



The 240th meeting of the Board of Directors of the Capital District Foundation was held on Feb. 28, 2025 at Hyatt Regency Chesapeake Bay, Cambridge, MD. President Dave Laraba opened the meeting at 2pm. Pledge of Allegiance by Don Witt, Innovation by Larissa Cason.

Attendance: Dave Laraba	Don Witt	Larissa Cason	Nancy Simonelli
David Lurie	Joshua Hiscock	Jeffrey Wolff	Scott Phillips
Joe Stankus	Brian Bell	Sue Vona	JoAnn Brooks
Charls Marks	Liz Moore	Jeannette Ogilvie	

A moment of silence was held in memory of PG Charles P. Adams, Past Secretary of the Foundation.

Minutes of 11/2/24 accepted

Treasurer report:

- The 2023 – 2024 audit is completed and the 990 has been submitted. The audit invoice increased by \$750 for a total cost of \$15,750. Motion by Don Witt, 2nd by Sue Vona to approve the \$750 increase for the audit and 990. Motion passed unanimously.
- Balance sheet shows \$1.6 million. Through the end of February 20% of the annual club gifts have been received – approximately 1/3 of the clubs in the district. There has been 1 membership year to date.
- DAP for Hurricane recovery for SW VA is \$20,000. There has been no club requesting funds. Dave Lurie proposes that if no club requests funds by March 31, 2025, he will approach the United Way of SW VA for information. There may be another large donation this evening. Motion by Larissa Cason, 2nd by Don Witt to approve a 3/31/25 deadline contingent on the Capital District board agreeing. Motion passed unanimously.
- Key Leader weekend is 4/25 – 4/27/25 at Smith Mountain Lake 4H Camp. Key Leader is accepting donations through the Outreach Program. Motion by Don Witt, 2nd by Larissa Cason to accept donations from clubs and members to the Foundation for the Key Leader Program. Motion passed unanimously. Policy committee to revise the Key Leader policy and present to the board at the May meeting.

Fund Raising:

- Sustained Giving: Don Witt – taking in about \$2,800 per month. Dave Laraba challenges all members of the board to donate.
- Ducky Derby: Charles Marks – the site is going live today at 4pm. Charles has three QR code ready. The goal is \$16,500.
- March 4Ward – campaign is ready to start March 4. Facebook postings are scheduled, article will be in next Capital Kiwanian.

Grants: Deadline for grant cycle is March 15m 2025. As of today 3 clubs and 1 non club have applied for a grant.

WV Key Club grant: Princeton High School Key Club, WV has applied for a grant to send 8 KC members and 2 adults to KC Convention in Crystal City. The total requested is \$2,860. Motion by Larissa Cason, 2nd by Sue Vona to approve the funds for WV Key Club. Dave Lurie will write the check for registration and lodging directly to the Capital District due to the registration date closing soon. The remainder of the cost will be reimbursed upon receiving receipts. Motion passed unanimously.

Policy review: Liz Moore -Addition 5.5a as presented:

Section 5 – Officers, Regional Directors, and Coordinators

A. Regional Trustee

1. Elected 3 year terms of the Regional Directors of the Capital District Kiwanis Foundation shall correspond with the elected 3 year terms of the Capital District Kiwanis Trustees of their respective region.
- Motion by Larissa Cason, 2nd by Don Witt to accept the addition to the CDKF Policy Statement as presented. Motion passed unanimously.
 - Discussion regarding the Grant Procedure in the Policy. Need a clear procedure for the grant process. Liz will present a revision to the May meeting.

Give Lively: Dave Lurie

- Will notify all sustained giving donors to set up a new account when the site is ready and live. Goal is by May 1st. Bloomerang is cancelled as of May 18th. The foundation is saving \$670/year by using Give Lively. Dave will work with Jeannette on the transition on the foundation website. Members and clubs making donations will not notice a difference.

Revised Regions by the Capital District was emailed with the agenda to all board members. Effective 10/1/25 the Blue Ridge Region will be eliminated. Per the Foundation bylaws the Foundation follows the District restructuring. Revisions are as follows:

National Capital	term ends 9/30/2026
Delmarva	term ends 9/30/2026
Heart of VA	term ends 9/30/2025
Southeast VA	term ends 9/30/2027
Southwest VA	term ends 9/30/2027
West VA	term ends 9/30/2028

President Dave Laraba adjourned the meeting at 3:25pm