



Kiwaniis®

Louisiana-Mississippi-West Tennessee District

MINUTES

Meeting of the 2023-2024 District Board of Trustees

October 7, 2023 | 9:00am | via zoom

John Fry, Governor, Presiding

Call to Order

The Louisiana-Mississippi-West Tennessee District of Kiwanis International Board of Trustees met for its October meeting on Saturday, October 7, 2023, at 9am via zoom. Governor John Fry called the meeting to order at 9:06am and established a quorum with the following present:

Governor, John A. Fry
Immediate Past Governor, Bruce Hammatt
Region I Trustee, Oscar Brown
Region II Trustee, Ralph Carter
Region IV Trustee, Marcel Lashover
Region V Trustee, Laura Gilliland
Region VI Trustee, Andrew Dozier
Region VII Trustee, Darren Green
Executive Director, Jen Robertson

Invocation by Oscar Brown. Defining Statement recited by all.

Governor John Fry provided a brief thanks to everyone for attending the meeting and expressed his excitement to work with this team to improve the District over the next year.

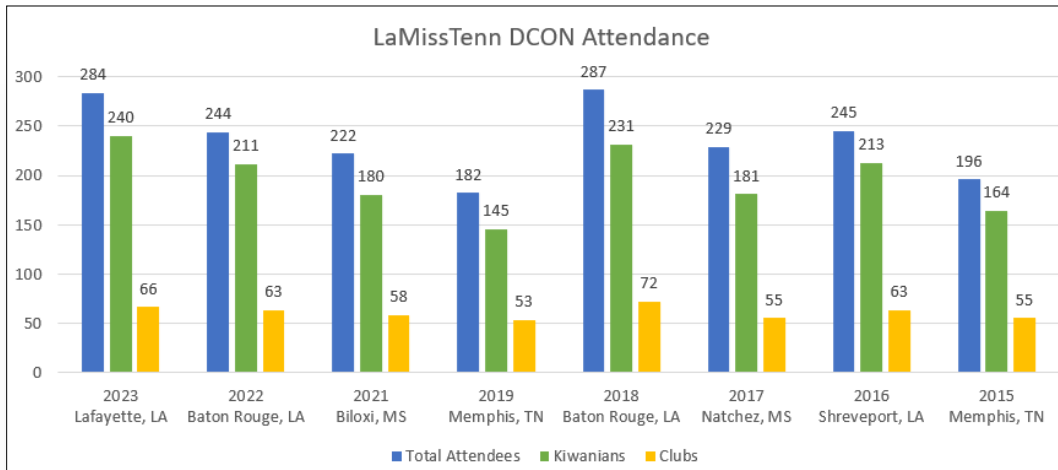
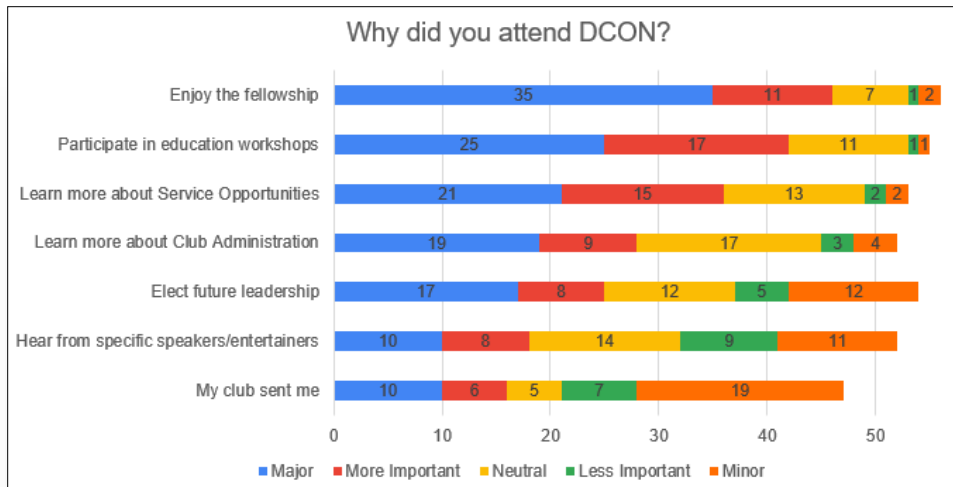
Consent Agenda

Ralph Carter moved to approve the following consent agenda. Andrew Dozier seconded the motion. All voted in favor. Motion carried.

- A.** August 6, 2023, Board Meeting Minutes (exhibit A)
- B.** District Board Meeting Schedule
 - i. December 2, 2023, 9am via zoom
 - ii. March 9, 2024, 9am via zoom
 - iii. May 3-4, 2024, Ridgeland, MS in conjunction with LG training
 - iv. July 26-28, 2024, Tupelo, MS after close of DCON
- C.** District Key Position Reports (exhibit B)
- D.** Circle K
 - i. Number of active Circle K Clubs: 6
- E.** Key Club
 - i. Number of active Key Clubs: 145
- F.** Other SLP organizations and programs
 - i. Number of active Aktion Clubs: 7
 - ii. Number of active Builders Clubs: 36
 - iii. Number of active K-Kids Clubs: 32

Ongoing Business

The Board discussed DCON 2023 in Lafayette, LA. DCON 2023 had 66 clubs represented with 240 Kiwanians.



Next, the Board discussed future DCONs. DCON 2024 will be held on July 26-28, 2024, in Tupelo, MS. The registration and attendance goal for DCON 2024 is 70% of club representation (~81 clubs) with 265 Kiwanians. DCON 2025 will be held August 8-10, 2025, in Memphis, TN.

The Board reviewed District Committee Chairs appointments (exhibit C).

Board Committees

The Board discussed the **Bylaws & Policies Committee**. Committee Chair Andrew Dozier reported that he is working with committee members to develop a plan.

The Board discussed the **Budget & Finance Committee**. Committee Chair Ralph Carter reported that he and the Executive Director, Jen Robertson, have been clearing issues within QuickBooks.

The Board reviewed the financials for LaMissTenn Kiwanis District (exhibit D), LaMissTenn Key Club District (exhibit E), and LaMissTenn Circle K District (exhibit F). Marcel Lashover moved to accept the reports. Oscar Brown seconded the motion. There was no discussion. All voted in favor. Motion carried.

The Board considered the 2023-2024 budgets (exhibit G) for the LaMissTenn Kiwanis District, LaMissTenn Key Club District, and LaMissTenn Circle K District. Bruce Hammatt moved to accept the budgets. Darren Green seconded the motion. All voted in favor. Motion carried.

The Board discussed the Key Club CREATE Funds. No action was taken.

The Board discussed the **Education Committee** and reviewed the final 2022-2023 Club Leadership Education (CLE) training participation numbers below.

	Via Zoom	Watched Later
Club President	37	14
Club Treasurer	13	5
Club Secretary	25	9
Membership Chair	18	2
Board Member	38	10

Education Committee Chair Marcel Lashover reported he will be contacting Executive Director Jen Robertson next week to schedule a committee meeting.

The Board discussed the **Membership Committee**. Committee Chair Laura Gilliland reported that the Kiwanis Club of Elamisstenn, Baton Rouge will sponsor a new site in the Shreveport area in partnership with the Oklahoma-Texas Kiwanis District.

The Board discussed the Service and SLP Committees. Service Committee Chair Oscar Brown and SLP Committee Chair Darren Green had no report at the time.

New Business

The Board reviewed the 2023-2024 District Facebook Award Program (exhibit H) and 2023-2024 District Newsletter Award Program (exhibit I). Marcel Lashover made a motion to approve the programs as presented with the addition of a June 12, 2024, deadline. Andrew Dozier seconded the motion. With no discussion, all voted in favor. Motion carried.

The Board considered relocating the District office to The Bug Man building (exhibit I). The Bug Man property is a third-floor office space. It would be a cost savings compared to the current office location, Celtic Studios. Moving into The Bug Man space would involve travel and relocation costs including hiring a moving crew to move furniture. Marcel Lashover moved to keep the office at its current location of Celtic Studios, and to thank the owner and fellow Kiwanian, Mr. Paul Salvant, for his generous offer. Laura Gilliland seconded the motion. After brief discussion, all voted in favor. Motion carried.

The Board considered the Mid-Year Education Conference 2024 registration fee. Earlier in the year, the Board approved a \$25 per person registration fee for the Mid-Year Education Conference in Natchez, MS, on March 2, 2024. Upon review of the event’s budget, the Finance Committee recommended the Board consider increasing the registration fee to \$35 per person to reduce the event budget deficit. Darren Green seconded the motion. After discussion, all voted in favor. Motion carried.

The Board reviewed the District calendar (below).

October 2023

- 14** Key Club Rally, Alexandria: 6, 7A, 7B, 9, 11, 12
- 21** Key Club Rally, Memphis: 1A, 1B

November 2023

- 3-5 Key Leader South, Greenwell Springs, LA
- 10-12 Key Club District Fall Board Meeting

December 2023

- 2 District Board Meeting, 9am via zoom

January 2024

- 12-14 Kiwanis International Regional Governors Conference
- 26-28 Key Club District Winter Board Meeting

February 2024

- 16-17 Circle K District Convention

March 2024

- 2 Mid-Year Education Conference, Natchez, MS
- 9 District Board Meeting, 9am via zoom

April 2024

- 5-7 Key Club District Convention
- 26-28 Key Leader North, Eva, TN

May 2024

- 3-4 District Board Meeting & LG Training, Ridgeland, MS

July 2024

- 3-6 Kiwanis International Convention, Denver, CO
- 10-14 Key Club International Convention, Atlanta, GA
- 26-28 LaMissTenn District Convention, Tupelo, MS
- 28 District Board Meeting, Tupelo, MS

September 2024

- 30 End of 2022-2023 Kiwanis Year

Future District Conventions

- 2025 107th Annual LaMissTenn Kiwanis District Convention, Memphis, TN, Aug 8-10
- 2026 108th Annual LaMissTenn Kiwanis District Convention, TBD

Future Kiwanis International Conventions

- 2025 110th Annual KI Convention, Pittsburgh, PA, June 25-28
- 2026 111th Annual KI Convention, Manila, Philippines, June 24-27

After brief remarks from the Trustees, Governor John again thanked everyone for their time. Ralph Carter moved to adjourn the meeting at 10:01am. Marcel Lashover seconded the motion. With no discussion, all voted in favor. The meeting adjourned.



Kiwaniis®

Louisiana-Mississippi-West Tennessee District

MINUTES OF THE AUGUST 2022-2023 DISTRICT BOARD OF TRUSTEES MEETING

August 6, 2023 | 10:30am
DoubleTree by Hilton, Lafayette, LA
Bruce Hammatt, Governor, Presiding

Call to Order

The Louisiana-Mississippi-West Tennessee District of Kiwanis International Board of Trustees met for its August meeting on Saturday, August 6, 2023, at the DoubleTree by Hilton in Lafayette, LA. Governor Bruce Hammatt called the meeting to order at 10:37am and established a quorum with the following present:

Governor, Bruce Hammatt
Governor Elect, John A. Fry
Immediate Past Governor, Rick Latiolais
Region II Trustee, R. Fred Pitts
Region III Trustee, Tom Osburn
Region IV Trustee, Marcel Lashover
Region V Trustee, Laura Gilliland
Region VII Trustee, Andrew Dozier
Executive Director, Jen Robertson
Kiwaniis International Board Counselor, Gary Jander
Region II Trustee-Elect, Ralph Carter
Region III Trustee-Elect, Howard Lock
Guest, Darren Green

Invocation by Region VI Trustee, Andrew Dozier. Defining Statement recited by all.

Governor Bruce Hammatt provided brief remarks regarding what a great convention that was had by all. Governor-Elect John Fry commented he is looking forward to working with all over the next year.

Governor Bruce Hammatt asked if the executive session could be moved to the end of the agenda. All agreed.

Consent Agenda

Tom Osburn moved to approve the following consent agenda. Marcel Lashover seconded the motion. All voted in favor. Motion carried.

- A.** May 13, 2023, Board Meeting Minutes (exhibit A)
- B.** June 12, 2023, Board Meeting Minutes (exhibit B)
- C.** July 5, 2023, Board Meeting Minutes (exhibit C)
- D.** July 8, 2023, Board Meeting Minutes (exhibit D)
- E.** District Board Meeting Schedule
 - i. October 7, 2023, via zoom
 - ii. December 2, 2023, TBD
 - iii. March 9, 2024, via zoom
 - iv. May 3-4, 2024, Ridgeland, MS in conjunction with LG training
 - v. July 26-28, 2024, Tupelo, MS after close of DCON

- F. Circle K
 - i. Number of active Circle K Clubs: 6
- G. Key Club
 - i. Number of active Key Clubs: 122
 - ii. Key Club Fall Rally dates and locations
- H. Other SLP organizations and programs
 - i. Number of active Aktion Clubs: 7
 - ii. Number of active Builders Clubs: 31
 - iii. Number of active K-Kids Clubs: 31
- I. Appointment of Richard Latiolais as Finance Committee Chair

Board Committee Reports

The Board discussed the **Education Subcommittee** which falls under the **Bylaws & Policies Committee**. The Board reviewed District member CLE participation to date (below). The Board would like to heavily promote the online CLE access to members for the remainder of the 2022-2023 Kiwanis year.

			Via Zoom	Watched Later
Club President	Greg Beard	May 30, 2023	37	10
Club Treasurer	Nettles Brown	June 6, 2023	13	4
Club Secretary	Craig Caskey	June 13, 2023	25	2
Membership Chair	Rogena Mitchell	June 27, 2023	18	1
Board Member	Dee Drell	July 11, 2023	38	

The Board discussed the **Budget & Finance Committee**. The Board reviewed the financials for Kiwanis District (exhibit E), Key Club (exhibit F), and Circle K Financials (exhibit G). Richard Latiolais moved to accept the reports. Andrew Dozier seconded the motion. There was no discussion. All voted in favor. Motion carried.

The Board reviewed the club dues status report (exhibit H) showing that 114 out of 115 clubs have paid 2022-2023 club dues. Lakeside, Metairie owes \$32.00 to Kiwanis International. Twenty-nine (29) clubs owe new member dues to Kiwanis International (\$2,303.58) and to the District (\$1,307.10).

The Board reviewed the proposed 2023-2024 Kiwanis District, Key Club District, and Circle K District budgets. Richard Latiolais moved to add a \$3,000 line item for “increased costs from Kiwanis International” to the 2023-2024 Kiwanis District budget to cover any costs that become the responsibility of the District as a result of the Kiwanis International dues increase not being approved. Fred Pitts seconded the motion. There was no discussion. All voted in favor. Motion carried.

Marcel Lashover moved to approve the 2023-2024 Kiwanis District, Key Club District, and Circle K District budgets as presented with the additional of the line item above. Tom Osburn seconded the motion. There was no further discussion. All voted in favor. Motion carried.

The Board reviewed the potential club opening sites for the remaining Kiwanis year: Central, LA; Petal, MS; and Covington, TN. Governor-Elect John Fry mentioned a potential partnership with the Texas-Oklahoma District to open a club in the Shreveport, LA area. John Fry will pursue and keep the board informed.

New Business

The Board considered 2023-2024 Mid-Year Education Conference date, location, and education topics. Governor-Elect John Fry proposed one conference on March 2, 2024, at the Natchez Convention Center in Natchez, MS with the following education topics: Membership, Fundraising and Service Projects, and Club Networking and Co-Learning. Richard Latiolais moved to accept the modification to one Mid-Year

Education Conference at the Natchez Convention Center in Natchez, MS, on March 2, 2024, with the education topics as presented. Marcel Lashover seconded the motion. All voted in favor. Motion carried.

Governor-Elect John Fry proposed establishing a four-person Leadership Pipeline Review Committee to investigate ways to improve the pipeline. Two positions would be filled by District Trustees. The remaining two positions would be filled by Past District Governors. Marcel Lashover and Bruce Hammatt volunteered as Trustees. Fred Pitts volunteered as a Past District Governor. Governor-Elect John Fry will contact the Past District Governors Committee for the last position. Changes in policy may result in the need for a special call House of Delegate meeting at the 2024 Mid-Year Education Conference. Governor-Elect John Fry moved to partner with the Past District Governors Committee to research leadership structures within the District and make a recommendation to the District Board at the December 2, 2023, board meeting. Fred Pitts seconded the motion. All voted in favor. Motion carried.

The Board considered the appointment of Darren Green, a member of the Kiwanis Club of Alexandria, to fill the remaining term of the vacant Region VII Trustee position expiring September 30, 2024. Marcel Lashover moved to appoint Darren Green. Governor-Elect John Fry seconded the motion. There was no discussion. All voted in favor. Motion carried.

The Board considered LaMissTenn District Convention (DCON) locations for 2025 and 2026. Executive Director Jen Robertson proposed the Hilton Memphis for DCON 2025 based on the board's previous consideration of Memphis for DCON 2024. Governor-Elect John Fry moved to approve the Hilton Memphis as the location for DCON 2025. Fred Pitts seconded the motion. There was no discussion. All voted in favor. Motion carried. Executive Director Jen Robertson reported that sites for DCON 2026 were still being reviewed and will present at the October Board meeting.

The Board discussed the 2023-2024 District Committee Chair appointments. Governor-Elect John Fry will present appointments at the October Board meeting.

The Board considered items approved by the Executive Committee between Board meetings. The Executive Committee approved Governor-Elect John Fry's 2023-2024 District Goals (exhibit I), 2023-2024 Distinguished Kiwanian Program (exhibit J), 2023-2024 Distinguished Club Program (exhibit K), 2023-2024 Distinguished Secretary Program (exhibit L), 2023-2024 Distinguished Lt. Governor Award (exhibit M), and 2023-2024 Inter-Club Program (exhibit N). Richard Latiolais moved to ratify the Executive Committee's approvals. Andrew Dozier seconded the motion. With no discussion, all voted in favor. Motion carried.

The Board reviewed the District calendar (below).

August 2023

10 Foundation Board Meeting

September 2023

14 Foundation Board Meeting

23 Key Club Rally, Baton Rouge: 4A, 4B, 4C, 7A, 7B, 8A, 8B, 13A, 13B

30 Key Club Rally, Hattiesburg: 2, 3, 5, 14A, 14B, 15

30 End of 2022-2023 Kiwanis Year

October 2023

1 Start of 2023-2024 Kiwanis Year

7 District Board Meeting, via zoom

14 Key Club Rally, Alexandria: 6, 7A, 7B, 9, 11, 12

21 Key Club Rally, Memphis: 1A, 1B

November 2023

3-5 Key Leader South, Greenwell Springs, LA

10-12 Key Club District Fall Board Meeting

December 2023

2 District Board Meeting, TBD

January 2024

12-14 Kiwanis International Regional Governors Conference

26-28 Key Club District Winter Board Meeting

February 2024

16-17 Circle K District Convention

March 2024

2 Mid-Year Education Conference, Natchez, MS

9 District Board Meeting, via zoom

April 2024

5-7 Key Club District Convention

26-28 Key Leader North, Eva, TN

May 2024

3-4 District Board Meeting & LG Training, Ridgeland, MS

July 2024

3-6 Kiwanis International Convention

10-14 Key Club International Convention

26-28 LaMissTenn District Convention in Tupelo, MS

28 District Board Meeting, Tupelo, MS

September 2024

30 End of 2022-2023 Kiwanis Year

Future District Conventions

2024 106th Annual LaMissTenn Kiwanis District Convention, Tupelo, MS, July 26-28

2025 107th Annual LaMissTenn Kiwanis District Convention, TBD, August 1-2

Future Kiwanis International Conventions

2024 109th Annual KI Convention, Denver, CO, July 3-7

2025 110th Annual KI Convention, Pittsburgh, PA, June 25-28

The Board went into executive session to discuss the Executive Director's evaluation. Executive Director Jen Robertson, Ralph Carter, Howard Lock, Darren Green, and Kiwanis International Board Counselor Gary Jander left the room.

The Board came out of executive session. Executive Director Jen Robertson, Ralph Carter, Howard Lock, Kiwanis International Board Counselor Gary Jander returned to the meeting room. Darren Green did not return. Governor Bruce Hammatt moved to approve a 6.2% increase in salary for the Executive Director and Administrative Assistant. Marcel Lashover seconded the motion. With no discussion, all voted in favor. Motion carried.

In closing remarks, Governor-Elect John Fry expressed his appreciation for everyone's service and his pride in the work of the Board Committees, and that he is very excited for the District's future.

Governor Bruce Hammatt expressed his gratitude to Tom Osburn and Fred Pitts for stepping up in the District's time of need and serving. He also thanked Richard Latiolais for his service as Immediate Past Governor this year. They all provided invaluable insights. He is looking forward to working with John as Governor.

At 11:56 am, Laura Gilliland moved to adjourn the meeting. Fred Pitts seconded the motion. With no discussion, all voted in favor. The meeting adjourned.

District Committee Chair Reports

October 7, 2023

Aktion Club, Judy Couvillon

Builders Club

Circle K Administrator, Sid Guedry

- LSU---We have student that wants to recharter the club there. I've talked to him on the phone and have also asked Gary Graham to reach out to him and see what we can set up there.
- SLU--still an ongoing attempt to restart a club. Working with the SLU administration to fill out all the paperwork needed for the club to be recognized.
- UL ---Tom Long has 15 students that want to restart that club. All info on how to do that was sent to him.
- Northwestern Louisiana--They have a Kiwanis member who is also a faculty so they are trying to restart their club.
- Ole Miss--there is interest but we still need a sponsoring Kiwanis Club.

Human & Spiritual Values

Key Club Administrator, Judi Zimmermann

Key Leader, North, Linda Ramsay

Key Leader, South, Rebecca Huff & MiLisa York

Kiwanis Children's Fund, Leonard D. Simmons

Kiwanis Kids, Don Eye

Leadership Development Coordinator, Greg Beard & Nettles Brown

New Club Leadership Education (CLE)-October 15, 2023, in Folsom, LA

The LDC will present the New Club Leadership Education to the Kiwanis Club of NW St. Tammany.

New Club Leadership Education (CLE)-TBD, City of Central, LA

The LDC is currently waiting for the new club leaders to decide a date and time for the New Club Leadership Education.

Mid-Year Education Conference-March 2, 2024, in Natchez, MS

The LDC understands that the program topics will be Membership, Fundraising and Service Projects, and Club Networking and Co-Learning. The LDC will work with any Planning Committee/Education Committee to develop content, presentation, and facilitator selection.

LG Training Conference-May 3-5, 2024, in Ridgeland, MS

The LDC will work with Governor-Elect Claude Vinson to develop content, agenda scheduling, and presenter selection.

District Trustee Orientation-May 3-5, in Ridgeland, MS

The LDC will work with Governor John Fry to present a new trustee orientation.

Club Leadership Education (CLE)-May/June/July 2024

The LDC will work with Governor-Elect Claude Vinson to develop content, presenter selection, and scheduling for virtual and/or in person for the board officers of: President, Secretary, Treasurer, Membership Chair, and Board Member.

District Convention-July 26-28, 2024, in Tupelo, MS

The LDC will work with Governor-Elect Claude Vinson and the District Education Committee to develop content, presentation, and facilitator selection.

Major Emphasis Projects, AED, Pam Morgan

Membership & Engagement, Eva Abate & Laura Gilliland

Past Governors, Rick Latiolais

Risk Manager, Patrice Cusimano

Youth Protection Manager, Michele Crosby



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LOUISIANA-MISSISSIPPI-WEST TENNESSEE DISTRICT

2023-2024 DISTRICT COMMITTEES

EXECUTIVE COMMITTEE:

Chair/Governor	JOHN FRY (<i>Union City</i>)	john.fry@whiteins.net
Governor-Elect	CLAUDE VINSON (<i>Germantown</i>)	claud.vinson@bmhcc.org
Immediate Past	R. BRUCE HAMMATT (<i>Baton Rouge</i>)	bruce.hammatt@gmail.com
Executive Director	JEN ROBERSON (<i>Pascagoula</i>)	jen@lamisstenn.com
Finance Chair	RALPH CARTER (<i>Columbus</i>)	rcarter@bankfirstfs.com

BYLAWS & POLICIES COMMITTEE:

Chair/Resolution Chair	ANDREW DOZIER (<i>Abbeville</i>)	dozierandrew84@yahoo.com
Members	DARREN GREEN (<i>Alexandria</i>)	darren.green@cityofalex.com
	FRED PITTS (<i>Tupelo</i>)	rfred@squad.net

BUDGET & FINANCE COMMITTEE:

Chair	RALPH CARTER (<i>Columbus</i>)	rcarter@bankfirstfs.com
DCON Coordinator	JEN ROBERSON (<i>Pascagoula</i>)	jen@lamisstenn.com
DCON Host Chair	FRED PITTS (<i>Tupelo</i>)	rfred@squad.net
ICON Coordinator	(<i>A Past District Governor</i>)	
Other Members	NETTLES BROWN (<i>Natchitoches</i>)	leshnett@gmail.com
	TOM OSBURN (<i>Vicksburg</i>)	tom23978@gmail.com

MEMBERSHIP COMMITTEE:

Chair	LAURA GILLILAND (<i>Red Stick</i>)	lauragraceygilliland@gmail.com
DMC Coordinator	EVA ABATE (<i>Southwest Louisiana</i>) (District Membership Chair)	evababate2017@gmail.com
New Club Opening Coordinator	LAURA GILLILAND (<i>Red Stick</i>)	lauragraceygilliland@gmail.com
Regional New Club Opening Coordinators		
Region 1		
Region 2		
Region 3		
Region 4	AL LOTZ (<i>Third District</i>)	alotzal@aim.com
Region 5	CHELSEA BRUMFIELD (<i>Ponchatoula</i>)	chelseabrumfield7@gmail.com
Region 6		
Region 7		
Club Strengthening Coordinator	EVA ABATE (<i>Southwest LA</i>)	evababate2017@gmail.com
Regional Club Strengthening Coordinators		
Region 1	SUE OLSSON (<i>Germantown</i>)	solsson56@outlook.com
Region 2		
Region 3		
Region 4	SHARON HENRY (<i>Big Easy</i>)	swhenry@nofjc.org
Region 5	MILISA YORK (<i>St Gabriel</i>)	milisacyork56@outlook.com

Region 6	RHONDA LORIO (<i>Lafayette</i>)	rhonda.lorio@cox.com
Region 7		
Military & Armed Forces Membership		
	MALISSA SWEENEY (<i>Leesville</i>)	mally7644@yahoo.com
	ANDREW DOZIER (<i>Abbeville</i>)	dozierandrew84@yahoo.com
	COURTNEY JACOBS (<i>Biloxi</i>)	courtneyjacobs1227@gmail.com

EDUCATION COMMITTEE:

Chair	MARCEL LASHOVER (<i>Dawn Busters</i>)	marcel@osfgllc.com
Leadership Development & Education Coordinators		
	GREG BEARD (<i>Alexandria</i>)	gregbeard@aol.com
	NETTLES BROWN (<i>Natchitoches</i>)	leshnett@gmail.com
PR Coordinator	DONNA LEGGETT (<i>Cortana</i>)	donnal100@yahoo.com
District Bulletin Editor	TIFFANY LAPORTE (<i>Cortana</i>)	tiffany@lamisstenn.org
YP Manager	MICHELE CROSBY (<i>Denham Springs</i>)	michele.crosby@crosby-lawfirm.com
Risk Manager	PATRICE CUSIMANO (<i>St Bernard-Arabi</i>)	patricecusimano60@gmail.com
Partnership Crdtr	TBD	
Other Members	MICHAEL HAFFNER (<i>Dawn Busters</i>)	haffner.mike@gmail.com

SERVICE COMMITTEE:

Chair	OSCAR BROWN (<i>Millington</i>)	msgtobe7@peoplepc.com
Human & Spiritual Values Crdtr	JOHN MCCAY (<i>Orange Grove</i>)	revjohnmccay@gmail.com
KI Foundation Crdtr	LEONARD SIMMONS (<i>New Orleans</i>)	leonarddsimmons@cox.net
Other Members	PAM MORGAN (<i>Cortana</i>)	psmorgan002@aol.com

SLP COMMITTEE:

Chair	DARREN GREEN (<i>Alexandria</i>)	darren.green@cityofalex.com
Aktion Club Admin	JUDY COUVILLON (<i>Hammond</i>)	blaise47@att.net
Builders Club Admin	TBD	
Circle K Admin	SIDNEY GUEDRY (<i>Hammond</i>)	sguedry@att.net
Assistant Admin	SHANA BOURGEOUIS	sb3171@msstate.edu
Key Club Admin	JUDI ZIMMERMANN (<i>Algiers</i>)	districtadmlmtkcjudi@gmail.com
Assistant Admin	ANNA KATE BROUSSARD (<i>Pine Belt</i>)	akbrous1@gmail.com
Assistant Admin	DANNY WILLIAMS (<i>Ponchatoula</i>)	danwil@charter.net
K-Kids Admin	DON EYE (<i>Germantown</i>)	doneye43@hotmail.com
Key Leader Coordinators		
North	LINDA RAMSEY (<i>Martin</i>)	mramsey2@utm.edu
South	REBECCA HUFF (<i>Shreveport</i>)	rebecca720is@aol.com
	MILISA YORK (<i>St Gabriel</i>)	milisacyork56@outlook.com

IAC COMMITTEE:

Chair	TBD: A Kiwanian elected by the committee from District membership	
Governor	JOHN FRY (<i>Union City</i>)	john.fry@whiteins.net
Governor-Elect	CLAUDE VINSON (<i>Germantown</i>)	claud.vinson@bmhcc.org
Executive Director	JEN ROBERSON (<i>Pascagoula</i>)	jen@lamisstenn.com
All Past Governors		

**LaMissTenn District of Kiwanis International
Budget vs. Actuals: LaMissTenn District - FY23 P&L Classes
October 2022 - August 2023**

	Kiwanis Convention			Kiwanis District			PDO		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget
Revenue									
Circle K Conv. Mgr.					500.00	0.00%			
Conv. & Conf. Funds (\$2.00 x members)					7,400.00	0.00%			
DCON Registrations	51,585.79			1,095.30					
DCON Merchandise									
DCON Program Ads	1,828.37								
DCON Sponsorships	970.10								
Total DCON Registrations	\$ 54,384.26	\$ 0.00		\$ 1,095.30	\$ 0.00		\$ 0.00	\$ 0.00	
District Foundation Allowance				10,000.00	8,000.00	125.00%			
Dues	7,098.00			151,929.66	162,800.00	93.32%	464.95		
Dues_Prorated Membership				8,847.45	6,210.00	142.47%			
Total Dues	\$ 7,098.00	\$ 0.00		\$ 160,777.11	\$ 169,010.00	95.13%	\$ 464.95	\$ 0.00	
Interest Income				83.28	68.75	121.13%			
Key Club District Coordinator				5,000.00	5,000.00	100.00%			
Key Leader South				3,480.61					
Kiwanis Conv. Mgr.	-2,500.00			2,500.00	2,500.00	100.00%			
Mid-Year Income				4,785.20	1,250.00	382.82%			
Mid-Year Expense				-4,658.30					
Total Mid-Year Income	\$ 0.00	\$ 0.00		\$ 126.90	\$ 1,250.00	10.15%	\$ 0.00	\$ 0.00	
New Club Dues, Ridgeland, Revenue				1,557.53					
New Club Dues, Ridgeland, Expense				-1,557.53					
Total New Club Dues, Ridgeland, Revenue	\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
New Club Reimbursement, KI					2,500.00	0.00%			
PDO Reception Payment	500.00								
Reimbursement from Foundation	456.27			1,486.64					
Total Revenue	\$ 59,938.53	\$ 0.00		\$ 184,549.84	\$ 196,228.75	94.05%	\$ 464.95	\$ 0.00	
Gross Profit	\$ 59,938.53	\$ 0.00		\$ 184,549.84	\$ 196,228.75	94.05%	\$ 464.95	\$ 0.00	

Expenditures							
Admin Ast, Auto & Travel Allowance			253.14	100.00	253.14%		
Audit & Accounting			2,615.00	5,500.00	47.55%		
Bank Charges & Fees	16.28						
Benefit Package, Admin Assistant				1,834.00	0.00%		
Benefit Package, Exec Dir				7,517.00	0.00%		
Circle K Administrator				460.00	0.00%		
Contingency Fund				459.00	0.00%		
Conv. & Conf. Funds (\$2/member)				7,400.00	0.00%		
Copier Lease			5,456.13				
DCON							
DCON Advertising/Promotional	1,711.35						
DCON 2024	3,785.85						
DCON Awards, Giveaways, & Decor	1,970.49						
DCON Catering	23,978.95						
DCON Entertainment	6,957.50						
DCON Hotel	4,713.92						
DCON Speaker	1,500.00						
DCON Travel	397.51						
DCON Venue	3,406.96						
First Timers (\$25 ea for 25)	625.00						
Key Club Conv. Mgr.			1,905.00	4,500.00	42.33%		
Total DCON	\$ 49,047.53	\$ 0.00	\$ 1,905.00	\$ 4,500.00	42.33%	\$ 0.00	\$ 0.00
District Trustees', In Districts + Conventions (\$200/trustee)				1,285.00	0.00%		
Dst Personel, Admin Assistant			24,318.49	25,210.00	96.46%		
Dst Personel, Executive Director			51,589.14	54,085.00	95.39%		
Insurance, Bonding			359.00				
Insurance, Business			885.96	1,000.00	88.60%		
Insurance, Crime				250.00	0.00%		
Insurance, D&O			800.00	800.00	100.00%		
Insurance, Workers Comp			500.00				
Key Club Administrator				1,100.00	0.00%		
Key Club District Convention (Apr)			415.63				
Key Leader South Expense			3,279.00				

Materials & Supplies			7,434.00	15,584.00	47.70%								
Meetings, LG Gov-Elect Training Conf/May Board Mtg			2,288.00	2,658.37	86.07%								
Meetings, Nov/Dec Board Meeting			1,117.11	1,100.00	101.56%								
New Club Expenses			2,123.83	4,400.00	48.27%								
Payroll Taxes & Fees			12,544.13	9,167.00	136.84%								
Postage			131.75	459.00	28.70%								
Relocation/Replace Computer Expense			909.49	1,000.00	90.95%								
Rent & Utilities			11,618.11	14,667.00	79.21%								
Surplus Key Club Funds to CREATE			31,000.00										
Telephone & Internet			1,035.20	4,400.00	23.53%								
Travel													
ED, Auto & Travel Allowance			1,805.40	1,835.00	98.39%								
ED, ICON			2,188.69	2,000.00	109.43%								
Gov ICON				750.00	0.00%								
Gov-Elect, ICON			425.00	750.00	56.67%								
Governor In-District + DCON				2,292.00	0.00%								
Imm Past Gov, In District + DCON				230.00	0.00%								
LG Expenses			165.00	1,000.00	16.50%								
LG-Elect, Training (max \$125 ea)			1,200.00	1,191.63	100.70%								
Total Travel	\$	0.00	\$	5,784.09	\$	10,048.63	57.56%	\$	0.00	\$	0.00		
Total Expenditures	\$	49,063.81	\$	0.00	\$	168,362.20	\$	174,984.00	96.22%	\$	0.00	\$	0.00
Net Operating Revenue	\$	10,874.72	\$	0.00	\$	16,187.64	\$	21,244.75	76.20%	\$	464.95	\$	0.00
Net Revenue	\$	10,874.72	\$	0.00	\$	16,187.64	\$	21,244.75	76.20%	\$	464.95	\$	0.00

Tuesday, Sep 19, 2023 06:41:59 AM GMT-7 - Cash Basis

**LaMissTenn District of Kiwanis International
Budget vs. Actuals: Key Club Budget - FY23 P&L Classes**

October 2022 - August 2023

	<u>Actual</u>	<u>Key Club Budget</u>	<u>% of Budget</u>
Revenue			
DCON Registrations	23,215.00	45,375.00	51.16%
DCON Sponsorships	1,200.00	1,100.00	109.09%
Total DCON Registrations	\$ 24,415.00	\$ 46,475.00	52.53%
Dues	43,691.50	32,997.25	132.41%
ICON, Key Club Revenues	12,900.00		
ICON, Key Club Expenses	-13,259.80		
Total ICON, Key Club Revenues	-\$ 359.80	\$ 0.00	
Interest Income	41.09		
Key Club District Coordinator	-5,000.00		
Key Club Fundraiser Revenues	4,425.86		
Key Club Fundraiser Expenses	-4,147.42		
Total Key Club Fundraiser Revenues	\$ 278.44	\$ 0.00	
Rally Registrations	2,483.00	2,750.00	90.29%
Key Club Training Rallys (Sept/Oct/Nov)	-3,273.36	-2,475.00	132.26%
Total Rally Registrations	-\$ 790.36	\$ 275.00	-287.40%
Total Revenue	\$ 62,275.87	\$ 79,747.25	78.09%
Gross Profit	\$ 62,275.87	\$ 79,747.25	78.09%
Expenditures			
Administrators Retreat (Nov & Jan)	257.99	1,833.37	14.07%
Audit & Accounting		825.00	0.00%
Circle K Convention, Governor		91.63	0.00%
Circle K Convention, Sec Treasurer or LG		91.63	0.00%
Contingency		458.37	0.00%
DCON			
DCON Awards, Giveaways, & Decor	3,433.12	5,225.00	65.71%
DCON Background Checks	520.00	458.37	113.45%
DCON Catering	13,314.60	15,308.37	86.98%
DCON Entertainment	2,550.00	5,500.00	46.36%
DCON Hotel	4,138.65	2,675.75	154.67%
DCON Speaker	2,150.00	1,833.37	117.27%
DCON Travel	400.76		
DCON Venue	6,940.40	4,766.63	145.60%
Key Club Conv. Mgr.	1,905.00		
Total DCON	\$ 35,352.53	\$ 35,767.49	98.84%
District Admin Travel, KDCON		733.37	0.00%
District Admin Travel, Key Club ICON	727.96	2,291.63	31.77%
District Admin Travel, Regional Rallies	442.20	687.50	64.32%
District Board Name Badges & Shirts	471.76	366.63	128.67%
District Office Allowance		3,045.13	0.00%
Fall Exec. Comm. Mtg. (Nov)	1,283.71	2,291.63	56.02%

GATC, Gov's Training Conference	529.98	916.63	57.82%
KC, K Gov & ED for KCDCON		1,466.63	0.00%
KDCON, Meals, Governor		91.63	0.00%
KDCON, Meals, Sec-Treasurer		91.63	0.00%
Key Club ICON Suite and Expenses (Summer)		3,666.63	0.00%
Key Club, ICON, District Bulletin Editor		137.50	0.00%
Key Club, ICON, Governor		275.00	0.00%
Key Club, ICON, Key Club District Assistant Admin Travel	590.39	825.00	71.56%
Key Club, ICON, LG		3,437.50	0.00%
Key Club, ICON, Non-Key Club Board Intl Candidate		183.37	0.00%
Key Club, ICON, Sec-Treasurer		275.00	0.00%
Key Club, ICON, Web Master		137.50	0.00%
New Board Training (May)	3,276.71	3,208.37	102.13%
Postage		22.88	0.00%
Pre-School Board Meeting (August)	1,121.31	3,208.37	34.95%
Spring Exec. Comm. Mtg. (Jan)	1,008.35	2,291.63	44.00%
Supplies & Printing		229.13	0.00%
Travel, Spring Intl (GATC)	0.00		
Web Page	337.90	91.63	368.77%
Total Expenditures	\$ 45,400.79	\$ 69,039.41	65.76%
Net Operating Revenue	\$ 16,875.08	\$ 10,707.84	157.60%
Net Revenue	\$ 16,875.08	\$ 10,707.84	157.60%

Tuesday, Sep 19, 2023 06:42:15 AM GMT-7 - Cash Basis

**LA-MS-W TN District of Kiwanis International
Budget vs. Actuals: Circle K - FY23 P&L Classes
October 2022 - August 2023**

	<u>Actual</u>	<u>Circle K Budget</u>	<u>% of Budget</u>
Revenue			
Circle K DCON Revenue	737.82		
Circle K, DCON Registrations		1,100.00	0.00%
Donation	100.00		
Dues	744.00	2,200.00	33.82%
Foundation Donation	1,000.00		
Total Revenue	\$ 2,581.82	\$ 3,300.00	78.24%
Gross Profit	\$ 2,581.82	\$ 3,300.00	78.24%
Expenditures			
Circle K DCON		2,291.63	0.00%
CKI Board Shirts		91.63	0.00%
CKI, Fall Service Project		229.13	0.00%
Fall Board Meeting (Sept/Oct)		275.00	0.00%
GATC, Gov's Training Conference	500.00	500.00	100.00%
Travel			
Gov ICON	1,000.00	1,000.00	100.00%
Total Travel	\$ 1,000.00	\$ 1,000.00	100.00%
Travel, CKI Governor		275.00	0.00%
Travel, CKI ICON		916.63	0.00%
Travel, CKI Key Club Convention		137.50	0.00%
Travel, CKI Sec-Treas & LG (up to \$75 ea)		412.50	0.00%
Winter Board Mtg (Dec/Jan)		275.00	0.00%
Total Expenditures	\$ 1,500.00	\$ 6,404.02	23.42%
Net Operating Revenue	\$ 1,081.82	-\$ 3,104.02	-34.85%
Net Revenue	\$ 1,081.82	-\$ 3,104.02	-34.85%

LAMISSTENN DISTRICT OF KIWANIS INTERNATIONAL

2023-2024 BUDGET

	Kiwanis	Key Club	Circle K	KDCON
REVENUES:	\$214,075.00	\$76,920.00	\$4,600.00	\$53,750.00
EXPENSES:	\$213,942.89	\$76,920.00	\$4,600.00	\$53,750.00
BALANCE:	\$132.11	\$0.00	\$0.00	\$0.00

3,750 Estimated number of Kiwanis members

6,700 Estimated number of Key Club members

200 Estimated number of Circle K members

	Kiwanis	Key Club	Circle K	DCON
REVENUES	\$214,075.00	\$76,920.00	\$4,600.00	\$53,750.00
DUES	\$172,500.00	\$30,150.00	\$2,400.00	\$0.00
Dues (K_\$44.00, KC_\$4.50, CK_\$12)	\$165,000.00	\$30,150.00	\$2,400.00	
Prorated Membership Dues	\$7,500.00			
MEETINGS & CONFERENCES	\$31,500.00	\$46,725.00	\$1,200.00	\$53,750.00
Mid-Year Income (175 @ \$25)	\$4,375.00			
Kiwanis Conv Mgr (250 registration @ \$10.00)	\$2,500.00			
Circle K Conv Mgr (25 registrants @ \$15)	\$375.00			
Key Club Conv Mgr (150 registrants @ \$15)	\$2,250.00			
Key Club District Administrative Allowance	\$5,000.00			
Key Leader South	\$17,000.00			
DCON Registrations (K_250 @ \$165, KC_125 @ \$165, CK_30 @ \$40)		\$20,625.00	\$1,200.00	\$41,250.00
DCON Dues (\$2/member)		\$13,400.00		\$7,500.00
DCON Sponsorships				\$5,000.00
ICON Revenue		\$10,000.00		
Rally Registrations		\$2,700.00		
MISC REVENUES	\$10,075.00	\$45.00	\$1,000.00	
District Foundation Allowance	\$10,000.00			
District Foundation Donation			\$1,000.00	
Interest Income	\$75.00	\$45.00		
EXPENSES	\$213,942.89	\$76,920.00	\$4,600.00	\$53,750.00
MEETINGS & CONFERENCES	\$29,074.00	\$62,205.00	\$3,750.00	\$53,750.00
Board Mtg: K_Nov/Dec, KC_Nov, CK_Sept/Oct)	\$2,000.00	\$2,000.00	\$300.00	
Board Mtg: K_May/LG Training, KC_Jan, CK_Dec/Jan)	\$3,000.00	\$2,000.00	virtual	
Board Mtg: Pre-School (Aug)		\$2,980.00		
Board Mtg: New Board Training (May)		\$3,000.00		

Mid-Year Expense	\$5,724.00			
Mid-Year Attendance Incentive (up to \$250 in	\$1,500.00			
Key Leader South	\$13,850.00			
DCON		\$34,025.00	\$2,000.00	\$53,750.00
DCON: Kiwanis Leadership to attend		\$750.00		
Fall Service Project			\$200.00	
Rally Expenses (Sept/Oct)		\$2,700.00		
GATC (Spring)		\$750.00	\$500.00	
ICON (KC_Suite, CK_Officers & LGs)		\$14,000.00	\$750.00	
Increased costs from KI	\$3,000.00			
TRAVEL	\$18,800.00	\$9,290.00	\$750.00	\$0.00
Governor: In-District + DCON	\$2,500.00		\$250.00	
Governor: ICON	\$750.00	\$250.00		
Gov-Elect: In-District + DCON	\$500.00			
Gov-Elect: ICON	\$750.00			
Imm Past Gov: In-District + DCON	\$250.00			
Imm Past Gov: ICON	\$500.00			
Trustees: In-District + DCON (7 @ \$200)	\$1,400.00			
LG Expenses (K_22 up to \$200 ea, CK_Sec-Treas &	\$3,300.00		\$200.00	
LG-Elect: Training Conference (22 @ \$150)	\$2,750.00			
ED/Sec-Treas: Travel Allowance	\$1,600.00			
ED/Sec-Treas: District Secretaries Meeting	\$1,400.00			
ED/Sec-Treas: ICON*	\$2,000.00			
<i>*Other expenses paid from Conventions & Conference Fund</i>				
Admin Ast: Auto & Travel Allowance (\$60/mo)	\$600.00			
KI Board Counselor Room & Meals	\$500.00			
District Admin Travel		\$4,250.00	\$160.00	
District Admin Asst Travel		\$900.00	\$140.00	
KC Gov: CK DCON		\$75.00		
KC Sec-Treas or LG: CK DCON		\$75.00		
KC Gov: K DCON meals		\$70.00		
KC Sec-Treas: K DCON meals		\$70.00		
KC Sec-Treas or LG: ICON		\$250.00		
KC LG: ICON (15 @ \$250)		\$3,000.00		
KC Bulletin Editor: ICON		\$100.00		
Web Master: ICON		\$100.00		

KC Non-Board Intl Candidate: ICON		\$150.00		
STAFF SALARY & BENEFITS	\$107,818.89	\$0.00	\$0.00	\$0.00
Salary: Executive Director	\$62,658.00			
Salary: Administrative Assistant	\$29,205.00			
Benefits Package: Executive Director (3% of salary)	\$1,879.74			
Benefits Package: Administrative Assistant	\$876.15			
Payroll Taxes & Fees (12 mo @ \$900)	\$13,200.00			
DISTRICT OFFICE	\$29,600.00	\$5,025.00	\$0.00	\$0.00
Rent (12 mo @ \$650)	\$9,300.00			
Telephone & Internet (12 mo @ \$150)	\$1,500.00			
Cell Phone Reimbursement to ED (12 mo @ \$60)	\$600.00			
Copier Lease (12 mo @ \$550)	\$6,000.00			
Software	\$3,350.00			
Adobe (12 mo @ \$15 = \$180)				
Anti-virus Software (\$100/yr)				
Constant Contact (\$500/yr)				
Microsoft Office (\$115/yr)				
Quickbooks (12 mo @ \$152 = \$1,824)				
Sprout Video Hosting (12 mo @ \$10 = \$120)				
Supplies & Printing	\$4,500.00	\$0.00		
Postage	\$200.00	\$25.00		
Business & Property Insurance	\$1,250.00			
Auto Liability	\$700.00			
Bonding Insurance	\$800.00			
D & O Insurance	\$800.00			
Workers Comp Policy	\$600.00			
District Office Allowance		\$5,000.00		
Website		\$0.00		
MISC EXPENSES	\$28,650.00	\$400.00	\$100.00	\$0.00
New Club Expenses	\$4,750.00			
Club Strengthening Expenses (7 Rgns + 3 Dst Crdntr)	\$4,750.00			
Replacement Computer Expense	\$1,000.00			
Retained Earnings (12% of annual dues of \$44/member)	\$18,150.00			

Board Name Badges & Shirts

\$400.00

\$100.00

LAMISSTENN DISTRICT OF KIWANIS INTERNATIO
2023-2024 BUDGET

	2023-2024	2022-2023	Diff
REVENUES:	\$214,075.00	\$201,425.00	\$12,650.00
EXPENSES:	\$213,942.89	\$184,850.00	\$29,092.89
BALANCE:	\$132.11	\$16,575.00	-\$16,442.89

3750 Estimated number of members

	2023-2024	2022-2023	2022-2023
		ACTUAL as of 7/17	BUDGETED
REVENUES	\$214,075.00	\$188,526.71	\$201,425.00
DUES	\$172,500.00	\$160,777.11	\$177,100.00
Dues (\$44.00 of \$46.00/member)	\$165,000.00	\$151,929.66	\$162,800.00
Prorated Membership Dues	\$7,500.00	\$8,847.45	\$6,900.00
Conv & Conf Funds (\$2.00/member)			\$7,400.00 Unnecessary; v
MEETINGS & CONFERENCES	\$31,500.00	\$17,670.81	\$13,750.00
Mid-Year Income (175 @ \$25)	\$4,375.00	\$4,785.20	\$1,250.00
Kiwanis Conv Mgr (250 registration @ \$10)	\$2,500.00	\$2,500.00	\$2,500.00
Circle K Conv Mgr (25 registrants @ \$15)	\$375.00		\$500.00 Updated with ac
Key Club Conv Mgr (150 registrants @ \$15)	\$2,250.00	\$1,905.00	\$4,500.00 Updated with ac
Key Club District Administrative Allowance	\$5,000.00	\$5,000.00	\$5,000.00
Key Leader South	\$17,000.00	\$3,480.61	\$0.00
MISC REVENUES	\$10,075.00	\$10,078.79	\$10,575.00
District Foundation Allowance	\$10,000.00	\$10,000.00	\$8,000.00 Increased to align
KI New Club Reimbursement	\$0.00		\$2,500.00 Unclear if progra
Interest Income	\$75.00	\$78.79	\$75.00

EXPENSES	\$213,942.89	\$184,850.00
MEETINGS & CONFERENCES	\$29,074.00	\$11,227.41
November/December Board Meeting	\$2,000.00	\$1,117.11
LG Training Conf./May Board Mtg	\$3,000.00	\$2,288.00
Mid-Year Expense	\$5,724.00	\$4,658.30

Mid-Year Attendance Incentive (up to \$250 in registration for new clubs chartered since 4/2023)	\$1,500.00			
Key Leader South	\$13,850.00	\$3,164.00		\$0.00
Increased costs from KI	\$3,000.00			
TRAVEL	\$18,800.00	\$5,814.10		\$14,150.00
Governor: In-District + DCON	\$2,500.00			\$2,500.00
Governor: ICON	\$750.00			\$750.00
Gov-Elect: In-District + DCON	\$500.00			\$500.00
Gov-Elect: ICON	\$750.00	\$425.00		\$750.00
Imm Past Gov: In-District + DCON	\$250.00			\$250.00
Imm Past Gov: ICON	\$500.00			\$500.00
Trustees: In-District + DCON (7 @ \$200)	\$1,400.00			\$1,400.00
LG Expenses (22 up to \$150 ea)	\$3,300.00			\$1,000.00
LG-Elect Expenses (22 up to \$125 ea)	\$2,750.00	\$1,200.00		\$700.00
ED/Sec-Treas: Travel Allowance	\$1,600.00	\$1,805.40		\$2,000.00
ED/Sec-Treas: District Secretaries Meeting	\$1,400.00			
ED/Sec-Treas: ICON*	\$2,000.00	\$2,188.69		\$2,000.00
<i>*Other expenses paid from Conventions Fund</i>				
Admin Ast: Auto & Travel Allowance	\$600.00	\$195.01		\$100.00
KI Board Trustee Counselor Room & Meals	\$500.00			\$0.00
Circle K Administrator	\$0.00			\$500.00
Key Club Administrator	\$0.00			\$1,200.00
STAFF SALARY & BENEFITS	\$107,818.89	\$79,837.12		\$106,700.00
Salary: Executive Director	\$62,658.00	\$44,464.14		\$59,000.00
Salary: Administrative Assistant	\$29,205.00	\$20,881.00		\$27,500.00
Benefits Package: Executive Director (3% of salary)	\$1,879.74	\$1,879.74		\$8,200.00
Benefits Package: Admin Assist (3% of salary)	\$876.15	\$876.15		\$2,000.00
Payroll Taxes & Fees (12 mo @ \$1100)	\$13,200.00	\$11,736.09		\$10,000.00
DISTRICT OFFICE	\$29,600.00	\$26,719.93		\$45,600.00
Rent & Utilites (12 mo @ \$750)	\$9,300.00	\$10,857.63		\$16,000.00

Increased from 5

Increased from 7

Flight (\$500), req

Monthly errands

Telephone & Internet (12 mo @ \$125)	\$1,500.00	\$685.20	\$4,800.00	
Cell Phone Reimbursement to ED (12 mo @ \$50)	\$600.00			
Copier Lease (12 mo @ \$500)	\$6,000.00	\$3,836.16		
Software	\$3,350.00			
Adobe (12 mo @ \$15)				
Anti-virus Software (\$100/yr)				
Constant Contact (\$500/yr)				
Microsoft Office (\$115/yr)				
Quickbooks (12 mo @ \$165)				
Sprout Video Hosting (12 mo @ \$10)				
Materials & Supplies	\$4,500.00	\$6,080.95	\$17,000.00	Broke many iterr
Postage	\$200.00	\$100.03	\$500.00	
Audit & Accounting	\$0.00	\$2,615.00	\$5,500.00	Removed consic
Business & Property Insurance	\$1,250.00	\$885.96	\$1,000.00	Liberty Mutual re
Auto Liability (hired and not owned)	\$700.00		\$0.00	
Bonding Insurance	\$800.00	\$359.00	\$0.00	
D & O Insurance	\$800.00	\$800.00	\$800.00	
Workers Comp Policy	\$600.00	\$500.00	\$0.00	
MISC EXPENSES	\$28,650.00	\$2,983.32	\$13,700.00	
New Club Expenses	\$4,750.00	\$2,073.83	\$4,800.00	
Club Strengthening Expenses	\$4,750.00		\$0.00	
Replacement Computer Expense	\$1,000.00	\$909.49	\$1,000.00	Replace Tiffany's
Retained Earnings (11% of annual dues of \$44/member)	\$18,150.00		\$0.00	
Contingency Fund			\$500.00	
Conv & Conf Fund (\$2 x member)			\$7,400.00	

INACTIVE LINE REVENUES

REVENUE

Conv & Conf Funds (\$2.00/member)	\$7,400.00	Unnecessary; will be part of the DCON Budget
District Surplus Funds		
Past Governors' Fund		

PDO Administrative Support
Misc: KI Growth Grant Funding
Misc.: KI Club Bldg: Reimburse for KI Rooms
Misc: Transfer from Reserve Fund
KI Rebate: Amplify
A/R: Prior Year Dues
Write Off Outstanding Checks
PPP Loan
District Surplus Contingency Fund
Miscellaneous Income
A/R Prior Year's Dues
PDO Administrative Support
District Project~AED Coordinator
Foundation Leadership Grant

EXPENSES

Conv & Conf Funds (\$2.00/member)
LG-Elect Travel: DCON
LG Travel: ICON
LG Trave: Fall Meeting with Board
LG Travel: Travel & Office Exps
LG Travel: Mid-Year/Winter Regionals
District Growth Team
District Coaching Team
SLP Conf (other than Key Club & CKI)
Utilities
March Board Meeting (virtual)
August Board Meeting (virtual)
Amplify Scholarships
New Club Blitz - Lafayette area
New Club Blitz - St. Martin, Miss. area
New Club Blitz - Shreveport area
New Club Blitz - West Tenn. area
W. Tenn. Blitz - KI Hotel Rooms
Reserve Funds

\$7,400.00 **Unnecessary; will be part of the DCON Budget**

A/P: Prior Year Expenses

Key Leader Assessment Fee

Crime Insurance

\$0.00

\$250.00

Miscellaneous Expenses

Contingency Fund

\$0.00

500

LAMISSTENN DISTRICT
OF Key Club International
 2023-2024 BUDGET

	2023-2024	2022-2023	Diff
REVENUES:	\$76,920.00	\$58,997.00	\$17,923.00
EXPENSES:	\$76,920.00	\$58,997.00	\$17,923.00
BALANCE:	\$0.00	\$0.00	\$0.00

6,700 Estimated number of members

	2023-2024	2022-2023	2022-2023	
		ACTUAL as of 8/31	BUDGETED	
REVENUES:	\$76,920.00	\$87,956.45	\$58,997.00	
DUES	\$30,150.00	\$43,691.50	\$35,997.00	
Dues (\$4.50/mbr)	\$30,150.00	\$43,691.50	\$35,997.00	2022-2023 budgeted at \$6.50 for 5,1
MEETINGS & CONFERENCES	\$46,725.00	\$39,798.00	\$23,000.00	
DCON Misc Income (KC_\$2/mbr, K_sponsorships)	\$13,400.00	\$1,200.00	\$0.00	Need to consider revising bylaws. \$:
DCON Registrations (125 @ \$165)	\$20,625.00	\$23,215.00	\$20,000.00	
Rally Registrations	\$2,700.00	\$2,483.00	\$3,000.00	
ICON Revenue	\$10,000.00	\$12,900.00		
MISC REVENUE	\$45.00	\$4,466.95	\$0.00	
Interest Income	\$45.00	\$41.09	\$0.00	
Fundraiser Revenue		\$4,425.86		
EXPENSES:	76,920.00	72,986.37	58,997.00	
TRAVEL	\$9,290.00	\$2,018.54	\$12,200.00	
		\$442.20	\$750.00	KC DA: Rallies
			\$800.00	KC DA: Kiwanis DCON to champerone (Aug)
District Admin Travel	\$4,250.00	\$727.96	\$2,500.00	KC DA: ICON
		\$257.99	\$2,000.00	KC DA: Admins Retreat (Nov & Jan)
District Admin Asst Travel	\$900.00	\$590.39	\$900.00	
KC Gov: CK DCON	\$75.00		\$100.00	
KC Sec-Treas or LG: CK DCON	\$75.00		\$100.00	
KC Gov: K DCON meals	\$70.00		\$100.00	
KC Sec-Treas: K DCON meals	\$70.00		\$100.00	

KC Governor: ICON	\$250.00		\$300.00	
KC Sec-Treas or LG: ICON	\$250.00		\$300.00	
KC LG: ICON (15 @ \$200)	\$3,000.00		\$3,750.00	
KC Bulletin Editor: ICON	\$100.00		\$150.00	
Web Master: ICON	\$100.00		\$150.00	
KC Non-Board Intl Candidate: ICON	\$150.00		\$200.00	
MEETINGS & CONFERENCES	\$62,205.00	\$61,010.75	\$41,300.00	
Board Meeting: Pre-School (Aug)	\$2,980.00	\$1,121.31	\$3,500.00	
Board Meeting: New Board Training (May)	\$3,000.00	\$3,276.71	\$3,500.00	
Board Meeting: Exec Comm Meeting Fall (Nov)	\$2,000.00	\$1,283.71	\$2,500.00	Consider changing 2 meetings to virtual and/or limiting meetings to 1 night
Board Meeting: Exec Comm Meeting Spring (Jan)	\$2,000.00	\$1,008.35	\$2,500.00	
Rally Expenses (Sept/Oct)	\$2,700.00	\$3,273.36	\$2,700.00	
DCON	\$34,025.00	\$35,352.53	\$20,000.00	Matches budgeted revenue
DCON, Key Club DCON Mgr (\$15/attendee)	<i>built into DCON</i>	\$1,905.00		
DCON: Kiwanis Leadership to attend	\$750.00		\$1,600.00	
ICON Expenses	\$14,000.00	\$13,259.80	\$4,000.00	\$10,000 budgeted in revenue + \$4,000
GATC: Gov's Training Conference (Apr/May)	\$750.00	\$529.98	\$1,000.00	
DISTRICT OFFICE	\$5,025.00	\$5,337.90	\$4,597.00	
Postage	\$25.00		\$25.00	
Supplies & Printing	\$0.00		\$250.00	
District Office Allowance for non-DCON support throughout year	\$5,000.00	\$5,000.00	\$3,322.00	Increased to match Kiwanis budget
Audit	\$0.00		\$900.00	
Webpage Expenses	\$0.00	\$337.90	\$100.00	Paid for 2 years of hosting
MISC EXPENSES	\$400.00	\$4,619.18	\$900.00	
Board Name Badges & Shirts	\$400.00	\$471.76	\$400.00	
Fundraiser Expenses		\$4,147.42		
Contingency			\$500.00	Removed; too small to be meaningful

LAMISSTENN DISTRICT OF Circle K International
2023-2024 BUDGET

	2023-2024	2022-2023	Diff
REVENUES:	\$4,600.00	\$4,600.00	\$0.00
EXPENSES:	\$4,600.00	\$5,350.00	-\$750.00
BALANCE:	\$0.00	-\$750.00	\$750.00

200 Estimated number of members

	2023-2024	2022-2023	2022-2023
		ACTUAL as of 7/17	BUDGETED

REVENUES:	\$4,600.00		\$4,600.00
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DUES			
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Dues (\$12/mbr)	\$2,400.00	\$744.00	\$2,400.00
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MEETINGS & CONFERENCES			
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DCON Registrations (\$40 @ 30)	\$1,200.00		\$1,200.00
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MISC REVENUES			
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District Foundation Donation	\$1,000.00		\$1,000.00
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Interest			\$0.00
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EXPENDITURES:	\$4,600.00		\$5,350.00
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MEETINGS & CONFERENCES	\$3,750.00		\$4,500.00
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Board Meeting: Sept/Oct	\$300.00		\$300.00
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Board Meeting: Dec/Jan	virtual		\$300.00
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Board Officer Training (Apr/May)	virtual		virtual
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DCON	\$2,000.00		\$2,500.00	Reduced to balance budget;
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Fall Service Project	\$200.00		\$250.00	Reduced to balance budget
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Key Club Convention Travel	\$0.00		\$150.00	Reduced to balance budget;
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GATC: Gov's Training Conference (Apr/May)	\$500.00	\$500.00	virtual	Added to support attendance
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ICON (CK Officers & LGs)	\$750.00		\$1,000.00	Reduced to balance budget
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TRAVEL	\$750.00		\$750.00
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District Admin Travel	\$160.00		
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District Admin Asst Travel	\$140.00		
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Governor	\$250.00		\$300.00	Reduced to balance budget
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Sec-Treas & LG (up to \$75 ea)	\$200.00		\$450.00	Reduced to balance budget;
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MISC EXPENSES	\$100.00		\$100.00
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Board Name Badges & Shirts	\$100.00		\$100.00
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LAMISSTENN DISTRICT OF Kiwanis International
 2023-2024 BUDGET
 Convention Budget

	2023-2024
REVENUES:	\$53,750.00
EXPENSES:	\$53,750.00
BALANCE:	\$0.00

3,750 Estimated number of members

2023-2024

REVENUES: \$53,750.00

DUES

Dues (\$2/K) \$7,500.00

MEETINGS & CONFERENCES

DCON Registrations (K_250 @ \$165) \$41,250.00

DCON Sponsorships \$5,000.00

EXPENDITURES: \$53,750.00

MEETINGS & CONFERENCES \$53,750.00

DCON \$53,750.00



Kiwanis®

LOUISIANA-MISSISSIPPI-WEST TENNESSEE DISTRICT

2023-2024 Facebook Award

Purpose:

To stimulate interest in good club Facebook pages, to raise awareness of Kiwanis and LaMissTenn clubs, and, to improve this source of Kiwanis communication.

Format of Contest:

Winners in the District Facebook Award will be chosen from Facebook pages reported to the District office and posted on the District website's Club page (k11.site.kiwanis.org/clubs/). A District Winner and an Honorable Mentions (if merited) will be selected in each of the following size categories:

Gold Section	65+ members or more
Silver Section	31-65 members
Bronze Section	30 members or fewer

Judging Criteria:

1. Is the Facebook page up to date?
2. Does it have at least 1 new post per week for 3 months prior to review?
3. Is the "About Us" page filled in? Pages should have a contact email and show the location, time, and day of the club's meetings.
4. Does the page have a header picture with the up-to-date Kiwanis logo?
5. Does the page feature the club's service programs/projects?
6. Does the page feature an SLP?

Entries to Contest:

Clubs are entered in the Newsletter Award by their Facebook page being listed on the District website's Club page (k11.site.kiwanis.org/clubs/). If your club's Facebook page is not included on the District website's Club page, email the District office at districtoffice@lamisstenn.org. All entries due June 12, 2024.



Kiwanis®

LOUISIANA-MISSISSIPPI-WEST TENNESSEE DISTRICT

2023-2024 Newsletter Award

Purpose:

To stimulate interest in good club newsletters, to build morale among bulletin editors, and, as a result, to improve this prime source of Kiwanis communication.

Format of Contest:

Winners in the District Club Newsletter Contest will be chosen from bulletins received by the District Public Relations Chair. A District Winner and an Honorable Mentions (if merited) will be selected in each of the following size categories:

Gold Section

Silver Section

Bronze Section

Monthly Issue

65+ members or more

31-65 members

30 members or fewer

For clubs that publish their newsletters monthly

Criteria:

1. Is the bulletin issued weekly?
2. How is the space used? Is the bulletin readable? Does it hold the reader's interest?
3. Is the bulletin so designed and written that it carries out its four primary functions:
 - a. Promote member interest and enthusiasm
 - b. Encourage meeting attendance
 - c. Inform members full about club activities and projects
 - d. Educate members about the Kiwanis organization

Entries to Contest:

Clubs automatically enter the Club Newsletter Contest by sending their bulletins to the District office at districtoffice@lamisstenn.org. Entries will be forwarded to the Public Relations Chair. All entries due June 12, 2024.

COMMERCIAL LEASE AGREEMENT

I. The Parties. This Commercial Lease Agreement (“Agreement”) made this (insert month), 2023 by and between:

Landlord. The Bug Man, Inc, of 12015 Cloverland Ct Baton Rouge LA 70809 [Landlord’s Street Address], State of Louisiana, (“Landlord”)

AND

Tenant. LaMissTenn Kiwanis District, of 5017 Remington Rd, Moss Point MS 39562-4503, State of Mississippi, (“Tenant”). Collectively, the Landlord and Tenant shall be referred to herein as the “Parties”.

The Parties agree as follows:

II. DESCRIPTION OF LEASED PREMISES. The Landlord agrees to lease to the Tenant the following described approximate 600 square feet (SF) of 3rd floor office space located at 12015 Cloverland Ct Baton Rouge LA 70809, State of Louisiana.

Additional Description: _____

Hereinafter known as the “Premises”.

III. USE OF LEASED PREMISES. The Landlord is leasing the Premises to the Tenant and the Tenant is hereby agreeing to lease the Premises for the following use and purpose: LaMissTenn Kiwanis needs

Any change in use or purpose the Premises other than as described above shall be upon prior written consent of Landlord only.

IV. TERM OF LEASE. The term of this Lease shall be for a period of o n e year(s) month(s) commencing on the 1st day of January, 2024_ and expiring at Midnight on the day of December 31st, 2024. (“Initial Term”)

V. BASE RENT. The net monthly payment shall be five hundred dollars (\$500), payable monthly with the first payment due upon the commencement of the Lease and each monthly installment payable thereafter on the 1st day of each month (“Base Rent”). Rent payment for any period during the term hereon, which is for less than 1 month shall be a pro-rata portion of the monthly rent.

VI. OPTION TO RENEW: (check one)

- Tenant may not renew the Lease.

✓ - Tenant may have the right to renew the Lease with a total of 1 renewal period(s) with each term being 1 year(s) 12 month(s) which may be exercised by giving written notice to Landlord no less than 60 days prior to the expiration of the Lease or renewal period.

Rent for each option period shall: (check one)

✓ - Not increase.

- Increase as calculated by multiplying the Base Rent by the annual change in the Consumer Price Index (CPI) published by the Bureau of Labor Statistics by the most recent publication to the option period start date.

- Increase by _____%

- Increase by _____ dollars (\$_____)

VII. EXPENSES. [Check and Initial whether this Lease is Gross, Modified Gross, or Triple Net (NNN)]

✓ - **GROSS**. Tenant's Initials _____ Landlord's Initials _____

It is the intention of the Parties that this Lease be considered a "Gross Lease" and as such, the Base Rent is the entirety of the monthly rent. Therefore, the Tenant is not obligated to pay any additional expenses which includes utilities, real estate taxes, insurance (other than on the Tenant's personal property), charges or expenses of any nature whatsoever in connection with the ownership and operation of the Premises. The Landlord shall be obligated to maintain the general exterior structure of the Premises, in addition, shall maintain all major systems such as the heating, plumbing, and electrical. The parking area shall be maintained by the Landlord including the removal of any snow or environmental hazards as well as the grounds and lands surrounding the Premises.

The tenant will provide and maintain General Liability coverage with a minimum limit of \$1,000,000, occurrence/\$2,000,000 aggregate with \$250,000 property damage (Damage To Premises Rented To You Limit). Policy is to include Landlord as an additional insured and include a waiver of subrogation in favor of the landlord and shall provide the Landlord with a copy of such insurance certification or policy prior to the effective date of this Lease.

- **MODIFIED GROSS**. Tenant's Initials _____ Landlord's Initials _____

It is the intention of the Parties that this Lease shall be considered a "Modified Gross Lease".

In addition to the Base Rent, the Tenant shall be obligated to pay the following monthly expenses: _____

Landlord shall pay the following monthly expenses: Phone and internet expenses

- **TRIPLE NET (NNN)**. Tenant's Initials _____ Landlord's Initials _____

It is the intention of the Parties that this Lease shall be considered a "Triple Net Lease".

- I. **Operating Expenses**. The Landlord shall have no obligation to provide any services, perform any acts, or pay expenses, charges, obligations or costs of any kind whatsoever with respect to the Premises. The Tenant hereby agrees to pay one-hundred percent (100%) of any and all Operating Expenses as hereafter defined for the entire term of the Lease and any extensions thereof in accordance with specific provisions hereinafter set forth. The term "Operating Expenses" shall include all costs to the Landlord of operating and maintaining the Premises, and shall include, without limitation, real estate and personal property taxes and assessments, management fee(s), heating, air conditioning, HVAC, electricity, water, waste disposal, sewage, operating materials and supplies, service agreements and charges, lawn care, snow removal, restriping, repairs, repaving, cleaning and custodial, security, insurance, the cost of contesting the validity or applicability of any governmental acts which may affect operating expenses, and all other direct operating costs of operating and maintaining the Premises and related parking areas, unless expressly excluded from operating expenses.
- II. **Taxes**. Tenant shall pay, during the term of this Lease, the real estate taxes including any special taxes or assessments (collectively, the "taxes") attributable to the Premises and accruing during such term. Tenant, at Landlord's option, shall pay to Landlord said taxes on a monthly basis, based on one-twelfth (1/12) of the estimated annual amount for taxes. Taxes for any fractional calendar year during the term hereof shall be prorated. In the event the Tenant does not make any tax payment required hereunder, Tenant shall be in default of this Lease.
- III. **Insurance**. It is agreed that the landlord shall be under no obligation to maintain insurance of any kind or amount on the property of Tenant or for any property of or personal injury liability for tenant. For the mutual protection of the landlord and tenant, tenant at its sole expense agrees to carry and maintain general public liability insurance and to furnish landlord a certificate of insurance issued by an admitted company authorized to do business in the state of Louisiana in the minimum coverage amounts of \$1,000,000.00 per person, \$2,000,000.00 each occurrence and \$1,000,000.00 property damage insuring against liability on the then prevailing Louisiana Standard Owners Landlords and Tenants policy form against liability occurring in, on or around the leased premises with appropriate additional insured clauses in favor of landlord as its interest may appear. Tenant shall furnish the certificate of insurance to landlord upon execution of this lease and each renewal term thereafter. Tenant shall further be responsible for securing its own contents insurance coverage and landlord shall have no liability whatsoever for any damage to tenants contents ("contents" shall include any and all tenant property including without limitation, furniture, fixtures, equipment and inventory), excluding landlords negligence or willful acts.

VIII. SECURITY DEPOSIT. In addition to the above, a deposit in the amount of Five hundred dollars (\$500), shall be due and payable in advance or at the signing of this Lease, hereinafter referred to as the "Security Deposit", and shall be held in escrow by the Landlord in a separate, interest-bearing savings account as security for the faithful performance of the terms and conditions of the Lease. The Security Deposit may not be used to pay the last month's rent unless written permission is granted by

the Landlord.

IX. LEASEHOLD IMPROVEMENTS. The Tenant agrees that no leasehold improvements, alterations or changes of any nature, (except for those listed on any attached addenda) shall be made to the leasehold premises or the exterior of the building without first obtaining the consent of the Landlord in writing, which consent shall not be unreasonably withheld, and thereafter, any and all leasehold improvements made to the Premises which become affixed or attached to the leasehold Premises shall remain the property of the Landlord at the expiration or termination of this Lease Agreement. Furthermore, any leasehold improvements shall be made only in accordance with applicable federal, state or local codes, ordinances or regulations, having due regard for the type of construction of the building housing the subject leasehold Premises. If the Tenant makes any improvements to the Premises the Tenant shall be responsible payment, except the following _____.

Nothing in the Lease shall be construed to authorize the Tenant or any other person acting for the Tenant to encumber the rents of the Premises or the interest of the Tenant in the Premises or any person under and through whom the Tenant has acquired its interest in the Premises with a mechanic's lien or any other type of encumbrance. Under no circumstance shall the Tenant be construed to be the agent, employee or representative of Landlord. In the event a lien is placed against the Premises, through actions of the Tenant, Tenant will promptly pay the same or bond against the same and take steps immediately to have such lien removed. If the Tenant fails to have the Lien removed, the Landlord shall take steps to remove the lien and the Tenant shall pay Landlord for all expenses related to the Lien and removal thereof and shall be in default of this Lease.

X. LICENSES AND PERMITS. A copy of any and all local, state or federal permits acquired by the Tenant which are required for the use of the Premises shall be kept on site at all times and shall be readily accessible and produced to the Landlord and/or their agents or any local, state, or federal officials upon demand.

XI. OBLIGATIONS OF TENANT. The Tenant shall be primarily responsible whenever needed for the maintenance and general pickup of the entranceway leading into the Premises, so that this is kept in a neat, safe and presentable condition. The Tenant shall also be responsible for all minor repairs and maintenance of the leasehold Premises, particularly those items which need immediate attention and which the Tenants, or their employees, can do and perform on their own, including but not limited to, the replacement of light bulbs, as well as the normal repair and cleaning of windows, cleaning and clearing of toilets, etc., and the Tenant shall properly maintain the Premises in a good, safe, and clean condition. The Tenant shall properly and promptly remove all rubbish and hazardous wastes and see that the same are properly disposed of according to all local, state or federal laws, rules regulations or ordinances.

In the event the structure of the Premises is damaged as a result of any neglect or negligence of Tenant, their employees, agents, business invitees, or any independent contractors serving the Tenant or in any way as a result of Tenant's use and occupancy of the Premises, then the Tenant shall be primarily responsible for seeing that the proper claims are placed with the Tenant's insurance company, or the damaging party's insurance company, and shall furthermore be responsible for seeing that the building is safeguarded with respect to said damage and that all proper notices with respect to said damage, are made in a timely fashion, including notice to the Landlord, and the party or

parties causing said damage. Any damage that is not covered by an insurance company will be the liability of the Tenant.

The Tenant shall, during the term of this Lease, and in the renewal thereof, at its sole expense, keep the interior of the Premises in as good a condition and repair as it is at the date of this Lease, reasonable wear and use excepted. This obligation would include the obligation to replace any plate glass damaged as a result of the neglect or acts of Tenant or her guests or invitees. Furthermore, the Tenant shall not knowingly commit nor permit to be committed any act or thing contrary to the rules and regulations prescribed from time to time by any federal, state or local authorities and shall expressly not be allowed to keep or maintain any hazardous waste materials or contaminants on the Premises. Tenant shall also be responsible for the cost, if any, which would be incurred to bring her contemplated operation and business activity into compliance with any law or regulation of a federal, state or local authority.

XII. INSURANCE. In the event the Tenant shall fail to obtain insurance required hereunder and fails to maintain the same in force continuously during the term, Landlord may, but shall not be required to, obtain the same and charge the Tenant for same as additional rent. Furthermore, Tenant agrees not to keep upon the Premises any articles or goods which may be prohibited by the standard form of fire insurance policy, and in the event the insurance rates applicable to fire and extended coverage covering the Premises shall be increased by reason of any use of the Premises made by Tenant, then Tenant shall pay to Landlord, upon demand, such increase in insurance premium as shall be caused by said use or Tenant's proportionate share of any such increase.

XIII. SUBLET/ASSIGNMENT. The Tenant may not transfer or assign this Lease, or any right or interest hereunder or sublet said leased Premises or any part thereof without first obtaining the prior written consent and approval of the Landlord.

XIV. DAMAGE TO LEASED PREMISES. In the event the building housing the Premises shall be destroyed or damaged as a result of any fire or other casualty which is not the result of the intentional acts or neglect of Tenant and which precludes or adversely affects the Tenant's occupancy of the Premises, then in every such cause, the rent herein set forth shall be abated or adjusted according to the extent to which the leased Premises have been rendered unfit for use and occupation by the Tenant and until the demised Premises have been put in a condition at the expense of the Landlord, at least to the extent of the value and as nearly as possible to the condition of the Premises existing immediately prior to such damage. It is understood, however, in the event of total or substantial destruction to the Premises that in no event shall the Landlord's obligation to restore, replace or rebuild exceed an amount equal to the sum of the insurance proceeds available for reconstruction with respect to said damage.

XV. DEFAULT AND POSSESSION: In the event that the Tenant shall fail to pay said rent, and expenses as set forth herein, or any part thereof, when the same are due and payable, or shall otherwise be in default of any other terms of said Lease for a period of more than 15 days, after receiving notice of said default, then the parties hereto expressly agree and covenant that the Landlord may declare the Lease terminated and may immediately re-enter said Premises and take possession of the same together with any of Tenant's personal property, equipment or fixtures left on the Premises which items may be held by the Landlord as security for the Tenant's eventual payment and/or satisfaction of rental defaults or other defaults of Tenant under the Lease. It is further

agreed, that if the Tenant is in default, that the Landlord shall be entitled to take any and all action to protect its interest in the personal property and equipment, to prevent the unauthorized removal of said property or equipment which threatened action would be deemed to constitute irreparable harm and injury to the Landlord in violation of its security interest in said items of personal property. Furthermore, in the event of default, the Landlord may expressly undertake all reasonable preparations and efforts to release the Premises including, but not limited to, the removal of all inventory, equipment or leasehold improvements of the Tenant's, at the Tenant's expense, without the need to first procure an order of any court to do so, although obligated in the interim to undertake reasonable steps and procedures to safeguard the value of Tenant's property, including the storage of the same, under reasonable terms and conditions at Tenant's expense, and, in addition, it is understood that the Landlord may sue the Tenant for any damages or past rents due and owing and may undertake all and additional legal remedies then available.

In the event any legal action has to be instituted to enforce any terms or provisions under this Lease, then the prevailing party in said action shall be entitled to recover a reasonable attorney's fee in addition to all costs of said action.

Rent which is in default for more than five days after due date shall accrue a payment penalty of one of the following:

(check one)

- Interest at a rate of _____ percent (_____ %) per annum on a daily basis until the amount is paid in full.
- Late fee of fifty dollars (\$50) per day until the amount is paid in full.

In this regard, all delinquent rental payments made shall be applied first toward interest due and the remaining toward delinquent rental payments.

XVI. INDEMNIFICATION. The Tenant hereby covenants and agrees to indemnify, defend and hold the Landlord harmless from any and all claims or liabilities which may arise from any cause whatsoever as a result of Tenant's use and occupancy of the Premises, and further shall indemnify the Landlord for any losses which the Landlord may suffer in connection with the Tenant's use and occupancy or care, custody and control of the Premises. The Tenant also hereby covenants and agrees to indemnify and hold harmless the Landlord from any and all claims or liabilities which may arise from any latent defects in the subject Premises that the Landlord is not aware of at the signing of the lease or at any time during the lease term.

XVII. BANKRUPTCY - INSOLVENCY. The Tenant agrees that in the event all or a substantial portion of the Tenant 's assets are placed in the hands of a receiver or a Trustee, and such status continues for a period of 30 days, or should the Tenant make an assignment for the benefit of creditors or be adjudicated bankrupt; or should the Tenant institute any proceedings under the bankruptcy act or any amendment thereto, then such Lease or interest in and to the leased Premises shall not become an asset in any such proceedings and, in such event, and in addition to any and all other remedies of the Landlord hereunder or by law provided, it shall be lawful for the Landlord to

declare the term hereof ended and to re-enter the leased land and take possession thereof and all improvements thereon and to remove all persons therefrom and the Tenant shall have no further claim thereon.

XVIII. SUBORDINATION AND ATTORNMENT. Upon request of the Landlord, Tenant will subordinate its rights hereunder to the lien of any mortgage now or hereafter in force against the property or any portion thereof, and to all advances made or hereafter to be made upon the security thereof, and to any ground or underlying lease of the property provided, however, that in such case the holder of such mortgage, or the Landlord under such Lease shall agree that this Lease shall not be divested or in any way affected by foreclosure, or other default proceedings under said mortgage, obligation secured thereby, or Lease, so long as the Tenant shall not be in default under the terms of this Lease. Tenant agrees that this Lease shall remain in full force and effect notwithstanding any such default proceedings under said mortgage or obligation secured thereby.

Tenant shall, in the event of the sale or assignment of Landlord's interest in the building of which the Premises form a part, or in the event of any proceedings brought for the foreclosure of, or in the event of exercise of the power of sale under any mortgage made by Landlord covering the Premises, attorn to the purchaser and recognize such purchaser as Landlord under this Lease.

XIX. MISCELLANEOUS TERMS.

- I. Usage by Tenant: Tenant shall comply with all rules, regulations and laws of any governmental authority with respect to use and occupancy. Tenant shall not conduct or permit to be conducted upon the Premises any business or permit any act which is contrary to or in violation of any law, rules or regulations and requirements that may be imposed by any authority or any insurance company with which the Premises is insured, nor will the Tenant allow the Premises to be used in any way which will invalidate or be in conflict with any insurance policies applicable to the building. In no event shall explosives or extra hazardous materials be taken onto or retained on the Premises. Furthermore, Tenant shall not install or use any equipment that will cause undue interference with the peaceable and quiet enjoyment of the Premises by other tenants of the building.
- II. Signs: Tenant shall not place on any exterior door, wall or window of the Premises any sign or advertising matter.
- III. Pets: Unless otherwise stated in this Lease Agreement, the only pets that shall be allowed on the Premises are those needed legally due to a disability or handicap.
- IV. Condition of Premises/Inspection by Tenant: The Tenant has had the opportunity to inspect the Premises and acknowledges with its signature on this lease that the Premises are in good condition and comply in all respects with the requirements of this Lease. Furthermore, the Landlord makes no representation or warranty with

respect to the condition of the Premises or its fitness or availability for any particular use, and the Landlord shall not be liable for any latent or patent defect therein. Furthermore, the Tenant represents that Tenant has inspected the Premises and is leasing and will take possession of the Premises with all current fixtures present in their "as is" condition as of the date hereof.

V. Right of Entry: It is agreed and understood that the Landlord and its agents shall have the complete and unencumbered right of entry to the Premises at any time or times for purposes of inspecting or showing the Premises and for the purpose of making any necessary repairs to the building or equipment as may be required of the Landlord under the terms of this Lease or as may be deemed necessary with respect to the inspection, maintenance or repair of the building.

VI. Furniture: tenant is responsible for furnishing the space

XX. ESTOPPEL CERTIFICATE. Tenant at any time and from time to time, upon at least ten (10) days prior notice by Landlord, shall execute, acknowledge and deliver to Landlord, and/or to any other person, firm or corporation specified by Landlord, a statement certifying that the Lease is unmodified and in full force and effect, or if the Lease has been modified, then that the same is in full force and effect except as modified and stating the modifications, stating the dates to which the fixed rent and additional rent have been paid, and stating whether or not there exists any default by Landlord under this Lease and, if so, specifying each such default.

XXI. HOLDOVER. Should Tenant remain in possession of the Premises after the cancellation, expiration or sooner termination of the Lease, or any renewal thereof, without the execution of a new Lease or addendum, such holding over in the absence of a written agreement to the contrary shall be deemed, if Landlord so elects, to have created and be construed to be a tenancy from month to month, terminable upon thirty (30) days' notice by either party.

XXII. WAIVER. Waiver by Landlord of a default under this Lease shall not constitute a waiver of a subsequent default of any nature.

XXIII. GOVERNING LAW. This Lease shall be governed by the laws of the State of Louisiana

XXIV. NOTICES. Payments and notices shall be addressed to the following:

Landlord
The Bug Man Inc

12015 Cloverland Ct

Baton Rouge LA 70809

Tenant
LaMissTenn Kiwanis District
5017 Remington Rd
Moss Point MS 39562-4503
228-990-1936 (Jen Robertson, Executive Director)
Tiffany LaPorte-employee occupying our office (tiffany@lamisstenn.org 255-769-9233)

XXV. AMENDMENT. No amendment of this Lease shall be effective unless reduced to writing and subscribed by the parties with all the formality of the original.

XXVI. BINDING EFFECT. This Lease and any amendments thereto shall be binding upon the Landlord and the Tenants and/or their respective successors, heirs, assigns, executors and administrators.

IN WITNESS WHEREOF, the parties hereto set their hands and seal this ____ day of _____, 20____.

Landlord's Signature

Printed Name

Tenant's Signature

Printed Name

Tenant's Signature

Printed Name
