

Grants Application Process



Kiwanis[®]
LOUISIANA-MISSISSIPPI-WEST TENNESSEE
DISTRICT



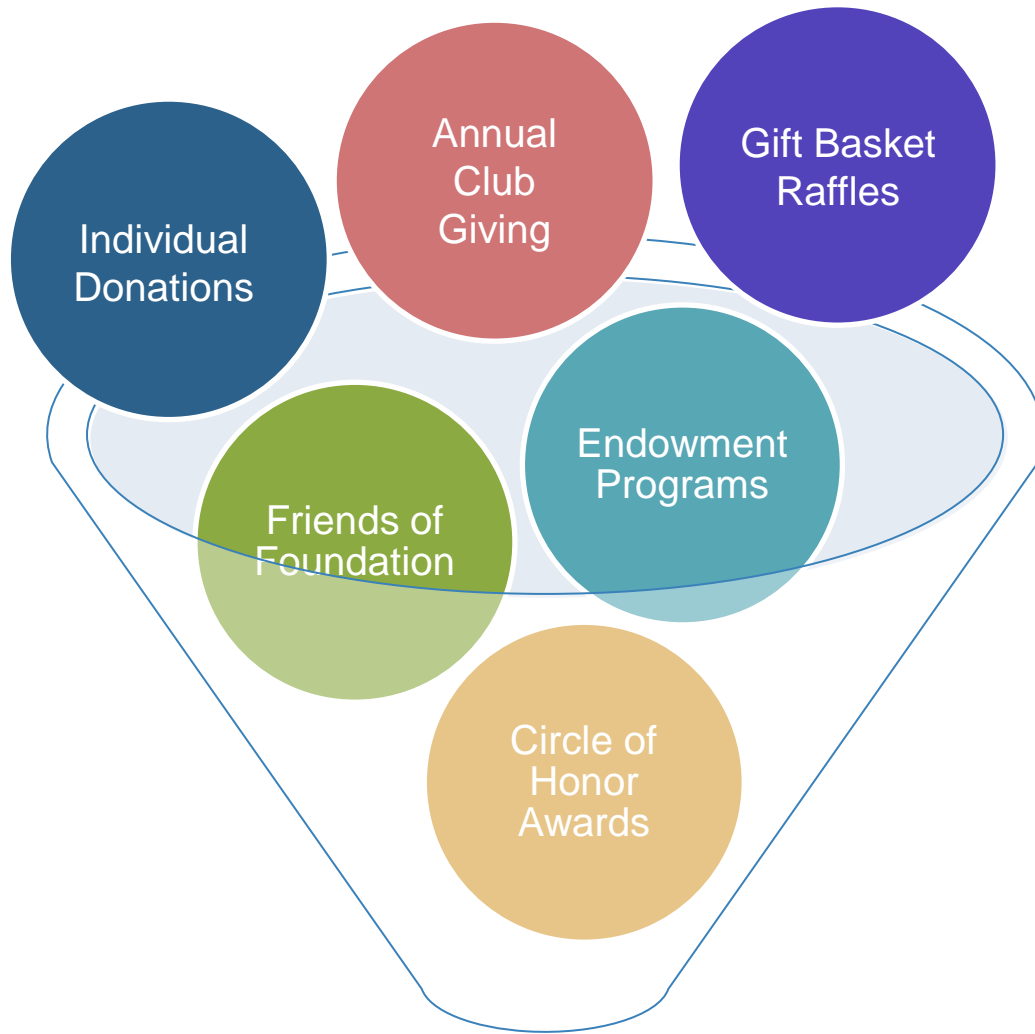
Kiwanis
LaMissTenn Foundation



What is the District Foundation?

- The Foundation is the **fundraising** arm of the District that provides financial assistance for Kiwanis projects and programs within the District
- Who is a member of the Foundation?
- The Foundation Board consists of 2 members from each of the 7 regions.
- Visit www.lamisstenn.org for more information





Club Grants & Scholarships

Key Clubs, Circle Ks, & Key Leader

How can the Foundation assist your club?



AED Grants

- **Eligible Projects:** Purchase automated external defibrillator (AED) for a school (K-12) or non-school facility like a senior center, day care, summer camp, etc.
 - District's Major Emphasis Program since 2007
- **Funding:**
 - \$1,000 for a school (K-12)
 - \$500 for non-school facility
- **Clubs Eligibility:**
 - Must be in good standing*
 - 1 grant per year/club
- **How to Apply:**
 - Short application online at www.lamisstenn.org
- **Award Frequency:** Rolling basis



At least 6
lives have
been
saved.

**Good standing = Clubs current with KI & District dues and have donated to the Foundation a minimum of \$5/member based on club membership as of 10/1 of current Kiwanis year*

Disaster Relief Grants

- **Eligible Projects:** Provide immediate and essential needs to communities (not to individuals or specific families) in the District that were devastated by a declared natural disaster
 - Can be used to purchase food, water, clothing, personal items, and other supplies needed by the affected community
- **Funding:** Up to \$1,500
- **Clubs Eligibility:**
 - Clubs may apply for more than 1 grant/year if they fully complete one grant before applying for another one
- **How to Apply:**
 - Short application online at www.lamisstenn.org
- **Award Frequency:** Rolling basis



SLP Grants

The District Foundation offers a **NEW** Service Leadership Program (SLP) grant to reimburse clubs **up to 75% of the charter fee** paid to Kiwanis International for any SLP chartered within the current administrative year.

- **Eligible Projects:**
 - Funds cannot be used to support existing SLP clubs or to reactivate SLP clubs.
 - For K-Kid Clubs or Builders Clubs, the Kiwanis Club must commit to paying the SLP annual renewal fee while they remain the club's sponsor.
 - For Key Clubs, Circle K Clubs, or Aktion Clubs, the Kiwanis Club must agree to be supportive with time and funds, in accordance with Kiwanis International guidelines for SLP sponsorship.
 - The SLP grant is limited to one grant per club per year.
- **Clubs Eligibility:**
 - Kiwanis Clubs must be in good standing with the District as defined as being current on KI and District dues and having contributed a minimum of \$5/member based on their October 1st roster to the Annual Club Giving (ACG) Campaign.
- **How to Apply:**
 - Short application online at www.lamisstenn.org
- **Award Frequency:** Rolling basis



Community Service Grants (CSG)

- **Eligible Projects:** Funding to assist with a club's new service projects or existing service projects (requires scope to be expanded in grant project)
- **Funding:** 75% reimbursement of verified project costs
 - Level I GOLD Grants (up to \$5,000)
 - Level II SILVER Grants (up to \$2,000)
 - Super Grants (up to \$10,000)
- **Clubs Eligibility:**
 - Must be in good standing
 - Clubs are eligible for 1 CSG per year and have 1 full calendar year to complete the grant process including final report
 - Super Grants: must be in good standing for last three years
- **How to Apply:**
 - Application online at www.lamisstenn.org
- **Award Frequency:**
 - Level I GOLD: 1st round (due Feb 1st) & 2nd round (due July 1st)
 - Level II SILVER: Due 1st day of month until 9/1 or funding is depleted
 - Super Grants: awarded every three years, starting in 2023-2024



New Club Community Service Grants

- **Eligible Projects:** Grants to help new clubs with a service project
- **Funding:** 100% reimbursement of verified project costs
 - Advance funding up to 50% of grant award is allowed
 - Up to \$1,000
- **Clubs Eligibility:**
 - Must be in good standing
 - Must be within two (2) years of charter date
 - 1 grant per year
- **How to Apply:**
 - Short application online at www.lamisstenn.org
- **Award Frequency:** Rolling basis



Super Grants

- **Grant Amount: \$10,000**
- **Matching Requirements:** Grant award requires a 15% match from club. Grants funds must not constitute more than 85% of the project's total funding
- **Application Submission Deadline:** June 1st, awarded at DCON
- **Project Timeline:** within one calendar year of award date
- **Award Frequency:** awarded every 3 years starting in 2024
- **Projects Requirements:**
 - Project cannot have previously received a Foundation grant.
 - Completed projects are not eligible.
 - Must include a minimum of two contributing community partners.
 - The Project must have two letters of support from community stakeholders.
 - The Project must display the Foundation name and/or logo in recognition of grant funding whenever possible, particularly during execution and on long-term signage.
- **Clubs Eligibility:**
 - At least 3 years old.
 - In good standing with current and previous two (2) years of ACG.
 - Current on Kiwanis International and District dues.
 - Must not have an open Foundation grant.
- **How to Apply:** Application online at www.lamisstenn.org



Project Eligibility

An eligible project IS:

- A **new service project** or an **existing club project** for which the club has not previously been awarded a Foundation grant

An eligible project **CANNOT** be used to:

- Help individuals or a specific family
- To purchase land, renovate buildings, sponsor signage/billboards or equipment used during the project then retained by the club receiving grant funds (including, but not limited to grills, griddles, smokers, chain saws, ladders, lawn tools, etc.)
- Towards a fundraising project
- Provide a scholarship
- Provide a monetary donation to another organization
- Completed projects are not eligible

Things to Consider

- Grants are intended to **increase the reach of each funded project** by filling a financial gap.
- Consider **your Kiwanis Club's involvement** in the project, including contributions of time, labor and financial resources by your club members, other Kiwanis clubs and/or businesses in the area. **Involvement is an essential part of each successful, grant-funded project.**
- Community Service Grants are “**Reimbursement Grants**” in that clubs must proper documentation of all expenditures for the project.
- To completely understand all things grants, review the Grants Policy available at www.lamisstenn.org. This will be part of the grant application process.

Good Standing

Clubs must be in good standing to be eligible for all Foundation grants, except for Disaster Relief Grants.

To be considered in good standing, a club (1) must be current on all KI and District dues and (2) must have participated in the Annual Club Giving (ACG) Campaign with a minimum of \$5/member. Membership is based on KI's October 1st roster for the current Kiwanis year.

The campaign begins each year on Oct 1st and ends on Sept 30th. Clubs are encouraged to donate by April 1st for a banner patch and to receive recognitions for District Convention.



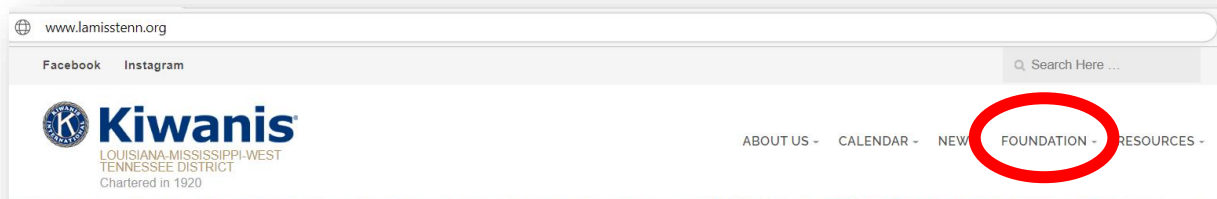
Grant Application Process

All grant applications are located on the District website (www.lamisstenn.org)

1. Click on the word “Foundation” and click on the “Grants” button at the bottom of the page

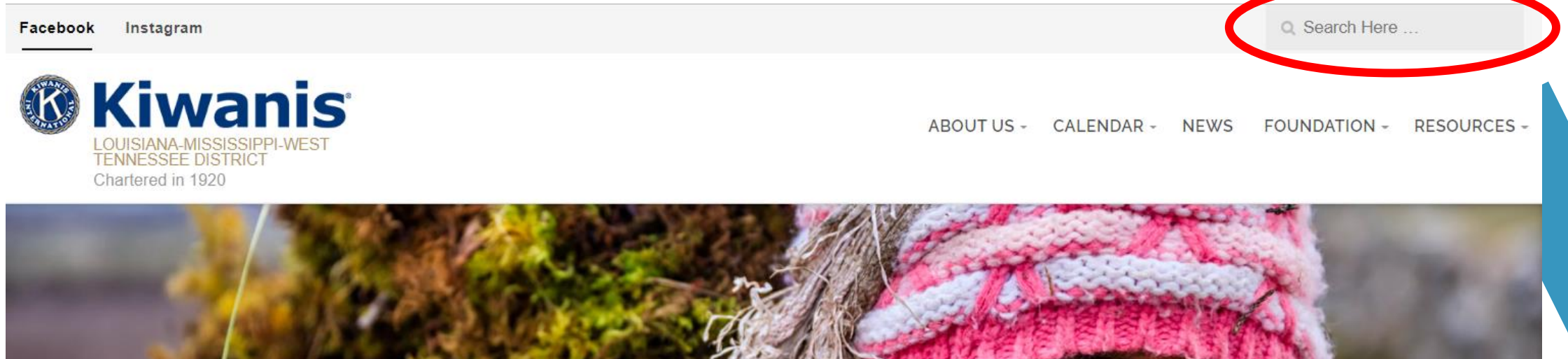
- OR -

2. Click on “Grants” under the Foundation drop down menu



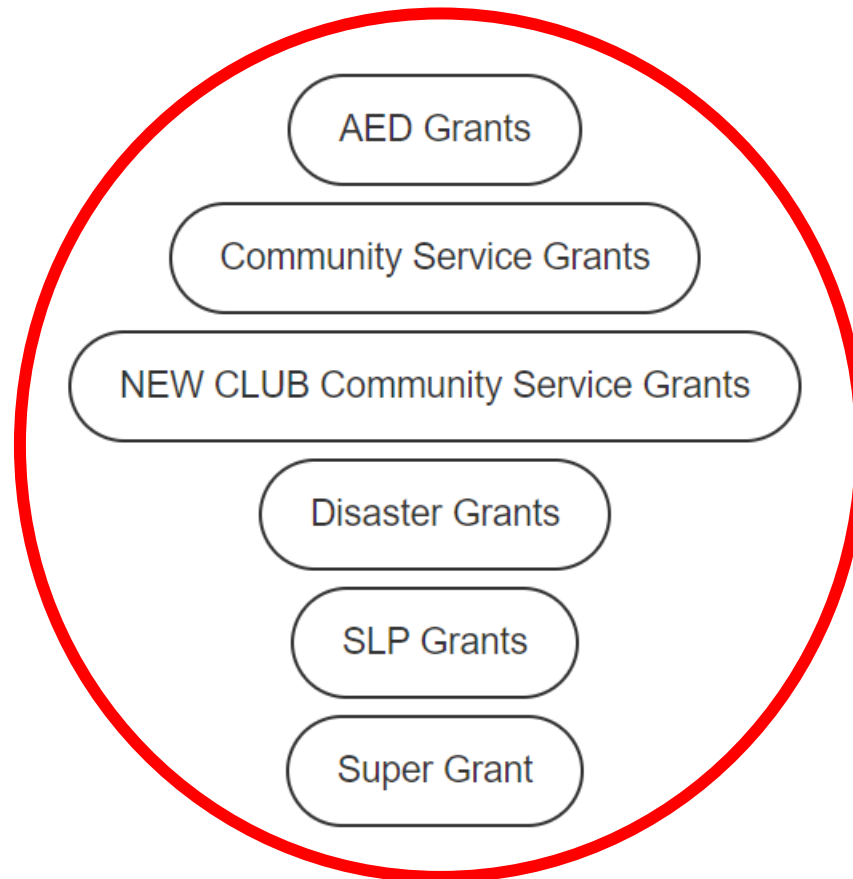
Grant Application Process

Remember, if you ever can't find something on the website, use the "Search" box



Grant Application Process


On the “Grants” webpage, select which grant you would like to apply for



Grant Application Process

APPLICATIONS:

- The **AED, Disaster Grant, and SLP Applications** are short application forms



AED Grant Application

The LaMissTenn District's Major Emphasis Project is placing Automated External defibrillators (AEDs) in schools within the District. All AED grants must be submitted to the District Foundation Office using this form. Hard copy forms are no longer accepted.

AED Grants for schools (elementary, middle, and high school) are \$750; other facilities \$500.

Only 1 AED Grant per club per year.

AED Grant applications are due 1st of each month (or until funding is depleted).

[Sign in to Google](#) to save your progress. [Learn more](#)

*** Required**

Email *

Your email



Disaster Relief Grant Application

The LA-MS-W TN District Foundation announces the "Disaster Relief Grant Program as a way for Kiwanis Clubs in our District, to bring immediate relief into communities within our District, whenever a disaster (designated a declared disaster by federal or state Agency) strikes.

[Sign in to Google](#) to save your progress. [Learn more](#)

*** Required**

Email *

Your email

ELIGIBILITY:
To be eligible for a Disaster Relief Grant, your club agrees to:

1) Projects are for immediate/essential relief and must be completed within **30 days** of submission.



SLP Grant Application

Purpose: To assist Kiwanis Clubs in the District charter a **NEW** Service Leadership Program (SLP) by reimbursing the club up to 75% of the charter fee paid to Kiwanis International.

SLPs include: K-Kids, Builders Club, Key Club, Circle K and Aktion Club

Email *

Valid email

This form is collecting emails. [Change settings](#)

Kiwanis Club Name: *

Short answer text

Club Mailing Address (street number and name)

award:

Short answer text



Grant Application Process

APPLICATIONS:

- The **Community Service Grant** and **New Club Community Service Grant Applications** are longer, more involved application forms
- You are able to save your application and come back to it if you sign in with a Google account. Google accounts are free and easy to establish.
- **Club Approval:** Remember, your grant request must be approved by the Club's Board prior to submission. You will need to submit the date of approval.
- **Supporting Documentation:** You will need to upload a line-item budget for the grant project, up to two letters of support from community leaders
- To ensure all steps are completed, the application is divided into sections. You will not be able to skip a step.



Community Service Grant (CSG) Application

All grant applications for Community Service projects must be submitted to the LaMissTenn District Foundation Office using form. Handwritten forms are no longer acceptable. All criteria for grant application can be found on the

jen@lamisstenn.org [Switch account](#)

The name and photo associated with your Google account will be used to identify you in the files and submit this form. Only the email you enter is part of your application.

* Required

Email *

Your email

Kiwanis Club: *



NEW CLUB Community Service Grant (CSG) Application

All grant applications from **newly-chartered Kiwanis clubs** for community service projects must be submitted to the LaMissTenn District Foundation Office using form. Handwritten/typed forms are no longer acceptable.

[Sign in to Google](#) to save your progress. [Learn more](#)

* Required

Email *

Your email

Kiwanis Club: *

CSG Sample Application

SUBMISSION:

- Once the application is complete, click the **Submit** button.
- A copy of the application will be emailed to you and the District Office who will send to the Foundation Grants Committee.
- If you have any questions, contact the District Office at districtoffice@lamisstenn.org or (225) 769-9233 who will put you in touch with the Grants Committee Chair.

POST-AWARD NEXT STEPS:

- The Grants Committee will send the Club a Grant Acceptance Agreement for signature.
- The Foundation will assign a Grant Committee Liaison to the Club that will walk the Club through the post-award process.



Other Grant Applications

NEW CLUB COMMUNITY SERVICE GRANT: 100% reimbursable up to \$1,000

- Same process and application as the Community Service Grant with the addition of the Club's official charter date.

SLP GRANT: up to 75% reimbursement of charter fee paid to Kiwanis International

- Similar process and application as the CSG and provides one (1) 75% of reimbursement per year to a club for chartering a new SLP (K-Kids, Builders, Key Club, Circle K, or Aktion Club).

SUPER GRANT: up to \$10,000

- The Super Grant will have a separate application. Eligibility for the Super Grant will be based on a 3-year look back at your Club's Annual Club Giving contributions.





QUESTIONS?

**Thank you and your club
for supporting our
District Foundation!**

