

English: Club Grant program

Kiwaniis Children's Fund

INSTRUCTIONS

The information you provided in your LOI has been filled in for you below. Some of your responses may be edited if you have updated information. The application questions begin with the Final Budget tab below.

Project Overview

Project Name*

Character Limit: 100

Project description

Include information on what you are doing, what will be accomplished, and how your project will have an impact at least once per year.

Character Limit: 1000

Number of children impacted*

This number should reflect children ages 0-18.

Character Limit: 10

Please select the classification that best describes the project's recipients:

Choose all that apply.

Choices

Infants (Ages 0-5)

Young Children (Ages 6-11)

Adolescents (Ages 12-18)

Is this a new project?

Choices

Yes

No

If this is a new project, please outline your plans for ongoing programming.

All funded grant projects must be ongoing; they must happen at least once a year. Include your financial sustainability plan for this ongoing project. If this is an existing project please type "N/A."

Character Limit: 1000

Explain why there is a financial need for your project at this time.

Character Limit: 1000

Timeline

What is the project's expected start date? *

Character Limit: 10

What is the project's expected completion date?*

Character Limit: 10

Outline the project's other major dates and how they are important.*

Character Limit: 1000

Community Needs Assessment

In this section you will need to gather information from your community needs assessment.

What did you identify as a primary need in your community?

This information should be based on the completion of your community needs assessment.

Character Limit: 1000

What local organizations and/or individuals did you work with to identify your community needs?

Character Limit: 1000

How did you collect information to address your community needs?

Please check all that apply.

Choices

Community meeting

Open forum

Questionnaire

Survey

Other

Budget

What dollar amount is your club requesting from the Kiwanis Children's Fund?*

Character Limit: 20

What is the total budget of your project?*

Character Limit: 20

If funded, what specific aspects of the project will the grant fund?*

Character Limit: 1000

Final Budget

Budget chart*

View the budget chart here. This is an Excel spreadsheet that you must complete utilizing a computer. No other documents or attachments will be accepted. You can view a sample budget on the Kiwanis Children's Fund website.

File Size Limit: 2 MB

Impact Chart

Upload your completed impact chart*

View the impact chart here. This is a fillable PDF, which you must download and save to your computer. To download and save, right click on the impact chart and choose "Save as". Open the copy of the impact report you just saved and add your responses to the fillable sections of the document. Make sure to save your work. Once you're finished, upload your saved impact chart file below.

File Size Limit: 2 MB

Club Information

Please provide information about your Kiwanis club.

How many members are in your club?*

Character Limit: 25

Of those members, how many are actively engaged in club activities overall?*

Character Limit: 25

How many club members are actively engaged in this project?*

Character Limit: 25

Partnerships and Collaborations

Partnerships and collaboration chart*

View the partnerships and collaboration chart here. This is a fillable PDF, which you must download and save to your computer. To download and save, right click on the impact chart and choose "Save as". Open the copy of the impact report you just saved and add your responses to the fillable sections of the document. Make sure to save your work. Once you're finished, upload your saved impact chart file below.

File Size Limit: 2 MB

Impact

Impact: Projects should serve the community, with meaningful service to children as the priority.

How will your club support this project on an annual basis?*

Character Limit: 500

Which of the following Service Leadership Programs does your Kiwanis club sponsor?*

Check all that apply.

Choices

- K-Kids
- Builders Club
- Key Club
- Circle K
- Aktion Club
- None

Inspiration

Inspiration: Projects should help build, retain and support an engaged Kiwanis membership network.

How does this project aid in the recruitment and retention of Kiwanis members?*

Character Limit: 1000

Image

Image: Projects should enhance the Kiwanis image.

How does this project elevate the Kiwanis identity in your community?*

Character Limit: 1000

Investment

Investment: Clubs should ensure financial sustainability of their projects and be responsible stewards of donations.

How will you recognize and cultivate relationships with your donors?*

Character Limit: 1000

If funded, what information do you plan to share about your funding from the Children's Fund?*

Please outline information to be shared within your community and the Kiwanis family.

Character Limit: 1000