

**OHIO DISTRICT OF KIWANIS INTERNATIONAL
2019-20 Board of Trustees Meeting
Special Board Meeting**

Saturday, August 29, 2020
10:00 AM

Zoom On-Line and Conference Call

CALL TO ORDER

Governor Tim Cornelius called the meeting to order at 10:16 AM.

ROLL CALL

Executive Director called the roll. Absent were the Lieutenant Governors from Division 10S, Division 15, and Division 24.

INTRODUCTIONS

Governor Tim welcomed everyone to meeting.

MINUTES OF THE PREVIOUS MEETING

The minutes of the July 18, 2020 were presented for approval. **Motion by Terry Mazzone (13) to approve the minutes was seconded and carried.**

Executive Committee Report

Governor Tim reported that the Executive Committee had approved to have the district office staff to continue to work a hybrid schedule through the month of August where Sarah and Lanton would each work 1-2 days a week in the office on different days so they both are not in the office at the same time. On days when they are not working in the office they will work from home. **Motion by Mike Rudolph (5) to approve this action was seconded and passed.**

Finance and Structure Report

Chair Vee Reifsnnyder thanked everyone for their leadership during this challenging year. She thanked all the committee members and especially Lt. Governor's Jeanette Carpenter (11N) and Nancy Hoffman (26) for representing the board.

ACTION ITEMS

Old Business

New Business

Ohio District Key Club Board Minutes – June 13, 2020

Jeff Eble presented the Minutes from the Key Club Board meeting on June 13, 2020 where the 2019-20 Key Club Board appointed the 2020-21 Key Club District Board and the minutes need approved by the Ohio District Kiwanis Board. **A motion by Jamie Kaufman (Governor-elect) to approve the Key Club Board Meeting Minutes on June 13, 2020 was seconded and passed.**

Committee Chair/Special Reports

Membership: Membership Chair Bill Pees shared that here are three programs in place to strengthen membership growth. The Boost Q4/30/20, the Social Media Campaign and The First Family Campaign which promotes helmet safety and can be used to grow membership and the Just One More program. He also reminded members of the New Member Fee waiver for Kiwanis Clubs. New member adds are 515, our net membership has dropped from +169 to +144, have 17 divisions with net plus membership. He recognized divisions for having double digit net plus membership - Divisions 4 at +12, 12 at +16, 2 at +19, 6/7 at +23, 13 at +39, and 8 at +40. We have opened four new clubs this year and are working on a fifth club in the Northmont area near Dayton which includes the communities of Englewood, Clayton, Phillipsburg, and Union. Bill suggested increasing the Membership budget in the future.

Public Relations: Public Relations Chair James Minter shared that the webinars have gained traction over the summer. He reviewed the schedule for September. He will be working with Governor-elect Jamie, Education Chair Susan Denning and Craig Smith to continue offering webinars in 2020-21. He reported on the Membership Boost Q4 30/20 program. They have been meeting weekly with the clubs that are participating in the program. He shared that Ohio's Facebook page reached 58,400 people and that 10,900 people came to our District Facebook page. The PR Plus campaign has been going on since the end of July and he shared the numbers in his written report. Over 30 clubs with new websites and 30 clubs with new and/or updated Facebook pages.

CLE Training Update: CLE Chair Sarah Roush provided a written report. Lanton did share that there were 157 attendees for the on-line district 2020-21 CLE training. We didn't have good numbers for 2019-20 however in 2018-19 we had 100 people attend in person training and in 2017-18 we had 153 people attend in-person training.

2020 District Convention: District Convention Chair Craig Smith thanked the committee for helping pull the Special Convention together. The agenda has been finalized. Craig reviewed the agenda which will begin on Friday, September 18th at 7:30 pm and activities and events on Saturday, September 19th. Registration and materials will be coming out in the next week. There will be no cost for members to attend the convention.

Eliminate Fulfillment Report: Chair Cindy Champer submitted a written report that is your packet.

Additional Item from Executive Committee: Governor Tim reported that the Executive Committee had reviewed and voted in the last day to have the district office staff to continue to work a hybrid schedule through the month of September where Sarah and Lanton would each work 1-2 days a week in the office on different days so they both are not in the office at the same time. On days when they are not working in the office they will work from home. **Motion by Ron Lyness (17) to approve this action was seconded and passed.**

OFFICERS REPORTS: GOVERNOR'S REPORT

Governor Tim Cornelius stated that we are entering the last 5 weeks of this Kiwanis Year. As Board Members we continue to do our best during these unprecedented times. We do this by continue developing our club membership, review the plans and projects we started, and do our best to complete our goals that we created 11 months ago. Now is not the time to slow down and coast for the rest of this Kiwanis Year. Now is the time more than ever to be and finish strong.

Things we still have time to do:

- Bring a new member into our club for "Free". Take this time to boost your membership, and get a head start on the 2020-21 Kiwanis year.
- You can still order and donate helmets for the "First Family Project" up to September 30th. "Prevention of Kids Head Trauma"
- The "Kiwanis Family Campaign" is designed to help your club re-enter and become visible and have an impact back in your community. This is done by approaching families in your community and offering "free" helmets to children in your community.
- This can be done safely at the Local Police or Fire station, involving them in both your Kiwanis Club, and the community. During this helmet distributing your club should also be handling out your club meeting time and other club promotional information.
- The Ohio District Special Convention. Starting Friday September 18th with our last Board Meeting, and recognitions presented by Immediate Past Governor Faith for the 2018-19 year.
- Convention day Saturday September 19th. Is currently having all the final touches completed, and will be in the September Buckeye Bulletin, coming out in just a few days.
- Plan to attend sessions with Kiwanis Friends and groups where it may be the first time this 2020 year. The honored annual meeting of the Ohio District Kiwanis Foundation. Special Kiwanis guests will participate in sessions and some we be "live" where you can ask them questions about their experiences as they have traveled throughout the Kiwanis World.
- Special recognitions will be made and presented to "Hall of Fame" recipient's, Signature Project recipient's, and a Host of exceptional Kiwanian's that have dedicated their lives helping others. People you know as friends, club members and mentors.
- Educational Forums in true Zoom style. In your own comfortable chair, with your favorite beverage and snack next to you.

- Recognition of the LTG's and club members that did their best this year during the difficult time of the Corona Virus Pandemic.
- Introduction of the 2020-21 Slate of new Officer's and Committee Chairs. Learn how to be part and help SLP's in our Next Kiwanis Year.
- View and Participate in the District Webinars. Webinars are listed at ohikiwanis.org and press the menu button. One of the forums that could not be presented at Mid-year, was Youth Protection. The Youth Protection Webinar is being presented September 21st. Please let your clubs know that this is very important information for us as Kiwanian's to be aware of and practice. Remind our clubs and presidents to register early so they don't forget.
- Remember the Ohio District Delegate-At-Large Session on September 26th. You must register and help cheer in our new elected officers.

Mark your calendars now, we still have a whole month to grow and experience the 2019-20 Kiwanis Year.

IMMEDIATE PAST GOVERNOR'S REPORT

Immediate Past Governor Faith Levine thanked everyone for all they have done. She believes that Kiwanis adapting to Zoom meetings will help us attract younger members.

TREASURER'S REPORT

Treasurer Jim reported that as of the end of July our checking account had a balance of \$43,037.42 with a savings account balance of \$27,157.42 for total liquid assets of \$70,194.84.

Our Raymond James investment account had a balance of \$221,512.08 as of July 31. Ending balance of all accounts on July 31 was \$291,706.92.

Total present assets of the district sit at \$299,230.32 with total present liabilities and capital at the same amount. District Convention, International Elections Committee, Aktion Conference and Key Leader reserve funds remain unchanged from the July report. We are presently at \$24,075.40 of net income for the year with two months of operating expenses remaining.

Dues receipts and new member add fees remain unchanged from the July report. Service fees from Circle K and Key Club Districts will boost year-end revenue by \$11,000 and should bring us close to break-even depending greatly upon planned expenses by Committees and Officers.

\$1,900 of Sponsorship fees from Mid-Year Education Day are also still being held.

The Key Club District had a July month-end balance of \$10,272.97 in their checking account with additional assets placed with ODKF. The Circle K District has a combined checking and savings account balance of \$41,970.08.

GOVERNOR ELECT'S REPORT

Governor Elect Jamie Kaufman thanked everyone for their leadership. He shared that he was focused on the Lt. Governor Education Conference that took place on August 22 and 23 via Zoom. He is working on the Special Convention planning and on the 2020-21 District Installation scheduled for October 3 & 4. He announced that the Installation and first Board meeting will be virtual and that we will be notifying the venues that we are cancelling our in-person events.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Lanton Lee presented a written report on the District Office operations. He explained that we are working in the District Office. Sarah and I continued to work from both the district office and our homes through the month of August. We each have been going into the office 1-2 days a week on different days of the week, so we are not in the district office at the same time. Based on the State of Ohio's Governor's recommendation that if you have the ability to work from home along with limiting our exposure and the chance that we could pass the virus between us if one of us had it, we believe we should continue with the hybrid schedule. Our plan is to continue with this schedule through the end of September and then evaluate again where we are at with COVID-19.

If someone needs to come to the Kiwanis Office for any reason, please contact Sarah or myself in advance to schedule an appointment to make sure that one of us is there to assist you. He thanked the Executive Committee and the Board for their support.

He reminded the board that Sarah is working on the 2020-21 District Directory and needs club elections reports. Any help they can provide is appreciated.

We will be working next week to get all the Special Convention information out to our clubs and leaders in as many ways as possible.

ANNOUNCEMENTS

- Jeff Eble announced that Ohio District Key Club Fall Rally will be an on-line only event this year is tentatively scheduled for November 7 and 8 from 1:00 pm to 4:00 pm.
- A request was made for a Calendar for the month of September. James Minter shared that we do have a Team Up calendar that will be able to use in 2020-21 for the entire district. Lanton and James said that one will be put together and shared.
- Circle K Governor Colton reported that the Circle K District Fall Rally will be virtual on Oct. 1,2, and 3rd. They are working on finalizing their schedule.
- The next meeting will be Friday, September 18, 2020 at 6:00 pm via Zoom.

The meeting adjourned at 11:26 AM.

Submitted by:

Lanton L. Lee
Executive Director