

CAPITAL DISTRICT KIWANIS FOUNDATION, INC.

Meeting of the Board of Directors  
March 7, 2024

The 236th meeting of the Board of Directors of the Capital District Foundation was held at the Mid- Year Conference in Daniels, WV on March 7, 2024. President Hiawatha Nicely opened the meeting at 2pm

Attendance:

Ed Daley	Nancy Simonelli	Dave Lurie	Hiawatha Nicely
Larissa Cason	John Tyner	Charles Marks	Dave Laraba
Scott Phillips	Don Witt	Jo Ann Brooks	Eric Lamb
Jeffrey Wolff	Brian Bell	Sue Vona	Joe Stankus
Susy Fry	Bob Cassada		

Guest: Jeannette Ogilvie	Charles Marks	Don Dudey	Roger Diehl
Tim Gillette	Nathaniel Kyle	Jen Wolff	Linwood Watson

Pledge of Allegiance was led by Dave Laraba, invocation by John Tyner

Roll call – Nancy Simonelli – All members of the Board of Directors present.

Agenda for March 7, 2024 accepted.

Minutes of December 2, 2023 accepted.

Treasurer reports emailed by Dave accepted.

- Submitted financial reports through February 2024
- The investments with The Janney group are in good, solid shape.
- Remind clubs to make their annual donation. Annual gifts this year are at 34%. A breakdown of donations is included in the treasurer report.
- CPA auditor will be completing the financial audit after April 15
- The Kiwanis Club of Wilmington folded and donated \$15,000 to the Foundation. Funds are requested to be donated to Nemours Hospital - \$3,000 per year for 5 years.
- Dave needs an updated version of QuickBooks – he will order through Tech Soup

Fundraising Committee

- Dave Lurie will check with Foti, Flynn regarding stock donations and RMD donations being transferred to Foundation.
- Charles Marks reported that Ducky Derby will be ready to kick off at Mid Year. Jamie will refresh the logo for 2024. Will be using the same website for sales ad last year with a few changes to make it easier for members and clubs. Charles will have instructions for clubs if they do not want to do it online.
- Charles is requesting A \$50 Gift Card from each Director for the Ducky Derby raffle.
- Possible award starting in October 2024 – in the past a 5"x7" plaque was awarded to the Lt. Governor who had 100% participation in the annual club donation to the Foundation. If it had been in effect last year 1 award would have been given.
- Larissa will start promoting Caring Corner after Mid-Year.

#### Grant Committee

- Next cycle of grant requests are due By March 15, 2024
- Nancy sent/emailed to letters to clubs who have received grant money and have not submitted a final report. The total money outstanding was \$32,000. Several clubs have responded with final reports. Those who have not submitted their report within the next 45 days will be notified that the money needs to be returned to the Foundation.

#### Policy Committee – Larissa Cason

- The committee will be working on policy changes, specifically how the restricted funds are used.

#### Publicity

- Jeanette will be working with Jamie. Jeannette will be the social media contact.

#### Business:

- Dave Laraba had submitted a draft of a form to be used online for West Virginia Key Clubs to request funding to attend KC conventions and scholarships. Jeannette will post the application on the website.
- By-law status by Jeffrey Wolff- he has been working with Diane O'Brien at KI. Jeff presented the revised by-laws from KI. A motion by Dave Lurie, 2<sup>nd</sup> by Jeffrey Wolff to accept the revised by-laws and submit to KI for final approval. These by-laws will be the basis for all club foundations.
- Hiawatha would like to see the Division Coordinators positions filled.
- Discussion to use the free website for non-profits: givelively.com instead of Bloomerang. Jeffrey gave a presentation on the website. The site is funded by philanthropists. The site accepts a variety of payments and the foundation only pays the processing fees.

Meeting adjourned 3:35pm.

Respectively Submitted,

*Nancy Simonelli*

CDKF Executive Secretary

**Next CDKF meeting will be on Friday, August 23, 2024 at The Renaissance Portsmouth-Norfolk Waterfront Hotel, Portsmouth, VA**

**Finance meeting at 1:30pm, board meeting at 2:00pm**