

CAPITAL DISTRICT KIWANIS FOUNDATION, INC.

Meeting of the Board of Directors

November 19, 2022

The 230th meeting of the Board of Directors of the Capital District Kiwanis Foundation was held by Zoom on November 19, 2022. President Ed Daley opened the meeting at 10am, Dave Laraba gave the invocation and Hiawatha Nicely led the Pledge of Allegiance.

Attendance:

Ed Daley	Nancy Simonelli	Dave Lurie	Hiawatha Nicely
Roger Diehl	Dave Laraba	Larissa Cason	Jeff Wolff
Don Dudey	Barbara Lohr	Bill Watson	Dennis Baugh
Bernice Oden	John Tyner	Jessie Richards	Charles Marks
Milt Martin	Jamie Arca	Gov. Elect Eric Lamb	PG Elana Gardner
Gov. Jen Wolff			

Agenda for November 19, 2022 meeting accepted.

Minutes of August 19, 2022 accepted.

Treasurer reports emailed by Dave accepted.

- Submitted financial reports through Oct. 2022
- Submitted the schedule for pediatric hospital checks for 2022 – 2023
- 2021 – 2022 books are ready to submit to the Mark Frye CPA firm for the financial audit and Form 990. Motion by Dave Lurie, 2nd by Barbara Lohr to accept Mark Frye CPA firm, motion passed unanimously.
- Dave has the audio equipment that Bob Wright had purchased for the hybrid meetings. Since the foundation is now holding 2 meetings in person and 2 meetings by Zoom the equipment is not needed. The Botetourt club has agreed to purchase the equipment.
- PG John Tyner thanked the foundation for the \$25,000 donation last year to help the clubs and the district meets their obligation. There is \$70,000 remaining on the \$3 million pledge.
- Bill Watson spoke about the mason jar idea that the Raleigh, NC club uses at each meeting to collect change for the Eliminate project. Bill will get more details on the project. A suggestion was made to have stickers made for the 50th anniversary mason jars and give 1 to each club (strictly voluntary) at Mid Year to use to help Eliminate and then could be used to collect change for the pediatric hospitals we support. There was a motion by Bill, 2nd by Jeff to proceed with the project and have them ready in March 2023. Motion passed with 18 yes and 1 abstaining vote.

Fundraising Committee

- Elana Gardner has agreed to chair the sustained giving program. Hiawatha's challenge is each director donate \$25/month
- 50th Anniversary products are on sale. All directors need to communicate with clubs in their division to sell the products. Jamie will post the flyer to the website. Nancy proposed that a 50th anniversary club banner patch be given to each club who donates by Dec. 31, 2022 as a thank you. Motion by Hiawatha/2nd by Barbara to accept the proposal. Motion passed.
- Charles Marks reported that Ducky Derby exceeded the goal of \$14,000 by raising \$14,986. Charles reported that 11.84% of sales were made online and at DCON using the square account.
- Nancy requested that someone take over the Caring Corner with Bernice. Larissa Cason volunteered and will help Bernice with Caring Corner at DCON 2023.
- Jamie asked about holding the Ducky Derby electronically. There was discussion regarding paper tickets versus on line purchasing. This would eliminate the printing of tickets, purchasing a larger drum, and less labor intense for Charles. There is a cost factor but may be less than the manual process. Jeff has agreed to help Jamie research and

set it up online. There needs to be laptops and/or Ipads at DCON so people can purchase online. Motion by Dennis Baugh, 2nd by Jeff to move the Ducky derby to online. Motion passed with 18 yes votes and 1 abstain.

- Caring Corner raised \$1,970 and 50th Anniversary items raised \$2,732. All directors need to promote the items so all items can be sold by Sept. 30, 2023.
- Dennis Baugh discussed the \$365 challenge to the Kiwanis Children's Fund. The challenge brought in \$86,000 last year. This could be an idea for the sustained giving program.

Grant Committee

- There were 3 grants the committee reviewed.
- The Kiwanis Club of Toano requested \$500 for the YCPO Bright Beginnings Reading Program for the purchase of books to read and distribute to the children. The committee recommended awarding the \$500.
- The Kiwanis Club of Front Royal requested \$1,500 for their Backpack 2022 program. The backpacks are packed with school supplies and distributed to families in need. The committee recommended awarding \$1,500.
- The Kiwanis Club of Carrollton requested \$3,000 for the Buddy Benches for Better Kids/Books for Knowledge program provide free libraries with benches in the area. The committee recommended awarding the \$3,000.
- The directors unanimously accepted the committee recommendations to award all grants totaling \$5,000.
- Roger will remain on the grant committee and as Div. 13 director until a new director is elected.

Policy Committee – Don Dudey

- The Bylaws committee reviewed the Bylaws that Jeff wrote which were taking the Kiwanis International club foundation bylaws template and applying them to the district foundation bylaws. In examining Jeff's template and our current district bylaws; we saw that the committee would be rewriting our bylaws in different ways. The committee was concerned about the Mandatory and Optional policies and what went where. So, the committee scheduled a zoom meeting with Diana O'Brien, KI's Bylaws Coordinator on Nov 7. She said that the New Bylaws that we would be using would be very similar to the one Jeff Wolff wrote and we are using as our template for ours. Diana said that we needed to stay with what Jeff's bylaws and that we need to make sure that our new bylaws we present will follow that format and content.
- Then Ms. O'Brien said that the District Foundation bylaws have more flexibility in their overall structure than a club has, and we could do away with Jeff's Mandatory Policies and Optional Policies and make a separate document like we have today for our Policy Statements. So after talking to Diana O'Brien, the committee scheduled a Dec 5 Zoom meeting at 7:00 pm to work on these Bylaws.
- If we are successful on Dec 5, then we can perhaps begin redoing our current policy statements to match the one's Jeff Wolff included in his Mandatory Policy Statements. If we can accomplish this before Mar 4 that would be great, if not we would present only our New Bylaws for approval in March and then work towards the Policy Statements to be completed and presented to the Board at the DCON, August 18 in Richmond for their approval.

Publicity

- Needed a chair person for the committee and Jessie volunteered.
- Jessie has volunteered to help with the Facebook postings. She will work with Jamie to get started.
- Jamie will handle the website. She will work with Jeff to complete the new website. The address is: capitalkiwanisfoundation.org
- Gov. Jen said that all directors need to get the word to their clubs on what the foundation does and where to find information. Even with the magazine and website there is not 100% participation.

Business:

- Dave Laraba was tasked to develop guidelines for the West Virginia scholarship program. He will propose guidelines at the March 2023 Mid Year meeting.
- Gov. Jen thanked the Foundation for all the work directors do. She discussed plans for redistricting in the Capital District due to the amount of clubs in divisions. The committee will have a recommendation in Jan. 2023.

- Ed presented the committee list. Changes are 1) Roger Diehl remain as grant chair 2) Jessie Richards volunteered to chair the publicity committee. Motion by Dave Laraba, 2nd by Hiawatha to accept the changes. Motion passed unanimously.
- PG Elana discussed a provisional liquor license for the Caring Corner in August 2023. She will research the license through the VA state ABC board and report the findings at the March meeting. The cost is \$40.

Meeting adjourned at 11:25am.

Respectively Submitted,

Nancy Simonelli, CDKF Executive Secretary

Next CDKF meeting will be in person at Mid Year Conference Friday, March 3, 2023 at 2pm

Finance committee will meet at 1:30pm

Saturday, May 20, 2023 Zoom meeting – 9:30am finance, board 10am

Friday, August 18, 2023 in person meeting at DCON, Marriott, Richmond, VA

Finance committee will meet at 1:30pm, board meeting 2pm