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OHIO DISTRICT

OHIO DISTRICT OF KIWANIS INTERNATIONAL

2021-22 Administrative Year

First Official Board Meeting

Doubletree by Hilton Columbus Worthington Hotel, Buckeye I-II Rooms Columbus, Ohio

Saturday, October 2, 2021 1:30 pm

Meeting Minutes

Call to Order

The meeting was called to order at 1:30 PM by Governor Craig Smith.

Roll Call

Administrative Secretary Sarah Roush conducted the roll call in the absence of a sitting District Secretary. Absent were Lt. Governors from Divisions 3, 9, 13, 18 & 26.

Introductions

Governor Craig provided a welcome and introductions.

Consent Agenda

- A. Approval of August 13, 2021 District Board Meeting Minutes & September 22, 2021 Executive Committee Minutes
- B. Appointment of District Secretary as Statutory Agent of Corporation
- C. Approval of Financial Accounts and approval of Governor, Treasurer, and District Secretary as those authorized to sign checks and make deposits
- D. Authorization of District Secretary to Contract for Insurance and bonding (subject to budget line items)
- E. Authorization of District Secretary to Procure Supplies, Equipment and Professional Services (within budget line items)
- F. Authorization of Governor, District Secretary, and Administrative Secretary to purchase items on Credit through Kiwanis International.
- G. Approval of District Chairs

Rita Corbin(10S) made a motion to approve the agenda as presented. The motion carried without objection.

Action Items

At 1:37 PM the board moved into executive session.

At 2:55 PM the board exited the executive session and resumed the board meeting.

Motion to approve Jim Janosik as the 2021-22 District Secretary was made by Larry Hudson(4). No discussion was held, and the motion carried without objection.



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Governor Craig moved the action item “approval of District Secretary MOU (memorandum of understanding)” up in the agenda. Edith Schilla(13) moved to approve the MOU with a second by Bob Day(2). No discussion was held, and the motion carried without objection.

Officer’s Reports

Treasurer’s Report

Dave Whiteman provided a written treasurer report for the period ending September 30, 2021. John Coffield was introduced as the 2021-22 Ohio District Treasurer.

Governor’s Report

Governor Craig Smith indicated that he would be filing a written report to summarize his activities.

Governor-Elect’s Report

Governor-Elect Dave Kuhn shared that he was looking forward to the upcoming Governor-Elect training in Indianapolis, and the 2023 District Convention site visit in Springfield, Ohio.

Immediate-Past Governor’s Report

Immediate-Past Governor Jamie Kaufman shared that his role is to support the Governor, Governor-Elect and Lieutenant Governors. He offered his assistance, shared that he was hopeful for more normalcy in the new year, and wished the board well for their year.

Secretary’s Report

Newly appointed District Secretary Jim Janosik did not have a report to share, but referred to Administrative Secretary Sarah Roush for a report from the District office. Sarah indicated that the District is in an audit year, the District directory is in process of being compiled, that there are 18 clubs still missing reports of officer elections, work continues on the website, and noted the amount of member drops coming in. She encouraged that all members recruit for the organization, not just for their own club.

Finance & Structure Report

Finance and Structure committee chair Craig Wallace shared that the purpose of the committee is to serve the District board, lessen the load of information and ease the decision making process during board meetings. The committee convened on October 1, 2021 to discuss the memorandum of understanding, and will meet quarterly and as needed throughout the year. Sam Slater(5) and Ron Hyre(16) are the board representatives to this committee.

Old Business

Under old business it was discussed by Immediate-Past Governor Jamie Kaufman that the Circle K fall rally budget had been approved during a meeting of the 2020-21 executive committee. There was no further discussion.

New Business

Budget Approvals: Kiwanis

The Kiwanis budget was presented by Governor Craig and included membership trends and the previous budget committees’ work on budget analysis. A motion to approve was made by Rita Corbin(10S) and



seconded by Gary Stumpf(12). Further discussion was held. Judy Raub(8) asked about matching funds, and Anne Cornelius(14) asked about employee compensation and if we would amend the budget given the changes to employee compensation with the district secretary staff change. The motion was carried with no objections.

Budget Approvals: Key Club

District Administrator Jeff Eble presented the Key Club budget. He explained that the budget includes income to the district as a transfer in and out of ODKF. To account for changes in membership the budget was cut back significantly on revenue and also raised fees. Jeff also took the opportunity to share about a new rule for faculty advisors that includes needing a Kiwanis background check and taking a web-based chaperone course. Motion to approve was made by Tom Stahlheber(17), seconded by Edith Schilla(24). Discussion ensued on sponsorship fees and it was noted that there are 20 clubs still on hiatus with the district looking at a two to three-year rebuilding period. Information on the sponsor letters being sent in October was also shared. The motion was carried with no objections.

Budget Approvals: Circle K

Governor Ryan presented the CKI budget and noted growth with a new club. They expect about the same income for the year, but did cut governor expenses and share budgets while adding the bulletin editor position back with a budget line item. They expect to have a hybrid GATC this administrative year. Edith Schilla(24) moved to approve with a second by Sam Slater(5). There was no discussion and the motion was carried with no objections.

Charter Resignations

Charter resignations were discussed by administrative secretary Sarah Roush with note of Pickerington and South Columbus being charter revoked for non-dues payment. Medina Evening and East Columbus indicated that they would be submitting paperwork to close their clubs.

Governor's Project

A motion to approve the Governor's project was made by Bob Day(2) and seconded by Rita Corbin(10S). Discussion ensued around the dispersion of funds and working with ODKF to address that matter for clarity. The motion was carried with no objections.

Family Membership Amendment

The family membership plan information was updated by Governor Craig as he shared that the Pacific Northwest District was taking the lead in presenting the plan at the 2022 international convention in Indianapolis. The 2020-21 board had approved language for cosponsoring the bylaw amendment, and Lanton Lee had forwarded the document to Kiwanis international.

Consulting Contract

An additional item was added to new business. Finance and Structure Chair Craig Wallace presented a consulting contract proposal between Leadership consulting and ODKI to retain services for immediate past district secretary Lanton Lee on a consultation basis for approximately 12 weeks at a rate of \$25 per hour. Larry Hudson(4) moved to approve the contract with a second by Sam Slater(5). There was a brief discussion about the timing and budget maximums. The motion was carried with no objections.



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Committee Reports

Circle K

Governor Ryan shared a report from the Circle K District, noting that clubs are up and running, the District website continued to be worked on, committee changes have been made, fall rally planning was in full effect, and district convention planning had begun.

Key Club

Governor Molly had to depart early and was unable to provide a Key Club Governor report. Administrator Jeff Eble shared about the November 7th fall rally being virtual and at no cost, April 1-3, 2022 would be the key club DLC in Dublin, there would be no Covid-inactive status for clubs this year, and that Kiwanis clubs needed to be in the mindset of starting a new Key Club from scratch to help resurrect their existing clubs. Jeff also presented new Key Club board shirts to the executive officers of Kiwanis.

Key Leader

Members of the Key Leader committee were absent, but it was noted that registration was open, sponsorships were available, and chaperones were needed.

Builders Club

Co-Administrator Bob Day led the room in taking the Builders Club pledge and then shared about Kiwanis One Day and how clubs should be encouraged to join with their SLP for the day of service.

Aktion Club

A written report for Aktion Club was filed by Administrator Dick Brulotte.

K-Kids

Administrator Jennifer Lewis provided an update and reminded the group that the K-family journey starts at the bottom with K-Kids.

ODKF

ODKF President Jason Miller welcomed the board to a new year, shared about the development of a new strategic three-year plan for the foundation, ask for assistance in helping educate Clubs Inn Members about the foundation, mentioned the exploration of new fundraisers, and gave a save the date of July 21, 2022 for the foundation golf outing. Judy Raub(8) and Manoj Sharma(11S) are the appointed representatives serving on the foundation from the district board.

Membership

There was no membership update to be provided.

Public Relations

There was no report provided by the public relations committee.

Diversity, Equity, Inclusion



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Co-Chairs Monica and Marla Marsh shared about DEI. They have been sharing monthly activities within their club, and offered to extend services to other clubs. They concluded the report with gifts of T-shirts from a community park and playground build to the executive board.

MidYear Education Day

Chair Kelly Faas shared that the development of MidYear Education Day is taking into consideration the health and safety of members before determining whether an in-person or virtual event would be best. Sponsorships would be available soon for the event in whatever format it takes, and she provided a save the date of March 19, 2022.

Announcements

Administrative Secretary Sarah Roush reminded chairs and board members to submit expense reports by October 10 for the 2020-21 year reimbursement.

Manoj Sharma(11S) provided a reflection.

The meeting was adjourned at 4:51 PM.

Respectfully submitted by Jim Janosik, Ohio District Kiwanis District Secretary.

James A. Janosik

Nov 22, 2021