

CAPITAL DISTRICT KIWANIS FOUNDATION, INC.

Meeting of the Board of Directors

August 19, 2022

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The 229<sup>th</sup> meeting of the Board of Directors of the Capital District Kiwanis Foundation was held on August 19, 2022 at the Sheraton Inner Harbor Hotel. President Ed Daley opened the meeting at 10am, Dave Laraba gave the invocation and Hiawatha Nicely led the Pledge of Allegiance.

Attendance:

Ed Daley  
Roger Diehl  
Jeff Wolff  
Sue Vona  
Gov. Elect Jen Wolff

Nancy Simonelli  
Dennis Grubbs  
Jenn Hiscock  
Bill Watson

Dave Lurie  
Dave Laraba  
Don Dudey  
PG Dennis Baugh

Hiawatha Nicely  
Larissa Cason  
Barbara Lohr  
Gov. Elana Gardner

Guests: KI Trustee Steve Ingram    PP of CDKF Joe Moranto    PG John Tyner    PG Gus Lamond  
PLG Andy Haag    LG Marie Quick    PR Chair Eric Lamb    CKI Admin. Catie Dugan Vargas  
CKI Gov. Akilah Richards    LG Mary Olashuk    Jessie Richards

Approval of agenda-motion by Hiawatha; 2<sup>nd</sup> by Dennis Grubbs to move policy review topic before finance committee. Motion passed and agenda accepted with changes for August 19, 2022 meeting.

Secretary minutes of May 7, 2022 accepted.

Treasurer reports emailed by Dave accepted.

- CKI presentation by Catie and Akilah. Thanked CDKF for continued support. CKI ended the year with +10% increase in membership. CKI needs fund raising ideas and more communication with the clubs in the district.
- The financial audit for 2020 – 2021 has been completed and distributed.
- Currently 93% of the goal regarding club gifts received which is -\$1,000 year to date at end of July.
- Received the information on one more check for the Key Club scholarship which will be distributed next week. Dave will also write the last 2 remaining pediatric hospital checks.
- Discussed CPA for 2021 – 2022. Frye and Co. did well and was thorough so it should be easier for the next audit. Dave will contact Mark Frye to discuss if willing to charge the same amount for 21-22 audit, if we can sign a 3 year contract and if Frye and Co. can meet the deadlines we need. Dave will report back to the finance committee.

Policy Committee

- Don Dudey and committee presented a reimbursement policy which was emailed to all directors prior to the meeting. Motion by Don, 2<sup>nd</sup> by Dennis Baugh to recommend adoption of the policy.
- Discussion points: this would be a reimbursement if needed for the director, the board may change the meetings to 2 times a year in person and 2 times a year by Zoom, the board needs to be conscious of not using more than 15% operating budget as a nonprofit, this version presented was devised from feedback of people at the May meeting.
- Jeff called the question, 2<sup>nd</sup> by Dennis Baugh – motion of a reimbursement policy failed with 2 yes and 15 no votes.
- Policy regarding donor rights on pages 17-18 of the Policy Statements approved.

Finance Committee

- See attached report from finance committee

- Motion by Larissa Cason, 2<sup>nd</sup> by Roger Diehl regarding the WVU Hospital Bob Wright had put on the list presented in May. WVU Hospital is an adult trauma center. Larissa researched and recommends changing it to the WVU Children's Hospital as 1 of the 11 pediatric hospitals CDKF supports. Motion passed.

#### Fundraising Committee

- Hiawatha discussed Sustained Giving. Recommends each director have some "skin in the game".
- Dave Laraba has 3 boxes of Moler awards (WV) which is given for a \$500 donation. Dave will review with the finance committee to recommend the funds go to the general fund at the next meeting. Will review the cost of the award and make a recommendation.
- 50<sup>th</sup> Anniversary products are on sale. All directors need to communicate with clubs in their division to sell the products.

#### Grant Committee

- Roger Diehl submitted his resignation letter to the effective Oct. 1, 2022. He will chair the grant committee for grants submitted Sept. 15<sup>th</sup> to be presented at the Nov. meeting.

#### Publicity

- Jenn Hiscock reported that Ducky Derby winners will be posted on Facebook.
- Jessie Richards is replacing Jenn on the board for Div. 4. Jessie will be on the publicity committee.

#### Business:

- 2022 – 2023 Elections – slate of officers was emailed prior to the meeting. Motion by Dennis Baugh, 2<sup>nd</sup> by Jenn Hiscock to accept the slate as presented by Dennis. Motion passed unanimously.
- Jeff Wolff made a motion, 2<sup>nd</sup> by Ed to review a change of the bylaws to be more modern and realign with the District by laws. It may involve restructuring the board with fewer directors. He has drafted new bylaws to be reviewed by the policy committee prior to the next meeting. Motion passed. Ed appointed Don Dudey, Larissa Cason and Bill Walton to the committee to review the proposal.

Meeting adjourned at 3:55pm.

Respectively Submitted,

*Nancy Simonelli*, CDKF Executive Secretary

**Next CDKF meeting will be by Zoom November 19, 2022 at 10am**

**Finance committee will meet at 9:30am**