



## **FOUNDATION POLICIES**

### **No. 8: NOMINATING**

Approved by Board: September 23, 2023

#### **Introduction**

The Nominating Committee of the Louisiana-Mississippi-West Tennessee District Foundation is charged with the responsibility of recruiting and securing nominations for the positions on the District Foundation's Board of Directors.

- 1) The Nominating Committee in consultation with the Lieutenant Governors will seek out individuals who may be interested in serving on the District Foundation's Board of Directors. It is recommended that the Nominating Committee not seek Applicants who are currently serving as District Trustees. The call to serve on the board will be issued prior to the Mid-Year Education Conference/Mid-Year Regional Education Conferences, so that Kiwanians who are interested in serving on the District Foundation Board can file an application to announce their interest.
- 2) To ensure geographic diversity, there shall be two (2) directors elected from each of the seven (7) regions in the District, and shall each serve a term of three (3) years, in staggered terms so that no more than five (5) directors are elected during the same Kiwanis year. (Bylaws: Art VI, Sec 2,3).
- 3) Those who seek a position as a board member must submit their application prior to the established deadline (30-60 days prior to the District Convention).
- 4) Applicants must be a member in good standing in their Club(s) and their Club must be in good standing with the District and Kiwanis International.
- 5) Qualifications of a Board Director are as follows:
  - a. A love of service to the clubs of this district and the time/willingness to actively participate in the work of the District Foundation
  - b. Be of good moral character and be in good standing with your club(s)
  - c. A goal oriented, creative, flexible person able to work in teams/committees, utilizing their own area of expertise
- 6) Duties of a Board Director are as follows:
  - a. Actively participate in the management of the business of the District Foundation, in accordance with the Mission Statement: *"To provide financial assistance for Kiwanis projects and programs within our District"*
    - i. Each board member serves on 2 committees.

- b. Attend the three (3) face-to-face board meetings (meetings held in the Fall and the Spring, and one at the annual district convention) and other places and times as determined by the board
  - c. Attend the local Regional Conference as that Region's Foundation Representative
  - d. Participate in the regular monthly conference calls to conduct the business of the Foundation (See Foundation Bylaws, Article VII, sec 3)
  - e. Step into a leadership position when a committee requires a leader or change in leadership
    - i. **Committee Chair Responsibilities:** Committee work is done in between the monthly conference calls or meetings. A report is given by the Committee Chair during each monthly call or meeting.
  - f. Support the District Foundation as a Friend of the Foundation or in at least one of the Endowment Programs.
- 7) The election of those who will serve on the District Foundation Board will be held during a Regional caucus prior to the annual meeting of the Kiwanis District Convention each year. A caucus need not be held if there is only one (1) candidate for that position.
- 8) The Nominating Committee of the District Foundation shall solicit and maintain a list of potential candidates, and their applications.