
Presenting Sponsorship	0	\$ 2,000.00	\$ - .00	0	\$ - .00
Subsidy from Operations Budget for Trustees/LTGs	32	\$ 250.00	\$ 8,000.00	0	\$ - .00
Subsidy from Membership Budget for New Club Reps	6	\$ 250.00	\$ 1,500.00	0	\$ - .00
Other Income Total			\$ 15,565.75		\$ - .00
Total Income			\$ 43,870.75		\$ - .00

Budget Item	Calculations		Actual
	Qty	\$	Expense
EXPENSES			
Rooms			
VIP Room Nights	33	\$ 163.15	\$ 5,383.95
Hospitality Suite Nights	0	\$ 158.46	\$ - .00
Room Expenses Total			\$ 5,383.95
Meals			
Friday Breakfast	10	\$ 28.00	\$ 280.00
Friday Leadership Lunch	55	\$ 30.00	\$ 1,650.00
Friday Dinner	140	\$ 51.00	\$ 7,140.00
Saturday Breakfast	140	\$ 28.00	\$ 3,920.00
Saturday Lunch	140	\$ 30.00	\$ 4,200.00
Saturday Reception	140	\$ - .00	\$ - .00
Saturday Dinner	140	\$ 51.00	\$ 7,140.00
Sunday Breakfast	140	\$ 28.00	\$ 3,920.00
Meals Expenses Total			\$ 28,250.00
Attendees Items & Gifts			
Attendee Souvenir	200	\$ 9.00	\$ 1,800.00
Attendee Program Booklet	200	\$ 4.00	\$ 800.00
Workshop Presenter Gifts	20	\$ 10.00	\$ 200.00
KI Rep Gift	1	\$ 100.00	\$ 100.00
VIP Baskets	5	\$ 50.00	\$ 250.00
Retiring Governor Gift	1	\$ 150.00	\$ 150.00
Attendees & Gifts Expenses Total			\$ 3,300.00
Other Expenses			
Speaker Fees/Expenses			\$ 1,000.00
Bartender/Cashier	2	\$ 100.00	\$ 200.00
Decorations/Flowers			\$ 200.00
Postage & General Supplies			\$ 100.00
Registration Supplies - Badges/Holder/Ribbons/Tickets			\$ 300.00
Saturday Banquet Entertainment			\$ 400.00
Signs, Banners, & Tent Cards			\$ 200.00
Color Guard Honorarium Donation			\$ 100.00
CC Processing Fees			\$ 1,200.00
Audiovisual Fees			\$ 3,000.00
Miscellaneous			\$ 100.00
Other Expenses Total			\$ 6,800.00
Total Expenses			\$ 43,733.95
Projected Surplus/(Deficit)			\$ 136.80

	Package	Reg Only	Comp	Total	
Registration Tracker	0	0	0	0	0.0% Of Projection

F&B Tracker	Cost	Proj Qty	Proj Total	
Friday Breakfast	\$ - .00	10	\$ - .00	
Friday Lunch	\$ - .00	55	\$ - .00	
Friday Dinner	\$ - .00	140	\$ - .00	
Saturday Breakfast	\$ - .00	140	\$ - .00	
Bartenders	\$ - .00	2	\$ - .00	
Saturday Lunch	\$ - .00	140	\$ - .00	
Saturday Reception	\$ - .00	140	\$ - .00	
Saturday Dinner	\$ - .00	140	\$ - .00	
Sunday Breakfast	\$ - .00	140	\$ - .00	
		\$ - .00	\$ 15,000.00	0.00% Of Minimum
		To-Date	Needed	

Hotel Night Tracker	Thursday	Friday	Saturday	
Room Block	35	120	120	
Minimum (80% of Block)	28	96	96	
Attendee Pickup	0	0	0	
Total	0	0	0	
			275	Block
			220	Minimum
			0	0.0% Of Minimum

Meal Pickups	2023	2024	2025	2026
Friday Lunch	59	50	55	
Friday Dinner	156	N/A	N/A	
Saturday Breakfast	149	158	150	
Saturday Lunch	196	198	172	
Saturday Dinner	192	188	164	
Sunday Breakfast	166	178	150	

As of July 16, 2026

2027 Capital District Kiwanis Midyear - Kalahari Resort

Budget Item	Projected			Actuals	
	Qty	\$	Income	Qty	Income
INCOME					
Registration Income					
Package Registration	90	\$ 200.00	\$ 18,000.00	0	\$ - .00
Late Package Registration	10	\$ 225.00	\$ 2,250.00	0	\$ - .00
Registration Only	30	\$ 60.00	\$ 1,800.00	0	\$ - .00
Late Registration Only	10	\$ 80.00	\$ 800.00	0	\$ - .00
Package Registration - Execs & VIP	12	\$ - .00	\$ - .00	0	\$ - .00
Package Registration - Trustees/LTGs	21	\$ - .00	\$ - .00	0	\$ - .00
Registration Income Total	173		\$ 22,850.00	0	\$ - .00
A la carte Income					
Individual Meals - Fri Dinner	0	\$ 50.00	\$ - .00	0	\$ - .00
Individual Meals - Sat Breakfast	0	\$ 30.00	\$ - .00	0	\$ - .00
Individual Meals - Sat Lunch	0	\$ 35.00	\$ - .00	0	\$ - .00
Individual Meals - Sat Dinner	0	\$ 50.00	\$ - .00	0	\$ - .00
Individual Meals - Sun Breakfast	0	\$ 30.00	\$ - .00	0	\$ - .00
Meal Income Total	0		\$ - .00	0	\$ - .00
Other Income					
Hospitality Suite	0	\$ - .00	\$ - .00	0	\$ - .00
Ad Booklet Sales - Pages	20	\$ 200.00	\$ 4,000.00	0	\$ - .00
Ad Booklet Sales - Inside Front Cover	0	\$ 300.00	\$ - .00	0	\$ - .00
Ad Booklet Sales - Inside Back Cover	0	\$ 300.00	\$ - .00	0	\$ - .00
Ad Booklet Sales - Outside Back Cover	0	\$ 400.00	\$ - .00	0	\$ - .00
Sponsorships	0	\$ 1,000.00	\$ - .00	0	\$ - .00
Other Income Total			\$ 4,000.00		\$ - .00
Subsidies					
1:40 Room Comp	0	\$ - .00	\$ - .00	0	\$ - .00
Sleeping Room Rebate	148	\$ 4.17	\$ 617.16	0	\$ - .00
Reg Subsidy from Op Budget for VIPs	0	\$ - .00	\$ - .00	0	\$ - .00
Room Subsidy from Op Budget for VIPs	0	\$ - .00	\$ - .00	0	\$ - .00
Reg Subsidy from Op Budget for Trustees/LTGs	21	\$ 200.00	\$ 4,200.00	0	\$ - .00
Room Subsidy from Op Budget for Trustees	15	\$ 158.88	\$ 2,383.20	0	\$ - .00
Subsidy Total			\$ 7,200.36		\$ - .00
Total Income			\$ 34,050.36		\$ - .00

Budget Item	Calculations		Actual
	Qty	\$	Expense
EXPENSES			
Hotel Expense - Rooms			
VIP Room Nights	26	\$ 158.88	\$ 4,130.88
Hospitality Suite Nights	0	\$ - .00	\$ - .00
Room Expenses Total			\$ 4,130.88
Hotel Expense - Meals			
Friday Dinner	133	\$ 44.00	\$ 5,852.00
Saturday Breakfast	133	\$ 22.00	\$ 2,926.00
Saturday Lunch	133	\$ 28.00	\$ 3,724.00
Saturday Dinner	133	\$ 44.00	\$ 5,852.00
Saturday Reception	0	\$ - .00	\$ - .00
Sunday Breakfast	133	\$ 22.00	\$ 2,926.00
Meals Expenses Total			\$ 21,280.00
Hotel Expense - Other			
Bartender/Cashier	2	\$ 100.00	\$ 200.00
Audiovisual Fees			\$ - .00
Hotel Expenses - Other			\$ 200.00
Other Expenses			
Attendee Souvenir	173	\$ 8.00	\$ 1,384.00
Attendee Program Booklet	173	\$ 6.00	\$ 1,038.00
VIP Basket	4	\$ 50.00	\$ 200.00
Speaker Fees/Expenses			\$ 1,000.00
Decorations/Flowers			\$ 200.00
Registration Supplies			\$ 250.00
Banquet Entertainment			\$ 300.00
Signs, Banners, & Tent Cards			\$ 375.00
CC Processing Fees			\$ 1,000.00
Other Expenses Total			\$ 5,747.00
Total Expenses			\$ 31,357.88
Projected Surplus/(Deficit)			\$ 2,692.48

Registration Tracker	Package	Reg Only	Comp	Total	
	0	0	0	0	0.0%
					Of Projection

F&B Tracker	Cost	Guarantees	Proj Total	
Friday Dinner	\$32.52	133	\$4,325.16	
Saturday Breakfast	\$16.26	133	\$2,162.58	
Saturday Lunch	\$20.69	133	\$2,751.77	
Saturday Reception	\$0.00	0	\$0.00	
Saturday Dinner	\$32.52	133	\$4,325.16	
Sunday Breakfast	\$16.26	133	\$2,162.58	
			\$15,727.25	\$13,500.00 116.5%
		To-Date	Needed	Of Minimum

Hotel Night Tracker	Thursday	Friday	Saturday	Total	
Room Block	15	90	90	195	
Minimum (75% of Block)	12	68	68	148	
Paid Pickup	0	0	0	0	0.0%
					Of Minimum

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Kiwaniis®

CAPITAL DISTRICT

Report of the Executive Director
Capital District, Kiwanis International
September 19, 2026

Membership

2025-2026 Starting # **3657** Current Total **3861** Net Change **+205** (as 9/11)
Total Active Charters – **153**

Clubs Built To Date: Henrico (D10), Greater Laurel (3), Greater Culpeper (9),
Halifax County (15)

Club Builds in Progress: Point Pleasant, NoVA Voices

Charters Pending Revocation: PG County (18), Old Point Comfort (10),
Clinchco (9) - **Total -37**

Charters Revoked: Hinton, Short Pump, Tuckahoe, St. Paul-Castlewood

Charters Being Surrendered: War, Old Town, North Suffolk, Mathews

Clubs who lost members so far this year: **32 of 153 (-86)**

Clubs who gained this year: **74 of 153 (+319)**

Clubs who are net 0 so far this year: **47 of 153**

Clubs at 30 or more members: **40 of 153**

Clubs at 15-29 members: **60 of 153**

Clubs below charter strength (15): **53 of 153**

Lt. Governor Election Reporting

2026-27 Lt. Governors-Elect Elected: **7 of 16** (D1, D2, D5, D9, D10, D13, D14)

Clubs who are more than two monthly reports in arrears

(in accordance with Policy Section 2B(c))

38 out of 153 clubs are Not in Good Standing

Division 1:

Far East Washington

Division 2:

Mount Vernon

Division 3:

PG County

Rockville

Division 4:

NONE

Division 5:

Delmar

Pocomoke City

Seaford

Division 6:

Loch Raven

Division 8:

Old Town

Winchester

Division 9:

Charlottesville

Harrisonburg

Rockbridge

Division 10:

Central Chesterfield

Colonial Heights

Division 12:

Mathews

Middlesex, Saluda

Division 13:

Old Point Comfort

Division 14:

Churchland

North Suffolk

Ocean View Beach

Virginia Beach

Division 15:

Salem

Division 16:

Bluefield

Radford

War

Welch

Division 17:

Clinchco

Division 18:

Wheeling

Division 19:

Bridgeport

Clarksburg

Fairmont

Keiser

Morgantown

Parsons

Division 20:

Dilbarton

Gilbert

Greater Nitro

Club name in red indicates no monthly reports submitted this year

Clubs who have not filed 2026-27 Election Reports (due June 1, 2026)

(in accordance with Policy Section 2B(c))

61 out of 153 clubs are Not in Good Standing

Division 1:

Far East Washington
Northwest Washington
Shepherd Park
Southwest Waterfront
Waldorf

Division 2:

Manassas
Tysons

Division 3:

Greater Laurel
Leisure World
Montgomery Village
PG County
Rockville

Division 4:

Commodore Mayo
Crofton

Division 5:

Chincoteague
Delmar
Pocomoke City

Division 6:

Loch Raven
Reisterstown

Division 8:

Hagerstown
Old Town
Strasburg

Division 9:

Greater Culpeper
Rockbridge

Division 10:

Central Chesterfield
Colonial Heights
Dinwiddie

Division 12:

Mathews

Division 13:

City Center NN
Grafton
Greater Hilton
Old Point Comfort
Smithfield

Division 14:

North Suffolk
Ocean View Beach

Division 15:

Bassett
Botetourt County
Forest
Halifax County
Martinsville
Salem

Division 16:

Abingdon
Beckley
Bluefield
Marion
Montgomery County
Radford
War
Welch
Wythe County

Division 17:

Clincho
Clintwood
Council
Grundy
Haysi
Hurley
McClure River

Division 18:

NONE

Division 19:

Keyser
Morgantown

Division 20:

Delbarton
Gilbert
Greater Nitro Area
Logan St. Albans

Capital District Kiwanis

Budget vs. Actuals

October 1, 2025 - September 26, 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Revenue				
4300 Morgan Stanley Cash Interest	623.14	7.00	-616.14	-8,802.00 %
4301 Morgan Stanley Dividends	12,961.40	12,000.00	-961.40	-8.01 %
4302 Morgan Stanley Realized Gains/Losses	18,624.54	0.00	-18,624.54	
4303 Morgan Stanley Unrealized Gains/Losses	36,887.59	50,000.00	13,112.41	26.22 %
4304 Morgan Stanley Investment Interest	9,099.61	5,000.00	-4,099.61	-81.99 %
7000-001 Income - Membership Dues	124,097.30	121,600.00	-2,497.30	-2.05 %
7050-001 Income - New Club Dues	4,667.97	7,500.00	2,832.03	37.76 %
7100-001 Income - Registration & Event Fees	65,627.46	95,000.00	29,372.54	30.92 %
7150-001 Income - Fundraising	413.62	0.00	-413.62	
7200-002 Income - Advertising/Sponsorship	3,710.90	5,000.00	1,289.10	25.78 %
7400-001 Income - Grants	12,122.00	12,000.00	-122.00	-1.02 %
7500-002 Income - Investments	40,000.00	0.00	-40,000.00	
7550-001 Income - Past Governors Activity	2,836.65	0.00	-2,836.65	
7600-001 Income - Other	23,862.34	0.00	-23,862.34	
Total Revenue	\$355,534.52	\$308,107.00	\$ -47,427.52	-15.39 %
GROSS PROFIT	\$355,534.52	\$308,107.00	\$ -47,427.52	-15.39 %
Expenditures				
8025-001 Scholarships/Awards	3,500.00	11,000.00	7,500.00	68.18 %
8030-001 Background Checks	35.00	1,000.00	965.00	96.50 %
8040-001 Bank Fees	150.00	0.00	-150.00	
8050-001 Investment Fees	7,471.84	8,000.00	528.16	6.60 %
8100-001 Committee - Achievement		500.00	500.00	100.00 %
8100-002 Committee - Aktion Club		300.00	300.00	100.00 %
8100-003 Committee - Builders Club	369.92	300.00	-69.92	-23.31 %
8100-005 Committee - Circle K International	2,743.18	3,000.00	256.82	8.56 %
8100-009 Committee - Finance		250.00	250.00	100.00 %
8100-010 Committee - Key Club International	400.00	2,400.00	2,000.00	83.33 %
8100-011 Committee - Key Leader	6,900.00	500.00	-6,400.00	-1,280.00 %
8100-012 Committee - Kiwanis-Family		6,000.00	6,000.00	100.00 %
8100-014 Committee - Kiwanis Kids	284.73	300.00	15.27	5.09 %
8100-015 Committee - Leadership & Education	441.63	1,000.00	558.37	55.84 %
8100-018 Committee - Membership	6,697.22	20,000.00	13,302.78	66.51 %
8100-021 Committee - Past Governors	1,552.04	0.00	-1,552.04	
8100-023 Committee - Public Relations		500.00	500.00	100.00 %
8100-025 Committee - Service / Signature Project	6,299.00	100.00	-6,199.00	-6,199.00 %
8160-001 Entertainment & A/V	7,450.32	6,000.00	-1,450.32	-24.17 %
8250-001 Insurance - D&O	800.00	800.00	0.00	0.00 %
8410-001 Meals	28,674.34	30,000.00	1,325.66	4.42 %
8430-001 Kiwanis Children's Fund Donations		10,000.00	10,000.00	100.00 %
8430-002 Other Charity Dontions	100.00	0.00	-100.00	
8435-001 New Club Support	458.50	0.00	-458.50	
8437-001 New Club Dues Payment	6,386.93	7,500.00	1,113.07	14.84 %

Capital District Kiwanis

Budget vs. Actuals

October 1, 2025 - September 26, 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
8440-001 Office Equipment	1,549.72	0.00	-1,549.72	
8445-001 Office Supplies	605.19	500.00	-105.19	-21.04 %
8500-001 Officer Exp - Governor	3,852.17	6,000.00	2,147.83	35.80 %
8500-005 Officer Exp - Governor Elect	3,727.65	5,500.00	1,772.35	32.22 %
8500-007 Officer Exp - Vice Governor	878.52	4,000.00	3,121.48	78.04 %
8500-010 Officer Exp - Executive Director	3,040.37	4,500.00	1,459.63	32.44 %
8500-025 Officer Exp - Immediate Past Governor		3,500.00	3,500.00	100.00 %
8500-030 Officer Exp - Regional Trustees	12,963.36	12,000.00	-963.36	-8.03 %
8500-035 Officer Exp - Lt. Governors	17,087.02	12,000.00	-5,087.02	-42.39 %
8500-040 Officer Exp - Lt. Governors-Designate	8,437.88	12,000.00	3,562.12	29.68 %
8600-001 Pins / Badges / Shirts	3,915.74	3,000.00	-915.74	-30.52 %
8610-001 Postage / Shipping	578.99	100.00	-478.99	-478.99 %
8650-001 Consulting Fee - Executive Director	40,700.00	44,400.00	3,700.00	8.33 %
8650-002 Consulting Fee - Publication Editor	5,000.00	6,000.00	1,000.00	16.67 %
8650-003 Consulting Fee - Publication Designer	5,000.00	6,000.00	1,000.00	16.67 %
8720-001 Professional Services	6,402.97	6,300.00	-102.97	-1.63 %
8750-001 Programs & Souvenirs	4,088.23	1,500.00	-2,588.23	-172.55 %
8760-001 Conference Materials	3,361.89	3,500.00	138.11	3.95 %
8780-001 Speakers Fees	2,000.92	3,000.00	999.08	33.30 %
8810-001 Printing / Supplies		1,200.00	1,200.00	100.00 %
8830-001 Telephone / Internet	1,100.00	1,200.00	100.00	8.33 %
8850-001 District Publication Expenses		300.00	300.00	100.00 %
8900-050 Travel - Hotels/Lodging	55,220.73	50,000.00	-5,220.73	-10.44 %
8900-150 Travel - Automobile Expense		1,000.00	1,000.00	100.00 %
8960-001 Website / IT / Software	3,153.23	2,000.00	-1,153.23	-57.66 %
Total Expenditures	\$263,379.23	\$298,950.00	\$35,570.77	11.90 %
NET OPERATING REVENUE	\$92,155.29	\$9,157.00	\$ -82,998.29	-906.39 %
NET REVENUE	\$92,155.29	\$9,157.00	\$ -82,998.29	-906.39 %



Capital District Kiwanis

Consolidated Statement of Financial Position

As of August 31, 2026

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000-010 Kiwanis Checking	34,223.80
1000-011 Kiwanis Reserve	56,119.03
1000-012 Kiwanis Investments	968,590.22
1001-010 Key Club Checking	27,754.14
1001-011 Key Club Investments	247,374.38
1002-010 Circle K Checking	38,566.30
Total Bank Accounts	\$1,372,627.87
Total Current Assets	\$1,372,627.87
TOTAL ASSETS	\$1,372,627.87
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-001 Accounts Payable (A/P)	1,152.71
Total Accounts Payable	\$1,152.71
Total Current Liabilities	\$1,152.71
Total Liabilities	\$1,152.71
Equity	
3300-001 Unrestricted Net Assets	1,051,795.60
3300-002 Equity - Key Club	170,807.00
3300-003 Equity - Circle K	33,200.00
Net Revenue	115,672.56
Total Equity	\$1,371,475.16
TOTAL LIABILITIES AND EQUITY	\$1,372,627.87

2026-27 Capital District Membership and Leadership Development and Education Committees

Capital District Kiwanis has looked at several initiatives to address membership and the operation of the District Membership Committee. The document herein reflects status and planning for activities for 2026-27 for both this committee and the leadership development and education committee as well.

District Committee Status

The plan for 2026-27 was to have a Membership District Committee led by a District Membership Coordinator, a membership coordinator for each region, a Club Strengthening Chair and a New Club Building Chair. At present the District Membership Coordinator and the Club Strengthening Coordinator are vacant. The regional coordinators will be each of the trustees serving on the District Board and Jennifer Wolff is serving as New Club Building Coordinator.

New Club Building

Five clubs are planned to be built in the 2026-27 administrative year:

- a. Sykesville/Eldersburg, Maryland – November 2026
- b. Olney, Maryland – November 2026
- c. Tidewater Voices – January 2027
- d. Mechanicsville, Virginia – April 2027
- e. Cumberland/Frostburg, Maryland – June 2027

Club sponsors have been provided for Sykesville/Eldersburg, Olney and Mechanicsville. Chris Bryant is pursuing securing sponsorship in Division 14 for Tidewater Voices and David Lurie is working with Division 8 to secure a sponsor for Cumberland/Frostburg.

The first two new clubs will be built as a Club Blitz with Kiwanis International. Support is being provided by Kiwanis International and planning is underway for this activity with the in-person recruitment planned for the 2nd week of November.

Club Strengthening

The major focus for the year will be on membership growth in existing clubs. Since the number of clubs that require assistance is larger than can be handled by one Club Strengthening Coordinator for all 150+ clubs in the district, the coordination function will be carried out on a regional basis.

It is also evident that there are variations in how to handle club strengthening for clubs based on club size. Within each region, the committee approach will be to assign specific committee members to different club size categories, with dedicated resources for clubs between 1-14 members, 15-29 members and those over 30 members who request support.

Each regional coordinator will need to form a regional committee of 4-6 members to serve as members and club coaches. Ideally each committee would have 2 members who are focused on different club sizes as detailed above. Once the regional committee is formed, the committee should undertake an analysis of which clubs should be candidates for assistance versus being left alone. With limited resources and volunteers available, the committee will have to prioritize.

Club strengthening is also a commitment from the club receiving assistance. Resources will not be allocated to clubs who do not show a willingness to help themselves. However, with smaller clubs, the approach will need to be scaled and different approaches including remote assistance and modifying boost programs that require fewer resources than full-scale club boosts will need to be implemented for smaller clubs.

Club Coaching

The need for additional club coaches is critical. There already exists a significant overlap between Club Leadership Education instructors and club coaches that moving forward any individual who wishes to serve should be able to handle both roles.

Any trained club coach should be assigned to a club before the end of the first quarter of the administrative year. In addition, any Lt. Governor who participated in the Kiwanis International LTG summit in March 2026 (and again in April 2027) should be assigned a club as well (preferably in their home division) since they have all the training required to do club strengthening. The only exception will be if that individual is slated to serve as a club coach for a new club being built that year.

In addition, the district should seek to leverage Past Lt. Governors who are not currently club coaches to be recruited. Training of new club coaches is done by Kiwanis International and can be arranged.

Once a District Club Strengthening Coordinator is recruited, they will assemble a roster of club coaches and their assignments so that the regional coordinators have that information available to them.

Club Leadership Education (CLE) Restructuring

Based on the attendance at the CLE in person sessions over the last several years, a revised model is necessary. While the district can continue to offer in-person training where we get good attendance (Tidewater Virginia, Washington, DC Metro), the rest of the district should be moved to an online training model focused on positional training.

The advantage of doing on-line positional training is that we can offer shorter more focused sessions for those who are in the same position and allow for some tailoring.

We also continue the early training of officers for newly chartered clubs that was started in 2025-26. The training has shown that it helps the new clubs gain some early momentum in developing their clubs.

ACTIONS

1. Each Trustee (as Regional Membership Coordinator) forms a regional committee of club coaches. Lt. Governors who attended the KI summit in March 2026 will also be added to the regional committee.
2. Executive Director to distribute list of known club coaches and club leadership education instructors to district trustees
3. District Governor to continue to search for District Club Strengthening Chair
4. Establish monthly Zoom meeting of Membership Committee to assess club strengthening activities
5. Solicit the Past Lt. Governors Committee for additional club coaches.