

# Kiwanis Club of Brantford 2022-2023

## Committees

### Administration Committees

#### Board of Directors 2022-2023

**Description:** As presiding officer of the club and the board, the president works closely with the board of directors and committee chairmen to establish and follow a strategic plan, set goals for improving the members' club experience and increase the impact of the club's service in the community by adding new members to the club.

**Chairperson:** David Lewis

#### Members:

David Lewis – President  
Randy MacKenzie - Past President  
Alfred Hauk – President Elect  
Nancy Thompson - Vice President  
Joanne Murray – Secretary  
Jim Steele – Treasurer

#### One Year Board Members

Phil Hoekstra  
Graham Schram

#### Two Year Board Members

Maureen Henry  
Stuart Parkinson  
Nancy Sherritt

#### Executive Committee (2022-2023)

**Description:** Members of this committee are: Past President, President, President Elect, Vice President, Secretary, and Treasurer. This committee meets every 90 days to review the progress of the club and to set goals and objectives for the next 90 days, 1 year, 2 years and 3 years. They will make recommendations to the Board of Directors and committees as necessary. The incoming Vice President will join this committee at the 1<sup>st</sup> meeting of the New Year. The President Elect should chair the 4<sup>th</sup> meeting for the New Year

#### Members:

David Lewis – President  
Alfred Hauk - President Elect  
Joanne Murray – Secretary (Appointed)

Randy MacKenzie – Past President  
Nancy Thompson – Vice President  
Jim Steele – Treasurer (Appointed)

Update: 03-March-2023 (Linda)

### **Kiwanis Club of Brantford Charitable Corporation Committee**

**Description:**

2022-2023

**Chairperson**

Randy MacKenzie

**Members:**

Randy MacKenzie, Joanne Murray, Jim Steele, Alfred Hauk, Faye Prince, Nancy Thompson, Bob Wade

The Corporation's board of directors shall consist of not less than seven (7) and not more than twelve (12) members, as determined by the Kiwanis Club of Brantford's board of directors from time to time.

The twelve (12) members of the corporation will consist of the **Board of Directors** and the Executive officers being the six (6) directors and the Past President, President, President Elect, Vice President, Secretary and Treasurer of The Kiwanis Club of Brantford from time to time.

### **Camp Experience (Kiwanis Club of Brantford Charitable Corporation, KCBCC)**

**Description:** Provide funding for camping opportunities for children in the community

**Chairperson:**

Jim Steele

**Administrators:**

TBD

**Members:**

### **Program Committee (Speakers) (STANDING COMMITTEE)**

**Description:** The purpose of this committee is to organize interesting and diversified programs and speakers as well as arrange for funmasters at our weekly meetings.

**Chairperson:**

Maureen Henry (Confirmed 04-June-2022)

**Members:** (Confirmed 19-August-2022)

Maureen Henry, David Lewis, Joanne Murray, Bob Saunders, Linda Moyer, Jim Steele, Randy MacKenzie, Len Makkreel

### **Membership/Growth/Retention Committee (STANDING COMMITTEE)**

**Description:** Recruit and retain membership. The committee ensures that every member feels they belong and they are needed. Organize membership round-ups and new member orientation meetings.

**Chairperson:**

Joanne Murray

**Members:**

Leo Vos, Joanne Murray, Maureen Henry, Nelson McClinchey, Dave Lewis, Dave Neumann, Judy Jones

### **Social Committee**

**Description:** The purpose of this committee is to plan and organize a minimum of five social events for the members, family and friends to attend during the year.

**Chairperson:**

Ken McNaughton

**Members:**

Ken McNaughton, Len Makkreel, Judy Jones, Melanie MacKay, Joanne Murray, Pallo Sahota, Graham Schram, Dave Lewis, Nancy Thompson

### **Bylaws & Policies**

**Description:** Development of policies, bylaws and amendments as directed by the Board of Directors; review of the bylaws and policy manual annually for relevancy and accuracy.

**Chairperson:**

Jim Steele

**Members:**

Jim Steele, Joanne Murray, Dave Lewis, Alfred Hauk, Kathryn Kissinger

### **New Ideas – Service & Fundraising (STANDING COMMITTEE)**

**Description:** Review of new fundraising and service projects submissions from the members for approval by the board and implementation by the appropriate committee.

**Chairperson:**

Roxanne Bond

**Members:**

Roxanne Bond, Melanie MacKay, Graham Schram, Dave Lewis, Maureen Henry, Ken McNaughton, Stuart Parkinson

### **Community Awareness/Marketing Committee (Marketing)**

**Description:** The purpose of this committee is to raise the awareness in the community about Kiwanis. It is also to assist other committees with the marketing ideas for the promotion of their projects and to bring uniformity into the marketing materials being used by all the committees.

**Chairperson:**

Nancy Sherritt

**Members:**

Nancy Sherritt Kirby Brown, Joanne Murray, Dave Lewis, Graham Schram, Crystal Godwaldt, Simran Kaur, Jim Steele, Phil Hoekstra

### **Interclub**

**Description:** Organize and promote monthly Interclubs opportunities for members to attend the meetings of other Kiwanis Clubs.

**Chairperson:**

Alfred Hauk

**Members:**

Alfred Hauk

### **House and Reception**

**Description:** Organize greeters for weekly lunch meetings. Acknowledge illnesses and deaths of members and their families and send appropriate flowers and/or cards. The House and Reception committee will be informed of any changes by the Program committee to ensure that the Goodwill / House and Reception members will be able to prepare badges and appropriately greeting the members and non-members when they arrive. Et Al.

**Chairperson:**

Phil Hoekstra

**Members:**

Faye Prince, Paul Simon, Phil Hoekstra, Bob Ritchie, Judy Jones, Joan Griffin, Pallo Sahota

### **Bulletin/Newsletter/Photography**

**Description:** Publication of weekly electronic bulletin that includes weekly meeting highlights and club news. Photographs lunch meetings & club events.

**Chairperson:**

Bob MacLean

**Members:**

Bob MacLean, Dave Lewis,

### **Succession Planning (Ad Hoc)**

Succession planning is a strategy for passing on leadership roles – to a member or group of members. Also known as “replacement planning”, it ensures that an organization continues to run smoothly after an organization’s most important people move on to new opportunities, retire, or pass away.

**Chairperson:**

**Members:**

### **Care Committee (STANDING COMMITTEE)**

**Description:** Responsible for outreach to club members in times of sickness and grief.

**Chairperson:**

**Members:**

## **Fundraising Committees**

### **Christmas Campaign Project (Fund Raising)**

**Description:** This fundraising committee obtains and distributes Christmas food products to Members for sale to friends, co-workers, customers, etc. Sales are to be tracked and tallied.

**Chairperson:**

Bob Saunders

**Members:**

Bob Saunders, Dave Lewis, Maureen Henry, Graham Schram, Dave Neumann

### **Dance Committee & Auctria (Fund Raising)**

**Description:** Plan and organize a themed dance with prize table and silent auction.

**Chairpersons:**

TBA (Dave Lewis & Crystal Godwaldt) Coordination

**Members:**

Dave Lewis, Crystal Godwaldt, Pallo Sahota, Leo Vos, Jim Steele

### **Dinner for Two Anywhere in the World (Fund Raising)**

**Description:** This fundraising committee obtains a OLG licence to sell tickets to the community to raise fund for our club that are used to support children in need in our community.

**Chairperson:**

Jim Steele

**Members:**

Jim Steele, Dave Lewis, Bob Wade, Judy Jones

### **Ploughman's Lunch Committee (Fund Raising)**

**Description:** Annual sale of boxed lunches to businesses and organizations.

**Chairperson:**

Stuart Parkinson

**Members:**

Leo Vos, Stuart Parkinson, Len Makkreel, Kirby Brown, Bob MacLean, Nancy Thompson, Dave Lewis, Peter Liberati, **Bonnie Little (Volunteer)**

### **Trivia Challenge Committee (Fund Raising)**

**Description:** The purpose of this committee is to provide a fun filled bi-annual game night in the spring and fall that will raise some money for the club's service projects.

**Chairperson:**

Leo Vos

**Members:**

Leo Vos, Bob Wade, Linda Moyer, Dave Lewis, Stuart Parkinson, Len Makkreel, Joan Griffin, Bob MacLean, Judy Jones

## **Service Committees**

### **Aktion Club (Sponsored Leadership Program SLP)**

**Description:** Aktion Clubs are Kiwanis Service Clubs for adults with developmental disabilities, sponsored and supported by the Kiwanis Club.

**Chairperson:**

Update: 03-March-2023 (Linda)

Joanne Murray

**Members:**

Leo Vos, Bob Saunders, Joanne Murray, Judy Jones, Joan Griffin, Maureen Henry, Nelson McClinchey, Nancy Thompson, Dave Lewis

**Friends of Kiwanis:**

Elaine Johnson

**Kiwanis Kindness Day**

**Description:** Participation in Community Random Act of Kindness Day – members deliver random acts of kindness in the community on the designated day.

**Chairperson:**

Linda Moyer

**Members:**

Pallo Sahota, Faye Prince, Linda Moyer, Judy Jones, Alfred Hauk, Paulette Hauk, Maureen Henry, Joanne Murray, Nelson McClinchey, Nancy Thompson, Dave Lewis

**Back to School Food Drive**

**Description:** Community wide Food Drive for the Brantford Food Bank.

**Chairperson:**

Len Makkreel

**Members:**

Dave Lewis, Linda Moyer, Leo Vos, Len Makkreel, Alfred Haul, Paulette Hauk, Maureen Henry, Nelson McClinchey, Joanne Murray, Nancy Sherritt, Judy Jones

**Brantford Farmers' Market**

**Description:** This is a hands-on project where our members meet at the Brantford Market **each** Saturday towards the end of the Market Day (approximately 1:45PM) and accept various food donations from the vendors. Our members sorted donations into containers and then deliver them to specific needy organizations serving people in need in Brantford. Two of the main recipients of these donations are the Salvation Army and Nova Vita. The Kiwanis Club of Brantford and the Kiwanis Club of Paris-Brant have partnered as of September 2019 and jointly supply the member support for this activity.

**Chairperson:**

TBA

**Members:**

**Brantford Volunteers:** Dave Lewis, Alfred Hauk, Faye Prince, Janice Macaulay, Joel Balberman, Ken McNaughton, Leo Vos, Paul Simon, Roxanne Bond

**Paris Brant Volunteers:**

**Canada Day Project**

**Description:** Canada Day Home Decorating Contest community service project.

**Chairperson:**

N/A

Update: 03-March-2023 (Linda)

**Members:**

Nancy Thompson, Leo Vos, Joanne Murray, Dave Lewis, Nancy Sherritt

**Children's Safety Village**

**Description:** Hands-on support to the Children's Safety Village of Brant – gardening, building and equipment repairs, CSV events; three Kiwanis Club of Brantford designated seats of the Children's Safety Village Board of Directors.

**Chairperson:**

Leo Vos

**Members:**

Leo Vos, Doug DeLaronde, Bob Ritchie, Kirby Brown, Paulette Hauk, Bob Maclean, Dave Lewis, Bob Wade, Kathryn Kissinger

**Endowment Fund Bursaries**

**Description:** Review of applications to a dedicated fund for post-secondary bursaries for students in medical related career studies.

**Chairperson:**

Paul Simon

**Members:**

Paul Simon, Pallo Sahota, Bob Ritchie, Faye Prince, Joanne Murray, Nancy Sherritt, Judy Jones

**Staples Back to School Project ("Staples for Education")**

**Description:**

Members Volunteer hours at the local Staples Store to increased Public Awareness of Kiwanis in the Community by talking to customers entering the Staples Store in August and September and asking them to donate to a separate "Staples for Education" Fund. The fund collected will support students who need assistance with the purchase of required school supplies. Once the Fund are collected Staples will indicate the total donations received and supply Staples Credit Cards to the Kiwanis Club of Brantford who will determine the recipient schools and amounts to be allocated.

**Chairperson:**

Kathryn Kissinger

**Members:**

Kathryn Kissinger, Dave Lewis

**Strong Start Project**

**Description:**

**Chairperson:**

TBA

**Members:** Judy Jones, Dave Lewis, Faye Prince

Update: 03-March-2023 (Linda)



### **Kiwanis Field Event**

**Description:** Opportunity provided by the City of Brantford and the Grand Erie District School Board to utilize the Kiwanis Field at no cost for an annual Kiwanis community event.

**Chairperson:**

Doug DeLaronde

**Members:**

Doug DeLaronde, Dave Lewis, Dave Neumann, Joel Balberman Joan Griffin

### **Kiwanis One Day Service Project**

**Description:** The Club participates in Kiwanis International's Day of service project. This committee organizes a one-day service project that will benefit the community.

**Chairperson**

TBA

**Members:**

### **Youth Services**

**Description:** Academic support to children in the core schools of the city plus “The Wish List” Project – purchase of needed items e.g. team sport shirts, laptops, kitchen accessories for snacks.

**Chairperson:**

TBD

**Members:**

Maureen Henry, Dave Lewis