



Kiwaniis®

Louisiana-Mississippi-West Tennessee District

MINUTES

Meeting of the 2023-2024 District Board of Trustees
May 4, 2024 | 2:00pm | Hilton Garden Inn, Madison, MS
John Fry, Governor, Presiding

Call to Order

The Louisiana-Mississippi-West Tennessee District of Kiwanis International Board of Trustees met on Saturday, May 4, 2024, at 2:00pm at the Hilton Garden Inn in Madison, MS. Governor John Fry called the meeting to order at 2:00pm and established a quorum with the following present:

Governor, John A. Fry
Governor-Elect, Claude Vinson
Immediate Past Governor, Bruce Hammatt
Region I Trustee, Oscar Brown
Region II Trustee, Ralph Carter
Region IV Trustee, Marcel Lashover
Region V Trustee, Laura Gilliland
Region VII Trustee, Darren Green
Executive Director, Jen Robertson
Guest, Jennifer Kelly-White, Region IV Trustee-Elect
Guest, Greg Beard, District Leadership Development Coordinator

Invocation by Oscar Brown. Defining Statement recited by all.

Governor John Fry and Governor-Elect Claude Vinson offered welcoming opening remarks.

Consent Agenda

Bruce Hammatt moved to approve the following consent agenda. Laura Gilliland seconded the motion. With no discussion, all voted in favor. Motion carried.

- A. March 9, 2024, Board Meeting Minutes (exhibit A)
- B. District Board Meeting Schedule
 - i. July 26-28, 2024, Tupelo, MS after close of DCON
- C. District Key Position Reports (exhibit B)
- D. Circle K
 - i. Number of active Circle K Clubs: 4
- E. Key Club
 - i. Number of active Key Clubs: 118
- F. Other SLP organizations and programs
 - i. Number of active Aktion Clubs: 8
 - ii. Number of active Builders Clubs: 30
 - iii. Number of active K-Kids Clubs: 37

Ongoing Business

The Board considered the DCON 2025 Speaker Funding Proposal (exhibit C). Darren Green moved to approve the proposal and to authorize the Executive Director to negotiate and execute the speaker's contract. Claude Vinson seconded the motion. After brief discussion, all voted in favor. Motion carried.

Board Committees

The Board discussed the **Bylaws & Policies Committee**. Committee member Darren Green presented updates to LaMissTenn Policy 400: Service (exhibit D) and 900: Miscellaneous (exhibit E). Claude Vinson moved to approve all policies with the following amendment to remove the redundant "of" in Policy 400, 402.17. Marcel Lashover seconded the motion. With no discussion, all voted in favor. Motion carried.

Next, the Board discussed the **Budget & Finance Committee**. Committee Chair Ralph Carter presented the LaMissTenn Kiwanis District, LaMissTenn Key Club District, and LaMissTenn Circle K District financials (exhibit F). The Committee recommends acceptance of the financials. Darren Green seconded. After brief discussion, all voted in favor. Motion carried.

Committee Chair Ralph Carter presented the club dues status report (exhibit G) showing there are four clubs with outstanding dues: (1) Ridgeland-Madison County, (2) Desoto Parish, Mansfield, (3) Red River Parish, and (4) Vancleave. Ridgeland-Madison County and Red River Parish Kiwanis Clubs have closed. The District is working with Desoto Parish, Mansfield and Vancleave Kiwanis Clubs.

Committee Chair Ralph Carter presented the preliminary District Budgets for 2024-2025 (exhibit H). The Board discussed and took no action.

Committee Chair Ralph Carter presented an investment opportunity to purchase a 3-month CD with Hancock Bank with 5% APY which is higher than the District's money market account. The Finance Committee recommends investing \$135,000 in the 3-month CD. Bruce Hammatt seconded the motion. After brief discussion, all voted in favor. Motion carried.

Next, Education Committee Chair Marcel Lashover provided an update on the current efforts of the Education Committee including District Convention (DCON) Education Workshops.

Next, Membership Committee Chair Laura Gilliland provided an update on the current efforts of the Membership Committee including the opening of the newest Kiwanis Club in the LaMissTenn District: the Kiwanis Club of Covington County in Collins, MS.

Next, Service Committee Chair Oscar Brown provided an update on the current efforts of the Service Committee including promotions of the Annual Community Awards that will be distributed at DCON.

Next, SLP Committee Chair Darren Green provided an update on the current efforts of the SLP Committee including the new Key Club District Administrator Danny Williams.

New Business

The Board discussed the Region III District Trustee appointment for a term ending September 30, 2026. John Fry moved to table the appointment and hold an election at DCON. Marcel Lashover seconded the motion. After brief discussion, all voted in favor. Motion carried.

Next, the Board reviewed the 2024-2025:

- Region I:
 - 1A, Kimberly Jackson
 - 1C, Pricilla Harris
- Region II:
 - 2, Tracy Cameron
- 10A, Girault Jones
- 10B, Melonie Kight
- 10C, Zandra Conner
- Region III:
 - 3, Tytil Nicholson

- 5, Jacob Windham
- 14N, VACANT
- 14S, Scarlett Green
- 15, Donna Osburn
- Region IV:
 - 4A, Al Lotz
 - 4B, Valerie Johnson
- Region V:
 - 8E, Patrick Carpenter
 - 8W, Cheryl Matthews
- 13, Scott Samford
- Region VI:
 - 7, Rhonda Lorio
 - 12, Amanda Johnson
 - 17, VACANT
- Region VII:
 - 6, VACANT
 - 9, VACANT
 - 11, Danny Wilburn

Bruce Hammatt left the meeting at 3:53pm.

Next, the Board reviewed the LaMissTenn Hall of Fame. After brief discussion, the Board asked the Executive Director to research criteria for other hall of fame programs and present revised guidelines at the next Board meeting.

Next, the Board discussed possible dates and locations for the 2025 Mid-Year. Laura Gilliland moved to approve Saturday, March 22, 2025, for the date of the 2025 Mid-Year and asked the Executive Director to further research potential centralized locations. Claude Vinson seconded the motion. After brief discussion, all voted in favor. Motion carried.

The Board reviewed events remaining on the District calendar (below).

July 2024

- 3-6** Kiwanis International Convention, Denver, CO
- 10-14** Key Club International Convention, Atlanta, GA
- 26-28** LaMissTenn District Convention, Tupelo, MS
- 28** District Board Meeting, Tupelo, MS

September 2024

- 30** End of 2022-2023 Kiwanis Year

Future District Conventions

- 2025** 107th Annual LaMissTenn Kiwanis District Convention, Memphis, TN, Aug 8-10
- 2026** 108th Annual LaMissTenn Kiwanis District Convention, TBD

Future Kiwanis International Conventions

- 2025** 110th Annual KI Convention, Pittsburgh, PA, June 25-28
- 2026** 111th Annual KI Convention, Manila, Philippines, June 24-27
- 2027** 112th Annual KI Convention, Dallas, TX, June 17-19

After brief remarks from the Trustees, Executive Director Jen Robertson, Governor-Elect Claude Vinson, and Governor John Fry, Marcel Lashover moved to adjourn the meeting at 4:01pm. Laura Gilliland seconded the motion. With no discussion, all voted in favor. The meeting adjourned.



Kiwaniis®

Louisiana-Mississippi-West Tennessee District

MINUTES

Meeting of the 2023-2024 District Board of Trustees

March 9, 2024 | 9:00am | via zoom

John Fry, Governor, Presiding

Call to Order

The Louisiana-Mississippi-West Tennessee District of Kiwanis International Board of Trustees met on Saturday, March 9, 2024, at 9:00am via zoom. Governor John Fry called the meeting to order at 9:01am and established a quorum with the following present:

Governor, John A. Fry
Governor-Elect, Claude Vinson
Immediate Past Governor, Bruce Hammatt
Region I Trustee, Oscar Brown
Region II Trustee, Ralph Carter
Region IV Trustee, Marcel Lashover
Region V Trustee, Laura Gilliland
Region VI Trustee, Andrew Dozier
Region VII Trustee, Darren Green
Executive Director, Jen Robertson
Guest, Jennifer Kelly-White, Region VI Trustee-Elect
Guest, Ben Hader, LaMissTenn Key Club District Governor

Invocation by Andrew Dozier. Defining Statement recited by all.

Governor John Fry and Governor-Elect Claude Vinson offered welcoming opening remarks.

Consent Agenda

Claude Vinson moved to approve the following consent agenda. Ralph Carter seconded the motion. With no discussion, all voted in favor. Motion carried.

- A. December 2, 2023, Board Meeting Minutes (exhibit A)
- B. Mid-Year House of Delegates Minutes (exhibit B)
- C. District Board Meeting Schedule
 - i. May 3-4, 2024, Madison, MS in conjunction with LG training
 - ii. July 26-28, 2024, Tupelo, MS after close of DCON
- D. District Key Position Reports (exhibit C)
- E. Circle K
 - i. Number of active Circle K Clubs: 6
- F. Key Club
 - i. Number of active Key Clubs: 152
- G. Other SLP organizations and programs
 - i. Number of active Aktion Clubs: 8
 - ii. Number of active Builders Clubs: 43
 - iii. Number of active K-Kids Clubs: 35

Board Committees

The Board discussed the **Bylaws & Policies Committee**. Committee Chair Andrew Dozier presented updates to LaMissTenn Policy 500: Circle K (exhibit D), 600: Key Club (exhibit E), and 700: Finance (exhibit F). Andrew moved to approve all policies with the following amendment to Policy 700, 702.2 “to attend or set up meetings of the District-wide events may”. Darren seconded the motion. After brief discussion, all voted in favor. Motion carried.

Next, the Board discussed the **Budget & Finance Committee**. Committee Chair Ralph Carter presented the LaMissTenn Kiwanis District, LaMissTenn Key Club District, and LaMissTenn Circle K District financials (exhibit G). Ralph moved to accept the financials. Oscar seconded. After brief discussion, all voted in favor. Motion carried.

The Board reviewed the February Unpaid Dues Report from Kiwanis International.

The Board reviewed the items to be adjusted in the 2023-2024 Kiwanis Budget (exhibit H). Ralph moved to approve the adjustments. Darren seconded. After brief discussion, all voted in favor. Motion carried.

The Board reviewed the finalized 2022-2023 District financials (exhibit I).

Next, the Board discussed the **Education Committee**. Committee Chair Marcel Lashover discussed the Committee’s current efforts.

Next, the Board discussed the **Membership Committee**. Committee Chair Laura Gilliland discussed the Committee’s current efforts including the recent opening of the Kiwanis Club of Sabine and the District’s investment of \$604.80 as of 3/9/2024.

Next, the Board discussed the **Service Committee**. Committee Chair Oscar Brown discussed the Committee’s current efforts.

Next, the Board discussed the **SLP Committee**. Committee Chair Darren Green discussed the Committee’s current efforts.

New Business

The Board discussed Key Club District Administrator Judi Zimmermann’s request to approve expenditures related to bringing the Georgia District Administrator to the LaMissTenn Key Club DCON. Bruce moved to approve the request. Marcel seconded the motion. After brief discussion, all voted in favor. Motion carried.

The Board discussed Region III Trustee Howard Lock’s passing and the resulting vacancy. Per District bylaws (Article 8, Section 4), a vacancy with more than a year requires notification of the clubs with an election at a regional meeting within 60 days. The Executive Director will solicit candidates and hold a virtual regional meeting, if needed, for a vote.

The Board discussed the Mid-Year Education Conference recently held on March 2, 2024:

- Registrations: 207
- Attendees: 197
- Income: \$6,604.71
- Expenses: \$7,795.15
- District Investment: \$1,190.44

The Board discussed the Signature Project entries and District selections:

- 3 Group I Submissions: District Section: Kiwanis Club of Louisville’s Backpack Library for 2nd Graders

- 5 Group II Submissions: District Selection: Kiwanis Club of Dyersburg’s Kiwanis Duck Blast

Next, the Board considered Governor-Elect Claude’s 2024-2025 District Goals, Distinguished Programs, and Awards: 2024-2025 District Goals (exhibit J), 2024-2025 Distinguished Club Program (exhibit K), 2024-2025 Distinguished Kiwanian Program (exhibit L), 2024-2025 Distinguished Club Secretary Program (exhibit M), 2024-2025 Distinguished Lt. Governor Award Program (exhibit N), 2024-2025 Distinguished Inter-Club Award (exhibit O), 2024-2025 Distinguished Facebook Award (exhibit P), and 2024-2025 Newsletter Award (exhibit Q). Marcel made a motion to approve all. Darren seconded the motion. After brief discussion, all voted in favor. Motion carried.

Next, the Board reviewed the DCON 2024 Education Sessions.

Next, the Board reviewed a speaker proposal for DCON 2025. Darren moved to authorize the Executive Director to prepare funding proposal. Oscar seconded the motion. After brief discussion, all voted in favor. Motion carried.

Next, the Board reviewed the draft outline of a DCON 2026 cruise. Marcel moved to authorize the Executive Director to continue to pursue. Claude seconded the motion. After brief discussion, all voted in favor. Motion carried.

Next, the Board reviewed the 2024-2025 committed to date:

- 1A, Kimberly Jackson, Twin Cities Ken-Tenn, TN
- 1C, Pricilla Harris, Germantown, TN
- 3, Tytil Nicholson, Waynesboro, MS
- 4B, Valerie Johnson, Tri-Parishes, LA
- 7, Rhonda Lorio, Lafayette, LA
- 8E, Patrick Carpenter, Ascension, LA
- 8W, Cheryl Matthews, eLaMissTenn, LA
- 10B, Melonie Kight, Tupelo, MS
- 12, Amanda Johnson, North Lake Charles, LA
- 13, Scott Samford, Greater Covington, LA
- 14S, Scarlett Green, Biloxi, MS
- 17, Brianna Davis, New Iberia, LA

The Board reviewed events remaining on the District calendar (below).

March 2024

16 Circle K Convention, Nicholls State, Thibodaux, LA

April 2024

5-7 Key Club District Convention, Natchez, MS

26-28 Key Leader North, Eva, TN

May 2024

3-4 District Board Meeting & LG Training, Ridgeland, MS

July 2024

3-6 Kiwanis International Convention, Denver, CO

10-14 Key Club International Convention, Atlanta, GA

26-28 LaMissTenn District Convention, Tupelo, MS

28 District Board Meeting, Tupelo, MS

September 2024

30 End of 2022-2023 Kiwanis Year

Future District Conventions

2025 107th Annual LaMissTenn Kiwanis District Convention, Memphis, TN, Aug 8-10

District Committee Chair Reports

May 4, 2024

Aktion Club, Judy Couvillon

Builders Club

Circle K Administrator, Sid Guedry

LaMissTenn CKI had their District Convention on March 16 at Nicholls State University. Four universities were represented (Tulane, Nicholls, McNeese and Mississippi State). From these students, a Governor, two Lt. Governors and a Secretary were voted in for the 2024-2025 Board. They are as follows:

Governor	Shannon Lee (second term) Mississippi State University
Lt.Gov	Carley Pinel and Katie Louviere (Nicholls State University)
Secretary	Divyaveda Vadiamudi (Tulane)

Governor Shannon Lee has tentatively schedule officer's training April 28.

Human & Spiritual Values, Dennis Oliver

Key Club Administrator, Danny Williams

Key Leader, North, Linda Ramsay

Key Leader, South, Rebecca Huff & MiLisa York

Kiwanis Children's Fund, Leonard D. Simmons

As of April 3rd, **42** Clubs have submitted their Annual Gift to the Kiwanis Children's Fund. That means that **36.8%** of our Clubs in the District have made their contribution to KCF. We have already donated **\$16,073** to the Children's Fund this administrative year.

The KCF President's goal for 2023-24 is for all Districts to achieve a **10%** increase in the amount of money given directly to mission dollars by active clubs. Our goal for 2023-24 is **\$24,853** which is an increase of **\$2,259** over last year. It would also require a **10%** increase in the number of clubs contributing to the KCF over the previous year which would be **63** clubs.

Cathy Simmons has been nominated to serve as a Trustee of the Kiwanis Children's Fund Board for a one-year term. Her appointment will be ratified at the Kiwanis International Convention in Denver.

Kiwanis Kids, Don Eye

Leadership Development Coordinator, Greg Beard & Nettles Brown

Per Greg: The Leadership Development Coordinators defer to the Education Committee.

Major Emphasis Projects, AED, Pam Morgan

Membership & Engagement, Eva Abate & Laura Gilliland

The Kiwanis Club of Sabine, Louisiana (Many) has been meeting under the leadership of President Kelly Dye, Principal of the Sabine Parish Alternative School. The members are working fast and furiously trying to boost their membership to 40 before chartering, so that they can obtain the KI monetary grant. Special thanks goes out to the ELAMISSTENN Club and its two coaches Vice President and Past Governor Otha Britton and President-Elect and Past Lieutenant Governor Clarissa Preston for stepping up to sponsor the Sabine Club. The new club build in Collins, Mississippi will take place April 29th until May 2nd. The Kiwanis Club of Pine Belt-Hattiesburg and its three coaches Father Tommy Conway, John Miles, and Doug Montague will sponsor the new Collins Club. The Kiwanis Club of Walker, Louisiana and its two coaches Kay Landry and Billy Cormier will sponsor the third new club in June. Later this year a fourth new club will be organized in West Tennessee. – Laura Gilliland

Per Eva Abate, Club Strengthening Coordinator Report:

- Committee members are: Governor John Fry, Executive Director Jen Robertson, Sue Olsson, MiLisa York, Sharon Henry, Jonathan Booth, James (Jim) Black, Lorri Alles, Chelsea Brumfield, Laura Gilliland as New Club Opening Coordinator
- I have written and mailed about 40 welcome notes to new members. I have written and mailed congratulations to 14 Clubs that have new members. (KI Year to date 145 welcome notes have been sent)
- Zoomed with new club in Many and Long Beach. Feel like both were very productive meetings.
- Zoomed with Collins, MS new club build and Albany/Springfield, LA new club build.
- Sue Olsson and Lieutenant Governor Paddy Harris are visiting clubs in Region 1. They have invited members to inter club with Germantown and then have the opportunity to visit with them after. This has proven to be encouraging in strengthening membership.
- I spoke to Andy Hall who will become a member of the Jackson Club (TN) and he said that Sue and Paddy have been a great resource to revitalize the club.
- I spoke to Charlie Washington with the Mansfield/Desoto Parish club. I encouraged him to pay the club dues and then we can figure out what help the club needs and wants. They only have 4 members, ages 69, 81,89, and 94.
- I also spoke to the Lakeside, Metairie club President, Leo LeBourgeois and asked if they were open to inviting new members to the club. He was going to ask club members about that. I forwarded a prospect inquiry for their review and hope that they will contact the person. If they decide not to contact then the inquiry can be forwarded to another club.

Past Governors, Rick Latiolais

Risk Manager, Patrice Cusimano

Youth Protection Manager, Michele Crosby

2026 108th Annual LaMissTenn Kiwanis District Convention, TBD

Future Kiwanis International Conventions

2025 110th Annual KI Convention, Pittsburgh, PA, June 25-28

2026 111th Annual KI Convention, Manila, Philippines, June 24-27

2027 112th Annual KI Convention, Dallas, TX, June 17-19

After brief remarks from the Trustees, Governor John, and Governor-Elect Claude, Ralph moved to adjourn the meeting at 11:28am. Marcel Lashover seconded the motion. With no discussion, all voted in favor. The meeting adjourned.

**DCON 2025
Funding Proposal for Speaker**

INCOME	
Education Sponsor	\$1,000.00
\$10/registration (250 attendees)	\$2,500.00
Conventions Account	\$1,500.00

Total Income \$5,000.00

EXPENSES	
Speaker Fee + Travel	\$5,000.00

Total Expense \$5,000.00

	Total
Income	\$5,000.00
Expenses	\$5,000.00
Diff	\$0.00

~~LA. MISS. W. TENN.~~ LAMISSTENN KIWANIS POLICIES

SECTION 400: SERVICE

SERVICE PROJECTS

400 DEFINITION OF A SERVICE PROJECT

- 400.1 A service project is an activity consistent with the objects, objectives, and policies of Kiwanis International, devised or planned by a Kiwanis club or a club committee, and performed by club members for the benefit of others.

~~SPONSORED~~ SERVICE LEADERSHIP PROGRAMS

(ALSO, SEE SEPARATE SECTIONS ON CIRCLE K AND KEY CLUB.)

401 ~~SPONSORED~~ SERVICE LEADERSHIP PROGRAMS OF KIWANIS INTERNATIONAL

- 401.1 Kiwanis International has developed and gives priority to support for sponsored service projects for youth and adults of various age groups to be known as Kiwanis ~~Sponsored Service Leadership~~ Programs (SLPs), collectively referred to as the Kiwanis Family. These groups are: Aktion Club, Circle K, Key Club, Builders Club, and K-Kids. Adoption ~~as of an sponsored program SLP~~ by Kiwanis International involves a higher level of support, including registration and tracking of clubs, specialized communications for the clubs and sponsors, and promotion to other Kiwanis clubs. ~~Kiwanis International assumes responsibility for providing funding for future development and maintenance of the program.~~
- 401.2 Circle K is a service club for university students. The program's purpose is to provide personal growth in its members through community service, leadership development, and fellowship activities. Each Circle K club shall adopt and adhere to the approved form for club bylaws for Circle K, and shall elect officers, hold regular meetings, and adhere to a club committee structure. Membership in a Circle K club shall cease at any time the member shall become a member of a Kiwanis club.
See LaMissTenn Kiwanis Policies Section 500: Circle K District Procedures 500—599 for more information on Circle K.
- 401.3 Key Club is a service club for ~~high school aged~~ students ~~between the ages of 14 and 19 years~~. The program's purpose is to provide personal growth in its members through community service, leadership development, and fellowship activities. Each Key Club shall adopt and adhere to the approved form for club bylaws for Key Club, and shall elect officers, hold regular meetings, and adhere to a club committee structure. Membership in a Key club shall cease at any time the member shall become a member of a Circle K or Kiwanis club.
See LaMissTenn Kiwanis Policies Section 600 Procedures 600—699 for more information on Key Club.
- 401.4 Aktion Club is a service club for adults ~~who live~~ with a disability. The program's purpose is to assimilate club members into the mainstream of society through community service, leadership development, and fellowship activities. Each Aktion Club shall adopt and adhere to the standard form for club bylaws for Aktion Clubs, and shall elect officers and hold regular meetings. A co-sponsoring community agency or other organization, which serves the needs of adults with disabilities, should be identified to provide necessary expertise to support the Aktion Club.
- 401.5 Builders Club is a service club for ~~middle school aged~~ students ~~between the ages of 10 and 15 years~~. The program's purpose is to provide personal growth in its members through community service, leadership development, and fellowship activities. Each Builders Club shall adopt and adhere to the approved form for club bylaws for Builders Club, and shall elect officers and hold regular meetings.
- 401.6 K-Kids is a service club for ~~elementary school aged~~ students ~~between the ages of 6 and 12 years~~. The program's purpose is to provide personal growth in its members through community service, leadership development, and fellowship activities. Each K-Kids club shall adopt and adhere to the approved form for club bylaws for K-Kids, and shall elect officers and hold regular meetings. Involvement of the parents of K-Kids members should also be encouraged.

402 DISTRICT SERVICE LEADERSHIP PROGRAMS (KEY CLUB & CIRCLE K)

- 402.1 The fiscal (accounting) year of both District Service Leadership Programs (SLP) shall begin on October 1st and end on

September 30th.

- 402.2** The Kiwanis Executive Director shall assist the SLP Board in the preparation and operation of the SLP budgets and shall be responsible ~~for checking expenditures in relation to~~ **overseeing** the budgets. The SLP budget shall be prepared not later than October 31 and submitted to the Kiwanis District Board Meeting for approval at their next regular meeting.
- 402.3** Disbursement of SLP dues shall be the responsibility of the respective SLP Board, supervised by the Administrator of that SLP Organization and the Kiwanis Executive Director, and paid through the District Office. All District SLP disbursements require the signature of the Kiwanis Executive Director.
- 402.4** The Kiwanis Board of Trustees may budget and authorize expenditures of Kiwanis District funds as are necessary for covering the expenses of the SLP Organizations.
- 402.5** Should any situation arise at such time that the Kiwanis Board cannot conveniently grant approval, the Kiwanis District Governor, the SLP Administrator, and the Kiwanis Executive Director may collaborate to render a decision in behalf of the Kiwanis District Board. Any such decision shall be confirmed by the Kiwanis District Board at its next regular meeting.
- 402.6** The Kiwanis Executive Director shall see that an annual review/~~audit~~ is completed as part of the overall Kiwanis District Review/~~Audit~~, and that the information is incorporated into the Internal Revenue Service Form No. 990 filed on behalf of the District.
- 402.7** Each District SLP Board shall hold at least three meetings annually.
- 402.8** Travel of the Key Club Governor, Secretary-Treasurer, and Lieutenant Governors shall be approved by his/her high school principal, his/her parents, and by his/her District Administrator. Travel of the Circle K Governor, Secretary-Treasurer and Lieutenant Governors shall be approved by his/her District Administrator.
- 402.9** Each SLP District Administrator shall be responsible for a training conference for the newly elected District Officers of the respective SLP Organization. Said conference to be held between the conclusion of their annual convention and June 15.
- 402.10** District SLP funds may be used by the SLP Officers for transportation to District Board meetings, District Conventions, and training conferences. Any additional travel expenditures must be approved by the respective SLP District Administrator.
- 402.11** Each District SLP Governor, Lieutenant Governor and Secretary-Treasurer will forward or cause to have transferred, the records for his/her administrative year to the successor in office within 30 days after that successor has been elected.
- 402.12** Kiwanis District funds shall not be available for the expenses incurred in sponsoring an SLP Club, or furnishing supplies and equipment. This obligation remains with the sponsoring Kiwanis Club.
- 402.13** Any policy adopted by either SLP District Board which is subsequently approved by the Kiwanis District Board, shall have the force and effect of a Kiwanis District Policy.
- 402.14** A convention for each District SLP Organization shall be held annually. Each SLP Convention budget shall be prepared by its respective Administrator, working with the Kiwanis Executive Director. ~~The convention budget shall be presented to the Kiwanis Board of Trustees for approval prior to the start of the respective convention.~~
- 402.15** Each SLP District Administrator, the respective SLP District Governor and the Kiwanis Executive Director shall approve all plans necessary for the respective SLP Convention. This includes all financial, organizational, program and other necessary controls. Dates for the SLP Conventions should be coordinated with the Kiwanis Executive Director to avoid conflict with scheduled District and International functions. All plans for each convention shall be presented to, reviewed and approved by the respective SLP District Board.
- 402.16** Both District SLPs should endeavor to select their District Convention sites and dates at least eighteen (18) months in advance so that the site for the next year's convention may be announced at the current year's convention (although it is recognized that this occasionally may not be possible and that sites once selected occasionally may have to be changed).
- 402.17** The duties and responsibilities of the District Administrators on Key Club and Circle K shall be included, but not limited to, the following:
- A. The respective Administrator, as appointed by the Governor, and approved by the Board of Trustees, through their guidance and counsel with the respective Service Leadership organization District Board, shall be directly responsible for the proper conduct and direction of their organizations' administrative functioning. The Administrators shall give guidance to all meetings of their District Board, their annual District Conventions, and all other authorized district functions.
 - B. The Administrator is the Chairman of his/her respective SLP District Committee.

- C. The Administrator shall serve as advisor to the SLP District Board, while exercising caution not to make decisions for the board. The Administrator must also ensure that any action taken by their Board is not in conflict with the Kiwanis International and Key Club or Circle K International Constitution and Bylaws, Policies and Procedures at all levels.
- D. ~~As a member of the District Committee,~~ the Administrator should concentrate his/her efforts as a counselor to the Executive Committee of the District **SLP** Board, i.e., the Governor, and Secretary-Treasurer.
- E. The Administrator should make assignments to the other members of the **SLP Board of which they are Administrator of eommittee** that will allow them to offer advice and counsel to the individual Lieutenant Governors within their divisions, and to the individual Board Committees.
- F. The Administrator shall personally report, or assign a member of the District Committee to make a report on the activities of the SLP Organization, when requested to do so by the Kiwanis Governor or the District Board of Trustees.

403 GUIDELINES FOR ADULTS WORKING WITH KIWANIS ~~SPONSORED~~ **SLP PROGRAMS**

- 403.1** All adults of the ~~La. Miss. W. Tenn. LaMissTenn~~ District working with Kiwanis programs for youth under the age of 18 are expected to read/understand, agree to, and abide by these guidelines, as set forth in the Kiwanis International Policies and Procedures, Section 432, and are repeated herein for emphasis.
- 403.2** A chaperone shall be defined as a Kiwanis member, faculty member, parent, legal guardian, or person who is in loco parentis, over the age of twenty-one (21), approved by the school, and registered with and accompanying the youth members at a specific event.
- 403.3** While attending any project, meeting, social event, or other gathering within the ~~La. Miss. W. Tenn. LaMissTenn~~ District that is produced primarily by or for the benefit of youth, adults are expected to refrain from consumption of alcoholic beverages during any portion of the event.
- 403.4** While attending any project, meeting, social event, or other gathering ~~La. Miss. W. Tenn. LaMissTenn~~ District that is produced primarily by or for the benefit of youth, adults are expected to refrain from the use of tobacco products in the presence of youth.
- 403.4** While attending an event that requires overnight stay in a hotel or camp/conference setting, adequate adult chaperoning is expected and should include no fewer than one adult male for each ten or part of ten youth males, and one adult female for each ten or part of ten youth females. Except for a parent sharing a sleeping room with a child of the parent, no adult should share a hotel or dormitory sleeping room with a youth. In the event that sleeping quarters consist of multiple beds, such as a bunkhouse or camp cabin, adults may share the sleeping quarter with youth members of the same gender, provided that two or more adults are present.
- 403.5** Adults transporting youth in a motor vehicle should do so with a second adult in the vehicle, or in hardship cases, the “rule of threes” being at least three people in the car at all times, is recommended.
- 403.6** The possession of prescription and non-prescription medications by youth at an event should be permitted only by permission of the parent/guardian.
- 403.7** Background checks for adults working with youth may be required and should conform to applicable local and state/provincial laws and requirements. In the absence of local or state/provincial regulations, Kiwanis clubs are expected to undertake confidential background checks for all adults who will be working directly with youth outside of the school or who may not have undergone a background check.
All adults working with youth at all Kiwanis International-sponsored events including Key Club International Convention, Governor Administrator training conference and Key Club International Leadership Conference must have a background check that is approved or conducted by Kiwanis International.
- 403.8** Whenever these guidelines may conflict with local school policies or rules, or local state/provincial, or national laws or regulations, the highest applicable standards for conduct are expected to prevail.
- 403.9** All documents bearing personal information, including registration forms, medical information forms, permission to treat forms, etc. should be treated as being confidential. Processes that protect this information should be created, including minimizing the number of people who have access to any such documents. The documents should be maintained a minimum of three years or longer as may be required by applicable state/provincial laws and regulations. After the maintenance period has expired, the documents should be destroyed in a way that maintains confidentiality, such as shredding. It is also expected that the disposal and destruction of all confidential information will conform to applicable state/provincial laws and regulations.
- 403.10** Every Kiwanis club of the ~~La. Miss. W. Tenn. LaMissTenn~~ District is expected to inform and educate its members on

these guidelines and best practices annually.

404 DISTRICT MAJOR EMPHASIS PROJECT

- 404.1** The District Major Emphasis Project is to attempt to place, or to have placed, an Automatic External Defibrillator in every school within the geographical territory of the ~~Louisiana-Mississippi-West Tennessee~~ LaMissTenn District.

~~LA. MISS. W. TENN.~~ LAMISSTENN KIWANIS POLICIES

~~SECTION 900: GENERAL DISTRICT POLICIES~~ MISCELLANEOUS

900 DISTRICT OFFICE

- 900.1 The normal office hours for the District Office shall be ~~9:00 a.m. to 4:30 p.m., Monday through Thursday, and 9:00 a.m. to 12:00 noon Friday~~ set by the Executive Director.
- 900.2 The District Office shall be closed for the following holidays:
- Labor Day (1st Monday in October)
 - Veterans' Day (November 11th)
 - Thanksgiving (Thursday & Friday)
 - Christmas Eve & Day
 - New Year's Eve & Day
 - Martin Luther King's Birthday (3rd Monday in January)
 - Mardi Gras
 - ~~Holy Thursday &~~ Good Friday
 - Memorial Day (last Monday in May)
 - Juneteenth National Independence Day (June 19th)
 - ~~Fourth of July~~ Independence Day (July 4th)

901 DISTRICT AWARDS

- 901.1 All District Awards will be determined by the District Governor and approved the District Board. Such awards will reflect the emphasis of each administration. ~~The Committee Chairmen or other persons responsible for the collection of nominees and selection of winners for the various awards shall submit to the District Governor and District Executive Director a list of the criteria for the selection of winners and other rules concerning the awards prior to announcing the awards and their criteria to the clubs.~~
- 901.2 No award need be presented in any year in which the person(s) responsible for the award determines that no nominee adequately meets the published criteria for the award. ~~When this occurs, the person(s) responsible for the particular award shall immediately notify the District Governor of his decision.~~

902 DISTRICT EMBLEMS

- 902.1 To preserve distinction and dignity of the District emblem(s) (Kiwanis, Circle K and Key Club), they shall not be used for trade or commercial purposes without specific authorization from the respective District Board of Trustees. The emblem(s) may be used on approved District badges for present and past District officers and District committee chairmen. It may be used also for official District, Division, and Club programs, bulletins, stationery and publications connected with Kiwanis, Circle K and Key Club programs and activities of a non-commercial nature.
- For any other use prior written authorization must be obtained from the appropriate District Board by written request submitted, ~~in the case of Kiwanis, through the District Executive Director, and in the case of either Sponsored Youth Organization, through the appropriate District Administrator,~~ at least ten days prior to any meeting of the District Board(s). ~~Provided however, that if Board action is required on any such request before a Board meeting will be held a vote on the matter may be taken by mail ballot.~~

904 ALCOHOLIC BEVERAGES AT KIWANIS MEETINGS

- 904.1 For official meetings of the LaMissTenn District, alcoholic beverages shall not be served in the presence of SLP members.

~~In the light of the Objects of Kiwanis International, and in the light of the possible presence of SLP members and other guests, the District prohibits the serving of alcoholic beverages at official Kiwanis functions. Official function~~

~~is defined as follows: (1) one for which attendance is granted under the official attendance rules; (2) one which begins when the presiding officer calls the meeting to order and is concluded also by the presiding officer's order.~~

905 FUNDRAISING

- 905.1 All District-wide service ~~type~~ fund solicitations shall be handled through the District Foundation rather than through any outside organizations. "District-wide" shall be interpreted as "above division level."

906 KIWANIS-FAMILY ELECTIONS

- 906.1 The choice of leadership in the various branches of the K-Family is the exclusive privilege and responsibility of each individual group. It is improper for a member of any one organization to attempt to influence the process of nomination, electioneering, or voting for officers of any other group.

907 SEXUAL HARASSMENT

- 907.1 A. This District prohibits any form of sexual harassment. Similarly, any behavior that has the effect of creating an intimidating, hostile, or otherwise offensive environment is strictly prohibited. Sexual harassment includes, but is not limited to, the following behavior: sexual advances, verbal or physical conduct of a sexual nature, visual forms of a sexual or otherwise offensive nature, such as signs or posters, requests for sexual favors, epithets, slurs, jokes, or other verbal or physical conduct.

B. **In addition to strict observance of Kiwanis International's Youth Protection Guidelines, the following behaviors are recommended:** ~~Several behavioral suggestions are in order to carry out this policy:~~

1. Strive to have at least two adults present at all times when Kiwanians and sponsored youth are meeting together or are traveling together, even briefly.
2. Avoid the unnecessary touching of others, whether adults or youth.
3. Avoid sexually suggestive language, off-color jokes or stories.
4. Avoid the distribution ~~of~~ pictures, audio, videotapes or printed materials including email ~~messages~~ or media of any kind, containing sexually suggestive language or scenes.
5. Avoid all activities/projects that involve one-on-one contact between adults and youth ("Lone Ranger projects").

907.2 **Reporting Discrimination and Sexual Harassment**

- A. If one experiences or observes any of the aforementioned prohibited forms of conduct, that person, or a representative of any club or division, must report such conduct to the District Executive Director. An investigation will be conducted and, to the extent possible, the privacy of the person filing the complaint, as well as the person under investigation, will be respected at all times consistent with legal obligation to conduct a fair and thorough investigation. If the District Executive Director is involved in the conduct about which the person is complaining, the report should be made to the current District Governor. The complaint will be promptly investigated. Upon completion of the investigation, the matter will be reported to the District Board of Trustees for appropriate consideration. The investigation results will remain confidential to the ~~general~~ public.
- B. Alleged violations reported to any club will be documented and promptly and discretely investigated, and proper authorities, including the ~~Division and~~ District Risk Managers and Kiwanis liability insurance carriers, should be notified immediately if anyone files a complaint about the conduct of a Kiwanian.

908 GRIEVANCE PROCEDURES

- 908.1 Any dispute between clubs or individuals regarding any matter or issue as to Kiwanis, Kiwanis policies or procedures, or Kiwanis authorities, may be submitted to the current District Governor for resolution. In appropriate instances, the Governor may present any issue to the District Board of Trustees for resolution by majority vote of all trustees.

909 KIWANIS RELATED LITIGATION

- 909.1 The effectiveness of all that we do as Kiwanians depends in large measure on building, advancing, and protecting the good name of Kiwanis. To this end, the following apply to matters regarding litigation:
- A. Before any Kiwanis club or division engages in litigation as a plaintiff of any kind in the name of Kiwanis, such club or division must obtain written consent from the District Board of Trustees through the District Executive Director.
 - B. Any Kiwanis club or division named as a defendant in a lawsuit or an administrative or tax proceeding shall notify the District Executive Director immediately upon being made aware of the existence of the suit or proceeding. Such club or division shall also comply with all terms of the Kiwanis liability insurance and must also notify the Kiwanis insurance authorized risk manager immediately.

910 SOCIAL MEDIA GUIDELINES

- 910.1 On official LaMissTenn District online accounts, ~~a~~All District Officers shall adhere to the following guidelines when posting to a blog, making comments online, or using Facebook, Twitter, YouTube, LinkedIn, Flickr or any other tools that fall within the social media realm. ~~Clubs shall recognize that the individual actions of each Kiwanis member reflect upon the entire organization. The Board urges all clubs to adopt a similar policy and for all Kiwanis members to abide by.~~
- ~~A. Recognizing that the individual actions of each Kiwanis club member reflect upon the entire organization, the Board urges all clubs to adopt a similar policy and for all Kiwanis members to abide by these guidelines:~~
 - ~~B. Be aware that you are responsible, legally and morally, for what you say and post online.~~
 - ~~C. Remember that your audience may include Kiwanis family members and non-members, both adults and youth, from many cultures throughout the world.~~
 - ~~D. Talk about your Kiwanis experience in positive terms.~~
 - ~~E. Make it clear that you are speaking only for yourself, and any views posted are yours alone.~~
 - ~~F. Online conversations should be open, honest, and honorable.~~
 - ~~G. Do not post any items, make any comments, or share any material that would be inappropriate for children to read, view or share.~~
 - ~~H. Add value to the conversation.~~
 - ~~I. Know when to respond. You may disagree with a post, but never fight or air grievances online, and don't get caught up in someone else's rant or rage.~~
 - ~~J. Do not use foul language.~~
 - ~~K. Don't speak of others in derogatory or degrading terms.~~
 - ~~L. Prior to posting any media online, obtain permission from any individuals who appear in that media. It could be illegal to do otherwise.~~
 - ~~M. Adhere to copyright and fair use.~~
 - ~~N. Use factual information and cite sources.~~

Finance Committee

Financial Reports



Prepared by
Jen Robertson, Executive Director

Prepared on
April 15, 2024

Statement of Financial Position

As of March 31, 2024

	Total
ASSETS	
Current Assets	
Bank Accounts	
Circle K	
Circle K Operating (1692)	8,218.79
Total Circle K	8,218.79
Key Club	
Key Club Operating (1706)	43,172.50
Key Club Savings (2346)	77,935.61
Total Key Club	121,108.11
Kiwanis District	
Kiwanis Conventions (1757)	43,012.82
Kiwanis Operating (1730)	19,137.99
Kiwanis Savings (2354)	185,933.78
PDO Checking (1749)	5,930.69
Total Kiwanis District	254,015.28
Total Bank Accounts	383,342.18
Total Current Assets	383,342.18
TOTAL ASSETS	\$383,342.18
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
CapitalOne District	4,373.48
Total Credit Cards	4,373.48
Other Current Liabilities	
Direct Deposit Payable	0.00
Due to Kiwanis International	0.00
Payroll Liabilities	0.00
Federal Taxes (941/943/944)	1,233.41
Federal Unemployment (940)	0.00
LA Income Tax	204.00
LA Unemployment Tax	13.50
MS Income Tax	184.00
Simple IRA	2,944.44
Total Payroll Liabilities	4,579.35
Total Other Current Liabilities	4,579.35
Total Current Liabilities	8,952.83
Total Liabilities	8,952.83

	Total
Equity	
Opening Balance Equity	0.00
Retained Earnings	201,078.15
Net Revenue	173,311.20
Total Equity	374,389.35
TOTAL LIABILITIES AND EQUITY	\$383,342.18

Statement of Activity by Class

October 2023 - March 2024

	Circle K	Key Club	Kiwanis Convention	Kiwanis District	PDO	Not Specified	TOTAL
REVENUE							
DCON Registrations	263.67	24,979.53	1,730.81	640.93			27,614.94
DCON Misc Income		12,041.69					12,041.69
DCON Program Ads		266.42					266.42
DCON Sponsorships		1,000.00	750.00				1,750.00
Total DCON Registrations	263.67	38,287.64	2,480.81	640.93			41,673.05
Dues	600.00	27,093.81	7,270.62	159,953.80	247.05		195,165.28
Foundation Donation	1,000.00						1,000.00
Key Club Fundraiser Revenues		4,757.00					4,757.00
Meetings Income							0.00
Key Leader South				4,250.00			4,250.00
Mid-Year Income				6,653.48			6,653.48
Total Meetings Income				10,903.48			10,903.48
Misc Income							0.00
District Foundation Allowance				10,000.00			10,000.00
Interest Income		126.28		318.41			444.69
Total Misc Income		126.28		10,318.41			10,444.69
New Club Income				2,982.59		363.21	3,345.80
Rally Registrations		3,525.00					3,525.00
Total Revenue	1,863.67	73,789.73	9,751.43	184,799.21	247.05	363.21	270,814.30
GROSS PROFIT	1,863.67	73,789.73	9,751.43	184,799.21	247.05	363.21	270,814.30
EXPENDITURES							
DCON	63.54						63.54
DCON Awards, Giveaways, & Decor		3,969.84	171.31				4,141.15
DCON Catering		5,056.87					5,056.87

	Circle K	Key Club	Kiwanis Convention	Kiwanis District	PDO	Not Specified	TOTAL
First Timers (\$25 ea for 25)			25.00				25.00
Total DCON	63.54	9,026.71	196.31				9,286.56
District Office							0.00
Copier Lease				3,108.45			3,108.45
District Office Allowance for non-DCON Support		5,000.00		-5,000.00			0.00
Insurance, Business				760.91			760.91
Insurance, D&O				800.00			800.00
Insurance, Workers Comp				500.00			500.00
Materials & Supplies				713.06			713.06
Postage		191.76		44.14			235.90
Rent & Utilities				3,978.00			3,978.00
Software				1,782.66			1,782.66
Telephone & Internet				714.43			714.43
Cell Phone Reimbursement (\$50/mo)				300.00			300.00
Total Telephone & Internet				1,014.43			1,014.43
Total District Office		5,191.76		7,701.65			12,893.41
Meeting Expenses							0.00
Board Mtg, K May/LG Training, KC Jan, CK Dec/Jan		2,140.47		160.00			2,300.47
Board Mtg, K Nov/Dec, KC Nov, CK Sept/Oct		1,094.47					1,094.47
ICON, KC Expenses		600.00					600.00
Key Leader South				3,914.00			3,914.00
Mid-Year Expense				7,551.78			7,551.78
Rally Expenses (Sept/Oct)		139.24					139.24
Total Meeting Expenses		3,974.18		11,625.78			15,599.96
Misc Expenses							0.00
New Club Expenses				654.80			654.80

	Circle K	Key Club	Kiwanis Convention	Kiwanis District	PDO	Not Specified	TOTAL
Sabine Club Dues				3,004.33			3,004.33
Total New Club Expenses				3,659.13			3,659.13
Total Misc Expenses				3,659.13			3,659.13
Staff Salary & Benefits							0.00
Benefit Package, Admin Assistant				620.67			620.67
Benefit Package, Exec Dir				2,375.76			2,375.76
Dst Personel, Admin Assist				12,168.80			12,168.80
Dst Personel, Admin Assistant							0.00
Dst Personel, Admin Assistant-1				2,433.76			2,433.76
Total Dst Personel, Admin Assistant				2,433.76			2,433.76
Dst Personel, Executive Dir				26,107.50			26,107.50
Dst Personel, Executive Director							0.00
Dst Personel, Executive Director-1				5,221.50			5,221.50
Total Dst Personel, Executive Director				5,221.50			5,221.50
Payroll Expenses							0.00
FICA				-785.02			-785.02
Payroll Taxes				2,231.49			2,231.49
Payroll Taxes & Fees-1				585.63			585.63
Total Payroll Expenses				2,032.10			2,032.10
Retirement				344.49			344.49
Total Staff Salary & Benefits				51,304.58			51,304.58
Travel							0.00
Admin Asst, Travel				63.75			63.75
District Admin Travel		954.74					954.74
ED District Secretaries Meeting				1,273.51			1,273.51
ED, Auto & Travel Allowance				519.64			519.64
ED, ICON				1,332.79			1,332.79

	Circle K	Key Club	Kiwanis Convention	Kiwanis District	PDO	Not Specified	TOTAL
Gov In-District + DCON				100.00			100.00
Gov-Elect, In District + DCON				171.68			171.68
KI Board Trustee Counselor Room & Meals				343.35			343.35
Total Travel		954.74		3,804.72			4,759.46
Total Expenditures	63.54	19,147.39	196.31	78,095.86	0.00	0.00	97,503.10
NET OPERATING REVENUE	1,800.13	54,642.34	9,555.12	106,703.35	247.05	363.21	173,311.20
NET REVENUE	\$1,800.13	\$54,642.34	\$9,555.12	\$106,703.35	\$247.05	\$363.21	\$173,311.20

Kiwanis Budget vs. Actual_Monthly Report

October 2023 - September 2024

	Kiwanis Convention			Kiwanis District			PDO			TOTAL		
	Actual	Budget	Remaining	Actual	Budget	Remaining	Actual	Budget	Remaining	Actual	Budget	Remaining
REVENUE												
DCON Registrations	1,730.81		-1,730.81	1,712.68		-1,712.68				3,443.49	0.00	-3,443.49
DCON Sponsorships	2,720.70		-2,720.70							2,720.70	0.00	-2,720.70
Total DCON Registrations	4,451.51		-4,451.51	1,712.68		-1,712.68				6,164.19	0.00	-6,164.19
Dues	7,270.62	7,382.00	111.38	159,953.80	162,404.00	2,450.20	247.05		-247.05	167,471.47	169,786.00	2,314.53
Dues_Prorated Membership					7,500.00	7,500.00				0.00	7,500.00	7,500.00
Total Dues	7,270.62	7,382.00	111.38	159,953.80	169,904.00	9,950.20	247.05		-247.05	167,471.47	177,286.00	9,814.53
ICON District Dinner				170.30		-170.30				170.30	0.00	-170.30
Meetings Income										0.00	0.00	0.00
Circle K Conv. Mgr.					375.00	375.00				0.00	375.00	375.00
Key Club Conv Mgr Income					2,250.00	2,250.00				0.00	2,250.00	2,250.00
Key Club District Coordinator					5,000.00	5,000.00				0.00	5,000.00	5,000.00
Key Leader South				4,250.00	3,250.00	-1,000.00				4,250.00	3,250.00	-1,000.00
Kiwanis Conv. Mgr.					2,500.00	2,500.00				0.00	2,500.00	2,500.00
Mid-Year Income				6,653.48	4,375.00	-2,278.48				6,653.48	4,375.00	-2,278.48
Total Meetings Income				10,903.48	17,750.00	6,846.52				10,903.48	17,750.00	6,846.52
Misc Income										0.00	0.00	0.00
District Foundation Allowance				10,000.00	10,000.00	0.00				10,000.00	10,000.00	0.00
Interest Income				318.41	75.00	-243.41				318.41	75.00	-243.41
Total Misc Income				10,318.41	10,075.00	-243.41				10,318.41	10,075.00	-243.41
New Club Income				2,982.59		-2,982.59				2,982.59	0.00	-2,982.59
Total Revenue	11,722.13	7,382.00	-4,340.13	186,041.26	197,729.00	11,687.74	247.05	0.00	-247.05	198,010.44	205,111.00	7,100.56
GROSS PROFIT	11,722.13	7,382.00	-4,340.13	186,041.26	197,729.00	11,687.74	247.05	0.00	-247.05	198,010.44	205,111.00	7,100.56
EXPENDITURES												
DCON										0.00	0.00	0.00
DCON Awards, Giveaways, & Decor	171.31		-171.31							171.31	0.00	-171.31
First Timers (\$25 ea for 25)	25.00		-25.00							25.00	0.00	-25.00
Total DCON	196.31		-196.31							196.31	0.00	-196.31
District Office										0.00	0.00	0.00
Copier Lease				3,624.39	6,000.00	2,375.61				3,624.39	6,000.00	2,375.61
District Office Allowance for non-DCON Support				-5,000.00		5,000.00				-5,000.00	0.00	5,000.00
Insurance, Auto Liability					700.00	700.00				0.00	700.00	700.00
Insurance, Bonding					800.00	800.00				0.00	800.00	800.00
Insurance, Business				760.91	1,250.00	489.09				760.91	1,250.00	489.09
Insurance, D&O				800.00	800.00	0.00				800.00	800.00	0.00
Insurance, Workers Comp				500.00	600.00	100.00				500.00	600.00	100.00
Materials & Supplies				847.86	4,500.00	3,652.14				847.86	4,500.00	3,652.14

	Kiwanis Convention			Kiwanis District			PDO			TOTAL		
	Actual	Budget	Remaining	Actual	Budget	Remaining	Actual	Budget	Remaining	Actual	Budget	Remaining
Postage				44.14	200.00	155.86				44.14	200.00	155.86
Rent & Utilities				4,654.00	8,160.00	3,506.00				4,654.00	8,160.00	3,506.00
Software				1,792.66	3,350.00	1,557.34				1,792.66	3,350.00	1,557.34
Telephone & Internet				824.91	1,500.00	675.09				824.91	1,500.00	675.09
Cell Phone Reimbursement (\$50/mo)				300.00	600.00	300.00				300.00	600.00	300.00
Total Telephone & Internet				1,124.91	2,100.00	975.09				1,124.91	2,100.00	975.09
Total District Office				9,148.87	28,460.00	19,311.13				9,148.87	28,460.00	19,311.13
Meeting Expenses										0.00	0.00	0.00
Board Mtg, K May/LG Training, KC Jan, CK Dec/Jan				160.00	3,000.00	2,840.00				160.00	3,000.00	2,840.00
Board Mtg, K Nov/Dec, KC Nov, CK Sept/Oct					2,000.00	2,000.00				0.00	2,000.00	2,000.00
Increased costs from KI					3,000.00	3,000.00				0.00	3,000.00	3,000.00
Key Leader South				3,914.00	4,302.00	388.00				3,914.00	4,302.00	388.00
Key Leader South Expense				150.00		-150.00				150.00	0.00	-150.00
Mid-Year Expense				7,551.78	5,654.00	-1,897.78				7,551.78	5,654.00	-1,897.78
Mid-Year Incentive (\$250/club since 4/23)					1,500.00	1,500.00				0.00	1,500.00	1,500.00
Total Mid-Year Expense				7,551.78	7,154.00	-397.78				7,551.78	7,154.00	-397.78
Total Meeting Expenses				11,775.78	19,456.00	7,680.22				11,775.78	19,456.00	7,680.22
Misc Expenses										0.00	0.00	0.00
Club Strengthening Expenses					4,750.00	4,750.00				0.00	4,750.00	4,750.00
Computer Replacement Expense					1,000.00	1,000.00				0.00	1,000.00	1,000.00
New Club Expenses				654.80	4,750.00	4,095.20				654.80	4,750.00	4,095.20
Sabine Club Dues				2,641.12		-2,641.12				2,641.12	0.00	-2,641.12
Total New Club Expenses				3,295.92	4,750.00	1,454.08				3,295.92	4,750.00	1,454.08
Retained Earnings (budgeted)					12,180.30	12,180.30				0.00	12,180.30	12,180.30
Total Misc Expenses				3,295.92	22,680.30	19,384.38				3,295.92	22,680.30	19,384.38
Staff Salary & Benefits										0.00	0.00	0.00
Benefit Package, Admin Assistant				657.18	876.15	218.97				657.18	876.15	218.97
Benefit Package, Exec Dir				2,454.08	1,879.74	-574.34				2,454.08	1,879.74	-574.34
Dst Personel, Admin Assist				13,385.68	29,205.00	15,819.32				13,385.68	29,205.00	15,819.32
Dst Personel, Admin Assistant										0.00	0.00	0.00
Dst Personel, Admin Assistant-1				2,433.76		-2,433.76				2,433.76	0.00	-2,433.76
Total Dst Personel, Admin Assistant				2,433.76		-2,433.76				2,433.76	0.00	-2,433.76
Dst Personel, Executive Dir				28,718.25	62,658.00	33,939.75				28,718.25	62,658.00	33,939.75
Dst Personel, Executive Director										0.00	0.00	0.00
Dst Personel, Executive Director-1				5,221.50		-5,221.50				5,221.50	0.00	-5,221.50
Total Dst Personel, Executive Director				5,221.50		-5,221.50				5,221.50	0.00	-5,221.50
Payroll Expenses										0.00	0.00	0.00
FICA				-785.02		785.02				-785.02	0.00	785.02
Payroll Taxes				3,159.26	13,200.00	10,040.74				3,159.26	13,200.00	10,040.74

	Kiwanis Convention			Kiwanis District			PDO			TOTAL		
	Actual	Budget	Remaining	Actual	Budget	Remaining	Actual	Budget	Remaining	Actual	Budget	Remaining
Payroll Taxes & Fees-1				585.63		-585.63				585.63	0.00	-585.63
Total Payroll Expenses				2,959.87	13,200.00	10,240.13				2,959.87	13,200.00	10,240.13
Retirement				835.23		-835.23				835.23	0.00	-835.23
Total Staff Salary & Benefits				56,665.55	107,818.89	51,153.34				56,665.55	107,818.89	51,153.34
Travel										0.00	0.00	0.00
Admin Asst, Travel				63.75	600.00	536.25				63.75	600.00	536.25
ED District Secretaries Meeting				1,273.51	1,400.00	126.49				1,273.51	1,400.00	126.49
ED, Auto & Travel Allowance				519.64	1,600.00	1,080.36				519.64	1,600.00	1,080.36
ED, ICON				1,332.79	2,000.00	667.21				1,332.79	2,000.00	667.21
Gov ICON					750.00	750.00				0.00	750.00	750.00
Gov In-District + DCON				100.00	2,500.00	2,400.00				100.00	2,500.00	2,400.00
Gov-Elect, ICON					750.00	750.00				0.00	750.00	750.00
Gov-Elect, In District + DCON				171.68	500.00	328.32				171.68	500.00	328.32
Imm Past Gov, ICON					500.00	500.00				0.00	500.00	500.00
Imm Past Gov, In District + DCON					250.00	250.00				0.00	250.00	250.00
KI Board Trustee Counselor Room & Meals				343.35	500.00	156.65				343.35	500.00	156.65
LG Expenses					3,300.00	3,300.00				0.00	3,300.00	3,300.00
LG-Elect, Training (max \$125 ea)					2,750.00	2,750.00				0.00	2,750.00	2,750.00
Trustees In-District + DCON (7 @ \$200)					1,400.00	1,400.00				0.00	1,400.00	1,400.00
Total Travel				3,804.72	18,800.00	14,995.28				3,804.72	18,800.00	14,995.28
Total Expenditures	196.31	0.00	-196.31	84,690.84	197,215.19	112,524.35	0.00	0.00	0.00	84,887.15	197,215.19	112,328.04
NET OPERATING REVENUE	11,525.82	7,382.00	-4,143.82	101,350.42	513.81	-100,836.61	247.05	0.00	-247.05	113,123.29	7,895.81	-105,227.48
NET REVENUE	\$11,525.82	\$7,382.00	\$ -4,143.82	\$101,350.42	\$513.81	\$ -100,836.61	\$247.05	\$0.00	\$ -247.05	\$113,123.29	\$7,895.81	\$ -105,227.48

Key Club Budget vs. Actual 23-24_Monthly Report

October 2023 - September 2024

	Key Club			TOTAL		
	Actual	Budget	Remaining	Actual	Budget	Remaining
REVENUE						
DCON Registrations	27,619.53	20,625.00	-6,994.53	27,619.53	20,625.00	-6,994.53
DCON Misc Income	12,041.69	13,400.00	1,358.31	12,041.69	13,400.00	1,358.31
DCON Program Ads	266.42		-266.42	266.42	0.00	-266.42
DCON Sponsorships	1,000.00		-1,000.00	1,000.00	0.00	-1,000.00
Total DCON Registrations	40,927.64	34,025.00	-6,902.64	40,927.64	34,025.00	-6,902.64
Dues	27,093.81	30,150.00	3,056.19	27,093.81	30,150.00	3,056.19
ICON, KC Revenues		10,000.00	10,000.00	0.00	10,000.00	10,000.00
Key Club Fundraiser Revenues	4,757.00		-4,757.00	4,757.00	0.00	-4,757.00
Key Club Fundraiser Expenses	-4,536.75		4,536.75	-4,536.75	0.00	4,536.75
Total Key Club Fundraiser Revenues	220.25		-220.25	220.25	0.00	-220.25
Misc Income				0.00	0.00	0.00
Interest Income	126.28	45.00	-81.28	126.28	45.00	-81.28
Total Misc Income	126.28	45.00	-81.28	126.28	45.00	-81.28
Rally Registrations	3,525.00	2,700.00	-825.00	3,525.00	2,700.00	-825.00
Total Revenue	71,892.98	76,920.00	5,027.02	71,892.98	76,920.00	5,027.02
GROSS PROFIT						
	71,892.98	76,920.00	5,027.02	71,892.98	76,920.00	5,027.02
EXPENDITURES						
DCON		34,025.00	34,025.00	0.00	34,025.00	34,025.00
DCON 2025	4,000.00		-4,000.00	4,000.00	0.00	-4,000.00
DCON Awards, Giveaways, & Decor	5,067.14		-5,067.14	5,067.14	0.00	-5,067.14
DCON Catering	10,856.81		-10,856.81	10,856.81	0.00	-10,856.81
DCON Hotel	4,334.47		-4,334.47	4,334.47	0.00	-4,334.47
DCON Travel	794.64		-794.64	794.64	0.00	-794.64
DCON Venue	6,437.50		-6,437.50	6,437.50	0.00	-6,437.50

	Key Club			TOTAL		
	Actual	Budget	Remaining	Actual	Budget	Remaining
DCON, Kiwanis Leadership to attend		750.00	750.00	0.00	750.00	750.00
Total DCON	31,490.56	34,775.00	3,284.44	31,490.56	34,775.00	3,284.44
District Office				0.00	0.00	0.00
District Office Allowance for non-DCON Support	5,000.00	5,000.00	0.00	5,000.00	5,000.00	0.00
Postage	191.76	25.00	-166.76	191.76	25.00	-166.76
Total District Office	5,191.76	5,025.00	-166.76	5,191.76	5,025.00	-166.76
Key Club District Convention (Apr)				0.00	0.00	0.00
DCON DJ	4,200.00		-4,200.00	4,200.00	0.00	-4,200.00
Total Key Club District Convention (Apr)	4,200.00		-4,200.00	4,200.00	0.00	-4,200.00
Meeting Expenses				0.00	0.00	0.00
Board Mtg, K May/LG Training, KC Jan, CK Dec/Jan	2,140.47	2,000.00	-140.47	2,140.47	2,000.00	-140.47
Board Mtg, K Nov/Dec, KC Nov, CK Sept/Oct	1,094.47	2,000.00	905.53	1,094.47	2,000.00	905.53
Board Mtg, New Board Training (May)		3,000.00	3,000.00	0.00	3,000.00	3,000.00
Board Mtg, Pre-School (Aug)		2,980.00	2,980.00	0.00	2,980.00	2,980.00
GATC, Gov's Training Conference		750.00	750.00	0.00	750.00	750.00
ICON, KC Expenses	600.00	14,000.00	13,400.00	600.00	14,000.00	13,400.00
Rally Expenses (Sept/Oct)	139.24	2,700.00	2,560.76	139.24	2,700.00	2,560.76
Total Meeting Expenses	3,974.18	27,430.00	23,455.82	3,974.18	27,430.00	23,455.82
Misc Expenses				0.00	0.00	0.00
District Board Name Badges & Shirts		400.00	400.00	0.00	400.00	400.00
Total Misc Expenses		400.00	400.00	0.00	400.00	400.00
Travel				0.00	0.00	0.00
District Admin Travel	954.74	4,250.00	3,295.26	954.74	4,250.00	3,295.26
Gov ICON		250.00	250.00	0.00	250.00	250.00
KC District Bulletin Editor, ICON		100.00	100.00	0.00	100.00	100.00
KC Gov, CK DCON		75.00	75.00	0.00	75.00	75.00
KC Gov, K DCON Meals		70.00	70.00	0.00	70.00	70.00
KC LG, ICON		3,000.00	3,000.00	0.00	3,000.00	3,000.00

	Key Club			TOTAL		
	Actual	Budget	Remaining	Actual	Budget	Remaining
KC Non-Board Intl Candidate, ICON		150.00	150.00	0.00	150.00	150.00
KC Sec-Treas or LG, CK DCON		75.00	75.00	0.00	75.00	75.00
KC Sec-Treas or LG, ICON		250.00	250.00	0.00	250.00	250.00
KC Sec-Treas, K DCON Meals		70.00	70.00	0.00	70.00	70.00
KC Web Master, ICON		100.00	100.00	0.00	100.00	100.00
KC, District Admin Asst Travel		900.00	900.00	0.00	900.00	900.00
Total Travel	954.74	9,290.00	8,335.26	954.74	9,290.00	8,335.26
Total Expenditures	45,811.24	76,920.00	31,108.76	45,811.24	76,920.00	31,108.76
NET OPERATING REVENUE	26,081.74	0.00	-26,081.74	26,081.74	0.00	-26,081.74
NET REVENUE	\$26,081.74	\$0.00	\$ -26,081.74	\$26,081.74	\$0.00	\$ -26,081.74

Circle K Budget vs. Actual 23-24_Monthly Report

October 2023 - September 2024

	Circle K			TOTAL		
	Actual	Budget	Remaining	Actual	Budget	Remaining
REVENUE						
DCON Registrations	263.67	1,200.00	936.33	263.67	1,200.00	936.33
Dues	600.00	2,400.00	1,800.00	600.00	2,400.00	1,800.00
Foundation Donation	1,000.00		-1,000.00	1,000.00	0.00	-1,000.00
Misc Income				0.00	0.00	0.00
District Foundation Allowance		1,000.00	1,000.00	0.00	1,000.00	1,000.00
Total Misc Income		1,000.00	1,000.00	0.00	1,000.00	1,000.00
Total Revenue	1,863.67	4,600.00	2,736.33	1,863.67	4,600.00	2,736.33
GROSS PROFIT	1,863.67	4,600.00	2,736.33	1,863.67	4,600.00	2,736.33
EXPENDITURES						
CKI, Fall Service Project		200.00	200.00	0.00	200.00	200.00
DCON	63.54	2,000.00	1,936.46	63.54	2,000.00	1,936.46
Meeting Expenses				0.00	0.00	0.00
Board Mtg, K Nov/Dec, KC Nov, CK Sept/Oct		300.00	300.00	0.00	300.00	300.00
CKI ICON Travel		750.00	750.00	0.00	750.00	750.00
GATC, Gov's Training Conference		500.00	500.00	0.00	500.00	500.00
Total Meeting Expenses		1,550.00	1,550.00	0.00	1,550.00	1,550.00
Misc Expenses				0.00	0.00	0.00
District Board Name Badges & Shirts		100.00	100.00	0.00	100.00	100.00
Total Misc Expenses		100.00	100.00	0.00	100.00	100.00
Travel				0.00	0.00	0.00
Admin Asst, Travel		140.00	140.00	0.00	140.00	140.00
CKI Sec-Treas & LG (up to \$75 ea) Travel		200.00	200.00	0.00	200.00	200.00
District Admin Travel		160.00	160.00	0.00	160.00	160.00
Gov-Elect, In District + DCON		250.00	250.00	0.00	250.00	250.00

	Circle K			TOTAL		
	Actual	Budget	Remaining	Actual	Budget	Remaining
Total Travel		750.00	750.00	0.00	750.00	750.00
Total Expenditures	63.54	4,600.00	4,536.46	63.54	4,600.00	4,536.46
NET OPERATING REVENUE	1,800.13	0.00	-1,800.13	1,800.13	0.00	-1,800.13
NET REVENUE	\$1,800.13	\$0.00	\$ -1,800.13	\$1,800.13	\$0.00	\$ -1,800.13

Run Date: 4/8/2024
 Run Time: 4:04:20PM
 Currency: USD
 Customer Class: KICLUB

Kiwanis International Unpaid Clubs Report

EXHIBIT G

Districts From K01 to K30
 Order Date Between 10/01/2023 and 09/30/2024
 Region:

Club ID	St Cntry	Club Name	Grp	STS	Inv Date	Billed Mbrs	International		District			Credit	Total
							Dues	New Member	Dues	New Member	Other		
K11	Louisiana-Mississippi-West Tennessee												
K1101	Division 1A												
K06384	TN	Martin	2		10/27/2023	0	0.00	95.66	0.00	53.66	0.00	0.00	149.32
K06961	TN	Paris-Lakeway	2		10/27/2023	0	0.00	41.00	0.00	23.00	0.00	0.00	64.00
K1103	Division 1C												
K05803	TN	Germantown	1		10/27/2023	0	0.00	109.34	0.00	61.34	0.00	0.00	170.68
K19201	TN	Northeast Shelby County	2		10/27/2023	0	0.00	348.49	0.00	195.49	0.00	0.00	543.98
K11384	TN	River City Savannah	2		10/27/2023	0	0.00	47.83	0.00	26.83	0.00	0.00	74.66
K21119	TN	Tipton County	1		10/27/2023	21	0.00	68.33	201.88	38.33	0.00	0.00	308.54
K1104	Division 2												
K00837	MS	Greenville	3	CS	10/27/2023	0	0.00	382.67	0.00	214.67	0.00	0.00	597.34
K1105	Division 3												
K00410	MS	Pine Belt, Hattiesburg, MS (T	2		10/27/2023	0	0.00	54.67	0.00	30.67	0.00	0.00	85.34
K12076	MS	Waynesboro	3		10/27/2023	0	0.00	225.51	0.00	126.51	0.00	0.00	352.02
K1106	Division 4A												
K13054	LA	Algiers	2		10/27/2023	0	0.00	47.83	0.00	26.83	0.00	0.00	74.66
K04770	LA	Saint Bernard-Arabi	2		10/27/2023	0	0.00	95.66	0.00	53.66	0.00	0.00	149.32
K09064	LA	West Jefferson, Harvey	2		10/27/2023	0	0.00	109.34	0.00	61.34	0.00	0.00	170.68
K1107	Division 4B												
K08386	LA	Kenner North	3		10/27/2023	0	0.00	61.50	0.00	34.50	0.00	0.00	96.00
K20699	LA	Tri Parishes	2		10/27/2023	0	0.00	211.84	0.00	118.84	0.00	0.00	330.68
K1108	Division 5												
K20938	MS	Ridgeland-Madison County	2	CSE	10/27/2023	11	699.32	0.00	460.00	0.00	0.00	0.00	1,159.32
K1109	Division 6												
K00581	LA	Greater Ouachita	1		10/27/2023	0	0.00	88.83	0.00	49.83	0.00	0.00	138.66
K01997	LA	Rayville	2		10/27/2023	0	0.00	273.35	0.00	153.35	0.00	0.00	426.70
K1110	Division 7												
K20361	LA	Scott	1		10/27/2023	0	0.00	149.35	0.00	92.01	0.00	0.00	241.36
K11240	LA	Southwest-Lafayette	3		10/27/2023	0	0.00	164.01	0.00	92.01	0.00	0.00	256.02
K1111	Division 8E												
K21093	LA	City of Central	3		10/27/2023	0	0.00	47.83	0.00	26.83	0.00	0.00	74.66
K04275	LA	Denham Springs	1		10/27/2023	0	0.00	95.66	0.00	53.66	0.00	0.00	149.32
K1113	Division 9												
K10342	LA	Desoto Parish, Mansfield	3	CS	10/27/2023	5	410.00	0.00	230.00	0.00	0.00	0.00	640.00

Run Date: 4/8/2024
 Run Time: 4:04:20PM
 Currency: USD
 Customer Class: KICLUB

Kiwanis International Unpaid Clubs Report

Districts From K01 to K30
 Order Date Between 10/01/2023 and 09/30/2024
 Region:

Club ID	St Cntry	Club Name	Grp	STS	Inv Date	Billed Mbrs	International		District			Credit	Total
							Dues	New Member	Dues	New Member	Other		
K11	Louisiana-Mississippi-West Tennessee (Continued)												
K1114	Division 10A												
K02794	MS	Grenada	3		10/27/2023	0	0.00	47.83	0.00	26.83	0.00	0.00	74.66
K1115	Division 11												
K20916	LA	Red River Parish	1	CSE	10/27/2023	49	4,002.00	0.00	2,254.00	0.00	0.00	0.00	6,256.00
K21215	LA	Sabine	2			0	0.00	1,585.43	0.00	889.43	0.00	0.00	2,474.86
K1116	Division 12												
K06799	LA	South Lake Charles	3		10/27/2023	0	0.00	95.66	0.00	53.66	0.00	0.00	149.32
K1117	Division 13												
K18139	LA	Camellia City, Slidell	3		10/27/2023	0	0.00	61.50	0.00	34.50	0.00	0.00	96.00
K03109	LA	Ponchatoula	2		10/27/2023	0	0.00	47.83	0.00	26.83	0.00	0.00	74.66
K1118	Division 14N												
K15608	MS	Lucedale	2		10/27/2023	0	0.00	157.17	0.00	88.17	0.00	0.00	245.34
K09472	MS	Picayune	2		10/27/2023	0	0.00	95.66	0.00	53.66	0.00	0.00	149.32
K1119	Division 15												
K02429	MS	Natchez Trace (The)	2		10/27/2023	0	0.00	143.49	0.00	80.49	0.00	0.00	223.98
K02018	MS	Vicksburg	1		10/27/2023	0	0.00	47.83	0.00	26.83	0.00	0.00	74.66
K1121	Division 17												
K06404	LA	New Iberia-Cajun	3		10/27/2023	0	0.00	47.83	0.00	26.83	0.00	0.00	74.66
K1125	Division 10B												
K01452	MS	Corinth	1		10/27/2023	0	0.00	109.34	0.00	61.34	0.00	0.00	170.68
K01732	MS	Tupelo	2		10/27/2023	0	0.00	47.83	0.00	26.83	0.00	0.00	74.66
K1126	Division 10C												
K01312	MS	Amory	1		10/27/2023	0	0.00	143.49	0.00	80.49	0.00	0.00	223.98
K1127	Division 14S												
K19879	MS	Vancleave	2	CS	10/27/2023	14	1,108.00	0.00	644.00	0.00	0.00	0.00	1,752.00
K11 Louisiana-Mississippi-West Tennessee Total:						100	6,219.32	5,349.59	3,789.88	3,009.25	0.00	0.00	18,368.04
A	Active	Number of Clubs:		1		21	0.00	4,966.92	201.88	2,794.58			7,963.38
CS	Charter Suspended	Number of Clubs:		2		19	1,518.00	382.67	874.00	214.67			2,989.34
CSD	Charter Suspended District	Number of Clubs:		2		60	4,701.32		2,714.00				7,415.32

Run Date: 4/8/2024
 Run Time: 4:04:20PM
 Currency: USD
 Customer Class: KICLUB

**Kiwanis International
 Unpaid Clubs Report**

Districts From K01 to K30
 Order Date Between 10/01/2023 and 09/30/2024
 Region:

Club ID	St Cntry	Club Name	Grp	STS	Inv Date	Billed Mbrs	International		District			Credit	Total
							Dues	New Member	Dues	New Member	Other		
Total for International:						11,568.91							
Total for Louisiana-Mississippi-West Tennessee						6,799.13							

LAMISSTENN DISTRICT OF KIWANIS INTERNATIONAL

2024-2025 BUDGET

	Kiwanis	Key Club	Circle K	KDCON
REVENUES:	\$212,297.67	\$82,470.00	\$2,824.00	\$53,714.67
EXPENSES:	\$212,297.66	\$82,470.00	\$2,824.00	\$53,632.00
BALANCE:	\$0.00	\$0.00	\$0.00	\$82.67

3,732 Estimated number of Kiwanis members

6,200 Estimated number of Key Club members

52 Estimated number of Circle K members

	Kiwanis	Key Club	Circle K	DCON
REVENUES	\$212,297.67	\$82,470.00	\$2,824.00	\$53,714.67
DUES	\$171,722.67	\$31,000.00	\$624.00	\$0.00
Dues (K_\$44.00, KC_\$4.50, CK_\$12)	\$171,722.67	\$31,000.00	\$624.00	
Prorated Membership Dues	\$0.00			
MEETINGS & CONFERENCES	\$29,075.00	\$51,425.00	\$1,200.00	\$53,714.67
Mid-Year Income (175 @ \$25)	\$8,325.00			
Kiwanis Conv Mgr (250 registration @ \$10.00)	\$2,500.00			
Circle K Conv Mgr (25 registrants @ \$15)	\$0.00			
Key Club Conv Mgr (150 registrants @ \$15)	\$2,250.00			
Key Club District Administrative Allowance	\$5,000.00			
Key Leader South	\$11,000.00			
DCON Registrations (K_250 @ \$165, KC_125 @ \$165, CK_30 @ \$40)		\$26,000.00	\$1,200.00	\$41,250.00
DCON Dues (\$2/member)		\$12,400.00		\$7,464.67
DCON Program Ads		\$325.00		
DCON Sponsorships				\$5,000.00
ICON Revenue		\$10,000.00		
Rally Registrations		\$2,700.00		
MISC REVENUES	\$11,500.00	\$45.00	\$1,000.00	
District Foundation Allowance	\$10,000.00			
District Foundation Donation			\$1,000.00	
Interest Income	\$1,500.00	\$45.00		
EXPENSES	\$212,297.66	\$82,470.00	\$2,824.00	\$53,632.00
MEETINGS & CONFERENCES	\$23,325.00	\$66,575.00	\$1,934.00	\$53,632.00
Board Mtg: K_Nov/Dec, KC_Nov, CK_Sept/Oct)	\$0.00	\$2,225.00	\$200.00	
Board Mtg: K_May/LG Training, KC_Jan, CK_Dec/Jan)	\$3,000.00	\$2,225.00	virtual	
Board Mtg: Pre-School (Aug)		\$2,350.00		

Board Mtg: New Board Training (May)		\$3,500.00		
Mid-Year Expense	\$8,325.00			
Mid-Year Attendance Incentive (up to \$250 in	\$0.00			
Key Leader South	\$11,000.00			
DCON		\$38,725.00	\$450.00	\$53,632.00
DCON: Kiwanis Leadership to attend		\$0.00		
Fall Service Project			\$150.00	
Rally Expenses (Sept/Oct)		\$2,700.00		
GATC (Spring)		\$850.00	\$450.00	
ICON (KC_Suite, CK_Officers & LGs)		\$14,000.00	\$684.00	
Increased costs from KI	\$1,000.00			
TRAVEL	\$19,490.00	\$10,370.00	\$790.00	\$0.00
Governor: In-District + DCON	\$1,500.00		\$200.00	
Governor: ICON	\$750.00	\$280.00		
Gov-Elect: In-District + DCON	\$650.00			
Gov-Elect: ICON	\$750.00			
Vice Gov: In-District + DCON	\$250.00			
Vice Gov: ICON	\$500.00			
Imm Past Gov: In-District + DCON	\$250.00			
Imm Past Gov: ICON	\$500.00			
Trustees: In-District + DCON (7 @ \$200)	\$1,750.00			
LG Expenses (K_22 up to \$200 ea, CK_Sec-Treas &	\$3,300.00		\$300.00	
LG-Elect: Training Conference (22 @ \$150)	\$3,740.00			
ED/Sec-Treas: Travel Allowance	\$1,450.00			
ED/Sec-Treas: District Secretaries Meeting	\$1,400.00			
ED/Sec-Treas: ICON*	\$2,000.00			
<i>*Other expenses paid from Conventions & Conference Fund</i>				
Admin Ast: Auto & Travel Allowance (\$60/mo)	\$200.00			
KI Board Counselor Room & Meals	\$500.00			
District Admin Travel		\$4,350.00	\$150.00	
District Admin Asst Travel		\$1,000.00	\$140.00	
KC Gov: CK DCON		\$75.00		
KC Sec-Treas or LG: CK DCON		\$75.00		
KC Gov: K DCON meals		\$70.00		
KC Sec-Treas: K DCON meals		\$70.00		
KC Sec-Treas or LG: ICON		\$275.00		

KC LG: ICON (15 @ \$250)		\$3,375.00		
KC Bulletin Editor: ICON		\$200.00		
KC Web Master: ICON		\$200.00		
KC UNICEF Champion: ICON		\$150.00		
KC Non-Board Intl Candidate: ICON		\$250.00		
STAFF SALARY & BENEFITS	\$115,078.49	\$0.00	\$0.00	\$0.00
Salary: Executive Director	\$63,911.16			
Salary: Administrative Assistant	\$35,000.00			
Benefits Package: Executive Director (3% of salary)	\$1,917.33			
Benefits Package: Administrative Assistant	\$1,050.00			
Payroll Taxes & Fees (12 mo @ \$900)	\$13,200.00			
DISTRICT OFFICE	\$27,242.00	\$5,025.00	\$0.00	\$0.00
Rent (12 mo @ \$650)	\$8,436.00			
Telephone & Internet (12 mo @ \$150)	\$1,380.00			
Cell Phone Reimbursement to ED (12 mo @ \$60)	\$600.00			
Remote Office Reimbursement (12 mo @ \$50)	\$720.00			
Copier Lease (12 mo @ \$550)	\$6,401.00			
Software	\$3,595.00			
Adobe (12 mo @ \$15 = \$180)				
Anti-virus Software (\$100/yr)				
Constant Contact (\$500/yr)				
Microsoft Office (\$115/yr)				
Quickbooks (12 mo @ \$152 = \$1,824)				
Sprout Video Hosting (12 mo @ \$10 = \$120)				
Supplies & Printing	\$2,500.00			
Postage	\$100.00	\$25.00		
Audit & Accounting	\$150.00			
Business & Property Insurance	\$900.00			
Auto Liability	\$700.00			
Bonding Insurance	\$360.00			
D & O Insurance	\$800.00			
Workers Comp Policy	\$600.00			
District Office Allowance		\$5,000.00		
Website		\$0.00		

MISC EXPENSES**\$27,162.17** **\$500.00** **\$100.00** **\$0.00**

New Club Expenses \$4,500.00

Club Strengthening Expenses (7 Rgns + 3 Dst Crdntr \$2,500.00

Replacement Computer Expense \$0.00

Retained Earnings (12% of annual dues of \$44/member) \$20,162.17

Board Name Badges & Shirts \$500.00 \$100.00

LAMISSTENN DISTRICT
Of Key Club International
2024-2025 BUDGET

	2024-2025	2023-2024	Diff
REVENUES:	\$82,470.00	\$76,920.00	\$5,550.00
EXPENSES:	\$82,470.00	\$76,920.00	\$5,550.00
BALANCE:	\$0.00	\$0.00	\$0.00

6,200 Estimated number of members

	2024-2025	2023-2024	2023-2024
		ACTUAL as of 4/15	BUDGETED
REVENUES:	\$82,470.00	\$76,429.73	\$76,920.00
DUES	\$31,000.00	\$27,093.81	\$30,150.00
Dues (\$5/mbr)	\$31,000.00	\$27,093.81	\$30,150.00
MEETINGS & CONFERENCES	\$51,425.00	\$44,452.64	\$46,725.00
DCON Misc Income (KC_ \$2/mbr, K_ sponsorships)	\$12,400.00	\$12,041.69	\$13,400.00
DCON Registrations (200 @ \$130)	\$26,000.00	\$27,619.53	\$20,625.00
DCON Program Ads	\$325.00	\$266.42	
DCON Sponsorships/Grants		\$1,000.00	
Rally Registrations	\$2,700.00	\$3,525.00	\$2,700.00
ICON Revenue	\$10,000.00		\$10,000.00
MISC REVENUE	\$45.00	\$4,883.28	\$45.00
Interest Income	\$45.00	\$126.28	\$45.00
Fundraiser Revenue		\$4,757.00	
EXPENSES:	82,470.00	50,347.99	76,920.00
TRAVEL	\$10,370.00	\$954.74	\$9,290.00
District Admin Travel	\$4,350.00	\$954.74	\$4,250.00
District Admin Asst Travel	\$1,000.00		\$900.00
KC Gov: CK DCON	\$75.00		\$75.00
KC Sec-Treas or LG: CK DCON	\$75.00		\$75.00
KC Gov: K DCON meals	\$70.00		\$70.00
KC Sec-Treas: K DCON meals	\$70.00		\$70.00
KC Governor: ICON	\$280.00		\$250.00

23-24 budgeted at \$4.50 for 6,700 members;
 24-25 dues increased to \$7/mbr
 As of 3-27-2024: 6,621 members

Consider revising bylaws. \$2 out of \$7/mbr is a high percentage of dues

Budgeted to match expenses

Increased

Increased

Increased

KC Sec-Treas: ICON	\$275.00		\$250.00	Increased
KC LG: ICON (15 @ \$225)	\$3,375.00		\$3,000.00	Increased
KC Bulletin Editor: ICON	\$200.00		\$100.00	Increased
KC Web Master: ICON	\$200.00		\$100.00	Increased
KC UNICEF Champion: ICON	\$150.00			New Item
KC Non-Board Intl Candidate: ICON	\$250.00		\$150.00	Increased
MEETINGS & CONFERENCES	\$66,575.00	\$39,664.74	\$62,205.00	
Board Meeting: Aug	\$2,350.00		\$2,980.00	Reduced to align budget
Board Meeting: May (\$500 for team building)	\$3,500.00		\$3,000.00	Increased
Board Meeting: Nov	\$2,225.00	\$1,094.47	\$2,000.00	Increased
Board Meeting: Jan	\$2,225.00	\$2,140.47	\$2,000.00	Increased
Rally Expenses (Sept/Oct)	\$2,700.00	\$139.24	\$2,700.00	Budgeted to match income
DCON	\$38,725.00	\$35,690.56	\$34,025.00	Matches budgeted revenue
DCON: Kiwanis Leadership to attend			\$750.00	Considering 2024 DCON, unnecessary
ICON Expenses	\$14,000.00	\$600.00	\$14,000.00	\$10,000 budgeted in revenue + \$4,000 for suite
GATC: Gov's Training Conference (Apr/May)	\$850.00		\$750.00	Increased; expected \$500 from KI to offset costs
DISTRICT OFFICE	\$5,025.00	\$5,191.76	\$5,025.00	
Postage	\$25.00	\$191.76	\$25.00	
District Office Allowance for non-DCON support throughout year	\$5,000.00	\$5,000.00	\$5,000.00	
Webpage Expenses	\$0.00		\$0.00	Paid for 2 years of hosting; when hosting expires, start using free KI website platform
MISC EXPENSES	\$500.00	\$4,536.75	\$400.00	
Board Name Badges & Shirts	\$500.00		\$400.00	Increased
Fundraiser Expenses		\$4,536.75		

LAMISSTENN DISTRICT OF Circle K International
2023-2024 BUDGET

	2024-2025	2023-2024	Diff
REVENUES:	\$2,824.00	\$2,824.00	\$0.00
EXPENSES:	\$2,824.00	\$4,600.00	-\$1,776.00
BALANCE:	\$0.00	-\$1,776.00	\$1,776.00

52 Estimated number of members

	2024-2025	2023-2024	2023-2024
		ACTUAL as of 4/15	BUDGETED
REVENUES:	\$2,824.00	\$1,863.67	\$2,824.00
DUES			
Dues (\$12/mbr)	\$624.00	\$600.00	\$624.00
			52 members as of 3-27-24
MEETINGS & CONFERENCES			
DCON Registrations (\$40 @ 30)	\$1,200.00	\$263.67	\$1,200.00
MISC REVENUES			
District Foundation Donation	\$1,000.00	\$1,000.00	\$1,000.00
EXPENDITURES:	\$2,824.00	\$0.00	\$4,600.00
MEETINGS & CONFERENCES	\$1,934.00		\$3,750.00
Board Meeting: Sept/Oct	\$200.00		\$300.00
Board Meeting: Dec/Jan	virtual		virtual
Board Officer Training (Apr/May)	virtual		virtual
DCON	\$450.00	\$63.54	\$2,000.00
Fall Service Project	\$150.00		\$200.00
GATC: Gov's Training Conference (Apr/May)	\$450.00		\$500.00
ICON (CK Officers & LGs)	\$684.00		\$750.00
TRAVEL	\$790.00		\$750.00
District Admin Travel	\$150.00		\$160.00
District Admin Asst Travel	\$140.00		\$140.00
Governor	\$200.00		\$250.00
Sec-Treas & LG (up to \$75 ea)	\$300.00		\$200.00
MISC EXPENSES	\$100.00		\$100.00
Board Name Badges & Shirts	\$100.00		\$100.00

LAMISSTENN DISTRICT OF Kiwanis International
 2023-2024 BUDGET
 Convention Budget

	2023-2024
REVENUES:	\$53,714.67
EXPENSES:	\$53,632.00
BALANCE:	\$82.67

3,732 Estimated number of members

2023-2024

REVENUES: \$53,714.67

DUES

Dues (\$2/K) \$7,464.67

MEETINGS & CONFERENCES

DCON Registrations (K_250 @ \$165) \$41,250.00

DCON Sponsorships \$5,000.00

EXPENDITURES: \$53,632.00

MEETINGS & CONFERENCES \$53,632.00

DCON \$53,632.00